



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, March 22, 2021

1:00 PM

Wake County Justice Center

Regular Meeting - Meeting Held Remotely

Meeting Called to Order: Chair Matt Calabria

Chair Calabria welcomed everyone to today's meeting. He shared that this is a make-up meeting from last Monday due to technical difficulties. He shared that the Girl Scouts would render today's pledge

Pledge of Allegiance: Chair Matt Calabria

The Girl Scouts of America rendered the Pledge. Commissioner Thomas introduced a video done by Girl Scouts from 41 different counties in North Carolina reciting the Girl Scout Pledge and Rules. She noted that this marks 109 years that the Girl Scouts of America have been in operation.

Invocation: Chair Matt Calabria

Items of Business

1. Approval of Agenda

A roll call vote was taken with the modification to add the resolution: Expressing Love and Support for the Asian-American and Pacific Islander Community.

Commissioner Cervania moved, seconded by Vice-Chair Adamson, to approve the agenda.

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

2. Approval of the Minutes of the Board of Commissioners' Retreats of January 7, January 8 and January 29, 2021

A roll call vote was taken.

Commissioner Evans moved, seconded by Commissioner Thomas, to approve the Minutes of the Board of Commissioners' Retreats of January 7, January 8 and January 29, 2021. The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

3. Retiree Recognition

Attachments: [Retiree Recognition Item Summary 3-15-21.docx](#)

County Manager Ellis shared that there are three retirees today. The years of service added up to 90 years of service to Wake County. He read the recognitions aloud.

The following employee retired on March 1, 2021:

Ivan Kanner, Information Services

- 30 years of service
- Began his career in 1990 as a temporary van driver in Social Services
- In 1991, he became a Case Worker and worked in several positions in Social Services before returning to school for computer classes
- In 1999, he joined Information Services as a member of the first centralized Computer Help Desk. Over the next six years, he worked his way up to Team Leader before accepting the challenge of taking over the County's cellular platform in 2005
- Since then, Ivan has taken the County from a 10-device test group to managing more than 2,200 devices, all with unique needs, particularly the COVID response devices for Mass Testing and Vaccination Distribution

The following employees will retire on April 1, 2021:

Jeffrey Hammerstein, EMS

- 28 years of service
- Born in Oklahoma but moved to NC and was stationed at Camp Lejeune as a Marine
- Studied Criminal Justice at Wake Tech and became a WCSO Deputy Sheriff in February 1992
- Promoted to Sergeant, Lieutenant, and finally, Captain Deputy Sheriff
- David is a hard worker with outstanding leadership and interpersonal skills and most notably, received many awards and letters throughout his career for his compassion and professionalism

John Rhodes, Sheriff's Office

- 32 years of service
- Began her career as an Accounting Technician in the Assessor's Office
- Transitioned to Human Resources in 1996 and has held various positions in HS since then
- Involved in the planning, selection and implementation of the county's first electronic medical records system
- Most recently, served as Computer Systems Administrator for the Health Clinics

4. Recognition of Recent Awards

Attachments: [BOC Awards Recognition_03.15.21_Agenda Summary_DRAFT.docx](#)
[03.15.21 BOC Presentation Awards.pdf](#)

County Manager Ellis recognized recent awards. He thanked Mr. Sam Pennica, Director of City-County Bureau of Investigation (CCBI) and his team for this award.

FBI-LEEDA Agency Trilogy Award

Tim Anguish
Sarah Castelli
Lucas Cunningham
Brooke Fail
Carla Foran
Ashleigh Foster
Bonnie Harrell
Chris Hill
Everett Jones
Tammy Malinowski
Brittany Nosal
Andy Parker
Sam Pennica
Kailie Sheehan
Ashley Singletary
Shayne Smithey
Stacey Sneider
Chris Stark

5. Proclamation for March 22, 2021

Attachments: [Proclamations for March 15 2021.docx](#)
[Proclamation WHM March 2021 FINAL.docx](#)

Commissioner Cervania shared the National Women's History month proclamation.

