



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, August 15, 2022

2:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chair Sig Hutchinson

Pledge of Allegiance

Present: 7 - Chair Sig Hutchinson, Vice-Chair Shinica Thomas, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Maria Cervania, Commissioner Susan Evans, and Commissioner James West

Invocation: Commissioner James West

Invocation given by Commissioner James West.

Board Chair Sig Hutchinson began by **honoring fallen Deputy Ned Byrd of the Wake County Sheriff's Office**, who was killed in the line of duty on Aug. 11. On behalf of the Board, Chair Hutchinson expressed deepest sympathies for Deputy Byrd's family, friends, and the law enforcement community, saying that Deputy Byrd died while protecting the community he served and will always be remembered for his selfless sacrifice. The Chair invited Sheriff Gerald M. Baker to speak.

Sheriff Baker shared how Deputy Byrd began his career with Wake County as a detention officer in 2009 before becoming a sworn deputy and then joining the K-9 unit in 2020, where he was "totally committed to service for this county." Sheriff Baker detailed the continuous work his office has done to find the still at-large shooter, saying "we will continue to work around the clock until whoever is responsible is brought to justice. We will use every resource. We have help from around the state." Sheriff Baker shared that he has met the Byrd family and offered to help in any way. Sheriff Baker concluded by thanking the Board for its support and vowing to continue on: "I don't have very long, but I will spend every single second left bringing this person to justice. That I promise." Sheriff Baker and other Sheriff's Office deputies joined the Board and community members in a moment of silence.

Items of Business**1. Approval of Agenda**

Commissioner Calabria moved, seconded by Commissioner Cervania, to approve the agenda. The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

2. Approval of the Minutes of the Regular Meeting of July 11, 2022 and the Work Session of June 13, 2022

Commissioner Evans moved, seconded by Commissioner Calabria to approve the Minutes of the Regular Meeting of July 11, 2022 and the Work Session of June 13, 2022. The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

3. Presentation of Additional Funds from the Wake County Board of Alcoholic Control

Attachments: [Wake County ABC presentation.docx](#)
[Wake ABC 081522.pdf](#)

Mr. Willie Rowe, Chairman of Alcoholic Beverage Control (ABC) Board shared sympathy remarks for Deputy Byrd.

Mr. Bryan Hicks, General Manager of ABC Board presented a check to the Board of Commissioners in the amount of \$14,500,000.00 for Revenue Distribution.

Mr. Hicks shared revenue distribution highlights over the last five years:

- ✓ \$55.4 million Wake County Government
- ✓ \$25.6 million 12 Wake County Municipalities
- ✓ \$248 million State of North Carolina
- ✓ \$23 million Not-for-profit Agencies providing education/treatment/research

Mr. Hicks shared What is Happening This Year:

- ✓ Remodeling/expanding Creedmoor Road store
- ✓ Opening new store within North Hills
- ✓ Finding location for store Downtown Raleigh
- ✓ Expected revenue of \$218 million
- ✓ Working hard to modernize, improve customer service, and expand inventory and variety

Chair Hutchinson shared that funds go back into community to assist with services. Mr. Hicks shared that 18 organizations were serviced this year; with different towns focusing on education and non-profits.

Commissioner Adamson offered her condolences. She thanked the ABC Board for delivering the check.

Commissioner West shared comments regarding sessions attended at NCACC and the work that officers do to serve the community. He is pleased with the work of the ABC Board in terms of funding. He asked a question regarding mental health and if the ABC Board has looked at allocation of funds for Opioids and mental health services.

Mr. Rowe shared \$1million was allocated to WakeBrook and the ABC Board will work with the County Manager's Office to address the serious concern.

Chair Hutchinson explained the services provided at WakeBrook facility.

Commissioner Cervania began by expressing her condolences. She thanked the ABC Board for revenue and their commitment to education and partnership with Wake County programs. She highlighted the great work of the ABC Board and shared that the good work from the ABC board is a beacon to other counties.

Chair Hutchinson shared that the \$14,500,000.00 is a big check. He shared an explanation for citizen's purpose noting that \$3M was donated for Opioid services. The \$14,500,000.00 will go toward drug and alcohol services. He thanked the ABC Board for their work.

