



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Tuesday, January 19, 2021

2:00 PM

Wake County Justice Center

Regular Meeting - Meeting Held Remotely

Meeting Called to Order: Chair Matt Calabria

Chair Calabria called the meeting to order.

Present: 7 - Chair Matt Calabria, Vice-Chair Vickie Adamson, Commissioner Susan Evans, Commissioner Sig Hutchinson, Commissioner Shinica Thomas, Commissioner James West, and Commissioner Maria Cervania

Staff Present: David Ellis, County Manager; Scott Warren, Attorney; Yvonne Gilyard, Deputy Clerk; Johnna Sharpe, Chief Operating Officer; and Bill Greeves, Chief Information and Innovation Officer; Keith Lankford, Planner III; Adam Cook, Planner; Akul Nishawala, Planner III

Others Present: Bonner Gaylord, Kane Realty

Pledge of Allegiance: Commissioner Maria Cervania

Commissioner Cervania led the pledge.

Invocation: Commissioner Maria Cervania

Commissioner Cervania shared a reflection of the world's events sharing that there is hope. She shared a quote from Dr. Martin Luther King, Jr.

Items of Business

1. Approval of Agenda

Commissioner Evans approved the agenda seconded by Commissioner Hutchinson.

Commissioner Evans moved, seconded by Commissioner Hutchinson, to approve the agenda. The motion passed unanimously.

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

2. Retiree Recognition

Attachments: [Retiree Recognition Item Summary 1-19-21.docx](#)

County Manager Ellis read aloud the retiree recognitions. He thanked each of the employees for their service to Wake County.

1. Mr. Terry Anastasi, Human Services

- 25 years of service
- Began his career as a Permanency Planning social worker
- Shifted to focus on foster home licensing where he became a trainer, training and licensing nearly 600 foster homes
- Offered his creative talents to a wide variety of activities including creating the Adoption unit logo, helping brand Team Flight and writing skits for the annual foster parent banquet
- Created and edited the monthly foster parent newsletter as well as a series of videos for the adoption units to use for recruitment training and licensing for Team Flight

2. Mr. David Booth, Sheriff's Office

- 28 years of service
- Born in Oklahoma but moved to NC and was stationed at Camp Lejeune as a Marine
- Studied Criminal Justice at Wake Tech and became a WCSO Deputy Sheriff in February 1992
- Promoted to Sergeant, Lieutenant, and finally, Captain Deputy Sheriff
- David is a hard worker with outstanding leadership and interpersonal skills and most notably, received many awards and letters throughout his career for his compassion and professionalism

3. Ms. Mary Denning, Human Services

- 32 years of service
- Began her career as an Accounting Technician in the Assessor's Office
- Transitioned to Human Services in 1996 and has held various

positions in HS since then

- Involved in the planning, selection and implementation of the county's first electronic medical records system
- Most recently, served as Computer Systems Administrator for the Health Clinics

4. Mr. Timothy Gull, Community Services

- 30+ years of service
- Began his career as a Plans Examiner in the Building Inspections Department
- Moved into a field inspections role in 1996, where he performed building inspections on commercial and residential properties throughout the County
- In 2004, he became the Lead Building Inspector, overseeing a team of 12
- Over the years, Tim has provided continuing education and training to his team and has worked closely with builders, contractors, designers and homeowners to resolve issues and ensure the citizens of Wake County have a safe environment to love, work and play

5. Ms. Virginia King, Human Services

- 34 years of service
- Began her career in 1992 as a CPS social worker
- Promoted until she became Child Welfare Program Manager in 2008
- Virginia has a great passion for foster care services and especially for the youth engaged in the Foster Care 18-21 and LINKS programs
- Known for her quick wit and her willingness to be candid in order to get things done
- Also known as the go-to person for anyone needing a date, such as when a form or policy change came into effect
- Her colleagues will miss her work ethic and love for all

3. Recognition of Recent Awards

Attachments: [BOC Awards Recognition_01.19.21_Agenda Summary_DRAFT.docx](#)

Manager Ellis read aloud the recognition of recent awards:

1. Best Facility Renovation or New Construction: Cary Regional Library

Liz Bartlett
Ann Burlingame
Mark Forestieri
Elena Owens
David Rutherford
Katrina Vernon
Mike Wasilik

2. Best Promotional Campaign for Large Libraries: Fine Fee Free 3,2,1,0

Lynn Bertino
Dan Brooks
Ann Burlingame
Jenny Coats
Brandy Hamilton
Theresa Lynch
Sarah Lyon
Benjamin McFadden
Carol McCollum
Elena Owens
Christina Piscitello
Angie Pridgen
Caroline Simpson
Debra Shreve
Katrina Vernon
Mike Wasilik

He thanked staff that supported the awards.

Consent Agenda

A roll call vote was taken.

Commissioner Thomas moved, seconded by Vice-Chair Adamson, to approve the Consent Agenda. The motion passed unanimously.

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

4. Public Hearing and Approval of Request from Priority Care Ambulance INC., for a Non-Emergency Ambulance Franchise Renewal (Second Reading)

Attachments: [Priority Care Ambulance - BOC Agenda Item 20200119 Meeting.docx](#)
[Priority Care Ordinance.docx](#)
[Ambulance Service Franchise Ordinance.docx](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:

- 1. Hold a Public Hearing on the request from Priority Care Ambulance INC., for a Non-Emergency Ambulance Franchise Renewal; and**
- 2. Grant a non-emergency ambulance franchise to Priority Care Ambulance INC. for the operation of a medical transportation service in Wake County effective January 25, 2021 for a five-year period.**

The motion passed unanimously.

