



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Wednesday, July 7, 2021

5:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chair Matt Calabria

Chair Calabria called the meeting to order.

Present: 6 - Chair Matt Calabria, Vice-Chair Vickie Adamson, Commissioner Susan Evans, Commissioner Maria Cervania, Commissioner James West, and Commissioner Shinica Thomas

Absent: 1 - Commissioner Sig Hutchinson

Staff Present: David Ellis, County Manager; Scott Warren, Attorney; Johnna Sharpe, Chief Operating Officer; Duane Holder, Chief Community Health and Vitality Officer; Ashley Jacobs, Chief Information & Innovation Officer; Yvonne Gilyard, Deputy Clerk; Toni Womack, Senior Executive Assistant; Ben Canada, Assistant to County Manager; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager.

Others Present: Bryan Hicks, Alcohol and Beverage Control Board, Manager; Ken Kirby, Alcohol and Beverage Control Board member; and Lucius Jones, Alcohol and Beverage Control Board member.

Pledge of Allegiance: Commissioner Shinica Thomas

Invocation: Commissioner Shinica Thomas

Items of Business

1. Approval of Agenda

Commissioner Evans moved, seconded by Commissioner Cervania to

approve the Agenda. The motion carried by the following vote:

Aye: 6 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner West, and Commissioner Thomas

Absent: 1 - Commissioner Hutchinson

2. Approval of the Minutes of the Regular Meeting of June 7, 2021 and the Work Session of June 14, 2021

Commissioner Thomas moved, seconded by Commissioner Evans to approve the Minutes of the Regular Meeting of June 7, 2021 and the Work Session of June 14, 2021 The motion carried by the following vote:

Aye: 6 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner West, and Commissioner Thomas

Absent: 1 - Commissioner Hutchinson

3. Presentation from Wake County Board of Alcoholic Control

Attachments: [Wake ABC check presentation.docx](#)

Mr. Bryan Hicks, General Manager, Alcohol and Beverage Control Board along with Mr. Lucius Jones, ABC Board member and Mr. Ken Kirby, Vice-Chair of the Alcohol Beverage Control Board (ABC Board) presented a check in the amount of \$13M to the Board of Commissioners. He shared that sales are up seven percent this year. He shared that the board currently operates 25 retail stores (13 of which operate as wholesale outlets).

Mr. Jones shared that \$1M has been contributed to WakeBrook, \$5M to nonprofit partners, and \$5.6M to Wake County municipalities. He shared that bars, restaurants and clubs are down one percent. He shared that five of the top selling stores are located in Wake County.

Vice-Chair Adamson shared that the ABC board is her favorite group and thanked the board for the presentation.

Chair Calabria thanked the ABC board for the presentation and for the work that they do for the County. He shared that these funds support various programs in the community.

Consent Agenda

Vice-Chair Adamson moved, seconded by Commissioner Evans, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner West, and Commissioner Thomas

Absent: 1 - Commissioner Hutchinson

4. Accept and Appropriate Grant Award from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention

Attachments: [Agenda Item.docx](#)
[CDC Notice of Award.pdf](#)
[Budget Memo - FY 2022 Grants and Donations Fund.pdf](#)

5. Conveyance of a Permanent Electric Utility Easement to Duke Energy Progress, LLC in Wendell, NC

Attachments: [Agenda Item - Duke Energy Easement Request.docx](#)
[Property Map.pdf](#)
[Wake County - Poole Road Duke Energy Easement Request.pdf](#)
[Easement Exhibit A.pdf](#)
[Pole Location Plan Sheet.pdf](#)
[Wake County Poole Rd DoE .pdf](#)

6. Approve Land Acquisition of +/- 4.76 Acres at 7001 Apex Barbecue Road, Apex, NC for a New EMS Station

Attachments: [Agenda Item Apex EMS.docx](#)
[Search Area Map.pdf](#)
[Appraisal.pdf](#)
[Contract-Offer to Purchase.pdf](#)

7. Award a Construction Contract in the Amount of \$3,940,000 for the Aquatic Propagation Facility at Historic Yates Mill County Park

Attachments: [Item Summary-Yates Mill Aquatic Species-2- Construction.docx](#)
[YM-APF Bid Tab-051821.pdf](#)
[YM APF-Budget Summary-3.pdf](#)
[CIP Budget Memo - FY 2022 County Capital Fund - PGROS.pdf](#)

8. Approval of FY2022 Funding Agreement with UNC Health and Alliance Health for Behavioral Health Services at WakeBrook

Attachments: [Tri-Party Agreement Item Summary.docx](#)
[WC ABH UNCHCS Funding Agreement FY22 7-1-2021 Final Version for BOC meeting.docx](#)

9. Renewal of HUD Entitlement Cooperation Agreements

Attachments: [Item Summary](#)
[Participation Letters from Towns.pdf](#)
[Urban County Qualification Statement](#)