Consent Agenda

Consent Agenda The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

4. 2022 Local Emergency Planning Committee Tier II Grant Award

Attachments: [BOC agenda item 2022 Tier II \\$1000 Grant Award.doc](#)
 [Please DocuSign FY2022 Tier II noncompetitiv.pdf](#)
 [Budget Memo - FY 2023 Grants and Donations Fund.xlsx](#)

5. Accept and Appropriate \$855,769 of Federal funds from the North Carolina Department of Health and Human Services for the Low-Income Household Water Assistance Program (LIHWAP)

Attachments: [Item Summary.docx](#)
 [Funding Allocation.xls](#)
 [Budget Memo.xlsx](#)

6. Accept Additional Funding from the North Carolina Department of Health and Human Services and Establish One Full-Time Position for the HIV/STD Community Program

Attachments: [Agenda Item.docx](#)
 [HIV PrEP Public Health Agreement Addendum](#)
 [Budget Memo FY23 - Human Services.pdf](#)
 [Budget Memo FY23 - Personnel Ordinance Memo.pdf](#)

7. Affordable Housing Development Interest Transfer Request from Evergreen Construction Company for Silver Spring Housing Associates, LLC

Attachments: [Item Summary.docx](#)
 [Silver Spring Housing Associates, LLC Notice of Transfer to NCHFA.pdf](#)

8. Affordable Housing Loan Extension for two CASA Properties Located at 1131 Carlton and 212 N. Boylan in Raleigh, NC

Attachments: [Item Summary.docx](#)
 [CASA Boylan Carlton Map.pdf](#)

9. Affordable Housing Development Funding for a Scattered-Site Rental Development from Southeast Raleigh Promise in Raleigh, NC

Attachments: [Item Summary.docx](#)
 [SERP Map and Renderings.pdf](#)

10. MOA for Development of Affordable Housing on County-Owned Property at 0 Chapanoke Road in Raleigh, NC

Attachments: [Item Summary.docx](#)
 [Draft Memorandum of Agreement.docx](#)
 [RCP Development Proposal.pdf](#)
 [0 Chapanoke Road Site Map.pdf](#)

11. Acquisition of the Donaldson Property through the County's Open Space Program

Attachments: [Item_Summary_Donaldson_OS_Acquisition.docx](#)
 [CIP Budget Memo - FY 2023 County Capital Fund - PGRS.pdf](#)
 [OS Bond and NCDOT Funding Tracker.pdf](#)

12. Approve Three-Year Contract with PaymentWorks, Inc. for Vendor Management and Banking Verification Services

Attachments: [FY23 Agenda Item - PaymentWorks.doc](#)

13. Execution of Multi-Year Lease Agreement for a Modular Classroom Unit to be Located at the Wake County Fire Training Center

Attachments: [Wake Fire Training Center Modular Lease Agreement Consent Agenda Item_Final.docx](#)

14. Interlocal Agreements between Wake County and Triangle J Council of Governments for Administration of the ARPA Elevate Wake Community Funding Program

Attachments: [2022 agenda item - TJCOGS Interlocal Agreement.docx](#)
 [ARPA BOC Work Session 04.11.2022.pdf](#)

15. Approval of an Interlocal Agreement with the Town of Fuquay-Varina for the Fire Station #4 and Wake EMS Project

Attachments: [Item Summary.docx](#)
 [Draft ILA.docx](#)

16. Wake County Public School System FY 2023 Capital Improvement Program Appropriations and Reallocations

Attachments: [WCPSS CIP FY 23 Appropriation Item Summary.docx](#)
 [WCPSS Capital 2023-29 Presentation 5-9-22.pdf](#)
 [07-19-22, BOE, Facilities, Resolution - FY2023 Continuous CIP Appropriation & Reallocation - Precis_Rev1.docx](#)
 [BOC Resolution 08.15.2022 for CIP Appropriation.docx](#)

17. Wake Technical Community College Capital Improvement Program FY 2023 Plan Appropriations and Reallocations

Attachments: [Wake Tech FY23 Appropriation and Reallocation Agenda Item.docx](#)
[WTCC Background Presentation for FY23 Projects.pdf](#)
[FY 23 WTCC Resolution.docx](#)

18. Amend the Fiscal Year 2023 Budget to Appropriate General Fund Fund Balance and Town of Cary Municipal Reimbursement for Wake County Second Primary Election and Town of Cary Municipal Runoff Election

