



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, October 4, 2021

5:00 PM

Wake County Justice Center

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### Regular Meeting

#### Meeting Called to Order: Chair Matt Calabria

Chair Calabria called the meeting to order at 2:00pm.

#### Pledge of Allegiance

**Present:** 7 - Chair Matt Calabria, Vice-Chair Vickie Adamson, Commissioner Susan Evans, Commissioner Maria Cervania, Commissioner Sig Hutchinson, Commissioner James West, and Commissioner Shinica Thomas

Staff Present: Scott Warren, County Attorney; Emily Lucas, Chief Financial Officer; Duane Holder, Chief Community Health and Vitality Officer; Ashley Jacobs, Chief Information and Innovation Officer; Yvonne Gilyard, Deputy Clerk to the Board; Toni Womack, Senior Executive Assistant; Chris Dillon, Assistant County Manager; Ben Canada, Assistant to the County Manager; and Dara Demi, Communications Director.

Others Present: Alicia Arnold, Housing Department Director of Operations; Tim Maloney, Planning, Development and Inspections Director; Ron Wiley, Regional Director, Self-Help Credit Union and JJ Froehlich, Commercial Loan Officer, Self-Help Ventures Fund and Self-Help Credit Union.

#### Invocation: Commissioner Susan Evans

#### Items of Business

1. Approval of Agenda

**Commissioner Hutchinson moved, seconded by Commissioner Thomas to approve the agenda.**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

2. Approval of the Minutes of the Work Session of September 13, 2021

**Vice-Chair Adamson moved, seconded by Commissioner Evans to approve the Minutes of the Work Session of September 13, 2021.**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

3. National Hispanic Heritage Month Proclamation

**Attachments:** [2021 Item Summary National Hispanic Heritage Month 2021.docx](#)  
[National Hispanic Heritage Month Proclamation Draft Cervania \(003\).docx](#)

Commissioner Cervania shared details relating to National Hispanic Heritage month.

She read the proclamation in Spanish and English aloud.

Commissioner Hutchinson recognized and honored Commissioner Cervania for representing the Latino and Hispanic community.

Commissioner West shared comments on the divide and the bringing together of communities.

**Commissioner Cervania moved, seconded by Commissioner Thomas, that the Board of Commissioners approves the proclamation. The motion carried by the following vote:**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

4. Breast Cancer Awareness Month Proclamation

**Attachments:** [Final BC Proclamation Item Summary .docx](#)  
[BC Final Proclamation 10-04-21.docx](#)

Vice-Chair Adamson shared that she is a Breast Cancer survivor and celebrates 12 years of survivorship. She shared comments on women's health being compromised during the pandemic. She shared that in her mother's generation, Breast Cancer was a death warrant. She acknowledged the reason why we wear PINK. She shared comments

about the clinical trials and how it helps so many women survive. She offered extra breast cancer mask to persons in attendance. She read the proclamation aloud.

Commissioner Thomas shared that several of her relatives have had previous experiences with breast cancer. She shared that she hopes that women and men will be encouraged to get tested.

Commissioner Cervania shared comments about being deliberate about our bodies.

Commissioner Evans shared comments on the importance of being screened mammograms.

Chair Calabria shared comments on the importance of sharing testimonies about Breast Cancer. He shared that health care professionals share that residents come in with one issue and leave with several other issues to include Breast Cancer.

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners approves the proclamation. The motion carried by the following vote:**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

## **Consent Agenda**

**Commissioner West moved, seconded by Commissioner Hutchinson to approve the Consent Agenda.**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

### **5. Award Construction Contract for North Regional Library Renovation**

**Attachments:** [NRL Reno Board Agenda Summary.docx](#)  
[NRL BidTab\\_9-14-21.pdf](#)  
[Project Budget Summary\\_9-22-21.pdf](#)

### **6. Multi-Year Agreement with CGI Technologies and Solutions Inc. for Software Licensing, Implementation Services and Managed Services**

**Attachments:**    [Agenda Item for 10.4.21 BOC Meeting.docx](#)  
[Managed Services Agreement Amendment #10 to Statement of Work #1.docx](#)  
[Proprietary Software License Agreement Amendment #11.docx](#)  
[Managed Services Agreement Statement of Work #12.docx](#)

