



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, April 4, 2022

5:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chair Sig Hutchinson

Chair Hutchinson called the meeting to order.

Pledge of Allegiance

Invocation: Commissioner Susan Evans

Items of Business

1. Approval of Agenda

Commissioner Adamson moved, seconded by Commissioner Calabria, to approve the agenda. The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

2. Approval of the Minutes of the Regular Meeting of March 9, 2022 and the Work Session of February 28, 2022

Vice-Chair Thomas moved, seconded by Commissioner West, to approve the Minutes of the Regular Meeting of March 9, 2022 and the Work Session of February 28, 2022. The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

Consent Agenda

Commissioner West moved, seconded by Commissioner Evans, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

3. Contract for Appraisal Services to Support the 2024 County-Wide Revaluation Project

Attachments: [Agendacovert.docx](#)

4. Award of a Multi-Year Contract for Pictometry Services

Attachments: [Agendacover.docx](#)
[Contract.pdf](#)

5. Approve a Multi-Year Contract with AMS to Integrate Credit Card Acceptance with Eagle Recorder Software

Attachments: [ROD - AMS consent agenda item v2.docx](#)
[AMS Package 3-11-22.pdf](#)
[Wake ROD - PCI Addendum.docx](#)

6. Housing Rental Assistance Grant Award and Position Authorization

Attachments: [PSH CoC Reetry Expansion Grant final .docx](#)
[Budget Memo - FY 2022 Housing and Community Revitalization.pdf](#)

7. Appropriate \$1.4 Million of Sales Tax for FY22 Fuel Escalations

Attachments: [FY22 Fuel Escalation Agenda Item.docx](#)
[Budget Memo - FY22 Corporate Fleet Fund.pdf](#)
[Budget Memo - FY22 Non- Departmental.pdf](#)
[Budget Memo - FY22 Community Services.pdf](#)
[Budget Memo - FY22 Environmental Services.pdf](#)
[Budget Memo - FY22 General Services Administration.pdf](#)
[Budget Memo - FY22 Health and Human Services.pdf](#)
[Budget Memo - FY22 CCBI.pdf](#)
[Budget Memo - FY22 Sheriff.pdf](#)
[Budget Memo - FY22 Fire Services.pdf](#)
[Budget Memo - FY22 Emergency Medical Services.pdf](#)

8. Authorize Establishment of 1.00 Full-Time Equivalent Position Administrative Assistant in the County Attorney Child Protective Services Division Budget

Attachments: [Agenda Item - County Attorney CPS Administrative Assistant.docx](#)
[Budget Memo - FY 2022 County Attorney.pdf](#)

9. Designation of Map and Plat Review Officers for the Town of Holly Springs

Attachments: [Item Summary.docx](#)
 [Resolution from Town of Holly Springs.pdf](#)
 [Board of Commissioners Resolution.docx](#)

10. Fair Housing Month Proclamation

Attachments: [Proclamation for April 4 - Fair Housing Month.docx](#)
 [Fair Housing Month Proclamation.docx](#)

11. Tax Committee Recommendations for Penalty Waivers, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process.docx](#)
 [Executive Summary 1.doc](#)
 [Executive Summary 2.doc](#)
 [April 2022 Refunds Under 500.pdf](#)
 [April 2022 Refunds Over 500.pdf](#)
 [Daily Updates For Penalties.pdf](#)
 [Daily Updates For Special Situations.pdf](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report.pdf](#)
 [Register of Deeds Excise Tax Report.pdf](#)

General Public Comments

12. General Public Comments

Alice Lutz - Triangle Family Services, shared that Triangle Family Services (TFS) is celebrating 85 years of service. She shared a cookie with the Board representing the 85 years of service assisting families in Wake County. She shared that 27 residents were relocated last week. She shared that Wake County has partnered with TFS for 85 years.

Charles Dingee - no show

Heidi Franco - representing Habitat. She shared comments on property taxes. She lives in Wake Forest and shared that her neighbors are concerned about losing their homes due to the tax hike. She asked the Board to apply for a grant to support taxes.