Commissioner Cervania shared a Resolution: Expressing Love and Support for the Asian-American and Pacific Islander Community.

Commissioner Cervania shared comments on the events that have taken place over the past few months and how it has affected she and her family.

She read the resolution aloud.

Commissioner West shared a quote from Dr. Martin Luther King, Jr. He shared that people of all races should be heard and respect should be had by all.

Commissioner Hutchinson shared that diversity makes us stronger and better decisions will be made. He shared comments on the great leaders of the Asian-Pacific community located in Wake County and recognized the work that they do in the community.

Commissioner Cervania shared that a vigil was held in Cary on Saturday in honor of those that lost their lives due to the hate crimes that have occurred recently. She shared that their struggles are very real. She shared that people should ask the Asian-Pacific residents if they are okay and assist as needed.

Chair Calabria shared that it's the general rule of the board not to weigh in on national agendas. He shared that there was a strong opinion that it is the duty of the board to respond and speak out and not to remain silent. He shared that national events have rippling effects and affects us as well. He shared that everyone is welcome to Wake County.

Commissioner Cervania moved, seconded by Commissioner Evans, that the Board of Commissioners adopts the Women's History Month proclamation and the resolution Expressing Love and Support for the Asian-American and Pacific Islander Community. The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

Consent Agenda

Commissioner West moved, seconded by Vice-Chair Adamson to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

6. Closure of the Public Rights-of-Way of Tech Road (SR 2811) and Daffodil Drive (also SR 2811) Near Wake Tech's Southern Campus (Petition ROW-C-01-20)

Attachments: [Tech Road and Daffodil Drive Rights-of-Way Closure.docx](#)
[Wake Tech Road Closure Presentation 3-1-21.pdf](#)
[Petition to Wake County to Close the Rights-of-Way of Tech and Daffodil 02-23-21.pdf](#)
[Tech Road and Daffodil Drive Adopted SR-2a Resolution.pdf](#)
[Tech Road and Daffodil Drive Adopted Declaration Resolution.pdf](#)
[NC Board of Transportation Approval of Tech Road and Daffodil Road Abandonment.pdf](#)
[Tech Road Daffodil Drive Closure Ordinance.doc](#)
[Survey of Tech Road and Daffodil Drive.docx](#)

That the Board of Commissioners:

1. Approve the closure of the public rights-of-way of Tech Road (SR 2811) and Daffodil Drive (also SR-2811) near Wake Tech's southern campus (Petition ROW-C-01-20); and

2. Publish all public comments received through March 2, 2021 at 5:00 PM

7. Interlocal Agreements between Wake County and the Towns of Knightdale, Rolesville, Wendell, and Zebulon for Building Inspections pursuant to North Carolina State Building Code

Attachments: [Item Summary.docx](#)
[Town of Knightdale ILA.docx](#)
[Town of Rolesville ILA.docx](#)
[Town of Wendell ILA.docx](#)
[Town of Zebulon ILA.docx](#)

8. Multi-Year Services Agreement for Administration of the Wake County Historic Preservation Commission and Landmark Program

Attachments: [Item Summary.docx](#)
[Agreement.docx](#)

9. Acceptance and Appropriation of Grant Funds to Improve the Administration of Federal Elections

Attachments: [BOE-Additional HAVA Funding.docx](#)
[Wake Amended HAVA Notice.pdf](#)
[Letter to accompany HAVA 2020 Grants FINAL.pdf](#)
[Budget Memo - FY 2021 Grants and Donations Fund.pdf](#)

10. Funding Agreement with the City of Raleigh for the Crabtree Creek West Greenway

Attachments: [Item_Summary_Crabtree_Creek_West_Greenway_CoR_2021_03_15.docx](#)
[DRAFT_Raleigh_Greenway_Funding_Agreement_2020_02_24.pdf](#)

11. Approval of the Acquisition of the Perry Property through the County's Open Space Program

Attachments: [Item_Summary_Perry_Acquisition.docx](#)
[Perry_Acquisition_Area_Map.pdf](#)
[Perry_Acquisition_Site_Map.pdf](#)
[CIP Budget Memo - FY 2021 County Capital Fund - PGROS.pdf](#)

12. Amend the Human Services Board Stipend

Attachments: [Board Item Summary - HS Board Stipend 03.01.2021.docx](#)

13. General Public Comments

Ms. Gilyard shared that there were no general public comments today.