7.     Accept and Appropriate \$304,266 in Federal Grant Dollars from the North Carolina Governor's Highway Safety Program and Authorize 3.0 Full-Time Positions in the Wake County Sheriff's Office

**Attachments:**    [GHSP BOC Awarded Item 9-17-21.docx](#)  
[GHSP Agreement 2000049927 Created Letter.pdf](#)  
[WCSO Resolution Updated06-28-2021-110609.pdf](#)  
[Budget Memo - FY 2022 Grants and Donations Fund.pdf](#)

8.     Authorization of Three Additional FTEs to Staff and Support the City-County Bureau of Identification (CCBI) DNA Laboratory

**Attachments:**    [CCBI DNA Lab Agenda Item Summary 10 4 21.docx](#)  
[DNA Presentation from Public Safety Cte.pdf](#)  
[Ferguson Group Appropriations Email.pdf](#)  
[Budget Memo - FY 2022 CCBI.pdf](#)  
[Budget Memo - FY 2022 Grants and Donations Fund.pdf](#)

9.     Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**Attachments:**    [Tax Collections Item Summary.docx](#)  
[Tax Committee Agenda Process.docx](#)  
[Executive Summary 1.doc](#)  
[Executive Summary 2.doc](#)  
[October 2021 Refunds Under 500.pdf](#)  
[October 2021 Refunds Over 500.pdf](#)  
[Daily Updates For Exemptions.pdf](#)  
[Daily Updates For Penalties.pdf](#)  
[Daily Updates For Special Situations.pdf](#)  
[Municipal Collection Report](#)  
[Wake County Collection Report](#)  
[Monthly In-Rem Foreclosure Report](#)  
[PFB Summary Report](#)  
[Register of Deeds Report](#)

10.    General Public Comments

Attachments:    [General Public Comments 10-04-21.pdf](#)

Sheriff Baker, thanked the board for the vote on the item on the agenda. He shared that it aligns with the Impact Team. He shared that the funds will assist with helping citizens remaining safe. He shared the number of arrests made on Saturday in traffic checks. He shared that checks will be made on a regular basis.

Ms. Cheryl Tung, President of the League of Women Voters, shared comments on the redistricting adjustments. She shared key components. She shared that maps should be drawn in public and live streamed to allow citizens that work to attend. She shared that public comments on redistricting should be made public.

Ms. Angeline Echeverria, resident of Raleigh, shared comments on redistricting. She shared that she had problems navigating the website because she could not find anything online. She shared that inequity should be addressed. She shared comments on the transparency of the process. She shared that it is important to have public comment sessions in communities.

Ms. Shruti Parikh, resident of Wake County, shared that Asians are less represented as a whole and how important it is for the redistricting to be fair to all people. She shared comments on the general assembly and the redistricting process. She shared that the process is not transparent. She shared that advanced notice is needed as well as interpretations for other languages.

Ms. Ashley Seshul, parent in Wake County, shared that children are being quarantined. She shared that the Wake County Health Department is the lead on quarantining children. She shared a G.S. that addresses the 72 hour quarantine mandate. She asked about the appeals process. She shared comments on Wake County pushing vaccines for students. She shared that she is perplexed and would like answers from the board because the Wake County Public School System can't answer her requests. She asked who signs the orders for children to be sent home.

Chair Calabria asked Ms. Seshul to send comments to Ms. Gilyard.

Ms. Gilyard, Deputy Clerk, read the one online comment from Mr. Porter Bowman.

Mr. Bowman shared that it is hard to breathe and focus and asked the Board to end the mask mandate.

## Regular Agenda

**11. Contract to Administer the Affordable Housing Preservation Fund**

**Attachments:**    [Preservation Fund Administrator v.1.docx](#)  
[Affordable Housing Preservation Fund Contract Presentation 10-04-21.pdf](#)

Ms. Alicia Arnold, Housing Department Deputy Director of Operations, shared the preservation fund timeline.

**Preservation Fund Timeline****June 2019**

- Contracted with HR&A to design Acquisition & Preservation Fund

**November 2019**

- Presented findings to Affordable Housing Committee

**March 2020**

- Placed program on hold due to COVID-19 crisis

**November 2020**

- Restarted program with renewed focus on preservation

**April 2021**

- Presented at Work session on fund design. Released Request for Proposal (RFP) for Administrator

She shared the preservation need and loss of affordability.