- 5. Public Hearing and Approval of Request from Jan-Care Ambulance Service of the Southeast for a Non-Emergency Ambulance Franchise (Second Reading)**

Attachments: [Jan-Care Ambulance Service BOC Agenda Item 20210119 Meeting.docx](#)
[Jan-Care Ordinance.docx](#)
[Ambulance Service Franchise Ordinance.docx](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:

- 1. Hold a Public Hearing on the request from Jan-Care Ambulance Service of the Southeast for a Non-Emergency Ambulance Franchise; and**
- 2. Grant a non-emergency ambulance franchise to Jan-Care Ambulance Service of the Southeast for the operation of a medical transportation service in Wake County effective January 20, 2021 for a five-year period.**

- 6. Approval of a Funding Agreement with The Conservation Fund, City of Raleigh and Town of Garner for the Purchase of the Boling/Singletary Property on Swift Creek**

Attachments: [Item Summary Boling Singletary Acquisition.docx](#)
[Boling Singletary Area Map.pdf](#)
[Boling Singletary Site Map.pdf](#)
[Item Summary RLDO 3 Mile Restriction.docx](#)
[CIP Budget Memo - FY 2021 County Capital Fund - PGROS.pdf](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:

1. Appropriate \$400,000 in the Parks, Recreation, Greenways & Open Space Element of the County Capital CIP; and

2. Authorize the County Manager to execute a funding agreement in partnership with The Conservation Fund, City of Raleigh and Town of Garner for the purchase of the Boling/Singletary assemblage, subject to terms and conditions acceptable to the County Attorney.

The motion passed unanimously.

- 7. Approval of a Funding Agreement with Triangle Land Conservancy and the City of Raleigh for the Purchase of the Old Creedmoor Road Property in the Falls Lake Watershed**

Attachments: [Item Summary Old Creedmoor Road Acquisition.docx](#)
[Old Creedmoor Area Map.pdf](#)
[Old Creedmoor Site Map.pdf](#)
[Item Summary RLDO 3 Mile Restriction.docx](#)
[CIP Budget Memo - FY 2021 County Capital Fund - PGROS.pdf](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:

1. Appropriate \$836,000 in the Parks, Recreation, Greenways & Open Space Element of the County Capital CIP; and

2. Authorize the County Manager to execute a funding agreement in partnership with the Triangle Land Conservancy and the City of Raleigh for the purchase of the Old Creedmoor Road property, subject to terms and conditions acceptable to the County Attorney.

The motion passed unanimously.

- 8. Crabtree Creek Watershed Rehabilitation Grant Award**

Attachments: [BOC Agenda Item CCWS Grant Award.docx](#)
[Attachment 1 - Wake County Crabtree Creek WS Rehab Pre-Agreement Notification December2020.pdf](#)
[Attachment 2 - CrabtreeCreekWS 19851104 O&M Agreement.pdf](#)
[Attachment 3 - CCWS Map.pdf](#)
[CIP Budget Memo - FY 2021 County Capital Fund - County Buildings.pdf](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners accept and appropriate a \$2,553,310

grant from the U.S. Department of Agriculture, Natural Resources Conservation Service (USDA-NRCS) and authorize the County Manager to execute contracts to conduct the funded scope of work for watershed rehabilitation. The motion passed unanimously.

9. Wake County Public School System Capital Improvement Program Appropriations

Attachments: [WCPSS CIP FY 21 Spring Appropriation Item Summary .docx](#)
[BOC Resolution.docx](#)
[1-5-21, BOE, Facilities, CIP Spring 2021 Appropriation - Resolution.pdf](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners approve the following request for appropriations in the Wake County Public School System Seven Year Capital Improvement Program:

Appropriate a total of \$129,222,146 for construction funding at Fuller Elementary (E-xx2), and Apex Friendship Elementary (E-41) and preliminary design funding for RTP Middle School with Early College High School, along with program needs such as life-cycle replacement of building components and furniture, educational equipment, technology infrastructure, security, and space needs analysis and prioritization (SNAP).

The motion passed unanimously.

10. Conveyance of Right of Way along with Multiple Permanent and Temporary Easements on Wake County Properties to be Granted to the Town of Holly Springs, Duke Energy and NCDOT for the Carolina Springs Planned Housing Development

Attachments: [Agenda Item-Carolina Springs Easement Conveyance.docx](#)
[Property Map 3705.pdf](#)
[Property Map 3921.pdf](#)
[Compensation Offer Letter.pdf](#)
[Wake County Tract C Exhibits Final.pdf](#)
[Wake County Tract A Exhibits Duke Final.pdf](#)
[Wake County Tract A Exhibits TOHS Final.pdf](#)
[Wake County Tract A Exhibit NCDOT Final.pdf](#)
[Roadway Construction Plans.pdf](#)
[Force Main Plans.pdf](#)
[Duke Energy Relocation Plans.pdf](#)
[TOHS Deed of Easement.pdf](#)
[Duke Energy Deed of Easement.pdf](#)
[NCDOT Deed of Easement.pdf](#)
[November 16th Agenda Item - Easement Option Agreement.docx](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:

- 1. Approve the conveyance of a permanent sewer easement, a permanent waterline easement and a temporary construction easement to the Town of Holly Springs; and**
- 2. Approve the conveyance of a permanent electric utility easement to Duke Energy; and**
- 3. Approve the conveyance of right-of-way, a permanent drainage easement and a temporary construction easement to NCDOT; and**
- 4. Authorize the Chairman to execute the deed for highway right of way and other associated deeds of easements (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney.**

The motion passed unanimously.

- 11. Conveyance of a Permanent Sewer Easement and a Temporary Construction Easement to be Conveyed to the City of Raleigh as requested by NASH Wendell Falls, LLC**

Attachments: [Agenda Item-Lake Myra Sewer Easement.docx](#)
[map.jpg](#)
[Easement Request Letter.pdf](#)
[Signed and Sealed Easement Exhibit.pdf](#)
[Construction Plan Sheet.pdf](#)
[Deed of Easement.pdf](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:

- 1. Approve the conveyance of a permanent sewer easement and a temporary construction easement to the City of Raleigh; and**
 - 2. Authorize the Chairman to execute a Deed for a permanent sewer easement and a temporary construction easement to the City of Raleigh (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney.**
- The motion passed unanimously.**

- 12.** Proclamation for January 19, 2021

Attachments: [Proclamation for January 19 2021.docx](#)
[National Mentoring Month 2 Proclamation 1-19-20.docx](#)

Commissioner Thomas moved, seconded by Vice-Chair Adamson, that the Board of Commissioners adopt the proclamation requested by Commissioners.
The motion passed unanimously.