Regular Agenda

14. Public Hearing to Consider Approval of the Wake County Comprehensive Plan - PLANWake

Attachments: [Item Summary.docx](#)
[PLANWake Presentation 3-15-21.pdf](#)
[Wake County Comprehensive Plan - PLANWake.pdf](#)
[Reflect on Wake Report.pdf](#)
[Reflect on Wake Report Appendix.pdf](#)
[Stakeholder Input and County Response.pdf](#)
[Summary of PLANWake Map Changes.pdf](#)
[Resolution.docx](#)
[Responses All 210315.pdf](#)

Mr. Tim Maloney, Planning Development & Inspections, Director, shared that he and Ms. Leigh Anne King, Clarion Associates would share the information presented today for the PLANWake Final Plan Recommendation.

He shared the PLANWake Process.

PLANWake Process

Phase 1: Pre-Launch

PLANWake Process Preparation, Summer 2018

Phase 2: Reflect on Wake

Identify Community Priorities

Phase 3: Envision Wake

Test Community Choices

Phase 4: PLANWake

Develop Community Direction & Plan

He shared the overall outreach by the numbers.

Overall Outreach By the Numbers

150,000+ Polling inputs and comments

9,000+ Surveys completed

100+ Public events

55+ Stakeholder meetings

He shared the PLANWake Review Process.

PLANWake Review Process

- **Oct. 30, 2020** - Planning Board endorsed Public Review Draft.
- **Nov. 9, 2020** - Board of County Commissioners approved release of draft.
- Conducted final phase of outreach.

He shared the PLANWake Final Phase Outreach.

PLANWake Final Phase Outreach

- Meetings with several stakeholder groups including:
 - Homebuilders Association
 - Realtors Association
 - Farm Bureau
 - Wake Soil & Water / Voluntary Agricultural District
 - WakeUP Wake County
 - Wake County Water Partnership
 - Open Space and Parks Advisory Committee
- Presented the draft plan to seven municipal boards/councils.
- Met with planning staff from all twelve municipalities.
- Conducted an online survey about plan content and vision.

He shared the final phase approach.

Final Phase Approach

- Compile all comments-look for trends and any inconsistencies.
- Make changes to the plan based on feedback.
- Respond to municipalities and stakeholders about what we are doing based on their comments.
- Municipal interaction included in agenda packet.

He shared feedback.

Feedback

- Municipal expansion into water supply watersheds
- New ETJ criteria
- The development community and new regulations
- Agricultural land

Commissioner West shared comments on farmers and the preservation of their land.

Mr. Maloney shared comments from the Water and Soil Conservation and the Agricultural entities. He shared that Wake County will continue to work with these entities for the betterment of the community. He shared that stakeholders will be engaged during the process.

Vice-Chair Adamson shared comments on noise complaints in incorporated Wake County. She inquired about policy levels.

Mr. Maloney shared that these concerns are on the list to be looked at.

Vice-Chair Adamson shared comments on subdivision residents moving into farming communities.

Chair Calabria shared comments on the noise ordinance and asked if there is a timeline for additional conversation from the Planning Department on the noise complaints.

Mr. Maloney shared that he would follow up with Manager Ellis.

Ms. Leigh Anne King, Clarion Associates, shared the PLANWake Key Components.

She shared the PLANWake Key Vision Outcomes.

PLANWake Key Vision Outcomes

Wake County will be...

