



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, June 14, 2021

2:00 PM

Meeting Held Remotely

Work Session - Meeting Held Remotely

Meeting Called to Order

Chair Calabria called the meeting to order.

Manager Ellis introduced and welcomed Mr. Duane Holder, Chief Community Health and Vitality Officer and Ms. Ashley Jacobs, Chief Information and Innovation Officer to TEAM Wake.

Staff present: David Ellis, County Manager; Duane Holder, Chief Community Health and Vitality Officer, Ashley Jacobs, Chief Information and Innovation Officer; Yvonne Gilyard, Deputy Clerk to the Board, Toni Womack, Senior Executive Assistant; Scott Warren, Attorney; Ben Canada, Assistant to the County Manager, Chris Dillon, Assistant County Manager, Denise Hogan, Assistant County Manager; and Emily Lucas, Chief Financial Officer.

Others present: Nanette Bowler, Human Services Director; Jennifer Brown, Public Health Division Assistant Director; Ryan Jury, Program Manager; Dr. Nicole Mushonga, Assistant Physician Director; Jeff Merritt, Executive Director, Centennial Authority/PNC; Dennis Edwards, President and CEO, Greater Raleigh Convention and Visitors Bureau; David Warren, Co-Chair, Board of Directors, Freedom Park and Reginald Hildebrand, Board of Directors, Freedom Park.

Present: 7 - Chair Matt Calabria, Vice-Chair Vickie Adamson, Commissioner Susan Evans, Commissioner Maria Cervania, Commissioner Sig Hutchinson, Commissioner James West, and Commissioner Shinica Thomas

Agenda

Attachments: [Work Session Agenda 06.14.2021.docx](#)

Chair Calabria shared today's agenda.

Agenda

- Public Health Update
- Small Business Loans (Wake Forward) Update
- Broadband in Wake County Discussion
- Hospitality Support through ARPA Funds
- Phase Now Appropriation Request

American Rescue Plan Act of 2021

Attachments: [ARPA Presentation v1.pdf](#)

Mr. Chris Dillon, Assistant County Manager, shared an update of today's agenda.

Ms. Nanette Bowler, Human Services Director, introduced the Human Services team.

Ms. Jennifer Brown, Public Health Division Assistant Director, shared COVID-19 response tools.

COVID-19 Response Tools

- **Assessment**
 - Screening for surveillance and situational awareness
 - Ensure adequate data to inform intervention and treatment
 - Identifying cases for public health and social measures
- **Interventions**
 - Case Investigation & Contact Tracing
 - Key strategy to prevent further spread of COVID-19
 - Breaks the chain of disease transmission
 - Vaccination
 - Reduces Transmission, Death Rate, Hospitalizations
- **Treatment**
 - Developing

She shared charts of Wake County Total Cases Trend, Case investigation & Contact Tracing, and Wake County Testing Trends - Monthly

She shared a map of the COVID-19 case rates by the census tract.

She shared the COVID-19 surveillance and testing objectives.

COVID-19 Surveillance & Testing Objectives

- Screening for surveillance and situational awareness
- Monitoring community testing capacity to ensure adequate data to inform intervention and treatment

- Identifying cases for public health and social measures
- Ensuring equitable access for historically marginalized populations and at-risk groups
- Optimizing cost effective use of resources
- Maintaining surge capacity to provide timely results.

She shared the testing and surveillance strategy.

Testing/Surveillance Strategy

Near Future

- Establish Regional Testing Sites
- Transitioning from County Testing Vendors
 - Increased utilization of State Vendors

Future

- Stabilizing Regional Testing Sites
 - New County COVID-19 Lab Vendor
- Establish a County Wide Surveillance System
 - Wastewater Monitoring
 - Variant Detection
 - Focused Screening and Detection Response

She shared the surveillance, contact tracing, case management and testing expenses.

Surveillance, Contact Tracing, Case Investigation & Testing

Expenses

- Processing of Wake County Sponsored COVID-19 Lab Tests
 - Lab Vendors provide the supplies related to testing and the ancillary support systems for notifying and managing lab results.
- Processing of Wake County Sponsored COVID -19 Wastewater Samples
 - Will include the equipment, logistical support, and processing of wastewater samples.
- Case Investigation & Contact Tracing currently staffed at 60 FTE per day

She shared a chart of the Wake County vaccine status.