Regular Agenda

- 13.** Public Hearing on Proposed 2021 Limited Obligation Bonds not to exceed \$377,185,000

Attachments: [20210119 - Item Summary for 2021 LOBs - Open Public Hearing.docx](#)
[LOBs Presentation 1-19-21.pdf](#)
[20210119 - Attachment 1 for 2021 LOBs - Public Hearing Proceedings.DOC](#)

Mr. Todd Taylor, Debt Manager, shared the background for today's request.

- 2021 Limited Obligation Bonds
- NC G.S. 160A-20 requires Board approval of Limited Obligation Bonds ("LOBs").

- Board approval for proposed LOBs issuance requires three Board actions.
- Prior January 4, 2021 Board action:
 - Authorized Findings Resolution
 - Scheduled public hearing to begin today
 - Directed staff to submit application to LGC for approval
- Today's request to conduct public hearing is second action.
- Final action: At its February 1, 2021 meeting, Board to consider any virtual public hearing comments received and consider final issuance resolution for proposed 2021 LOBs.

He shared the purpose of 2021 LOB's.

- Since 2016 the County has utilized short-term construction financing ("draw programs") as means to realize cashflow savings.
- Draw programs remain in place for 4-5 years with periodic conversions to permanent bonds.
- Proposed 2021 LOBs will convert drawn amounts and final remaining undrawn amounts of 2017 Wells Fargo and 2018 Bank of America draw programs to permanent bonds. These two draw programs will be subsequently retired.
- These two draw programs were original funding for FY17, FY18, and FY19 debt appropriations for WCPSS and WTCC capital programs (in total \$770.185 million).
- Conversions to permanent bonds under these two draw programs:
 - 2018A LOBs - converted \$156,000,000 to bonds
 - 2019 LOBs - converted \$237,000,000 to bonds
 - Proposed 2021 LOBs - to convert remaining \$377,185,000 to bonds

He shared the funding needs summary.

2021 LOBs Not To Exceed \$ 377,185,000

He shared the collateral to transfer.

- Debt issued under *NC G.S. 160A-20* requires assets to be pledged to collateralize the debt.
- Three schools currently collateralize the Deed of Trust for the two draw programs:
 - Barton Pond Elementary
 - Neuse River Middle

- Fuquay-Varina High
- These three schools will be transferred over to Master Deed of Trust to collateralize County LOBs.
- Collateral to remain in place until LOBs are retired in 2038.

He shared a rendering of the three schools. He shared the FY17 to FY19 CIP-Example of Projects.

WCPSS

- Barton Pond Elementary
- Southlakes Elementary
- Parkside Elementary
- Northridge Elementary
- Neuse River Middle
- West Millbrook Middle
- Fuquay-Varina High
- Technology Infrastructure/Devices

WTCC

- Classroom Building 2 (RTP)
- Auto & Collision Repair (NWC)
- Main Fac Mgt & Warehouse Bldg
- Security Camera Upgrades
- Accessibility Upgrades & Pedestrian Bridge
- Tech Road, Hwy 401 Improvement (South Campus)
- Technology Acquisitions

He shared the financing structure 2021 LOB's.

- Local Government Commission to consider approval of County's proposed 2021 LOBs at its February 2, 2021 meeting.
- Proposed 2021 LOBs to be sold to investors on February 3, 2021
 - JP Morgan as Senior Managing Bank
 - Bank of America and Loop Capital as Co-Managing Banks
- Semi-annual fixed interest rate; Level principal repayment
 - Interest payments March and September
 - Annual principal payments beginning March 1, 2022
- 17-year maturity as planned in Debt and Capital Model.
- Financing to close February 18, 2021.

He shared timing and fiscal impact anticipated.

Timing

- Proposed 2021 LOBs are matter of due course
- Long anticipated in County's Debt and Capital Model

Costs

- Associated closing costs included in FY 2021 Budget
- No debt service in FY 2021
- New debt service begins FY 2022; to be included in FY 2022 Budget

He shared the relevant board goal.

2020 Board of Commissioners Initiative E2.1

Implement financing strategies to address needs identified in the Capital Improvement Plan

Takeaways

- Replaces short-term financing with permanent financing.
- Associated projects previously authorized in FY16, FY17, and FY18 under the draw programs (i.e., no new projects).
- Three School properties (i.e., collateral) to be transferred from Deed of Trust supporting draw programs to Master Deed of Trust supporting County's LOBs.
- Timing & associated fiscal impact were anticipated in County Model; closing costs incorporated in County's FY2021 Budget; new debt service begins in FY 2022.

Requested Board Action

Open public hearing on whether to issue not to exceed \$377,185,000 of Limited Obligation Bonds of the County to (i) refinance a portion of the County's obligations under existing Installment Financing Agreements (the "Installment Financing Agreements") previously entered into by the County pursuant to Section 160A-20 of the General Statutes of North Carolina, and (ii) finance additional school and community college improvements.

Chair Calabria opened the public hearing.

Ms. Gilyard shared that there were no public hearing comments.

Chair Calabria closed the public hearing.

Commissioner Evans asked for clarification on the vote.

Mr. Taylor shared that the board would vote 24 hours after today. The final authorization is February 1st.

Commissioner Evans read the motion, seconded by Commissioner Cervania. A roll call was taken.

Commissioner Evans moved, seconded by Commissioner Cervania, that the Board of Commissioners opens a virtual Public Hearing regarding the proposed issuance of Limited Obligation Bonds ("2021 LOBs") not to exceed \$377,185,000. The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

14. Public Hearing on the Proposed Ordinance Amendment 03-20 to amend the Wake County Unified Development Ordinance (UDO) Article 4 - *Use Regulations* to allow Hardware Stores and Veterinary Services as uses in the Residential-40 Watershed Zoning District

Attachments: [OA-03-20 Item Summary.docx](#)
[UDO Amendment 03-20 Presentation 01-19-21.pdf](#)
[OA-03-20 Applicant Original Submittal.docx](#)
[OA-03-20 Staff Report.docx](#)
[OA-03-20 Planning Board Minutes.docx](#)
[OA-03-20 Statement of Consistency Resolution.docx](#)
[OA-03-20 Ordinance Amendment Resolution.docx](#)
[OA-03-20 Motions Page.docx](#)

Mr. Akul Nishawala, Planner III, shared the purpose.