**Preservation Need | Loss of Affordability**

The Wake County market is rapidly losing market rate units rented at affordable prices.

Since 2010 Wake County has **lost 59 percent** of it's stock of rental units priced below \$750 a month and **lost 40 percent** of units priced below \$1,000.

She shared a slide depicting the Wake County Leaking Affordable Housing Bucket.

She shared the administrator timeline.

**Administrator Timeline****April 2021**

- Released RFP for Administrator

**June 2021**

- Received three proposals

**Summer 2021**

- Proposal Review & Scoring, Proposer Interviews

**October 2021**

- Administrator Award

**Winter 2021**

Contract Finalization, Fundraising

**Spring 2022**

Fund launch

She shared the evaluation criteria and proposals scoring.

**Evaluation Criteria | Proposals Scoring**

The Evaluation Committee considered each proposer's experience with affordable multifamily lending, in particular Naturally Occurring Affordable Housing (NOAH) preservation lending, as well as the skills and experience of their underwriting and lending staff. They also looked at how much leverage was proposed by each, where that leverage was coming from, and how it would impact the Funds' overall competitiveness. The Committee considered the structure of the Fund, specifically whether money is allocated appropriately to respond to the needs of legally-binding affordable and NOAH preservation in the community and whether the products would enable developers to compete in the market and achieve the kind of affordability the County values. Finally, the Committee examined whether the proposed funds would have a significant impact on the market, and whether each applicant proposed a reasonable timeline for fundraising and starting the Fund.

She shared the proposal evaluation and structured process.

**Proposal Evaluation | Structured Process**

- Evaluation committee reviewed proposals and scores with evaluation criteria
- Housing staff and HR&A conducted interviews to confirm proposers' commitments
- Committee was provided updated information from interviews for approval

She shared the fund products and the two fund structures.

**Fund Products | Two Fund Structures****Bridge to Low Income Housing Tax Credit (LIHTC) Preservation**

Purchase subsidized housing and use LIHTC financing to protect affordability

**Naturally Occurring Affordable Housing (NOAH) Preservation**

Purchase and preserve affordability in non-subsidized housing.

She shared the selected applicant. The selected applicant is Self-Help Ventures.

**Selected Applicant | Self-Help Ventures Fund**

\$43.75 Million NOAH + \$18.75 Million Bridge = \$62.5 Million Preservation Fund

\$10 Million Self-Help Venture Fund Contribution

Loan Terms Support Minority and Women-Owned Business Enterprise (MWBE) and Housing in Locations of Opportunity  
Corporate Guarantee of Investments

She shared the next steps and fund capitalization.

**Next Steps / Fund Capitalization**

**Wake + Partners**

1. Wake County provides initial grant capital to Fund Administrator
2. Administrator Leverages Wake's Capital
3. Mission based partners contribute low interest funding at 3.25 to 1 ratio

She recognized the staff from Self-Help; Mr. Ron Wiley, regional Director, Self-Help Credit Union and Mr. JJ Froehlich, Commercial Loan Officer, Self-Help Ventures Fund and Self-Help Credit Union.

Commissioner Adamson congratulated Ms. Arnold on her promotion. She shared that this project is a game changer. She shared comments about other cities and their homeless population.

Commissioner West shared comments on the connection with Self-Help Ventures and Self-Help Credit Union. He asked if the team will be working with the Triangle Association. He shared comments about the loss of units in Garner and the Trees and Leaves source and what was learned from that situation.

Ms. Arnold shared that we have learned that we need the base financial institutions where residents will benefit. Some sort of preservation fund and mission based capital so that both the property owners and residents can benefit when difficult decisions about properties need to be made. She shared that Wake County and Self-Help will be working with the Triangle Association.

Mr. Froehlich, Loan Officer with Self Help, shared Self Help is organized as a center for community help and within in it there are three entities, Self Help Ventures Fund, Self Help Credit Union, and Self Help Federal Credit Union. Self Help Credit Union is regional located in North and South



Carolina and Florida. Self Help Federal Credit Union is located in Washington State, California, and the Chicago Metro area. This provides a national reach and they are regulated funds.

Mr. Wiley, Regional Director with Self Help Credit Union, thanked everyone for their involvement and noted that being pro-active has been critical to making it work. Affordable housing is a national problem and it will not get better without community involvement.