She shared a map of the COVID-19 vaccination coverage by census tract.

She shared the COVID-19 vaccination objectives.

COVID-19 Vaccination Objectives

- Protect and increase vaccination rates among those most vulnerable.
- Ensuring equitable access for historically marginalized populations and at-risk groups.
- Increase vaccination in communities that have lagging rates of vaccination.
- Optimizing cost effective use of resources.
- Maintaining surge capacity to provide booster and child vaccinations.

She shared the vaccination strategy.

Vaccination Strategy**Near Future**

- Establish Regional Vaccine Sites
- Transitioning from County Vaccine Vendors
 - Increased Utilization of State Vendors
- Deploy focused outreach teams to lagging census tracts

Future

- Stabilizing Regional Vaccine Sites
- Transition into Traditional Immunization Clinics
- Continued deployment of focused outreach teams to lagging census tracts

She shared the vaccination expenses.

Vaccination Expenses

- Cost associated with the administration of vaccines
- Scheduling Systems
- Call Center
- Marketing & Communications
- Currently Staffed at 87 FTEs per day down from 142 FTEs last month.

Commissioner West shared comments on the southern states that have lower rates and the education of residents.

Mr. Ryan Jury, Assistant Program Manager, shared comments on the community response that Wake County has and community partners. He shared additional indicators of why residents are not getting vaccinated.

He shared that Wake County continues to do outreach. He shared information on the stipend that residents are offered to get gas for traveling to the regional sites.

Ms. Brown shared charts on strategy changes, response strategy and monthly average expenditures.

Commissioner Hutchinson shared that he is interested in water treatment.

Dr. Mushonga, Assistant Physician Director, shared that utilizing waste water is used as a surveillance program and to use as intervention to slow the spread.

Commissioner Cervania asked how are they working with Raleigh and Cary on waste water.

Dr. Mushonga shared that they have had conversations with other municipalities.

Mr. Jury shared how expenditure estimates were developed.

How Expenditure Estimates were Developed

- Best estimates for a likely scenario based on current trends
- We will continue to monitor and review but need to be sure that capacity is maintained to be able to respond the unexpected.
- Wild Cards
 - Vaccine Booster Timeline
 - Timing of childhood vaccination campaign
 - COVID-19 Variants
 - Potential for a surge

He shared charts on the COVID-19 response funding need and summary, funding streams and response strategy as well as the July-December COVID-19 expenditure breakdown.

There were board comments on the percentages of residents that answer their doors that have reservations about the vaccine quantitatively as well as qualitatively, census tracts, health care, community outreach, insurance requirements, and social media.

Mr. Dillon shared the Wake County small business relief program.

Wake Forward - A Program to Assist Small Businesses

Wake County Small Business Relief Program

- On May 4, 2020, the Board approved a \$5 million small business

- relief program and instructed staff to return with specific proposal
 - Interest in portion of program (at least \$1 million) being available to sole proprietors and single-owner businesses
- On May 19, 2020, the Board authorized the County Manager to enter into a contract with the NC Rural Economic Development Center to administer a small business relief program
- On September 4, 2020, the Governor signed HB 1105 “Coronavirus Relief Act 3.0” into law, amending the loan terms of the statewide small business relief program

He shared the original loan criteria and terms.

Original Loan Criteria & Terms

Criteria

- Maximum Number of Employees = 100
- Loan Amount = 2 Months Revenue (up to \$50,000)
- Cannot receive more than one loan
- Business is within Wake County
- At least \$1 million of program available to sole proprietors

Terms

- 6 Months Deferred Payments at Low Interest Rate
- 48 Months of Principal & Interest at 5.5 percent
- No Prepayment Penalties

Updated Loan Criteria & Terms

Criteria

- Maximum Number of Employees = 150
- Loan Amount = up to \$250,000
- Cannot receive more than one loan
- Business is within Wake County
- At least \$1 million of program available to sole proprietors

Terms

- 18 Months Deferred Payments at Low Interest Rate
- 102 Months of Principal & Interest at 5.5 percent
- No Prepayment Penalties

He shared the marketing and outreach efforts.