10. NC Freedom Park Project Funding Commitment

Attachments: [NC Freedom Park Affirm Commitment Item Summary.docx](#)
[June 14 2021 Freedom Park Project Request.pdf](#)
[NC Freedom Park Item Summary 11-20-17.pdf](#)

11. Amend 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Memorandum of Understanding

Attachments: [Item summary - WCSO Repurpose Grant Summary.docx](#)
[2019 MOU between WCSO and City of Raleigh.pdf](#)

12. Designation of Map and Plat Review Officers for the Town of Rolesville

Attachments: [Item Summary.docx](#)
[Rolesville Letter.pdf](#)
[Board of Commissioners Resolution.docx](#)

13. Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary.docx](#)
[Tax Committee Agenda Process.docx](#)
[Executive Summary 1.doc](#)
[Executive Summary 2.doc](#)
[July 2021 Refunds Under 500.pdf](#)
[July 2021 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Tax Deferments.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)

14. General Public Comments

.Ms. Gilyard, Deputy Clerk, shared that there were no online general comments today.

Sheriff Baker, shared that Sargeant Ronald Waller will be leaving the hospital today. He was shot in the line of duty. He also thanked the board for everything that they do for the Sheriff's department and for the board's support.

Sgt. Ronald Waller will continue to recover from his injuries at home, following several surgeries. Sgt. Waller faces on-going rehabilitation and physical therapy.

On the morning of June 2nd, Wake County deputies, along with other area law enforcement agencies, responded to the River Birch at Town Center Apartments off Old Wake Forest Road in Raleigh, after Sgt. Waller was shot while conducting a civil process.

As Sgt. Waller continues to recover from his injuries, the Wake County Sheriff's Office reminds citizens interested in supporting the family, that they can do so by visiting any of the 272 State Employee Credit Union of North Carolina branches statewide. All donations will be credited to the "Ronald Waller Fund."

Donations can be mailed to:

State Employees Credit Union NC
c/o Ronald Waller Fund
1595 Corporation Parkway
Raleigh, N.C. 27604

The Waller family would like to publicly thank everyone for their prayers and concern. The Waller family also requests privacy as Sgt. Waller continues to recover from his injuries.

Regular Agenda**Appointments****15. Community Advisory Committee Adult Care Home**

Attachments: [Adult Care CAC Item Summary 7.7.21 doc.doc](#)
 [CAC Member List 7.7.21.doc](#)
 [CAC Removal - Darlene Miller.doc](#)
 [Adult Care Home App. Roster 7.21.21.csv](#)
 [CAC App. Packet 7.7.21.pdf](#)
 [Adult Care Home Board Choices 7.21.21.csv](#)
 [CAC Attendance from June meeting 2021.pdf](#)

Adult Care Home Community Advisory Committee
1 resignation (Ms. Darlene Miller)

16. Alcohol Beverage Control Board

Attachments: [Alcohol Beverage Control Board Item Summary 7.7.21 .doc](#)
 [Alcohol Beverage Member List 7.7.21.doc](#)
 [ABC Ltr of Reappointment Recommendation B.Whitaker .pdf](#)
 [Alcohol Beverage App. Packet 7.7.21.pdf](#)
 [Alcohol Beveral App. Roster 7.7.21.csv](#)
 [Alcohol Beveral Board Choices 7.7.21.csv](#)
 [Wake Co ABC Board Attendance Report 070121.xlsx](#)

Alcohol Beverage Control Board reappointed Ms. Betty P. Whitaker.

17. Centennial Authority

Attachments: [Centennial Authority Item Summary 7.7.21.doc](#)
 [Centennial Authority Member List 7.7.21.doc](#)
 [Centennial Authority App. Roster 7.7.21.csv](#)
 [Centennial Authority App. Packet 7.7.21.pdf](#)
 [Centennial Authority Board Choices 7.7.21.csv](#)
 [Centennial Authority Attendance - July 2021.xlsx](#)

Centennial Authority reappointed Mr. Perry Safran.

Appointed: Ms. Pamela Townsend

18. Citizens Energy Advisory Commission

Attachments: [Citizens Energy Item Summary 7.7.21.docx](#)
 [Citizens Energy Member List 7.7.21.doc](#)
 [Citizens Energy Recommendation 7.7.21.pdf](#)
 [Citizens Energy App. Roster 7.7.21.csv](#)
 [Citizens Energy App. Packet 7.7.21.pdf](#)
 [Citizens Energy Board Choices 7.7.21.csv](#)
 [CY2020-2021 Rolling 12 months Energy Advisory Commission](#)
 [Attendance Clerk Template July 2020 - June 2021.xlsx](#)

Citizens Energy Advisory Commission appointed Mr. Stephen Hepler.