Commissioner Evans thanked the Self-Help team for having the mission to help people that are in housing crisis. She thanked the Wake County team for finding good solutions to the housing crisis. She shared comments on the citizens that share with her the need and hope for housing. She shared that she is in favor of preserving the land for housing projects.

Commissioner Cervania shared comments on commitments and partnerships.

Commissioner Hutchinson shared comments on healthy communities and how expensive it is and the 30 percent median income spent on housing. He shared that it is important to hear that funds are being leveraged by taking a small amount of money and combining it with others to create a large fund. He thanked staff for their work bringing this together.

Commissioner Thomas echoed her colleagues. She shared that when she hears of the homeownership assistance and the education of residents it excites her knowing that the funds will assist the community and make such a great impact.

Chair Calabria shared his appreciation for the project. He shared that these are commitments and one of the important ways that can help the housing crisis. He highlighted the work of the Wake County Housing team. He shared that it will make a world of difference to the community. He shared that this is an important key issue and a national trend.

**Commissioner Thomas moved, seconded by Commissioner Evans, that the Board of Commissioners:**

- 1. Authorize the County Manager to enter into a multi-year contract between Wake County and Self-Help Ventures Fund to administer the Affordable Housing Preservation Fund, including the authority to process real estate loan transactions and enforce affordability restrictions.**

**2. Approve a loan of \$10,500,000 to Self-Help Ventures Fund to capitalize the Affordable Housing Preservation Fund.**

**All funding commitments are subject to terms and conditions acceptable to the County Attorney. All awards are also contingent on the basic terms as identified in the proposal. The motion carried by the following vote:**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

**Manager's Report**

**12. Update on Census-Related Residential District Adjustments**

**Attachments:** [Redistricting Item Summary 10-04-21.docx](#)  
[Redistricting Presentation 10-04-21.pdf](#)

Mr. Tim Maloney, Planning, Development and Inspections Director, shared the purpose.

**Purpose**

That the Board of Commissioners receives an update on Census-Related Residential District Adjustments of the Wake County Board of Commissioners; and reviews the Criteria to Guide the Process.

He shared the background.

**Background**

- Wake County recently received the 2020 census data with updated population figures.
- In accordance with state law, the Board may use this data to adjust the geographies of the Board's districts to achieve population balance among the districts.
- The districts were last adjusted in 2011, after the 2010 census.
- Staff is advising the districts be adjusted again given the current population disparity.
- Staff is also advising the following criteria be used to guide the process.

He shared the criteria to guide the process.

**Criteria to Guide Process**

1. *Equal Population* - Data from the 2020 Census Voter Tabulation Districts will be used to balance the population in drawing the adjusted districts. The population in each district will comply with a +/-5 percent deviation.
2. *Incumbency Protection* - The pairing of incumbent commissioners with other incumbent commissioners in the adjusted districts will be avoided.
3. *Contiguity* - The adjusted districts will be comprised of contiguous territory.
4. *Split Precincts* - Reasonable efforts will be made to avoid or minimize splitting Wake County Board of Elections voting precincts.
5. *No Consideration of Demographic Data* - Data identifying the race, ethnicity or age of individuals or voters shall not be used.
6. *No Consideration of Electoral Data* - Reasonable efforts will be made to ensure that the process is not guided by electoral data and partisan political influences.
7. *Compactness* - Reasonable efforts will be made to ensure that adjusted districts will have the minimum distance between all the parts of the population.
8. *Communities of Interest* - Consideration will be given to preserving geographical areas, such as neighborhoods, where residents have a common social or cultural connection.

He shared the next steps.

**Next Steps**

Board of Commissioners Meeting, October 18, 2021 - Draft Map, Solicit public input

Board of Commissioners Meeting, November 1, 2021 - Adopt Map

November 17, 2021 - Deadline for District adjustments

Commissioner West asked for clarity for discussing a recommendation for redistricting map.

Mr. Maloney shared that the schedule can be adjusted with the Manager's office.

Mr. Ben Canada, Assistant to County Manager, shared that the plan was discussed at the last agenda review.

Commissioner West shared that information shared at agenda review meetings should be shared with Commissioners that are not in attendance.

Mr. Canada shared that additional information can be shared at a work session.