Marketing & Outreach Efforts

- County staff partnered with:

- Wake County Economic Development
 - Wake County Diversity, Equity, & Inclusivity Alliance
- Promoted program to entire County
 - Focus on sole proprietors and historically underutilized businesses
- Independent Contractor \$25,000
 - Focused on Sole Proprietorships
 - Faith based communities

He shared the program update.

Program Update

- Wake Forward stopped accepting applications on November 16, 2020
- Program was overwhelmed with applications from small businesses in November
- Funds for both the state and county loans were exhausted
- Wake Forward program was extremely successful
 - 82 percent of businesses have less than 10 employees
 - 26.1 percent Black or African American owned
 - 67 percent Female or Minority owned

He shared the NC COVID-19 Wake Forward final program report.

He shared charts showing the Wake Forward loans by industry and loans by business size.

He shared the current request.

Current Request

- 47 businesses were approved for loans after exhaustion of funds
 - Total loan amount is \$4.7 million
 - \$200,000 for administrative costs
- 43 percent of these loans are owned by persons of color
 - Waitlisted loans have a higher portion of owners of color
 - Had challenges during the application or underwriting process
 - May have required technical assistance

He shared the staff recommendation.

Staff Recommendation

- Fund \$2.45 million to close out all approved loans

- Supplements \$2.45 million approved by Board on May 17
- Continue to discuss with our partners on what current business needs are
 - Evaluate state and federal programs
 - Identify any gaps in small business assistance
- Return to the Board with any future opportunities to assist small business owners in Wake County

The commissioners shared their support for the small business relief program.

Chair Calabria asked what happens to the money when it is repaid.

Mr. Dillon shared that additional guidance will be given from how municipalities and the State will handle their funds.

Commissioner Thomas asked if there are programs in place that will support minority business and women owners.

Mr. Dillon shared that the Rural Center shared thoughts with agencies, minority business owners and women that were not funded and shared how they will be supported in the future.

Mr. Dillon shared what is broadband.

What is “Broadband”?

- The Federal Communications Commission defines basic broadband as transmission speeds of at least 25mb/s (megabits per second) - or 25 million bits per second - downstream (from the internet to the user’s computer) and 3mb/s upstream (from the user’s computer to the internet)
- Broadband speed is important because it allows for faster transmission (uploading and downloading) of data. As data is transmitted digitally, text, images and sound are all translated into “bits” of data

He shared the American Rescue Act Plan.

American Rescue Act Plan

- Four eligible uses within the actual bill language
 - Respond to the COVID-19 public health emergency and its negative economic impacts
 - Provide premium pay to essential workers or grants to employers with essential workers

- Replace lost, delayed, or decreased revenue
- Make necessary investments in water, sewer, or **broadband infrastructure**

He shared the interim final ARPA rules uses.

Interim Final ARPA Rule Uses

- Prioritize projects that achieve last-mile connections to households and businesses
- Prioritize fiber optic investments
- In selecting an area to be served by a project, recipients are encouraged to avoid investing in locations that have existing agreements to build reliable wireline service with minimum speeds of 100mb/s download and 20mb/s upload by December 31, 2024, to avoid duplication of efforts and resources
- Treasury encourages recipients to ensure that broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions
- Treasury recommended the speed thresholds to ensure that broadband infrastructure is sufficient to enable users to generally meet household needs, including the ability to support the simultaneous use of work, education, and health applications, and sufficiently robust to meet increasing household demands for bandwidth
- In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above

He shared the current Wake County availability.

Current Wake County Availability

- 99.9 percent greater than or equal to 100mb/s download and 20mb/s upload
- 69.7 percent have available fiber technology
- 0.15 percent have access only through DSL (phone line)

He shared equity in coverage.

Equity in Coverage

- Rural areas have less providers and slower speeds
- Fiber optic and broadband connections have higher monthly

subscription costs

- Emergency Broadband Benefit \$50/month for broadband
- Private Internet Service Providers have low-income plans (\$10/month)
- Technical assistance to historically underinvested communities to understand the benefits and uses of higher speeds
- Economic development opportunities around fiber optic lines

He shared the NC broadband grants.

NC Broadband Grants

- 2018 NC Legislature adopted the Growing Rural Economies with Access to Technology (GREAT) grants program
- The GREAT Program funds the terrestrial deployment of broadband within unserved areas of economically distressed counties
- These areas include both Tier 1 and Tier 2 counties as well as rural census tracts located in development Tier 3 areas that are currently served by less than 25 megabytes per second download and 3 megabytes per second upload speeds

He shared the NC APR broadband plan.