To amend the Wake County Unified Development Ordinance (UDO) Article 4 - *Use Regulations* to allow Hardware Stores and Veterinary Services as uses in the R-40W zoning district.

He shared the background.

- Proposal to allow Hardware Stores and Veterinary Services as a use within the R-40W zoning district through the Special Use Permit process.
- The R-40W zoning district allows a limited number of nonresidential uses through the approval of a Special Use Permit by the Board of Adjustment.
- These nonresidential uses are restricted to property within a designated Activity Center as defined in the Wake County Land Use Plan.
- The UDO currently prohibits hardware stores and veterinary clinics within R-40W zoning districts.

He shared the overview of text amendments.

1. Amend the Use Table in Article 4 to add Veterinary Services as a use allowed through the Special Use Permit process in the R-40W zoning district.
2. Amend UDO Section 4-50 - *Neighborhood/Convenience-Oriented Retail* by including hardware stores as a use allowed in Section 4-50-2(A) and removing hardware stores as a prohibited use in Section 4-50-2 (C)

He shared staff research.

- Thirteen activity centers in Wake County in three watersheds currently contain R-40W zoning districts.
- Staff (Current/Long-Range Planning, Environmental Services) researched other jurisdictions' watershed protection regulations.
- Using language found in these regulations, staff developed additional standards for both veterinary clinics and hardware stores in R-40W zoning districts.
- Informed Swift Creek and Little River ILA partners of proposed amendment.

He shared planning board action.

October 7, 2020 & November 4, 2020

- Planning Board tabled the item and directed staff to conduct more research and develop performance standards.
- Find a reasonable allowance for outdoor storage and display while maintaining residential character and protecting the watershed

December 2, 2020

- Staff and applicant agreed to performance standards and outdoor storage/display provisions
- Planning Board recommended approval

He shared staff recommended standards for - vet clinic.

- All buildings must be set back at least 100 feet from any lot line or street line.
- The exterior appearance of all buildings must be in harmony with the character of the area.
- No outside activity associated with the use shall be permitted.
- Medical treatment or care shall be practiced only within an enclosed building or structure.
- The building space shall be adequately soundproofed to assure that

no noise will carry beyond the confines of the building or space that the use would occupy.

He shared staff recommended standards-hardware stores.

- Remove requirement for BOA approval to determine necessity of outside storage in neighborhood-oriented retail
- Watershed and watershed district overlay districts:
 - Outdoor display limited to seasonal products including propane tanks
 - Storage of landscaping and building products must be located:
 - Inside the main building; AND/OR
 - Under the main building canopy, located on an impervious surface, and enclosed with an opaque wall or fence
 - Max combined floor area 15,000 SF

He shared staff findings.

1. Staff's intention is to ensure that, with any amendment to the allowed uses in residential watershed districts, the community character is maintained and that the risk of environmental harm is minimized.
2. The language proposed by staff creates reasonable standards for hardware stores and veterinary clinics located in Wake County's watershed and watershed overlay districts.
3. The language proposed by staff is in the best interest of the health, safety, and welfare of the public.

He shared planning staff and planning board recommendations.

Planning Staff Recommendations

That the Board of Commissioners:

1. Adopt the drafted statement of consistency, reasonableness, and public interest;
and by a separate motion
2. Adopt the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Ordinance Amendment 03-20.

Planning Board Recommendations

That the Board of Commissioners:

1. Adopt the drafted statement of consistency, reasonableness, and public interest;
and by a separate motion
2. Adopt the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Ordinance Amendment 03-20.

The Planning Board voted unanimously to recommend approval of both motions at their December 2, 2020 meeting.

Chair Calabria opened the public hearing.

Ms. Gilyard shared that there were no public hearing comments.

Chair Calabria closed the public hearing.

Commissioner Hutchinson shared that he approves of the proposed ordinance.

Commissioner West asked if there are times that the Board of Adjustment and Planning Board will vet a particular situation as it relates to land use.

Mr. Nishawala shared that there are two different bodies with different scopes of work. He gave the mission statements for the Planning Board as well as the Board of Adjustment.

Commissioner Cervania asked how to hold developers accountable.

Mr. Nishawala shared that there is a code enforcement team in place to oversee the accountability of projects.

Commissioner Cervania shared thoughts on water quality. Mr. Nishawala shared a response.

Vice-Chair Adamson asked if this project sets a precedence for other watersheds. Mr. Nishawala shared a response.

Commissioner Hutchinson read the motion.

A roll call vote was taken.

Commissioner Hutchinson read part two of the motion. Seconded by

Commissioner Thomas.

Commissioner Hutchinson moved and seconded by Commissioner Thomas that the Board of Commissioners:

1. Hold a public hearing and adopt the draft statement finding that Ordinance Amendment 03-20 is consistent with Wake County Land Use Plan and Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopts the attached resolution;

and by a separate motion,

2. Adopt the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Ordinance Amendment 03-20; and

3. Direct county staff to continue receiving public comments on this item on the agenda of the February 1, 2021 Board meeting.

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

- 15.** Public Hearing on the Proposed Land Use Plan Amendment 03-20 to Amend the Wake County Land Use Plan to Reflect the Relinquishment of Approximately 227 Acres of Raleigh's Extraterritorial Jurisdiction (ETJ)

Attachments: [LUPA 03-20 Item Summary.docx](#)
[Land Use Plan Amendment Presentation 1-19-21.pdf](#)
[LUPA 03-20 Staff Report.docx](#)
[LUPA 03-20 Map.pdf](#)
[City of Raleigh Relinquishment Ordinance.pdf](#)
[LUPA 03-20 Land Use Plan Resolution.docx](#)
[LUPA 03-20 Planning Board Minutes.docx](#)

Mr. Akul Nishawala, Planner III, shared the purpose.