Chair Calabria shared comments on the original plan to bring this item to a Work Session then to a meeting for public comments. He shared that staff suggested that we receive online comments as well and instead of using the Work Session for an initial conversation on this item and then in today's meeting provide the public introduction and then in a later meeting the public passing of the item.

Commissioner West shared additional comments about a past incident where a Commissioner was left out of the planning process of redistricting.

Chair Calabria asked clarifying questions. He asked Mr. Maloney to describe what districts are and are not.

Mr. Maloney shared that these are adjustments versus redistricting. He shared that this is a tricky puzzle based mainly on population. They work to make them balanced by reapportioning based on population statistics provided by the census without drastically changing existing districts.

Chair Calabria described that this process only applies to the commissioners. Mr. Maloney shared that this is correct and they are based by law using the census information.

Commissioner West shared additional comments on the percentages of people and populations for redistricting. He asked if there would be any discussion on districts being made whole.

Mr. Chris Dillon shared that the staff is rebalancing the district to make it whole based on the census. He shared that we need to comply by November 16, 2021 to meet statutory deadline. He shared that a 10-day public comment period will be open for citizens to respond.

Mr. Scott Warren, County Attorney, shared that Commissioners are political and staff is apolitical. He shared that the board should give staff permission on how to move forward which could include the staggering of terms to two or four-year terms.

Commissioner West shared that he would like for the Board to discuss in detail if applicable.

Commissioner Cervania shared comments on the current details of the presentation. She asked when will the public hearing take place and the last day for changing criteria.

Mr. Maloney shared that he will provide details once available.

Commissioner Cervania shared that she has heard from infinity groups represented today with concerns about the redistricting process.

Vice-Chair Adamson asked when maps would be available to the public.

Mr. Maloney shared that the maps would be available before November 18th but sooner if applicable.

Commissioner Evans thanked that staff for bringing this item to the board today. She shared that she too would like the information available as soon as possible. She thanked residents that spoke today. She shared that the board is elected county wide and that does not negate citizens from voting for any of the seven members.

Vice-Chair Adamson shared that the maps are due November 17th to the Board of Elections. She shared that December starts new elections and the time allotted only gives them a minimum of 7-8 weeks to make a final decision to decide if they will run for re-election.

Chair Calabria shared that he is interested in what is being added to the website and if the citizens will be able to view the maps online.

Mr. Maloney shared that the maps will be story maps (where citizens can turn the pages) and will be available for viewing for 10 days. He said that they will bring forward a more detailed schedule.

Chair Calabria asked that the maps are presented in various languages and ensure that the maps are made public. He shared that non partisan staff will be drawing the maps and that there is no Commissioner input.

Mr. Maloney confirmed that non partisan staff will be drawing the maps and will be shared with public and commissioners at the same time.

Chair Calabria shared comments on the criteria being used and asked if there was a priority order, the criteria again are: equal population, incumbency protection, contiguity, split precincts, no consideration of demographic data, no consideration of electoral data, compactness, communities of interest.

Mr. Maloney shared that the priority is in no certain order.

Chair Calabria shared comments on double bunking Commissioners (incumbency protection).

Commissioner Cervania thanked Mr. Maloney and staff for the work that they are doing on the redistricting process. She shared comments on the communities of interest.

Mr. Maloney shared that the communities of interest is not on the priority list but when you grab one community you grab them in an effort to keep communities cohesive.

Commissioner West shared comments on precincts. He has read that the City of Raleigh is considering changing to four year terms and he doesn't know what the school systems are considering. He is concerned that there are so many changes being discussed and requested a clear answer. He directed staff to provide processes and procedures as to whether terms will be two year or four year terms.

Chair Calabria shared comments on the legislature and the local bill passed to make Wake County the only NC county that did not have control over their redistricting map. That legislation will be ending and may be something that could be a topic of conversation on the 18th of November. Chair Calabria added that there will be more time to discuss the issue and there was no intention on staff to not present the information.

Commissioner Hutchinson shared that populations have gotten out of order and the populations are being renumbered. He shared that this is the purpose for the staff presentation today and that the Board with input from the public will determine at a later date changes to terms as well as the process. Today was more about getting the population distributed correctly.

Vice-Chair Adamson asked if they can just change the criteria labeled "incumbency protection" to "debunking". She stressed that the public needs to know that it is not an effort to protect any current commissioner.