Attachments: [BOE Second Primary and Town of Cary Runoff Elections Item Summary.docx](#)
[Budget Memo FY23 - General Government.pdf](#)

19. Approval of Federal Aviation Administration (FAA) Grant 61 Funds for the Raleigh-Durham Airport Authority (RDU)

Attachments: [Item Summary RDU FAA grant 59.docx](#)
[Wake County FAA Grant 61 offer 2022-07-13.pdf](#)
[RDU GrantOfferAgreement 3-37-0056-061-2022.pdf](#)

20. Transfer of Custody of Historic Physical Collection of Wake County Commissioners Board Meeting Minutes to the State Archives of North Carolina, NC Department of Natural and Cultural Resources

Attachments: [Custody Transfer of BOC Minutes Dockets Agenda Item.docx](#)

21. Designation of Map and Plat Review Officers for the Town of Garner

Attachments: [Agenda Item August 15, 2022.docx](#)
[Town of Garner Resolution.pdf](#)
[Board of Commissioners Resolution.docx](#)

22. Settlement of 2021-2022 Property Tax Collections by the Tax Administrator, Charge of 2022-2023 Tax Collections to the Tax Administrator

Attachments: [AnnualSettlement Agenda Item 2021-2022 .docx](#)
[Tax Administrator's Annual Settlement Report for Personal Property.pdf](#)
[Tax Administrator's Annual Settlement Report for Real Property.pdf](#)
[Annual Settlement Collection Summary](#)
[Special District Collection Report.pdf](#)
[County Tax Collection Report.pdf](#)
[County Billing Summary Report.pdf](#)
[Fire District Billing Summary Report.pdf](#)

23. Tax Committee Recommendations for Penalty Waivers, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary.docx](#)
 [Tax Committee Agenda Process.docx](#)
 [Executive Summary 1.doc](#)
 [Executive Summary 2.doc](#)
 [August 2022 Refunds Under 500.pdf](#)
 [August 2022 Refunds Over 500.pdf](#)
 [Daily Updates For Penalties.pdf](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)

General Public Comments

24. General Public Comments

Mr. Roger Howard, resident of Knightdale Station neighborhood. He has been a resident in Knightdale since 2018. Moved to area to be with family in 2107. He shared comments regarding the disregard for public safety due to the increase in gun fire. He shared that one neighbor has a bullet that entered the home. He shared that neighbors do not feel safe due to the recent gun shootings. He gave examples of multiple gun shootings in the Knightdale Station area. Stating the apparent disregard for discharging firearm practices. Asked that Commissioners act so that prayers are not too late.

Mr. William Barnes, current resident of Knightdale. He shared that he has lived in Wake County for 22 years; 20 years in North Raleigh and the last 2 years in Knightdale station. He shared comments regarding how gun fire has increased. He shared an example of an event in 2021 where gun fire had taken place and stray bullets came through the neighborhood. He shared an event in July 2022, noting that 911 was called and Knightdale Police and Sheriff's office was dispatched. July 30, 2022 noting 100 rounds of gun fire dispatched. He shared his request for the Commissioners to conduct an evaluation of ordinances, focusing on distance from where a gun can be fired in proximity to an occupied dwelling, the time of day when a gun can be shot, in increase in fines and regulations to backup requirements to prevent rounds from leaving the property they originated on.

Ms. Donna Friend, resident of Holly Springs. Thanked the Commissioners for their support in establishing the Wake County Non Discrimination Ordinance (NDO) and provided an update since her last visit back on July 11, 2022. She shared that she has attended several town council meetings where citizens came to speak out in support and in opposition of the NDO.

She was told in several meetings that it was too expensive for small businesses to implement an NDO. She has met with several Holly Springs business owners and those owners and 15 of the 20 owners that she has met with are willing to post signs in support of NDO. As a result of these meetings, her lesson learned is getting a petition for approval and she is meeting with each Town Council to make an appeal. She shared that she reached out to Commissioner Calabria to request an official statement to bring to the Holly Springs Chamber of Commerce.

Ms. Shannon Hardy, town of Knightdale. She shared an update on the work being done to address issues with stray gun fire. She shared that the Town of Knightdale and the Wake County Sheriff are working together. She shared that more can be done to support the Town of Knightdale with a Gun fire ordinance.