INCLUSIVE AND EQUITABLE

HEALTHY AND ACTIVE

SUSTAINABLE AND VIBRANT

Which together equals **Comprehensive**

She shared the PLANWake Development Framework.

She shared the Map Feedback and Changes.

Map Feedback and Changes

- Changed several areas to Community Reserve from Rural to allow further dialogue with the municipalities (Raleigh, Fuquay-Varina, Holly Springs).
- Expanded and added Walkable Center areas in a few areas to align with municipal plans.
- Added proposed bus rapid transit and commuter rail corridors for context.

She shared the PLANWake Approach: Performance Metrics. (to be reported annually)

Countywide, Development, Targeted Population

She shared the performance metric feedback.

Performance Metric Feedback

- Overall general support for metrics and reporting
- Questions on how we would achieve metrics
- Requests for more specifics and details on metrics
- Requests for additional metrics

Commissioner Thomas asked what is community reserve and the what it means.

Ms. King shared that these are transition areas.

Vice-Chair Adamson shared comments on quantifying housing.

Commissioner West shared comments on the rural-area divide in the county.

Ms. King shared that Wake County is a maturing county and policy direction is in the 1996 land use guidelines. She shared that there are four community development concerns that are priority. She shared comments from residents.

Commissioner Cervania shared concerns about seven municipalities and not all 12 making policy. She asked for additional information on how all 12 municipalities could participate in the conversation.

Mr. Maloney shared that the Planning Department has worked with all 12 municipalities. He shared that videos were shared with the other four municipalities not represented in this presentation.

Ms. King shared comments on the flexibility in the goals.

Mr. Maloney shared the After Adoption of PLANWake.

Next Steps

After Adoption of PLANWake

- Prioritize and develop the tools and strategies to implement the land use policies of PLANWake by updating the UDO.
- Prioritize and prepare small area plans (updates) that provides more localized guidance for land use decision-making.
- Work in partnership with municipalities and utility providers to plan and encourage growth in the municipal urban services areas and ETJ.
- Prioritize the protection of open space and rural land by working with preservation groups and other partners.
- Develop a formal system for tracking and reporting performance metrics of PLANWake.

He shared the planning staff recommendation.

Planning Staff Recommendation

That the Board of Commissioners hold a public hearing and adopts the attached resolution to approve the Wake County Comprehensive Plan - PLANWake as presented.

He shared the Planning Board recommendation read by Mr. Amos Clark, Planning Board member.

Planning Board Recommendation

That the Board of Commissioners adopts the attached resolution to approved the Wake County Comprehensive Plan - PLANWake as

presented.

The Planning Board voted 8 to 1 in favor of this motion at their meeting on March 3, 2021.

Chair Calabria opened the public hearing.

Ms. Gilyard shared comments from two citizens: Mr. Eric Regensburger, 717 Hamilton Road, Raleigh and Mr. Will Marks, 301 Fayetteville Street, Raleigh. Comments will be emailed to commissioners and placed in the minutes.

Chair Calabria closed the public hearing.

Commissioner Evans shared her excitement and support for the plan. She shared that the outreach has been good.

Commissioner Hutchinson shared his support for the plan. He shared history on the work that has been put into the plan. He thanked the Planning Board for their dedicated work on the plan as well as staff, consultants and others. He shared comments on the plan for growth, protecting land and open space, directing growth, and making centers vibrant and walkable.

Chair Calabria thanked the team for their work on the plan. He shared that the product is good and the feedback is reflected in the presentation today. He shared the importance of the project. He made comments on government affordable housing, planning and zoning and the development of density where needed.

A roll call vote was taken.

Commissioner Hutchinson moved, seconded by Commissioner Evans, that the Board of Commissioners:

- 1. Hold a public hearing and adopts the attached resolution to approve the Wake County Comprehensive Plan - PLANWake as presented; and**
- 2. Direct County staff to continue receiving public comments on this item until Tuesday, March 23, 2021 at 5:00pm, and to place this item on the agenda of the April 5, 2021 Board meeting. The motion carried by the following vote:**

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

15. Resolution of Support for Inclusion of a Natural Hair and Hairstyle Protection Policy for Wake County Employees

Attachments: [NaturalHairItemSummaryFinal.docx](#)
 [NaturalHairResolution.docx](#)

Mr. Chris Dillon, Assistant County Manager, thanked the board for their support of the resolution.