Amend the General Classifications Map of the Wake County Land Use Plan to reclassify approximately 227 acres (11 parcels) from the City of Raleigh Extraterritorial Jurisdiction (ETJ) to Wake County Non-Urban Water Supply Watershed.

He shared the background.

- City of Raleigh approved an ETJ relinquishment on Oct 6, 2020 by resolution (effective Dec 1, 2020)
- Request initiated by residents who live in and around the area
- City of Raleigh has no plans to annex; urban utilities not allowed in non-urban water supply watersheds
- Swift Creek Watershed / Swift Creek Land Management Plan
- Ten parcels zoned City of Raleigh Residential-1 (R-1) and one Residential-10 (R-10)

He shared the Swift Creek Land Management Plan. He shared the public notice/outreach.

- Owners and adjacent property owners were sent letters notifying them of the public hearing

He shared the analysis.

- Decision to relinquish ETJ falls to the municipality's elected officials
- Coordination between municipality and Wake County is crucial
 - County is required to apply zoning to the property within 60 days by state statute
- City of Raleigh and other municipalities have relinquished ETJ with similar circumstances
- Amend the Land Use Plan's General Classification Map to reflect the change in the subject properties' jurisdiction
 - City of Raleigh ETJ to Wake County Non-Urban Water Supply Watershed
- Ten parcels designated by the Swift Creek LMP as Rural and one parcel as New Urban
- New Urban parcel reclassified to Rural to provide consistency

He shared staff findings.

1. The proposed amendments to the Wake County Land Use Plan General Classifications Map are consistent with the policies set forth within the Wake County Land Use Plan.
2. The proposed amendments are consistent with the Wake County Land Use Plan's goal of guiding quality growth throughout the County in conjunction with affected local governments.
3. The proposed amendment would reflect the relinquishment of approximately 227 acres from the City of Raleigh's Extraterritorial Jurisdiction to the Wake County Non-Urban Water Supply Watershed in accordance with state statutes.

He shared the Planning Staff recommendation.

That the Board of Commissioners:

Hold a public hearing and adopts the attached resolution to approve the proposed amendment to the Wake County Land Use Plan General Classifications Map as presented in Land Use Plan Amendment LUPA-03-20.

He shared the Planning Board recommendation.

That the Board of Commissioners:

Adopt the attached resolution to approve the proposed amendment to the Wake County Land Use Plan General Classifications Map as presented in Land Use Plan Amendment LUPA-03-20.

The Planning Board voted unanimously to recommend approval of both motions at their December 2, 2020 meeting.

Chair Calabria opened the public hearing.

Ms. Gilyard shared comments from Ms. Jennifer Kuplic.

Chair Calabria closed the public hearing.

Vice-Chair Adamson asked Mr. Nishawala to respond to the citizen in writing.

Mr. Nishawala read the suggested Board Of Commissioners motion.

Commissioner Evans read the motion, seconded by Commissioner Hutchinson. A roll call vote was taken.

Commissioner Evans moved and seconded by Commissioner Hutchinson that the Board of Commissioners:

1. Hold a public hearing and adopts the attached resolution to approve the proposed amendment to the Wake County Land Use General Classification Map as presented in Land Use Plan Amendment LUPA-03-20; and

2. Direct county staff to continue receiving public comments on this item until January 20, 2021 at 5:00pm, and to place this item on the agenda of the February 1, 2021 Board meeting.

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

16. Public Hearing to Consider Rezoning PLG-RZ-002573-2020 of Approximately 227 Acres Located South of Tryon Road and to the East of Dover Farm Road from City of Raleigh Zoning Districts Residential-1 & Residential-10 to Wake County Residential-40 Watershed

Attachments: [Item Summary.docx](#)
[Rezoning Presentation 1-19-21.pdf](#)
[Staff Report.doc](#)
[Planning Board Minutes Excerpt.docx](#)
[Statement of Consistency.doc](#)
[Ordinance for Approval.doc](#)
[Motions Page.docx](#)

Mr. Adam Cook, Planner, shared the request.

Zoning Map Amendment - PLG-RZ-002573-2020

To rezone an area consisting of 227.59 acres located south of Tryon Road and to the east of Dover Farm Road from Residential-1 & Residential-10 (Raleigh Zoning) to R-40W (Wake County Zoning).

He shared the stated purpose of rezoning.

- City of Raleigh relinquished ETJ on the subject site October 6, 2020 with an effective date of December 1, 2020.
- Parcels are more appropriate for Wake County's jurisdiction since policies prohibit municipal sewer extension into the watershed.
- N.C.G.S. 160D-202(h) gives the County 60 days from the effective date to assign zoning to the relinquished parcels.

He shared the site. He shared the current zoning. He shared the Wake County land use plan.

- The site is located in the Swift Creek Land Management Plan (SCLMP)
- SCLMP Non-Critical Rural Area
- One dwelling unit per acre

He shared the neighboring property owner input.

- Planning staff sent letters to adjacent property owners and posted

meeting notification signs on Tryon Road and Dover Farm Road

- Wake County Planning staff has not received any opposition to the rezoning in response to the notification efforts

He shared utilities.

- Connection to municipal utilities is prohibited in areas identified as rural in the Swift Creek Land Management Plan
- Subject property will likely be developed with individual or community well and septic

He shared staff findings.

- The R-40W zoning is consistent with the Land Use Plan (LUP) and is reasonable and appropriate for the area
- R-40W allows for one dwelling unit per acre which complies with the LUP designation of one unit per acre
- Complies with LUP by only allowing uses and densities which meet or exceed State water quality guidelines
- Site plan will be required for future development
- Raleigh relinquished ETJ for the site on October 6, 2020
- State Statutes give the County 60 days to assign zoning

He shared the planning staff recommendation.

That the Board of Commissioners:

1. Adopts the drafted statement of consistency, reasonableness, and public interest
and by a separate motion;
2. Approves the zoning map amendment PLG-RZ-002573-2020, as presented.

He shared the planning board recommendation.

That the Board of Commissioners:

1. Adopts the drafted statement of consistency, reasonableness, and public interest
and by a separate motion;
2. Approves the zoning map amendment PLG-RZ-002573-2020, as presented.

The Planning Board voted unanimously to recommend approval of both motions at their December 2, 2020 meeting.