Mr. Ollie Boone, resident of Knightdale Station for 5 years. He shared Knightdale is a peaceful area other than stray gun fire. He shared that he retired from the Dept. Public Safety. He shared safety rules for operating a fire range. He shared there is a common theme across America which is gun violence. He shared there needs to be stringent guidelines regarding discharging fire arms in residential or public areas. Increasing fine as option to remedy. Changes should be made before matters take place.

Regular Agenda

Manager's Report

25. Community Survey: Process Overview

Attachments: [Community Survey Item Summary.docx](#)
 [Manager's Report - Community Survey.pptx](#)

Mr. Jason Horton, Strategy Performance and Innovation Director shared information regarding Community Survey: Process Overview.

He shared Background

Great Government Goal 1: Engage our community to envision the County's future.

- GG 1.1: Develop strategies to improve community engagement

He shared What is the community survey?

- A public opinion poll that:
 - Identifies a community's most important issues,

- Informs policies and decision-making, and
 - Supports the development of a strategic plan.
- Related to public engagements such as PLANWake, ARPA prioritization, the opioid settlement fund prioritization, and the Community Health Needs Assessment.

He shared Community Survey Request for Proposal

Request for Proposal process initiated in the spring of 2022

Panelists and survey design core team members include:

- Ashley Jacobs - County Manager's Office
- Jason Horton - Strategy, Performance, and Innovation
- Emerson Barker - Strategy, Performance, and Innovation
- Dara Demi - Communications Office
- Tim Maloney - Planning, Development, and Inspections (PLANWake)
- Danya Perry - Diversity, Equity, and Inclusion
- Lechelle Wardell - Health and Human Services (Community Health Needs Assessment)

He shared Probolsky Research selected for survey

- Market research and polling firm serving businesses, governments, non-profits, and elections.
- Have acted as pollster and strategic advisor for hundreds of local, county, and statewide government agencies. Recent examples include:
 - Arlington County, Virginia
 - Richland, South Carolina
 - Dakota County, Minnesota
 - Kern County, California

He shared Methodology

- Statistically valid community survey through a stratified random sample method
- Research firm will proactively contact survey participants by mail, phone, email, text, and a targeted social media campaign.

He shared Diversity and Accessibility

Minimum number of responses: **2,000**

Demographic representation of:

- Gender

- Age
- Race
- Ethnicity
- Income
- Geography

Survey languages available:

- English
- Spanish
- Chinese
- Hindi

He shared Survey Themes and Design

- Project team is collecting input on survey themes. Examples include:
 - THEME ONE
 - THEME TWO
 - THEME THREE
- Gathering input from the Board of Commissioners, County management, and department directors.
- Designing and testing the questionnaire.

He shared What happens Next:

- August 2022 Complete Survey Design
- Sept. - Oct. 2022 Survey Administered
- Nov. - Dec. 2022 Analyze Results and Prepare Reports
- January 2023 Present Findings

He shared key take-away's:

- Working with communications
- If Commissioners are asked about survey, they can share that it is being conducted on behalf of Wake County
- If feedback is received, please share with Mr. Horton
- Mr. Horton is excited about steps that Wake County is taking

Commissioner West shared comments on engagement and outreach. He asked the County Manager to get assessment on what other counties are doing as it relates to engagement and outreach. He shared concept regarding work in relationships; specifically, marketing vs. media/print marketing. He shared that regarding relationship marketing, he is concerned about tools that Mr. Horton mentioned. He asked if relationship marketing would be included in this process. He asked if Wake County is

really reaching people in terms of public safety, social and economic factors. He shared that trust is the key. He shared that underutilized communities do not trust and this was evident in a survey done in the past. He shared comment that this process needs to target all areas and asked what metrics are being used to determine success. He shared concern to make sure survey provides a comprehensive approach and people who really need assistance are reached.

Mr. Horton shared the survey is a stratified random sample survey. Looking at receiving feedback and more responses on survey. He shared this is not the entire community engagement process and the survey is one of the many things that can be done. He shared an example of Harris County Texas where the community survey was one of three community outreach initiatives that was done. He shared one key question on the survey is how are individuals receiving information about Wake County in order to make sure that all messages are getting out into the community.

Commissioner West shared that he was pleased with Mr. Horton and how the Strategy Performance team have pulled this survey together. He shared a summary of conversations he has had with social leaders in Southeast Raleigh and the common theme is that the leaders are unable to get resources.