Steve Rao - shared comments on innovation in Morrisville. He shared a book by Bill Gates on innovation. He shared comments on the IDC award that Morrisville received. He shared comments on Ukraine and the innovation jobs that are founded by Ukrainian's that are located in the U.S. He asked Commissioners to go to Ukraine.net and listen to the stories.

Elaine Peebles Brown - 721 Calloway Dr, Southeast Raleigh, 4th generation Wake County resident, shared comments on the increase in property taxes.

Leslie Fox - Hanes Street, shared comments on the property tax program. Shared that she was eligible for the property tax relief program in the beginning until they calculated her annual salary of \$8500.

Rev Holloway - Pastor of Friendship Chapel in Wake Forest. Has lived there 40 years. Shared that neighbors are being gentrified. He shared that property taxes are an issue as well in Wake Forest. Shared that his congregation is struggling.

Jemonde Taylor - Director of St Ambrose in Raleigh near Rochester Heights. He shared comments on gentrification. He implored the Commissioners to act now. He shared comments on negotiating their ask. He shared that they are ready to be flexible.

Shanti - no show

Patricia Hardy - no show

Yasmin Ratliff - no show

Edna Hall - lives in Wake Forest, shared comments on the property taxes. Asked the Board to consider a grant to support these efforts.

Tony Quarrio - shared comments on gentrification and the new businesses that are taking over. He shared comments on the Leandro case, people aren't educated enough to get the available jobs. Asked the Board to do something for all of the people that built this state.

Quincy Scott, US Veteran of 30 years. He shared that he appeared years ago and was told that the issue of housing was a priority but the county hasn't done the right thing. He shared comments on increased taxes and asked the Board to do the right thing.

Ann Tekman, Wake Tech and One Wake supporter, shared comments on property taxes and gentrification.

Octavia Rainey - shared comments about the raise in taxes. She shared that Wake County should not be passing any bonds right now. She shared that housing power is voting power. She shared comments on a SB 25 bill was that was passed in 2015.

Isaac White - shared comments on the assignation of Dr. Martin Luther King and the tax hike. He shared that the tax hike has a bearing on the community.

Annie Tinsley - shared comments on tax abatements. She shared that residents are penalized by HUD.

Samuel Robinson - lives in Cary. He shared comments on the median income in 27601. He shared that people in 27610 is the lowest median income and they deserve the same breaks as the Dell Corp.

David Isgit - shared comments on supporting families and excessive tax rates.

Freddy Dunstan -Wake Forest resident, received a vacate the premises notice and has to move by the end of this month. Asked the Board to listen to the concerns of the citizens.

Leeya Chaudhuri, Freshman at Enloe High School, shared comments on the renaming of Village library. Wants it changed to Oberlin Regional library. Adalia Schafrath-Craid (student) shared comments on the reasons why the name change should occur.

Cheryl Williams, descendent of the Turner family. She shared that they are here to honor the name change to Oberlin Regional Library. Asked the Board to approve the name change. Ms. Williams shared historical background references in the Oberlin community.

Regular Agenda

13. Develop Concept Plans for Three New County Nature Preserves

Attachments: [New_Nature_Preserves_Agenda_Item.docx](#)
 [Nature Preserves Presentation 4-4-22.pdf](#)
 [OS Bond and NCDOT Funding Tracker.pdf](#)
 [CIP Budget Memo - FY 2022 County Capital Fund - PGROS.pdf](#)

Mr. Chris Snow, Parks, Recreation and Open Space Director, shared the topics for today.

Topics for Today

Two separate items, consider each separately.

- Capital Improvement Plan (CIP) Funding
- New Nature Preserves
- Swift Creek Greenway

He shared the current CIP projects and available funding.

He shared the existing preserves.

Existing Preserves

- Sandy Pines Preserve
 - Equestrian & Hiking
- Robertson Millpond Preserve
 - Canoe/Kayaking & Fishing
- Turnipseed Nature Preserve
 - Hiking & Walking
- Minimally Developed
- Goals of the Open Space Program while also meeting the needs/desires of the community

He shared maps of the three proposed preserves.

He shared a map of Litter River & Buffalo Creek and information on the use of the space.

He shared Little River and Buffalo Creek.

