



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, January 4, 2021

5:00 PM

Wake County Justice Center

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### Regular Meeting - Meeting Held Remotely

**Meeting Called to Order: Chair Matt Calabria**

### Pledge of Allegiance

**Present:** 7 - Chair Matt Calabria, Vice-Chair Vickie Adamson, Commissioner Susan Evans, Commissioner Sig Hutchinson, Commissioner Shinica Thomas, Commissioner James West, and Commissioner Maria Cervania

Staff Present: David Ellis, County Manager; Johnna Sharpe, Chief Operating Officer; Scott Warren, County Attorney; Chris Dillon, Assistant County Manager; and Yvonne Gilyard, Deputy Clerk to the Board.

Others Present: Michael Haley, Economic Development Executive Director; and Ashley Cagle, Economic Development Assistant Executive Director.

### Invocation: Chair Matt Calabria

Chair Calabria led the invocation.

### Items of Business

1. Approval of Agenda

**Commissioner Evans moved, seconded by Commissioner Hutchinson, to approve the agenda. The motion passed unanimously.**

2. Approval of the Minutes of the Regular Meeting of November 16, 2020 and the Work Session of November 9, 2020

**Commissioner Evans moved, seconded by Commissioner Hutchinson, to approve the Minutes of the Regular Meeting of November 16, 2020 and the Work Session of November 9, 2020. The motion passed**

unanimously.

### Consent Agenda

**Vice-Chair Adamson moved, seconded by Commissioner Evans, to approve the Consent Agenda. The motion passed unanimously.**

3. Accept and Appropriate Alliance Health Funding of \$60,000 for Data Sharing Project with Wake County Emergency Medical Services

Attachments: [Alliance Health Data Sharing Project](#)  
[Wake Co EMS-AH Member Diversion to BH Programs Contract, \\$60,000 \(7.1.20-6.30.21\)\(rev.10.14.20AHLegal\)Final](#)  
[Budget Memo - FY 2021 Grants and Donations Fund.pdf](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners accept and appropriate in the General Fund funding totaling \$60,000 for the Wake County Emergency Medical Services data sharing project with Alliance Health. The motion passed unanimously.**

4. Funding for Broadstone Walk Apartments in Apex, NC

Attachments: [Item Summary](#)  
[Site Map](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners approve a loan of \$3,000,000 to support the construction of Broadstone Walk Apartments, an affordable family housing development to be located in Apex, NC.**

**All funding commitments are subject to terms and conditions acceptable to the County Attorney. In addition, all awards are contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an award of tax credits from the NC Housing Finance Agency. All awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified. The motion passed unanimously.**

5. Gap Funding and Loan Term Amendment for Pine Ridge Apartments in Garner, NC

Attachments: [Item Summary](#)  
[Site Map](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that**

**the Board of Commissioners:**

- 1. Approve an increase in loan amount of up to \$1,000,000, for a cumulative total of up to \$2,230,000, to support the development of Pine Ridge Apartments, an affordable family housing development to be located in Garner, NC; and**
- 2. Amend the terms of the loan, from amortized to cash-flow debt service annual payments.**

**All funding commitments are subject to terms and conditions acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality, and an award of tax credits from the NC Housing Finance Agency. In addition, all awards are contingent upon the basic terms as identified in the project descriptions. The motion passed unanimously.**

- 6. Award Construction Contract in the Amount of \$3,348,300 for the Wake County Board of Elections Renovations, Phase II**

**Attachments:**    [BOE II Agenda Item.docx](#)  
[Project Cost Summary.pdf](#)  
[Bid Tab.pdf](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners:**

- 1. Award a construction contract to MLB Construction Services, LLC. of Apex, North Carolina in the amount of \$3,348,300 for the Wake County Board of Elections Renovations, Phase II; and**
- 2. Authorize the County Manager to execute this contact subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