Chair Calabria opened the public hearing.

Ms. Gilyard shared that there was one comment. Ms. Gilyard read the comment aloud.

Chair Calabria closed the public hearing.

Mr. Cook responded to the comments from the citizen.

Vice Chair Adamson asked if the resident approved the rezoning. Mr. Cook shared that the resident has been notified and no feedback has been received.

Commissioner Cervania asked about implications.

Commissioner West made the motion, seconded by Commissioner Thomas. A roll call was taken.

A separate motion was taken, Commissioner West read the motion, seconded by Commissioner Evans.

**Commissioner West moved, seconded by Commissioner Thomas,
That the Board of Commissioners:**

1. Hold a public hearing and adopts the draft statement finding that the requested rezoning to Residential-40 Watershed is consistent with the Wake County Land Use Plan, reasonable, and in the public interest; and

and by separate motion;

2. Adopt the attached ordinance for the proposed rezoning as presented in PLG-RZ-002573-2020; and

3. Direct county staff to continue receiving public comments on this item until January 20, 2021 at 5:00PM, and to place this item on the agenda of the February 1, 2021 Board meeting. The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

17. Public Hearing on a Request for Disinterment, Relocation, and Reinterment of Approximately Four (4) Graves Located at 7545 White Oak Road to Oakwood Cemetery near Downtown Raleigh (Petition PLG-GR-002368-2020)

Attachments: [PLG-GR-002368-2020 Item Summary.docx](#)
[Grave Removal White Oak Road Presentation 1-19-21.pdf](#)
[Grave Removal Petition Elevate LLC signed.pdf](#)
[Wilson Cemetery Relocation Report 01.08.2021.pdf](#)

Mr. Keith Lankford, Planner III, shared the purpose of grave removal.

To accommodate the widening of White Oak Road as required by the Town of Garner as part of a pending residential development and to provide better protection of the burials by relocating them to a perpetual care cemetery.

He shared the cemetery location. He shared the cemetery summary.

- There are two inscribed markers with names and birth-death dates for 4 members of the Jefferson Basil Wilson family (death dates range from 1905 to 1966).
- No other possible graves were identified within the fence enclosed area, or outside of the fenced area.
- The petitioner conducted extensive genealogical research of the Wilson family in an effort to identify if anyone else may be buried in this cemetery, and to identify any living next of kin.
- Notification letters were sent to 27 living relatives

He shared the cemetery history.

- No records of historical significance were found.
- Resources Consulted
 - Wake County Cemetery Census
 - Wake County GIS/Revenue Database
 - Capital Area Preservation
 - Irene Kittinger, Wake County Cemetery Survey Group
 - Town of Garner planning staff

He shared the reinterment sites-Oakwood Cemetery. He shared staff findings.

1. The petitioner has fulfilled all of the requirements as outlined by the North Carolina General Statutes.
2. Removal is necessary to accommodate the widening of White Oak Road as required by the Town of Garner as part of a pending residential development and to provide better protection of the

burials by relocating them to a perpetual care cemetery.

3. The remains will be reinterred at Oakwood Cemetery, where they will receive perpetual care.
4. All required public notifications were complied with by the petitioner and Wake County planning staff (i.e.-legal ads in the newspaper and public hearing sign posted at the site).
5. No opposition to the removal and relocation of the cemetery.
6. No evidence of any historical significance and their removal and relocation would not be detrimental to the general welfare of the County.

He shared planning staff recommendation.

That the Board of Commissioners APPROVE the disinterment, relocation, and reinterment of the cemetery as requested.

Suggested BOC Motion

That the Board of Commissioners:

1. Hold a public hearing and approves the disinterment, relocation, and reinterment of the cemetery as requested.
2. Direct county staff to continue receiving public comments on this item until January 20, 2021 at 5:00PM, and to place this item on the agenda of the February 1, 2021 Board meeting.

Chair Calabria opened the public hearing.

Ms. Gilyard shared that there were no public hearing comments.

Chair Calabria closed the public hearing.

Vice-Chair Adamson asked about the 27 relatives and asked that Mr. Lankford send an additional letter of notification. Mr. Lankford shared that he will follow up.

Commissioner Hutchinson made the motion, seconded by Commissioner Evans. A roll call vote was taken.

Commissioner Hutchinson moved and seconded by Commissioner Evans, that the Board of Commissioners:

- 1. Hold a public hearing and approves the disinterment, relocation, and reinterment of approximately four (4) graves located at 7545 White Oak**

Road at Oakwood Cemetery near downtown Raleigh (petition PLG-GR-002368-2020); and

2. Direct County staff to continue receiving public comments on this item until January 20, 2021 at 5:00 pm, and to place this item on the agenda of the February 1, 2021 Board meeting.

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

- 18.** Public Hearing on a Request for Disinterment, Relocation, and Reinterment of Approximately Two (2) Outlier Graves Located at 1323 South Franklin Street to the Adjacent Old Cemetery of Friendship Chapel Missionary Baptist Church at 1321 South Franklin Street near Wake Forest (Petition PLG-GR-002291-2020)

Attachments: [PLG-GR-002291-2020 Item Summary2.docx](#)
[Grave Removal South Franklin Street Presentation 01-19-21.pdf](#)
[Grave Removal Petition Wake Forest Old Cemetery Revised Signed Page 1.pdf](#)
[Friendship Church Cemetery Wake Forest Report 11.28.20.pdf](#)

Mr. Keith Lankford, Planner III, shared the purpose of the grave removal.

To accommodate the extension, and widening, of South Franklin Street as required by the Town of Wake Forest as part of a pending residential development and to preserve the burials within their original historical context and protect them from the pending road improvements. He shared the cemetery location. He shared the need for grave relocation.

- County and town staff evaluated the potential impact of the proposed development upon the Old Cemetery and believed that there may be some encroachment.
- Holding Village had a detailed GPR study performed, modified their site design, and entered into negotiations with the church to provide land to better protect the cemetery in exchange for two small areas that they needed.
- The petitioner was **not** able to avoid encroachment upon these two outlier graves given the required alignment of the South Franklin Street improvements, thus necessitating their relocation to inside the Old Cemetery's new boundaries.
- Holding Village also agreed to construct a fence around the cemetery

He shared land swaps. He shared cemetery history and preservation.