Little River

Future Reservoir	1,938 acres
County Park	341 acres
State Park	80 acres
County Open Space	<u>1,330 acres</u>
Total	3,689 acres

Buffalo Creek

County Open Space	939 acres
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He shared a map highlighting the Swift Creek location.

He shared the planning process.

Planning Process

- ✓ Site Identification

- Consultant selection
- Master plan
- Design and permitting
- Bidding
- Construction
- Opening

Concept plan is a less detailed illustration of the core ideas you wish to incorporate on your site, and the opportunities that might exist to facilitate these ideas.

He shared the recommendation.

Recommendation

Utilize up to \$200,000 of 2018 Parks Recreation Greenway and Open Space bond funding to produce three concept plans for nature preserves in Little River, Buffalo Creek and Swift Creek.

Chair Hutchinson shared comments on the nature preserves. He shared that Wake County coined the phrase "nature preserves". He shared that it is a high recreational use with a low cost. He shared the story of turnip seed and the diverse bird population. He shared that this happens in May. He shared his hope to bring partners together and share the cost to open to the public for hiking and biking.

Vice-Chair Thomas shared comments on the planning process and the timeline. She commented that they have \$200,000 and asked to clarify that they will spend 4 - 6 months on the Master Plan and in the Fall begin on other aspects.

Mr. Snow confirmed that the initial stage will be to evaluate the plan and determine the best use for each area in the park. Once they have finished that if the Board likes their recommendations that will become the Master Plan.

Chair Hutchinson moved, seconded by Vice-Chair Thomas, that the Board of Commissioners appropriate \$200,000 of Parks, Greenways, Recreation, and Open Space (PGROS) bond funding to develop concept plans for three new County Nature Preserves. The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

14. Request for Qualifications (RFQ) for Consultants to Complete 100% Design Documents

for the Wake County Section of the Swift Creek Greenway

Attachments: [Swift_Creek_Greenway_Design_Agenda_Item.docx](#)
[Swift_Creek_Greenway_Presentation_4-4-22.pdf](#)
[OS_Bond_and_NCDOT_Funding_Tracker.pdf](#)
[CIP_Budget_Memo_-_FY_2022_County_Capital_Fund_-_PGROS.pdf](#)

Mr. Chris Snow, shared the design of Swift Creek.

He shared the partnerships in greenways.

Partnerships in Greenways

Assisting local municipalities with funding for:

- Partnerships have included twelve projects with nine local municipalities
- 25.7 miles of greenway trail
- Trail design and construction

He shared the municipal partnerships Request for Proposals (RFP) process

Municipal Partnerships (RFP Process)

Request for Proposals

- Municipal focused
- Minimum of 50 / 50 match
- Design / Construction

Selection

- Staff reviewed
- Funding recommendations

8 to 12-month process

Reimbursement - verification of work

He shared the Swift Creek Greenway.

Swift Creek Greenway

- Six mile, shared-use path linking Cary, Raleigh and Garner
- Follows Swift Creek
- 10-foot-wide
- Focus - multi-use
- Design Cost estimate: \$2.5-\$3.5 M
- Time estimate: 18-24 months

He shared the planning process.

Planning Process

- ✓ Site Identification
- Consultant selection
- ✓ Master plan
- Design and permitting
- Bidding
- Construction
- Opening

By having a constructible design, possibility of future grant funds to construct

He shared recommendation.

Recommendation

Authorize a Request for Qualifications (RFQ) for Consultant
Utilize up to \$3.5 million of 2018 Parks Recreation Greenway and Open Space bond funding to complete 100 percent design on the Swift Creek Greenway

Commissioner West shared comments on the Meadowbrook Country club. He asked where does the golf course fit into the plans.

Mr. Snow shared that the town of Garner has purchased the golf course but he is unsure of the plan.

Commissioner Evans asked how to define the Wake County portion. Mr. Snow shared that they overlap. He shared that the land is between Lake Benson and Lake Wheeler.

Mr. Snow shared that Garner has an interest in the land. He shared that he doesn't have specific details until he speaks with the Town of Garner. He shared that Cary has a completed design.

Commissioner Evans shared support for the project and asked if a decision should be delayed until they find out the scope of the project.

Chair Hutchinson shared comments on the item and he would like to move forward.