Commissioner Thomas shared comments on incumbency protection and transparency. She shared that simple words should be used in an effort for citizens to understand what the criterion means.

Chair Calabria shared the dates October 18th at 2:00pm and November 1st at 5:00pm for opportunities for public comments on this particular issue and online public comments that have been received will be entered into the minutes.

Ms. Emily Lucas, Chief Financial Officer, asked for clarification on what the October 18th meeting represents in an effort to post proper notification.

Chair Calabria shared that the October 18th meeting is the date for the

meeting and to proceed with proper notification to the public.

Mr. Chris Dillon, Assistant County Manager, shared that on October 18th, there will be an online portal opened for a 10-day public comment period and residents will have an opportunity to stay at home and view the maps.

Commissioner Cervania asked if an interpreter would be made available.

Commissioner Hutchinson shared that debunking means there will be no two commissioners from the same residential area.

**That the Board of Commissioners receives an update on Census-Related Residential District Adjustments of the Wake County Board of Commissioners; and reviews the Criteria to Guide the Process.**

**13. Update on Wake County's COVID-19 Response**

**Attachments:**    [Item Summary - COVID-19 Update 10-4-21.docx](#)  
[10-04-21 COVID Board Update Presentation.pdf](#)

Dr. Nicole Mushonga, Md, MS, Assistant Physician Director and Epidemiology Program Director presented slides depicting:

COVID-19 Spread, All US Counties, 8/26/21-9/27/21  
CDC COVID Data Tracker 9/21-9/27  
Wake County Cases by Age  
Wake County COVID-19 Cases by Month  
Wake County COVID-19 Cases by Week  
Wake County Percent Positivity 9/14-9/28  
Wake County Hospitalizations 9/14-9/28  
Wake County Testing 9/15-9/28  
SARS-CoV-2 Wastewater Surveillance  
Wake County Deaths by Age  
Percent of Population Vaccinated  
Vaccine Coverage by Ethnicity  
Vaccine Coverage by Race  
Vaccine Coverage by Age

Commissioner Cervania shared comments on the Latino communities and vaccination rates.

Dr. Mushonga shared that there have been town hall meetings for residents to participate and ask questions. She shared there is a bootcamp program

where citizens can attend and ask questions. She shared that the bootcamp program is national.

Dr. Mushonga shared the Pfizer booster doses.

**Pfizer Booster Doses**

You can get a booster if it has been at least 6 months since your second Pfizer shot, and one of the following is true:

1. You are 65 or older
2. You are 18 and older and:
  - You live or work in a nursing home or other long-term care residential facility
  - You have a medical condition that puts you at high risk for severe illness
  - You work in a high risk profession, meaning you come into contact with a lot of people, and you don't know their vaccination status
  - You live or work in a place where many people live together

She shared the strategy updates.

**Strategy Updates**

- Appointment-based with increased hours
- Same-day appointment availability
- Pfizer and Moderna brand vaccines at all sites

She shared a chart showing information on vaccines in younger children.

She shared the operational updates.

**Operational Updates**

- Carolina Community Tracing Collaborative (CCTC) staff to directly support Clinical Intervention (CI) & Contact Tracing or Community Transmission (CT) efforts in the school system
- Realigning Community Outreach Programs
  - Ask the DocTown Halls
  - Youth Engagement
  - Boot Camp Program - State Model Grants

Commissioner Evans shared comments on the statistical data and the encouraging trends. She thanked the public health staff for their continued efforts.



Commissioner Thomas asked about the booster shots and asked why there continue to be outbreaks in nursing homes.

Dr. Mushonga shared that because of age it is important that the elderly and staff are vaccinated in nursing homes.

Vice-Chair Adamson shared comments on the longevity of wearing masks.

Dr. Mushonga shared that due to community transmissions and the levels still remaining high, mask will be continue to be worn. She shared that it will take a while to get numbers down. She shared that there are 199 cases per 100,000. She shared that once numbers decrease, we may be in the moderate range. She shared that data will guide us accordingly.

Commissioner Cervania shared that she encourages getting the booster shot. She asked if the booster can be interchanged based on the vaccine that you received.

Dr. Mushonga shared that there will be a review of Johnson & Johnson and Moderna as it relates to the booster shots being administered.