NC APR Broadband Plan

- Governor proposal:
 - \$1.2 billion for broadband
 - Half for infrastructure
 - Half for digital literacy and affordability
- House proposal
 - \$750 million for broadband
 - \$350 million for rural grants "GREAT Program"
 - \$400 million for new competitive grant programs
- Senate proposal

No proposal

He shared the North Carolina mapping plans.

North Carolina Mapping Plans

- The NC House has passed HB 289 to create statewide maps for broadband
 - The legislation includes limited funding for the project
 - The NC Senate has not taken up the legislation
- The state effort is only for mapping
- Does not seek to increase affordability

- No plans for equity in coverage

There was board discussion on broadband, cost, mapping, distribution of hot spots and chrome books.

Manager Ellis shared that a consultant will be hired that will be able to answer the questions and concerns of the board concerning broadband.

Mr. Dillon shared the current NC law.

Current NC Law

- NC law is very prescriptive of the role of local governments regarding telecommunications:
 - Local governments are prohibited from serving as Internet Service Providers
 - Local governments are prohibited from owning or installing any telecommunication infrastructure
 - Current NC grant programs eliminate Wake County from funding opportunities

He shared the summary of issues for Wake County.

Summary of Issues for Wake County

- “Broadband” technical definition is a low standard
- Equity of location and affordability need to be addressed in any plan
- There has not been a strategic plan on how to expand service and affordability
- NC law is extremely restrictive of the role of local governments

He shared the questions moving forward.

Questions Moving Forward

- How can we improve
 - Affordability
 - Service availability
 - Equity
- What new technologies are forthcoming
 - 5G
 - Starlink
 - OneWeb

He shared the staff recommendation.

Staff Recommendation

- Issue a Request for Proposals to identify consultants who can assist in developing plans to identify steps the county can take to increase service area, affordability, digital literacy, and equity
- Return to the Board with consultant recommendations to improve the connectivity throughout Wake County

Commissioner Hutchinson shared comments on his experience in technology. He shared that the consultant will have the abilities to focus on all the needs of the citizens.

Commissioner Thomas shared that she is very tech savvy. She shared that we don't just look at access and affordability, but what is being done with the lines and not just in the traditional aspect.

Ms. Denise Foreman, Assistant County Manager, shared the hospitality tax revenues that were significantly impacted by COVID 19 business closures and restrictions.

She shared that partners received percent distributions of hospitality taxes. She shared the American Rescue Plan funds that are available to replace lost public sector revenue.

American Rescue Plan Funds available to replace lost public sector revenue

- Staff recommends addressing lost public sector revenue for two partners receiving percent distribution of hospitality taxes in Phase Now
 - Allocate funding to GRCVB (\$2.67M) and Centennial Authority (\$1.39M)
 - Restores up to 90 percent of lost revenue from FY20 and FY21
- Raleigh and Cary are receiving direct ARP funds and can choose to use these resources to replace lost revenue, including hospitality taxes
 - City of Raleigh receiving \$79.58M
 - Town of Cary receiving \$17.32M

Mr. Dennis Edwards, President and CEO, GRVCB, shared the Greater Raleigh Convention and Visitors Bureau (GRCVB) uses.

Vice-Chair Adamson shared comments on the future events returning to Wake County. She shared support of the funds request.

Commissioner Hutchinson shared comments on e-games.

Mr. Edwards shared comments on the e-sports competition in Wake County. He shared that there are currently five events that are forth coming and Wake County would be fortunate to get them.

Commissioner Thomas shared comments about the GRVCB keeping staff during the pandemic. She shared support for funding the GRVCB. She asked if funds were reoccurring.

Commissioner Cervania shared support of the funding for the GRVCB. She shared comments on the alignment of the boards goal and ask that the GRVCB consider the goals in their advertisements.

Mr. Edwards shared that the funds are not reoccurring.

Mr. Jeff Merritt, Executive Director, Centennial Authority/PNC arena, shared that the vaccination team that served at the PNC did an outstanding job and made life much easier for the citizens. He shared the Centennial Authority uses.