Mr. Snow shared that when the Board allocates money, any money that is not spent returns to the greenway fund. If any of the partners contributes and in fact if there are surplus funds those funds are not spent they are not lost they just come back to the Open Spaces fund.

Commissioner Adamson shared her support of the project. She asked if any of the land is in danger of being developed or left alone for open space. Mr. Snow shared that 99 percent is protected property.

Commissioner Adamson asked if there is a disincentive.

Chair Hutchinson shared that there will be plenty of time for Towns to get in on construction.

Commissioner Cervania shared comments on how the Town of Cary is participating in as it relates to the design and they are excited to partner.

**Chair Hutchinson moved, seconded by Commissioner West, :
that the Board of Commissioners:**

1. Authorize staff to proceed with a Request for Qualifications (RFQ) for consultants to complete 100% design for the Wake County section of the Swift Creek Greenway; and

2. Appropriate \$3.5 million of Parks, Greenways, Recreation and Open Space (PGROS) bond funding to complete 100% design for the Wake County section of the Swift Creek Greenway. The motion carried by the following vote:

Aye: 6 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

Nay: 1 - Commissioner Adamson

15. Renaming Village Regional Library to Oberlin Regional Library

Attachments: [Village Regional Library Renaming_Agenda Item_final.docx](#)
[Policy for Naming Property Belonging to the County of Wake.pdf](#)

Commissioner Calabria shared comments on the renaming of the Village Regional Library to Oberlin Regional Library. He pointed out that this item was before them as a result of work done by citizens who brought this forward. He thanked Ms. Leeya Chaudhuri, Ms. Adalia Schafrath-Craig, and Ms. Cheryl Williams for their work. He stated that the reasons for renaming the library have been established and he shared that the renaming will better reflect our community, history, and aspirations.

Mr. Mike Wasalick, Wake County Libraries Director, shared a story celebrating Ms. Pearl Thomas, student of Shaw University who was denied

access to the library. She was invited back to Raleigh and was issued a library card at the age of 93. It was an opportunity to right a wrong. He shared that the Library Commission is in support of the Board's decision.

Vice-Chair Thomas shared that this action supports the Board's goal of diversity, equity, and inclusion, and the legacy of Dr. King 54 years later. She shared that libraries are about education and where dreams are created.

Commissioner Adamson asked Mr. Wasalick to share what the process entails. He shared comments about a display for the library and said they are working with residents of the Oberlin community to help develop the educational efforts. He is excited about being able to celebrate the history at this library just as they celebrate the Mollie Huston Lee collection at the Richard B. Harrison Community Library.

Commissioner West shared historical data of the intellects of the community.

Commissioner Cervania shared comments on community engagement. She thanked the management companies for their decisions. She thanked the two young ladies that presented on behalf of the library name change.

Commissioner Evans thanked the young ladies for their dedicated work on how to be effective on behalf of the community.

Chair Hutchinson shared comments on the representation of Oberlin community. He shared that there are stories to be told.

Ms. Williams shared her appreciation for the work of the young women and the Board for this action. She shared that there are five national historic sites within the Oberlin community and described some of the aspects depicted in the art work "Oberlin Rising".

Vice-Chair Thomas moved, seconded by Commissioner Calabria, that the Board of Commissioners approve renaming the Village Regional Library to "Oberlin Regional Library". The motion carried by the following vote:

Aye: 7 - Chair Hutchinson, Vice-Chair Thomas, Commissioner Adamson, Commissioner Calabria, Commissioner Cervania, Commissioner Evans, and Commissioner West

Appointments

16. Alliance Health

Attachments: [Alliance Health Item Summary 3.23.22.pdf](#)
 [Alliance Health Member List 3.22.22.pdf](#)
 [Alliance Health Wooten and McDonald Term Completion verification.pdf](#)
 [Alliance Health Attendance.pdf](#)

No appointments made.

17. Historic Preservation Commission

Attachments: [Historic Preservation Item Summary 3.22.22.pdf](#)
 [Historic Preservation Member List 3.22.22.pdf](#)
 [Historic Preservation App. Roster 3.23.22.pdf](#)
 [Historic Preservation App. Packet 3.23.22.pdf](#)
 [Historic Preservation Board Choices 3.23.22.pdf](#)
 [Historic Preservation Attendance 2022.pdf](#)

No appointments made.