Ms. Trinija Martin, Deputy Director, Human Resources, shared the Wake County Employee Discrimination Policy.

Commissioner Thomas thanked Ms. Martin, Mr. Dillon and Manager Ellis for their immediate support on this issue. She shared that this is not a trivial issue. She thanked her colleagues for their support.

Vice-Chair Adamson shared comments on the two resolutions that were presented today. She thanked Commissioner Thomas for bringing the Natural Hair resolution to fruition.

Commissioner Hutchinson shared thoughts on bringing awareness.

Commissioner West shared comments from the book: The Tipping Point.

Commissioner Thomas shared comments on the cost of having natural hair and the growth and care of the hair. She expressed the movement about the Crown Act.

Chair Calabria echoed comments from his colleagues. He asked Mr. Dillon to share this information with Mr. Perry at the Raleigh Chamber and to make sure that residents are aware of the resolution.

Commissioner Hutchinson thanked Manager Ellis and commented on the on-boarding of new employees, he asked the Manager to make sure that new hires are privy to this policy.

Commissioner Thomas moved, seconded by Commissioner Evans, that the Board of Commissioners proudly support the inclusion of natural hair and hairstyles in Wake County's Employee Discrimination Policy. The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

16. Appropriation of Funds Associated with COVID-19 Response

Attachments: [Coronavirus Response - March 15 2021 Appropriation.docx](#)
[COVID Funding Update March 15 2021 Final REVISED PPT.pdf](#)
[Budget Memo - FY 2021 Grants and Donations Fund.pdf](#)
[Budget Memo - FY 2021 COVID-19 Response.pdf](#)
[Budget Memo - FY 2021 Non-Departmental.pdf](#)

Ms. Emily Lucas, Chief Financial Officer, shared the background.

Background

March 2020 - County began COVID-19 response operations

April 2020 - County received \$194 million in Coronavirus Relief Funds (CRF) to be used for necessary direct and “second order effects” expenditures due to the public health emergency

May-November 2020 - Board appropriated CRF (and other direct funding) toward the response, based on CRF Funding Plan

February 2020 - County received \$19.3 million in Emergency Rental Assistance funds

She shared slides on the CFR funding plan and expenditures, and a chart showing how the county used the CRF.

She shared the continued community response programs.

Continued Community Response Programs

Rent and Utility Assistance

Telamon continues to administer program using new ERA funds

Combining funding received by County and City of Raleigh

Can be used for up to 12 months of:

- Rent and rental arrears
- Utility and home energy costs
- Other housing stability services

Food Security

Cooperative extension continues to work with food security partners

County allocated additional \$1 million of remaining CRF to provide a step-down approach in services through June 30

Funding must be spent by 12/31/21

She shared the public health emergency response.

Public Health Emergency Response

Testing & Monitoring

Contracted testing costs approximately \$2.3 million/week (average 24,000

tests/week)

High-volume testing will continue at least through widespread vaccine availability

Public Health staff monitor key metrics around COVID spread and community impacts

Vaccination Management

To date, 50,000+ vaccines have been administered

“All hands-on deck” staffing approach

Currently have 3 static vaccination sites AND consistently partner with sites in vulnerable communities

Future costs will be related to:

- Staffing

- Communications and technology

- Facility use and maintenance

She shared funding updates.

Funding Updates

County - Received approximately \$2.4 million from NCDHHS from its share of CDC vaccination dollars (*to be appropriated today*)

State - HB196 will include an allocation of NCDHHS funds received from CDC for testing/contact tracing efforts (*amount and timing TBD*)

Federal - American Rescue Plan

- Both House and Senate versions include appropriations to counties
- When passed and County has submitted appropriate paperwork, would receive funds within 60 days

She shared today's requested action.