Centennial Authority Uses

- Facility investments allow arena to remain competitive with other facilities
 - Mechanical needs
 - General maintenance needs
 - Commodity/labor price inflation
 - Deferred FY21 to FY 22 roof replacement costs projected higher
 - COVID health and safety needs for PNC Arena reopening
 - Ex: Air quality, fan safety (floor stickers, stations/barriers, hand sanitizers)

Mr. Dillon shared the phase now appropriations that total \$52.675M. He shared next steps.

Summary and Next Steps

Chart showing Phase Now Appropriations Total \$52.675 Million

Next Steps

- June 21 - Appropriate funds for Phase Now
- June - September
 - Continue to review US Treasury guidance
 - Engage County staff on investments in public health, emergency preparedness, technology, and customer services
 - Engage Board on community needs

- Discuss project opportunities with municipalities and community stakeholders (understand remaining gaps in response/recovery services)
 - Seek opportunities to leverage County funds with other state/federal ARP
- October - Begin bringing funding recommendations to Board

Ms. Denise Foreman, Assistant County Manager, shared the community capital history.

Community Capital History

- Community Capital Program established in FY2002 to support capital investments in projects that address critical community issues
- Goals:
 - Develop an increased capacity in Wake County for partnerships between public, nonprofit and for-profit sectors
 - Address critical countywide needs in a way that is financially sustainable and effective
 - Encourage sustainable financial plans that address countywide problems

She shared a chart showing Funding History.

She shared the community capital funding approach.

Community Capital Funding Approach

- Prior to 2021, Community Capital funded through \$500,000 annual allocation in County Community Improvement Plan (CIP)
 - Competitive process conducted on four-year cycle
- In September 2020, Board of Commissioners supported shifting funding of Community Capital to funds provided by Wake ABC Board
 - By using excess ABC revenues, Community Capital will likely have more funding available for award and can conduct process more frequently
- Amount available for this process will be established in July 2021 once ABC contributions are in hand

She shared the community organization educational session information.

Community Organization Educational Session

- In preparation for upcoming process, staff will host a community

organization educational session

- Inform community organizations about competitive process
- Help them understand the types of information needed and why it's needed
- Engage in discussions to understand barriers to organizations
- Conduct in July prior to release of RFP so educational effort will be separate from competitive process

She shared the FY2022 process.

FY2022 Process

June 14, 2021: Process Presented to BOC
July TBD, 2021: Community organization educational session
August 2, 2021: Release RFP and begin communication efforts
August 12, 2021: Pre-submittal meeting
October 1, 2021: Submittals due to Wake County
October 2021: Work Group Review Submittals
October 14 - 15, 2021: Work Group Receive Presentations
November 8, 2021: Presentation of Recommended Funding at BOC
Work Session

She shared the evaluation team.

Evaluation Team

External

- Community Leaders

Internal

- Budget and Management
- County Manager's Office
- Facilities Design and Construction
- GSA
- Housing
- Human Services

She shared the project criteria.

Project Criteria

Projects at a minimum must:

- Be a capital project (greater than \$100,000)
- Demonstrate a realistic project budget and a mix of funding sources; anticipate County dollars as last funding in
- Provide an annual operating plan in detail; the county does not

intend to provide operating funds to support the project

- Rely on County funding for no more than 40 percent of total project funding
- Limit request to maximum funding amount (to be determined in July once ABC funds have been received)

She shared how projects will be evaluated.

Projects Evaluated On

- Comprehensive analysis of an unmet need facing the countywide community
- Demonstration of clear link between project initiatives, Board goals and resolution of the unmet need
- Project readiness with clear project schedule
- Demonstration of need for county capital investment
- Scope of impact on County residents
- Analysis of alternative strategies for addressing the problem and the recommended project plan
- Successful community partnerships and collaboration
- Inclusion of a mechanism to track and measure success
- Proposer's ability to execute project

She shared the county contact.

County Contact

Proposers are not to initiate contact with other Wake County employees, evaluation team members or Board of Commission members between dates of release of RFP and release of recommendations

Contact:

Denise Foreman, Assistant County Manager

919-856-5578

Denise.foreman@wakegov.com

There was discussion on the direction of the community capital funding.