Mr. Ellis shared Wake County will continue to work with the City of Raleigh and will have county-wide responses coming in.

Commissioner Cervania shared thanks to Mr. Horton for efforts on preparing community survey. She shared that she supports selection of Probolsky Research. She shared comment that she appreciates the diversity and accessibility criteria. She shared that this agency will be able to provide professionally translated survey tools in other languages for the communities. She shared that income is an important stratification level. She shared that class and income levels are more disproportionate than ethnicity.

Commissioner Cervania shared she is aware that 2,000 is the minimum for survey representation, and with Wake County having 1million residents; having 2,000 people dictate the direction of the county is a little light for her. She shared the hope of making efforts to get responses from areas that are normally not heard from.

Chair Hutchinson shared explanation for the work that Mr. Horton does within Wake County.

26. Update on Monkeypox and Wake County Response

Attachments: [Manager's Report Monkeypox update.docx](#)

Dr. Jose Cabanas, Chief Medical Examiner, shared that an update on Monkey and Wake County's response will be provided by Ms. Rebecca Kaufman, MS, Public Health Division Director for Wake County.

Ms. Kaufman shared background on the viral infection and reported that Wake County currently has 20 confirmed cases. Wake County Public Health has received 1,400 doses of the Jynneos monkeypox vaccine and is expecting another shipment this week. Ms. Kaufman said staff will have administered about 930 doses of the vaccine by the end of Aug. 15, and the department will be ramping up staffing so Wake can give out about 100 doses a day, pending availability.

She shared What is Monkeypox - About and History

About:

- Caused by Monkeypox virus.
- Part of variola virus family (virus that causes smallpox).

History:

- Discovered in 1958...occurred in colony of monkeys.
- First case in humans documented in 1970.
- Before for current 2022 outbreak most cases were reported in Central & Western African countries.

She shared Signs and Symptoms

Signs & Symptoms

- Headache
- Fever
- Swollen Lymph Nodes
- Muscle Aches & Backache
- A Painful Rash Which Turns to Scabs
- Chills
- Exhaustion

She shared How does it spread

How does it spread?

- Direct contact with infectious rash, scabs, or bodily fluids
- Contaminated surfaces (ex. clothing or bed linen)
- Respiratory secretions (prolonged exposure):
 - Face to face
 - Kissing

She shared Case Investigation

Case Investigation

- Wake County currently has 18 confirmed cases
- Each case is case investigated by our Communicable Disease staff, explained proper isolation and if partners are identified they are notified and referred for vaccine

She shared Vaccination update on Monkeypox

Vaccination

- Wake County Public Health has received just over 1400 doses of Jynneos vaccine
- As of Friday, 8/12 875 doses had been administered by Public Health
- Some doses transferred to surrounding county health departments and healthcare systems as we are designated the hub for our region
- Saturday 8/6 clinic has 559 walk-ins in just over 5 hours of administration
- Moving forward with increased staffing capacity we will average 100 administrations per day pending vaccine availability

She shared Who qualifies for vaccination

Who qualifies for vaccination?

- People who have been in close physical contact with someone diagnosed with monkeypox in the last 14 days (Post-Exposure Prophylaxis or PEP)
- Men who have sex with men, or transgender individuals, who report any of the following in the last 90 days:
 - Having multiple or anonymous sex partners
 - Being diagnosed with a sexually transmitted infection
 - Receiving HIV pre-exposure prophylaxis (PrEP)
- Certain healthcare workers and public health response team members designated by public health authorities

She shared How to make an appointment

How to make an Appointment

- Wake County HHS Call Center is now taking all monkeypox inquiries
- IS assisted Public Health and created a self-attestation form on our

website that the patient can attest that they currently qualify for vaccine

- Once someone signs up via the form staff are calling them back with appointments
- A module is currently in development that patients will be able to self-schedule for vaccine appointments like we did with the COVID-19 vaccine

She shared Testing for Monkeypox

Testing for Monkeypox

- Many local healthcare providers are testing in their primary care and urgent care offices
- Wake County Public Health is testing in our STI walk-in clinic as well as our HIV clinic
- Additional clinical staff are being contracted with to expand our testing capacity for our established patients and those without insurance