- 7. Proposed 2021 Limited Obligation Bonds not to exceed \$377,185,000**

**Attachments:**    [20210104 - Item Summary for 2021 LOBs - Findings Res. Pub Hrg. and LGC App - FINAL v2.docx](#)  
[20210104 - Attachment 1 for 2021 LOBs - Findings Resolution, Call for Public Hearing.DOC](#)  
[20210104 - Attachment 2 for 2021 LOBs - Notice of Public Hearing.DOC](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners adopt the attached resolution which:**

**1. Make certain findings and determinations regarding the proposed issuance of Limited Obligation Bonds ("2021 LOBs") not to exceed \$377,185,000;**

**2. Schedule a public hearing to begin January 19, 2021 regarding the County's proposed bond issuance; and**

**3. Approve the filing of application to the Local Government Commission for the approval of the financing arrangement. The motion passed unanimously.**

8. Memorandum of Understanding with the Wake County Sheriff for Human Resources Administration

**Attachments:**    [MOU with Sheriff's Office for HR Item Summary 1-4-21.docx](#)  
[WCSO WC MOU - HR 12-7-20.docx](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners approve the Memorandum of Understanding between the Sheriff of Wake County and the County of Wake, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

9. Proclamation for January 4, 2021

**Attachments:**    [Proclamation for January 4 2021.docx](#)  
[National Mentoring Month Proclamation 01-04-21.docx](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners approve the proclamation as presented. The motion passed unanimously.**

10. Appointment of Board Member as Voting Delegate at the 2021 NC Association of County Commissioners Legislative Goals Conference

**Attachments:**    [Item Summary - Voting Delegate for NCACC Legislative Goals Conference.docx](#)  
[NCACC Designation Form 2021.pdf](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners appoint a Board Member to serve as the Voting Delegate for Wake County at the 2021 North Carolina**

**Association of County Commissioners Legislative Goals Conference.  
The motion passed unanimously.**

11. Consideration of 2021 Boards and Commissions Committee Structure

**Attachments:**    [Item Summary Consideration of 2021 Board of Commssioners Committee Structure.docx](#)  
[BOC regional boards assignments 2021 final.pdf](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners consider and adopt the appointment of County Commissioners to Wake County Committees and Boards. The motion passed unanimously.**

12. Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**Attachments:**    [Tax Collections Item Summary.docx](#)  
[Tax Committee Agenda Process.docx](#)  
[Executive Summary 1.doc](#)  
[Executive Summary 2.doc](#)  
[January 2021 Refunds Under 500.pdf](#)  
[January 2021 Refunds Over 500.pdf](#)  
[Daily Updates For Exemptions.pdf](#)  
[Daily Updates For Penalties.pdf](#)  
[Daily Updates For Special Situations.pdf](#)  
[Municipal Collection Report](#)  
[Wake County Collection Report](#)  
[InRem Report.doc](#)  
[PFB Summary Report.pdf](#)

**Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.**

13. General Public Comments

Ms. Gilyard shared that there were no public comments.

**Regular Agenda**

14. Public Hearing and Approval of Request from Priority Care Ambulance INC., for a Non-Emergency Ambulance Franchise Renewal (First Reading)

**Attachments:** [Priority Care Ambulance - BOC Agenda Item 20200104 BOC Meeting BOC Presentation - Non-Emergency Ambulance Service.pdf](#)  
[ORDINANCE GRANTING FRANCHISE TO Priority Care Ambulance Service](#)  
[111.04 - Ambulance Service Franchise Ordinance](#)  
[Priority Care Ambulance Inc. - Schedule of Fees](#)

Demetric Potts, Deputy EMS Director, shared the governance.

### **Governance**

- Ambulance Service in Wake County is governed by
  - Wake County Code of Ordinances (111.Emergency Medical Services)
  - North Carolina Administrative Code
  - Wake County's Emergency Medical Services and Ambulance Services Ordinance requires non-emergency ambulance providers to hold a franchise to operate in Wake County

He shared service levels and governance.