Today's Requested Action

To continue funding the County's response to COVID-19:

- 1. Accept and appropriate \$2.4 million from NCDHHS to support vaccination management costs, and**
- 2. Appropriate \$20 million of the County's General Fund unassigned fund balance as an interim funding approach until other sources are received.**

Following today's action:

- Staff will continue to identify all eligible and appropriate uses of federal and state allocations and apply expenses to the extent possible
- Monitor state and federal activity for new funding sources and provide update/requested appropriations to the Board as available

She shared information on the American Investment plan.

Vice-Chair Adamson asked about the \$10M from fund balance replacement.

Ms. Lucas shared that the money will be placed back in fund balance.

Commissioner Cervania asked about the risk of the fund balance and the \$11.4M for the vaccines.

Ms. Lucas shared a response about using the American Investment funds and not to use the fund balance.

Commissioner Thomas asked about community resiliency.

Ms. Lucas shared that this is housing assistance and services for homeless and stabilization programs instituted by the housing department.

Chair Calabria asked for a breakdown of what schools, restaurants and others would receive.

Ms. Lucas shared that the schools could receive up to \$200M. She shared that information on how the additional money for restaurants and bars will be distributed has not been released yet.

Chair Calabria asked if money would supplant budget items.

Ms. Lucas shared that at this time they do not have that information. As they receive additional information on alternative funding strategies they will be working to determine use and timelines for the funds.

Chair Calabria wanted to note publicly that Wake County continues to offer free COVID testing to everyone in Wake County which demonstrates the county's commitment.

Ms. Johnna Rogers, Chief Operating Officer, shared an update on COVID-19. She shared that due to inclement weather last Thursday, appointments were caught up on Friday. She shared that in the span of three days, 8,000 shots were given. She shared that group 4 is now open. She shared that a technical issue related to the sign up has been taken care of. She shared that additional information will be shared at the joint BOC/BOE meeting on Tuesday, March 23, 2021.

Commissioner West shared that at one of the sites in Southeast Raleigh, residents did not show up. Ms. Sharpe shared that it depends on the event.

She shared that the goal is not to waste the vaccine.

Ms. Sharpe shared that single dose supply of the Johnson and Johnson will be used with the homeless this week distributed by the STRIKE team.

Vice-Chair Adamson shared that she has received positive comments. She shared that she would like the vaccine to go to migrant camps.

Commissioner Thomas shared comments on the event she attended this weekend and was a great turnout. She asked how do we champion other events in other municipalities.

Ms. Rogers shared that Ms. Lechell Waddell is doing great outreach.

Commissioner Cervania shared comments on the distribution of the vaccine. She shared that 1,500 shots were given at St. Augustine's College on Saturday.

There was additional board discussion and comments on the vaccine and the good work of the frontline team.

Commissioner Evans moved, seconded by Commissioner Thomas, that the Board of Commissioners amend the fiscal year 2021 budget to:

1. Accept and appropriate \$2,470,760 allocated to Wake County by NCDHHS for vaccination operations through the CDC Vaccine Program.

2. Appropriate \$20,000,000 of fund balance for additional costs associated with the County's COVID-19 response The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

Other Business

There was no other business.

Closed Session

Mr. Scott Warren shared that there was a need for a closed session pursuant to G. S. 143-318.11(a)(4).

No action was taken.

Vice-Chair Adamson moved, seconded by Commissioner Cervania, to go into Closed Session The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

Adjourn

The meeting adjourned at 4:04pm.

Vice-Chair Adamson moved, seconded by Commissioner Evans, to adjourn the meeting. The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Cervania, Commissioner Evans, Commissioner Hutchinson, Commissioner West, and Commissioner Thomas

Respectfully submitted,

Yvonne C. Gilyard, NCCCC
Deputy Clerk to the Board