She shared Outreach - website

Outreach

- <https://www.wakegov.com/monkeypox> Communications launched a monkeypox page on our website
- Many media inquiries and interviews
- Staff of our Communicable Disease and HIV/ STD/ HEP C programs are planning outreach events with our community partners where we will bring monkeypox information to the community
- As more monkeypox vaccine becomes available, we will do more community events bringing vaccine into the community

Residents can see if they qualify for a monkeypox vaccine by visiting [wakegov.com/monkeypox](https://www.wakegov.com/monkeypox) <https://www.wakegov.com/monkeypox> and completing a self-attestation form. If you're eligible, staff will call to schedule an appointment as quickly as possible. Residents can also call the Wake HHS call center at 919-212-9398.

Testing for monkeypox is also available at certain Wake County Public Health clinics where additional staff are being contracted with to increase testing capacity. Testing is now by appointment only, and residents can call 919-212-9398 to schedule an appointment. All monkeypox information is available at [wakegov.com/monkeypox](https://www.wakegov.com/monkeypox) <https://www.wakegov.com/monkeypox>.

Commissioner West asked where did the name Monkeypox originate.

She shared that the World Health Organization wants to rename Monkeypox as the name has been deemed discriminatory. She shared the World Health Organization will change the name within the next couple of months.

Commissioner Cervania thanked Ms. Kaufman for the update. She shared the need for a photo of what the symptoms look like has been the key question from citizens. She shared that it would be helpful for citizens if this photo and details would be placed on Wake County's website. She shared the struggle from citizens pertaining to getting vaccinated and she is glad to see a rapid response has been prepared. She shared that more efforts with partners in community could be a great approach (Chamber, Quality NC, Harmony, LGBTQ center) to ask for help with outreach.

Ms. Kaufman shared that conversations with some of those organizations have already taken place and a flier was developed for walk-in clinics and disseminated widely across partner agencies. She also shared that the shot is going to be approved indeterminably which will take one dose and make them five doses. If this occurs, more vaccine will be available and wait times will be reduced. The ability to go into the community will be easier because there will be less hesitation regarding the vaccine. She shared that there has been collaboration efforts taking place.

Commissioner Cervania shared that during COVID, there was a heavy lift from her colleagues to get a vaccine in order to meet the demands in Wake County. In terms of Monkeypox, what steps are being done to secure supply to meet demands. Ms. Kaufman shared that Mecklenburg county has higher exposure rates. Wake County is doing well with what the State has to administer.

Chair Hutchinson asked what are the initial symptoms in persons should be aware of.

Ms. Kaufman shared fever, lesions, rash, headache, flu like symptoms. She shared that higher risk persons are the ones who should get vaccinated first.

Appointments

Vice Chair Thomas shared August 2022 Appointments.

Motion:

Second: Calabria

Vice Chair Thomas shared September 2022 Vacancies.

27. Adult Care Home Community Advisory Committee

Attachments: [ACHCAC Item Summary 8.15.22.pdf](#)
[ACHCAC Member List 7.25.22.pdf](#)
[ACHCAC. E. Bedler Reappointment 7.15.22.pdf](#)
[ACHCAC Nancy Roughgarden CAC Removal 7-11-22.pdf](#)
[ACHCAC Patryce Rispress CAC Removal 6-23-22.pdf](#)
[ACHCAC Applicant Roster 7.25.22.pdf](#)
[ACHCAC Applicant Packet 7.25.22.pdf](#)
[ACHCAC Board Choices 7.25.22.pdf](#)

28. Board of Adjustment (Wake County)

Attachments: [Board of Adjustment Item Summary 7.25.22.pdf](#)
[Board of Adjustment Member List 7.25.22.pdf](#)
[Board of Adjustment Ltr of Recommendation 8.2.22.pdf](#)
[Board of Adjustment Applicant Roster 7.25.22.pdf](#)
[Board of Adjustment Applicant Packet 7.25.22.pdf](#)
[Board of Adjustment Board Choices 7.25.22.pdf](#)

29. Capital Area Workforce Development

Attachments: [CAWD Item Summary 8.5.22.pdf](#)
[CAWD Member List 8.5.22.pdf](#)
[CAWD Jerry Pedley Nomination.pdf](#)
[CAWD Jerry Pedley Appointment letter.pdf](#)
[CAWD App. Roster 8.5.22.pdf](#)
[CAWD App. Packet 8.5.22.pdf](#)
[CAWD Board Choices 8.5.22.pdf](#)