18. Open Space and Parks Advisory Committee

Attachments: [Open Space Item Summary 3.22.2022.pdf](#)
 [OSAPAC Member List 3.22.22.pdf](#)
 [OSAPAC App. Roster 3.24.22.pdf](#)
 [OSAPAC App. Packet 3.22.22.pdf](#)
 [OSAPAC Board Choices 3.24.22.pdf](#)
 [OSAPAC Attendance.2022.pdf](#)

No appointments made.

19. Wake County Board of Adjustment

Attachments: [Board of Adjustment Item Summary 3.22.22.pdf](#)
 [BOA Member List 3.22.22.pdf](#)
 [W.Barker Board of Adjustment resignation.pdf](#)
 [BOA App. Roster 3.23.22.pdf](#)
 [BOA App. Packet 3.22.22.pdf](#)
 [BOA Board Choices 3.23.22.pdf](#)
 [BOA Attendance.pdf](#)

Mr. DeAntony Collins was appointed to the Wake County Board of Adjustment - Regular seat

20. Upcoming Vacancies for May

Attachments: [Upcoming Vacancies for May 2022.pdf](#)

- **Adult Care Home Community Advisory Committee = 8 Vacancies**
 - 6 Reappointments:
 - Mary Hashagen
 - John Atkinson
 - Diane Hultzman
 - Sarah Johnston
 - Lauren Zingraff
 - Phyllis Fulton
 - 2 Resignations:
 - Tiffany Bryant
 - Patricia (Patti) Anderson
- **Citizens Energy Advisory Committee = 3 Vacancies**
 - 3 Reappointments:
 - Jeffrey Lippard
 - Larry Nunnery
 - James Ward
- **Nursing Home Community Advisory Committee = 10 Vacancies**
 - 7 Reappointments:
 - Bennett Cotton
 - Sharon Singer
 - Sarah Lynne Raha
 - Anne Schick
 - Sandra Deutsch
 - Steven Wilson
 - Clifton Lavenhouse
 - 2 Resignations:
 - Brian Coleman
 - Heather Cooke
 - 1 Term Completion:
 - Sharon Lord
 - 1 Recommendation by Vice Chair Thomas:
 - Marilyn House

Other Business

Commissioner Evans shared the Regional Transportation Alliance (RTA) trip to South Florida to look at transit and infrastructure. It was very

informative with many partners from the triangle in attendance and provided great inspiration for the future of transportation in our area. She shared that it was a great experience to see these systems in action. f

Vice-Chair Thomas shared comments on the impact of transit in Florida.

Manager Ellis provided information on the ideas for the June 13th work session to look at programs like community land trust -operation and usage, feasibility, home owner care and foreclosure programs. The Board will then make recommendations on what programs they would like to see developed.

Commissioner Cervania shared comments on the Child, Dependent Care & Earned Income Tax Credits. She shared that additional information can be found at GetCTC.org. She shared that if residents need assistance receiving their refunds they can go to GetYourRefund.org.

Chair Hutchinson shared the Healthy Counties Forum. He shared that April 5-7th Wake County will be hosting the Healthy Counties Forum. He thanked staff for making this happen.

Vice-Chair Thomas shared with the public that the Board is doing so many things and asked them to be mindful that all commissioners are active and hope it shows that they care.

21. Informational Items for the Board of Commissioners

Attachments: [Informational Items Item 04-04-22.docx](#)
[February 2022.pdf](#)

Closed Session

Mr. Scott Warren, County Attorney shared that there was a need for Closed Session pursuant to G.S. 143-318.11(a)4.

Chair Hutchinson made a motion that board go into Closed Session.
Commissioner Calabria moved, seconded by Commissioner Cervania.

The motion past unanimously.

Adjourn

The meeting adjourned at 8:12 p.m.

Commissioner Adamson moved, seconded by Commissioner West to adjourn the meeting.

Respectfully submitted,

Yvonne C. Gilyard, NCCCC
Deputy Clerk to the Board