19. Fire Commission

Attachments: [Fire Commission Item Summary 7.7.21.doc](#)
 [Fire Commission Member list 7.7.21.doc](#)
 [Fire Commission Applicant Packet 7.7.21.pdf](#)
 [Fire Commission App. Roster 7.7.21.csv](#)
 [Fire Commission Board Choices 7.7.21.csv](#)
 [Fire Commission 2021 Attendance Sheet.xls](#)

The Fire Commission appointed the following citizens to serve on the commission:

Mr. Ed Brinson, Primary, Not for Profit Board of Directors representative
Mr. Brian McFeaters, Alternate, Not for Profit Board of Directors representative
Mr. Mark Matthews, Primary, Town Manager representative
Mr. Brandon Zuidema, Alternate, Town Manager representative

20. Greater Raleigh Convention and Visitors Bureau

Attachments: [GRCVB Item Summary 7.7.21.docx](#)
 [GRCVB Member List 7.7.21.doc](#)
 [RE GRCVB Board Recommendation .pdf](#)
 [GRCVB App. Roster 7.7.21.csv](#)
 [GRCVB App. Packet 7.7.21.pdf](#)
 [GRCVB Board Choices 7.7.21.csv](#)
 [GRCVB Board Meeting Attendance Record - 2020-2021 20-21.xlsx](#)

The Greater Raleigh Convention and Visitors Bureau appointed the following citizen:

Ms. Sheri Erhart, Principal/Executive Vice President of CMC hotels

21. Library Commission

Attachments: [Library Commission Item Summary 7.7.21.docx](#)
 [Library Commission Member List 7.7.21.doc](#)
 [Library Commission App. Roster 7.7.21.csv](#)
 [Library Commission App. Packet 7.7.21.pdf](#)
 [Library Commission Board Choices 7.7.21.csv](#)
 [Library Commission Attendance 2021 \(Jan 2021-May 2021\).xlsx](#)

The Library Commission reappointed Mr. Otis Allen to serve on the commission.

22. Open Space and Parks Advisory Committee

Attachments: [Open Space Item Summary 7.7.21.docx](#)
 [OSAPAC Member List 7.7.21.doc](#)
 [OSAPAC App. Roster 7.7.21.csv](#)
 [OSAPAC App. Packet 7.7.21.csv](#)
 [OSAPAC Board Choices 7.7.21.csv](#)
 [Calendar 2021 OSAPAC Attendance.xlsx](#)

The Open Space and Parks Advisory Committee reappointed the following members:

Mr. Robert Finch
Mr. George Hess
Mr. Greg Hoit
Mr. Robert Hinson
Mr. George Matthis
Mr. Charles Roe

23. Town of Wendell Board of Adjustment

Attachments: [Town of Wendell BOA -Item Summary 7.7.21.doc](#)
 [Town of Wendell BOA Member List 7.7.21.doc](#)
 [Letter of Recommendation WaCo BoC Briana Eddy Wendell Board of Adjustment.pdf](#)
 [Town of Wendell App. Roster 7.7.21.csv](#)
 [Town of Wendell App Packet 7.7.21.pdf](#)
 [Town of Wendell Board Choice 7.7.21.csv](#)

The Town of Wendell appointed Ms. Briana Eddy, to serve on the Board of Adjustment as the ETJ representative.

24. Upcoming Vacancies for August

Attachments: [Upcoming Vacancies for August 2021.docx](#)

Currently, there are no August vacancies.

Other Business

Commissioner West commented on the housing crisis in Wake County and the number of evictions. He shared comments on how Wake County should support the more than 125,000 families that are below the poverty level. He shared that resources should be made available to organizations in an effort to reach families in need. He shared comments about collective impacts and the empowerment of residents.

Commissioner Thomas shared that municipal managers should be invited to the community and organization meetings. She shared comments on creating a listserv to include municipal council representatives.

Commissioner Cervania shared comments on lifting the moratorium, evictions and the accomplishments of the Wake County Board.

Vice-Chair Adamson shared comments on communication and how it is disseminated. She shared comments on the HOUSEWAKE flyers and the translation.

Chair Calabria shared that the other business topics are centered around services that are being offered in the county and housing evictions.

Commissioner West shared comments on residents being displaced. He shared that the information should be distributed directly to the residents and not just to the directors of organizations.

Manager Ellis shared that the information is being shared with the residents that need it. He shared that a better job of dissemination could be enhanced.

Chair Calabria shared comments on the creation of a listserv. He shared that Housing currently has a listserv. He shared that additional data would be a benefit.

Manager Ellis shared that he has asked Mr. Holder and Ms. Jacobs to look at community outreach.

Commissioner Cervania shared comments on communication infrastructure.

Closed Session

Mr. Warren shared that there was no need for a closed session.

Adjourn

The meeting adjourned at 5:47pm.

Commissioner West moved, seconded by Commissioner Thomas, to adjourn the meeting. The motion carried by the following vote:

Aye: 6 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner West, and Commissioner Thomas

Absent: 1 - Commissioner Hutchinson

Respectfully submitted,

**Yvonne C. Gilyard, NCCCC
Deputy Clerk to the Board**