30. Citizens Energy Advisory Committee

Attachments: [Citizens Energy Item Summary 8.9.22.pdf](#)
[Citizens Energy App. Roster 8.9.22.pdf](#)
[Citizens Energy Member List 8.9.22.pdf](#)
[Citizens Energy App. Packet 8.9.22.pdf](#)
[Citizens Energy Board Choices 8.9.22.pdf](#)
[CY2021-2022 Rolling 12 months Energy Advisory Commission Attendance Clerk Template July 2021 - June 2022.pdf](#)

31. Housing Authority

Attachments: [Housing Authority Item Summary 7.25.22.pdf](#)
[Housing Authority Member List 7.25.22.pdf](#)
[Housing Authority Applicant Roster 7.25.22.pdf](#)
[Housing Authority Applicant Packet 7.25.22.pdf](#)
[Housing Authority Board Choices 8.5.22.pdf](#)

32. Human Services

Attachments: [Human Services Item Summary 7.25.22.pdf](#)
[Human Services Member List 7.25.22.pdf](#)
[Human Services Applicant Roster.pdf](#)
[Human Services Applicant Packet 7.29.22.pdf](#)
[Human Services Board Choices 7.29.22.pdf](#)

33. Juvenile Crime Prevention Council

Attachments: [JCPC Item Summary 8.2.22.pdf](#)
[JCPC Member List 8.3.22.pdf](#)
[JCPC Applicant Roster 8.3.22.pdf](#)
[JCPC Applicant Packet 8.3.22.pdf](#)
[JCPC Board Choices 8.3.22.pdf](#)

34. Library Commission

Attachments: [Library Commission Item Summary 7.5.22.pdf](#)
[Library Commission Member List 8.5.22.pdf](#)
[Library Commission Resignation Letter Nancy Medlin.pdf](#)
[Library Commission Ltr of Recomm W.Denning 8.5.22.pdf](#)
[Library Commission Ltr of Recomm. L.Mead 8.5.22.pdf](#)
[Library Comm. App. Roster 8.5.22.pdf](#)
[Library Commission App. Packet 8.5.22.pdf](#)
[Library Comm. L.Mead App. Packet 8.5.22.pdf](#)
[Library Comm. Board Choices 8.5.22.pdf](#)

35. Wake County Water Partnership

Attachments: [Water Partnership Item Summary 8.5.22.pdf](#)
 [Water Partnership Member List 8.5.22.pdf](#)
 [Water Partnership Chris Johnson resignation letter 7.13.22.pdf](#)
 [Water Partnership Leah Harrison Recommendation 8.5.22.pdf](#)
 [Water Partnership App. Roster 8.5.22.pdf](#)
 [Water Partnership App. Packet 8.5.22.pdf](#)
 [Water Partnership Board Choices 8.5.22.pdf](#)

36. United Arts Grants Panel

Attachments: [United Arts Item Summary 8.5.22.pdf](#)
 [United Arts Member List 8.5.22.pdf](#)
 [United Arts App. Roster 8.5.22.pdf](#)
 [United Arts App. Packet 8.5.22.pdf](#)
 [United Arts Board Choices 8.5.22.pdf](#)

37. Wendell Planning Board

Attachments: [Wendell Planning Board Item Summary 8.5.22.pdf](#)
 [Wendell Planning Board Member List 8.5.22.pdf](#)
 [Wendell Brad Jordan PB ETJ.pdf](#)
 [Wendell Tevis High PB ETJ.pdf](#)
 [Wendell Planning Board App. Roster 8.5.22.pdf](#)
 [Wendell Planning Board App. Packet 8.5.22.pdf](#)
 [Wendell Planning Board Board Choices 8.5.22.pdf](#)

38. Upcoming Vacancies for September

Attachments: [Upcoming Vacancies for September 2022.pdf](#)

Commissioner Calabria asked clarification question regarding the Juvenile Crime Prevention Council vacancy seat - in particular, District Attorney and United Way non-profit seats. He shared that if we have not, to reach out to the District Attorney and United Way for recommendations to fill this seat. Vice Chair Thomas confirmed that contact has been made with both District Attorney's Office (Judge Dunston) and the Young Professionals Non-Profit Network to receive candidate recommendations to fill vacancies.