- This cemetery is well documented with a local historic landmark designation.
- The Wake Forest Historic Preservation Commission and the State Historic Preservation Office have approved the proposed changes, including the relocation of these two outlier graves.
- WFHPC issued Certificates of Appropriateness
- Pastor and chairman of the board of trustees have provided a letter supporting the land swaps, construction of the protective fencing, and the relocation of these two outlier graves

He shared cemetery summary.

- There are no inscribed markers, or field stones, for these two outlier graves.
- Burials within the adjacent Old Cemetery are believed to range from the 1870s to 1950, although no age can be assigned to these two graves.
- The petitioner was unable to conduct genealogical research for any living next of kin because of the lack of inscribed tombstones and no formal church burial records.
- No next of kin have been identified

He shared reinterment site. He shared staff findings.

1. The petitioner has fulfilled all of the requirements as outlined by the North Carolina General Statutes.
2. Removal is necessary to accommodate the extension, and widening, of South Franklin Street as required by the Town of Wake Forest as part of a pending residential development.
3. The remains will be reinterred about 30 feet to the NE within the new boundaries of the Old Cemetery where they will be preserved within their original historical context and protected from the pending road improvements.
4. No opposition to the removal and relocation of the cemetery.
5. The relocation of these two outlier graves to within the Old Cemetery would not be detrimental to the general welfare of the county.
6. The pastor and chairman of the board of trustees of Friendship Chapel Missionary Baptist Church are supportive of the relocation of these two outlier graves to within the Old Cemetery's boundaries.
7. The Wake Forest Historic Preservation Commission and the State Historic Preservation Office have approved the relocation of these two outlier graves, the adjustments to the cemetery boundaries, and

the construction of the protective fencing.

He shared planning staff recommendation.

That the Board of Commissioners APPROVE the disinterment, relocation, and reinterment of the cemetery as requested.

Suggested BOC Motion

That the Board of Commissioners:

1. Hold a public hearing and approves the disinterment, relocation, and reinterment of the cemetery as requested.
2. Direct county staff to continue receiving public comments on this item until January 20, 2021 at 5:00PM, and to place this item on the agenda of the February 1, 2021 Board meeting.

Chair Calabria opened the public hearing.

Ms. Gilyard shared that there were no public hearing comments.

Chair Calabria closed the public hearing.

Vice-Chair Adamson read the motion, seconded by Commissioner Evans.

A roll call vote was taken.

Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners:

- 1. Hold a public hearing and approves the disinterment, relocation, and reinterment of approximately two (2) outlier graves located at 1323 South Franklin Street to the adjacent Old Cemetery of Friendship Chapel Missionary Baptist Church at 1321 South Franklin Street near Wake Forest (petition PLG-GR-002291-2020); and**
- 2. Direct County staff to continue receiving public comments on this item until January 20, 2021 at 5:00 PM, and to place this item on the agenda of the February 1, 2021 Board meeting. The motion carried by the following vote:**

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans, Commissioner Hutchinson, Commissioner Thomas, Commissioner West, and Commissioner Cervania

Manager's Reports

19. Board Agendas and Process in 2021

Attachments: [Item Summary - Board Process.docx](#)
 [Board Agendas and Process Presentation 1-11-21.pdf](#)

Manager David Ellis apologized to the residents for the issues with the site to register and the phone system. He shared that there are now 100 phone lines open for residents to register. As of this afternoon, 23,000 residents have registered for the vaccine. He shared COVID-19 vaccination update.

Vice-Chair Adamson shared that residents said that they have not received a confirmation email. Mr. Bill Greeves shared that the confirmation email will be sent and asked that residents be patient.

Commissioner West made comments about the distribution of the vaccine.

Mr. Bill Greeves gave an update on the call-in for residents. He shared that there are 100 open lines at all times. If the line is busy, please call back. The phones operate 24 hours. He shared that eventually, there will be 1,000 phone lines simultaneously. He shared that additional agents will be hired to man the phones. He shared the website for online registration. The website is <http://www.wakegov.com/vaccine>.

There was open discussion referencing the communication to the public, appointments, citizen responses, testing, unused vaccines, lack of vaccines compared to other counties, messages to the community, commitment to bilingual languages.

Mr. Greeves shared that the call center has the Spanish option and he will find out about other languages.

Chair Calabria shared that Wake County has registered more than 23,000 citizens in the first day. That number represents more than the total number of people in some counties in North Carolina/* A great feat. He shared thoughts on supply and demand. He shared that the vaccines are free. He emphasized the 3 W's. He shared that towns have shown an interest in opening sites in their towns.

Manager Ellis thanked the public health department for their hard work. He also thanked John Higgins and the IS team. He said that having vaccines available in pharmacies throughout the county are being considered but are dependent upon the supply.

The board took a brief break.

Mr. Ben Canada, Assistant to County Manager shared the board process during COVID.

He shared level-setting for 2021.

- Recently shared a memo with Board about rules and practices for agenda development
- Facilitate equitable service to Commissioners
 - Make sure Commissioners and staff on same page
 - Acknowledge deviations from traditional practice during COVID
- Follow-up from Retreat - Agenda process is how goals become policy

He shared standard policy items.

Current Rules and Practices

- Rule 1
- County Manager responsible for the agenda
 - 99% of agenda items
- Any two Commissioners can add an item to a regular agenda

COVID-19 Adjustments

- No adjustments

He shared proclamations and celebratory items.

Current Rules and Practices

- No specific rules; Board has directed staff not to apply Rule 1
- Department-driven proclamations on a schedule
- Commissioners may request individually, in advance of meeting

COVID-19 Adjustments

- March to August, no proclamations
- Beginning September, Commissioners may request proclamations, but...
 - Placed on Consent agenda
 - No guests invited to meeting
 - Third party provides text
- No department-driven proclamations at this time

He shared commissioner agenda review.