Commissioner Hutchinson shared thanks to pharmacies that assisted in getting boosters in arms. He encouraged citizens to also get the flu shot.

Dr. Mushonga shared that there are many locations across the county where boosters and flu shots can be administered. This information can be found on the website.

Chair Calabria thanked Dr. Mushonga and her team for their continued efforts in the community and to the citizens of Wake County.

## Appointments

### 14. City of Raleigh Board of Adjustment

**Attachments:**    [City of Raleigh BOA Item Summary 9.22.21.pdf](#)  
                              [City of Raleigh BOA Member List 9.22.21.pdf](#)  
                              [City of Raleigh BOA App Roster 9.22.2021.pdf](#)  
                              [City of Raleigh BOA Applicant Packet 9.22.21.pdf](#)  
                              [City of Raleigh BOA Board Choices 9.22.2021.pdf](#)  
                              [City of Raleigh BOA Attendance Record 9.22.21.pdf](#)

The follow member was reappointed to the City of Raleigh Board of Adjustment

- Marvin Butler

**15. Fire Commission**

**Attachments:** [Fire Commission Item Summary for October Mtg.pdf](#)  
[Fire Commission Member List for Oct. Mtg.pdf](#)  
[Fire Commission 2021 Attendance Sheet.pdf](#)

The following members were reappointed to the Fire Commission:

- Satish S. Garimella, Citizen Consumer seat
- Chief Matthew Poole, Alternate, South Region seat
- Nancy S. Anderson, Primary Citizen Consumer seat
- Ron Early, Alternate, North Region seat
- Chief Tim Pope, Primary, North Region seat
- Chief Tony Mauldin, Primary, South Region seat
- Billy Myrick, Chair, Citizens Consumer seat

**16. Wake County Water Partnership**

**Attachments:** [Water Partnership Item Summary 9.22.21.pdf](#)  
[Water Partnership Member List 9.22.21.pdf](#)  
[Water Partnership MStarr Resignation 9.22.21.pdf](#)  
[Water Partnership Waldroup Notice of Resignation .pdf](#)  
[Water Partnership App. Roster 9.22.21.pdf](#)  
[Water Partnership App. Packet 9.22.21.pdf](#)  
[Water Partnership Board Choices 9.22.21.pdf](#)  
[Water Partnership Attendance Record 9.22.21.pdf](#)

The following citizen was appointed to the Wake County Water Partnership

- Edward Buchan

**17. Wendell Planning Board - ETJ Seat**

**Attachments:**    [Wendell Planning Board Item Summary 9.29.21.pdf](#)  
[Wendell Planning Board Member List 9.22.21.pdf](#)  
[Wendell Planning Board - Ltr of Recommendation Emma Gardner .pdf](#)  
[Wendell Planning Board App. Roster 9.22.21.pdf](#)  
[Wendell Planning Board App. Packet 9.22.21.pdf](#)  
[Wendell Planning Board Board Choices 9.22.21.pdf](#)  
[Wendell Planning Board Attendance Jul20-Jul21 REV1.pdf](#)

The following citizen was appointed to the Town of Wendell Planning Board

- Emma Gardner, ETJ Seat

**18. Upcoming Vacancies for November**

**Attachments:**    [Upcoming Vacancies for November 2021.pdf](#)

**Upcoming Vacancies for November 2021**

**(All applications are due by October 14, 2021 by COB)**

**Appointments made November 1, 2021**

Human Services Board = 2 Vacancies

- 2 Reappointments
  - John Perry, Chair
  - Patrice Jananne O'Connell

Go Triangle Board of Trustees = 2 Vacancies

- 2 Reappointments
  - Vivian Jones
  - Sig Hutchinson

**Closed Session**

**Attorney Warren shared that there is a closed session pursuant to G.S. 143-318.11 a(4).**

**Vice-Chair Adamson moved, seconded by Commissioner Hutchinson to go into Closed Session.**

**There was no action taken.**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

### **Adjourn**

The meeting adjourned at 7:44pm.

**Vice-Chair Adamson moved, seconded by Commissioner Evans, to adjourn. The motion carried by the following vote:**

**Aye:** 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

Respectfully submitted,

Yvonne C. Gilyard, NCCCC  
Deputy Clerk to the Board