Upcoming Vacancies for September 2022
(All applications are due by August 18, 2022, by COB)
Appointments made September 6, 2022

- **Adult Care Home Community Advisory Committee = 2 Vacancies**

- 2 Vacancies:

- _____
- _____

**Reminder - all candidates must be vetted by Nursing Home CAC for State qualifications due to COVID*

- **Capital Area Workforce Development = 1 Vacancy**

- 1 Reappointment:

- Gail McDougal

- **Open Space and Parks Advisory Committee = 1 Vacancy**

- 1 Resignation:

- Ernestine Durham, District 2

Vice-Chair Thomas moved, seconded by Commissioner Calabria, The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

Other Business

Vice Chair Thomas shared August is Black Business Month. She shared that this is a time to acknowledge and appreciate Black-owned Businesses across the nation. Black Business Month gives an opportunity to focus on community's that are underrepresented when it comes to capital and the opportunity to build wealth.

Vice Chair Thomas shared that many of the commissioners attended the North Carolina Association of County Commissioners (NCACC) conference in Concord, NC, noting that all 7 commissioners participate in various NCACC areas - in particular:

- Commissioner Vickie Adamson - Veterans Services and Operation Greenlight (VSO)
- Commissioner Susan Evans - Public Education Committee and working with Tony Cozart on Public Education Committee
- Commissioner James West and Vice Chair Thomas - appointed to Executive Board for North Carolina Association of Black County Officials (NCABCO) regarding economic development
- Commissioner Matt Calabria - Good collaboration with

Commissioner Tony Cozart of Granville County about Public Education Committee and Cumberland and Warren Counties regarding Public Safety and Best Practices

- Commissioner Maria Cervania - Participated on NCACC's 100 Counties Task Force with President Frank Williams focusing on disaster preparedness
- Chair Sig Hutchinson - Serving on Healthy Counties and assistance with bringing Health Counties to Wake County and being awarded the Outstanding Commissioner Award this past week from NCACC.

She shared her appreciation to her all her colleagues for their work and participation in and with the NCACC. She also shared that members of the NCACC, including herself, extend their condolences for fallen Deputy Ned Byrd. Joining her extending sympathies were NCACC members:

- Frank Williams, Immediate Past President
- Tracey Johnson, President
- Tare "T" Davis, First Vice President

Commissioner West shared that seeing all of the work that his fellow commissioners are doing on the NCACC board is unique. He shared that recognition is respect made visible. He shared that he is proud of Mr. Hutchinson's work and Wake County is highly respected.

Commissioner Cervania shared Dr. West was also part of food insecurity initiative and noted that he was included in video.

Commissioner West shared comment about NCABCO and how there are a lot of young people tied to this organization and its future needs.

Commissioner Calabria shared comments about medical bankruptcy. He shared that medical bankruptcy is the number one cause of bankruptcy and in terms of charity care, there are many implications.

Commissioner Calabria shared comments about the Farmers Market. He shared that the Food Security Working Group in 2015, mapped out Farmers Markets throughout Wake County. This is an avenue for making food for individuals and may not also exist as they may not be in areas where most people need them. He shared the goal is to have people healthy. He shared there is a need to expand locations. He shared that the Farmer's Market vendors do not accept Supplemental Nutrition Assistance Program (SNAP) benefits. He shared the need to get vendors signed up to accept benefits. He shared programs are in place to assist farmers in

order to help them get to signed up with the Farmer's Markets (in terms of assisting with fees).

Commissioner West shared that the applicants who applied for ARPA funding is decreasing.

Vice Chair Thomas also shared that Wake County received an award from Cooperative Extension and NC State University.

Chair Hutchinson shared thanks to Commissioner West for his work on the food insecurity documentary. Chair Hutchinson gave thanks to his fellow colleagues for their representation at the NCACC. He shared that Wake County is a national leader and he shared staff are doing a great job.

Closed Session

Attorney Warren shared that there was no need for a Closed Session.

Adjourn

Meeting Adjourned at 3:41pm.

Respectfully submitted,

Toni Womack
Senior Executive Assistant
Wake County Board of Commissioners

Commissioner West moved, seconded by Commissioner Evans to adjourn the meeting . The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West