Current Rules and Practices

- No specific rules
- Tradition of including the full Board in agenda preparation and review
- Meetings with Commissioners after staff review, and one week prior

to regular meetings

COVID-19 Adjustments

- Meetings now remote; will likely be remote permanently, or a hybrid
- Occasionally, we have cancelled these when agenda is very light, but still brief Chair and Vice-Chair

He shared Work Sessions.

Current Rules and Practices

- No specific rule; Rule 1 not applied
- Topics selected by staff, requested by Commissioners, or advanced by a Board committee

COVID-19 Adjustments

- Held additional work sessions
- Used lots of 2020 work session time for updates, not necessarily to prepare the Board for policy decisions.

He shared Committee meetings.

Current Rules and Practices

- No specific rule
- Board Goals are assigned to Board committees
- Board has a practice of granting the committee chair discretion

COVID-19 Adjustments

- No committee meetings since March

He shared criteria-based staff recommendations.

Committees

- Topics selected by Committee Chair
- Board goals assigned to committee
- Updates on Board goals and initiatives

Work Session

- Educate and prepare the Board for a policy decision
- Contentious issues that must be considered by whole Board
- When staff need “head nods,” from whole Board, but not a vote

Staff will provide written updates, and use the Manager’s Report at regular meetings, when appropriate for the topic

He shared that committee meetings begin in February. He shared the 4 hour rule for transparency and communication.

- Commissioner proposals do not receive more than 4 hours of staff time without the full Board's awareness
- Need this rule to
 - Facilitates transparency and communication among Commissioners
 - Focus staff capacity on priorities and consensus issues
- Initial 4 hours of analysis meant to understand issue and scope the work effort, including,
 - What goal do you want to accomplish, and why?
 - What is the County's role in this proposal?
 - What are the potential financial and other resource impacts?

He shared the policy workflow/4 hour rule. He shared next steps.

- Chiefs will contact committee chairs about specific meeting dates, begin topic planning
- Committee dates added to your calendars

Commissioner West asked a follow up about committee structure.

Vice-Chair Adamson asked about additional meeting for housing.

Chair Calabria shared his comments on the structure for committee meetings.

Commissioner Evans suggested committee meetings be held on Mondays.

Commissioner Thomas suggested Monday meetings as well. She asked about the consideration of organizations coming after COVID to do the pledge of allegiance, etc. Mr. Canada shared that it's the boards decision but adding people to the agenda, it adds complexity.

Commissioner Cervania asked if proclamations can be pulled from consent. Mr. Canada shared that it is a board call.

Vice-Chair Adamson shared that often times, instead of a proclamation, a letter will be sent to the organization.

There was additional dialogue about being engaged civically, resolutions and proclamations.

Commissioner West suggested a strategic plan for the county.

Meeting went into Recess

Meeting Reconvened

20. Continuation of Downtown South Discussion

Attachments: [Item Summary - Continuation of Downtown South.docx](#)
 [DTS - TIG County Commissioners Presentation \(1.11.21\).pdf](#)

This section of the meeting is a continuation from the January 15th work session. Commissioners reviewed the slide presentation then.

Mr. Bonner Gaylord, Managing Director of Operations, Kane Realty Corporation, shared comments to Vice Chair Adamson's questions about the Minority/Women-owned Business Enterprises (MWBE) in North Hills. He shared that Smoky Hollow Development 421 North Herrington has a lower minority women business participation because of overall interior shells. 10 percent minority women and the adjacent line apartments was 15 percent MWBE and adjacent Peace apartments was 19 percent MWBE participation. He shared additional percentages of minority women participation on projects. He shared that the number is typically between 10-20 percent.

Commissioner Hutchinson shared comments on slide number five that listed the properties. He shared that stormwater is a huge growing problem in Wake County due to it's low lying area. He shared that he is interested in the comprehensive stormwater study to mitigate downstream flooding. He shared comments on the connectivity slide.

Commissioner Cervania shared that Wake County has a responsibility to the citizens of Raleigh. She shared that it is the responsibility to involve other communities if a good project and how the project can benefit the neighboring towns. She shared thoughts about public /private partnerships to include education.

At 5:30 pm, the board paused for a nationwide moment of silence as called for by President Biden in memory of the, 400,000 Americans who have died from COVID-19. Wake County has 388 confirmed deaths from the pandemic. This request was made by Commissioner Thomas.

Vice-Chair Adamson suggested looking at the census tracts in the suggested neighborhood. How close are the schools, grocery stores, and pharmacy's. She shared comments about gentrification and where does the county want to put available resources.

Commissioner Hutchinson suggested taking a tour of the proposed site.

Chair Calabria shared tasks moving forward to include the following:

- tour of the proposed site
- legality of TIG (Tax Increment Grant) need more information on neighbors and businesses in the area
- engage departmental staff as relevant staff experts
- identify which goal is in sync with the board's goals
- asked Manager Ellis to connect with colleagues and the City of Raleigh
- engage community stakeholders
- suggested a spreadsheet to capture the tasks

Manager Ellis shared that a team will be formed, and that demographics of the neighborhood will be provided before a tour. He shared that he will work with the Deputy Clerk to put this together. He shared with Mr. Bonner that the county will be engaged but due to the importance of the vaccine, six months is too soon for the county to get started.

Mr. Gaylord shared that he understands the importance of the vaccine and appreciates the input from the commissioners.

Other Business

21. Informational Items for the Board of Commissioners

Attachments: [Informational Items Item Summary 1-19-21.docx](#)
[1.19.21 Report to BOC on EMS Transfer to COVID19 Relief Dept 39.pdf](#)

Closed Session

Attorney Warren shared that there was not a need for a closed session.

Adjourn

The meeting adjourned at 6:38.

Commissioner Hutchinson moved , seconded by Commissioner Evans to adjourn the meeting.

Commissioner Hutchinson moved, seconded by Commissioner Evans to adjourn the meeting.

The motion carried by the following vote:

Aye: 7 - Chair Calabria, Vice-Chair Adamson, Commissioner Evans,
Commissioner Hutchinson, Commissioner Thomas,
Commissioner West, and Commissioner Cervania

Respectfully submitted,

Yvonne C. Gilyard, NCCCC
Deputy Clerk