Community Capital Competitive Process

Attachments: [June 14 Community Capital Process Presentation.pdf](#)

Ms. Foreman shared the Community Capital History.

Community Capital History

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capital investments in projects that address critical community issues

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Project Criteria

Projects at a minimum must:

- Be a capital project (greater than \$100,000)
- Demonstrate a realistic project budget and a mix of funding sources; anticipate County dollars as last funding in
- Provide an annual operating plan in detail; the county does not intend to provide operating funds to support the project
- Rely on County funding for no more than 40 percent of total project funding
- Limit request to maximum funding amount (to be determined in July once ABC funds have been received)

She shared how projects will be evaluated.

Projects Evaluated On

- Comprehensive analysis of an unmet need facing the countywide community
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Contact:

Denise Foreman, Assistant County Manager

919-856-5578

Denise.foreman@wakegov.com

There was discussion on the direction of the community capital funding.

North Carolina Freedom Park Funding Request

Attachments: [June 14 2021 Freedom Park Project Request.pdf](#)

Ms. Denise Foreman, Assistant County Manager, shared the background on the North Carolina Freedom Park.

Background

- North Carolina Freedom Park will be a commemorative park in downtown Raleigh to celebrate the contributions of African Americans in North Carolina to define and defend the values of "freedom" for all citizens
- In 2017, Wake County Commissioners committed \$25,000 towards the construction of the project
- Project leaders have worked since that time to raise project construction funds, secure long-term management and operation from the State, and finalize project design
- At the time of the County's commitment, the project was in early development so conditions were included with the County commitment

- Construction should begin within 18 months and be completed within 36 months
 - Full project construction funding should be secured
 - Ongoing project operation and maintenance plans should be secured
- Although the timeline was not met, communication was provided to the County that demonstrated progress, therefore the County funding remained available but would need to be affirmed by the Board when the project was ready
- Since the Board's 2017 commitment, construction costs have escalated and Park leaders are requesting additional support from Wake County, City of Raleigh and their private donors

Mr. Reginald Hildebrand, Freedom Park board member, shared NC Freedom Park.

NC Freedom Park

- In 2002, a group formed to explore the absence of public spaces in North Carolina commemorating the African American's struggle for freedom and dignity
- In 2004, a non-profit was organized to create a grassroots endeavor to determine purpose, place and financing for this effort
- In 2016, renowned architect Phill Freelon and his design team were chosen to design the park
 - Freelon's design feature African American "voices of freedom" embedded in walkways and at its focus point, a gleaming, illumined and towering beacon of Freedom.
 - The 1-acre park on State-owned land between the Legislative Building and Governor's Mansion, includes grassy areas to reflect and gather spots for education and cultural events, especially for school-aged groups learning about state history.

He shared an aerial view of the park.

He shared the beacon of freedom pillar.

Ms. Foreman shared the project status.

Project Status

- Secured long-term land lease with State of NC
- Secured commitment from NC Department of Natural and Cultural Resources to accept the park as a gift and provide ongoing maintenance and programming

- Secured \$3.6M for construction of the project, including \$1.5M from the State of North Carolina; additional requests pending to several foundations and businesses
- Conducted a ceremonial ground-breaking October 2020
- Engaged Holt Brothers for project construction
 - Construction costs currently quoted at \$4.8M

She shared the requests to Commissioners.

Request to Commissioners

- Given the lasting impact of project of this nature to the Wake County community, affirm commitment of \$25,000 from 2017 and authorize additional commitment of \$100,000

Commissioner Evans asked if this was one time funding.

Ms. Foreman shared that funds were in the community capital budget in 2017. She requested guidance from the board as to where the \$100,000 would come from.

Commissioner West shared that this project would share hope and light especially for such a time as this.

The board members shared their support for the additional funding of the Freedom Park.

Commissioner Thomas shared that students from a school were interested in a project and that she and Vice-Chair Adamson would follow up at a Great Government meeting.

Commissioner Thomas shared that this is half time of the year. She asked her colleagues to review their goals and ensure that what they do is aligned to what they agreed upon at the beginning of the year.

Manager Ellis shared that he will speak with Jason Horton and bring this item to the board in the fall.

Adjourn

The meeting adjourned at 5:43 pm

Respectfully submitted,

Yvonne C. Gilyard, NCCCC

Deputy Clerk to the Board