### **Service Levels and Governance**

- Ambulance service in Wake County has traditionally been grouped by North Carolina Administrative Code service level definitions
  - Non-Emergency Ambulance Service (Basic Life Support in Wake County)
  - Emergency Ambulance Service (Advanced Life Support)
  - Interfacility/Critical Care Transport (Specialty Care Transport provided by hospital-based providers)
- Governance of each service level is provided via a different mechanism
  - Non-Emergency Ambulance Service - Wake County franchise
  - Emergency Ambulance Service - Wake County services contract
  - Interfacility/Critical Care Transport - North Carolina EMS System Plan
- Ultimately, Wake County has some level of responsibility for all ambulance providers operating within Wake County based on North Carolina General Statute

He shared service levels.

### **Service Levels**

- *Non-Emergency Ambulance Service* covers routine patient transport to and from doctor's appointments, discharge from hospitals, and routine transfers of patients who do not require advanced life support services
- *Emergency Ambulance Service* covers all 911 emergency response and time sensitive advanced life support transfers
- *Interfacility/Critical Care* service covers the transport of patients requiring advanced life support and specialty care services for interfacility transfers

He shared non-emergency ambulance service.

#### **Non-Emergency Ambulance Service**

- Wake County has traditionally:
  - Not directly provided non-emergency ambulance service
  - Franchised a mix of for-profit and not-for-profit providers to cover that service level
- This system design has worked well by
  - Providing multiple options for citizens to choose from with regard to non-emergency transportation
  - Providing redundancy in this service area reducing the opportunity for citizen impact if a provider decides to leave the Wake County service area
  - Decreasing the potential tax payor burden by allowing for profit providers to operate within the service area

He shared provider billing and compensation.

#### **Service Provider Billing and Compensation**

- Wake County does not govern the billing rates or the compensation levels for non-emergency ambulance service providers.
- Non-Emergency Ambulance Providers operate in a competitive market for both customers and employees. To maintain market share within the competitive market each provider must:
  - From the citizen perspective: maintain competitive billing rates and service levels
  - From the employee perspective: maintain competitive compensation, benefit packages, and working conditions.
- Other than the franchise application fee, Wake County does not receive any reimbursement/funding from the non-emergency providers.
- Wake County also does not provide funding to non-emergency ambulance providers as part of their ambulance franchise ordinance

He shared today's request.

**Today's Requests**

- Priority Care Ambulance - Franchise Renewal
- Jan-Care Ambulance Service - New Franchise

He shared the recommendation.

**Recommendation**

- Wake County has one of the more stringent ambulance franchise application processes requiring applicants to provide a significant amount of information to county staff prior to the application being submitted to the Board of Commissioners for consideration.
- Both Priority Care Ambulance and Jan-Care Ambulance Service have provided that information and demonstrated their understanding of the requirements to operate in Wake County. In addition, Priority Care Ambulance has also demonstrated throughout their past franchise that they are able to successfully operate in the Wake County service area.
- Staff recommends approval of non-emergency ambulance franchises for Priority Care Ambulance and Jan-Care Ambulance Service.

Commissioner West asked about the criteria and/or evaluation for the request.

Mr. Potts shared that EMS provides the oversight.

**Commissioner Evans moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:**

- 1. Hold a Public Hearing on the request from Priority Care Ambulance INC., for a Non-Emergency Ambulance Franchise Renewal; and**
- 2. Grant a non-emergency ambulance franchise to Priority Care Ambulance INC. for the operation of a medical transportation service in Wake County effective January 25, 2021 for a five-year period; and**
- 3. Instruct County staff to continue receiving public comments**



**on this topic until January 5 at 5:00pm, and to place this item on the Consent agenda of the next Board meeting.**

**First reading so no action required.**

- 15.** Public Hearing and Approval of Request from Jan-Care Ambulance of the Southeast for a Non-Emergency Ambulance Franchise (First Reading)

**Attachments:** [Jan-Care Ambulance Service - BOC Agenda Item 20200104 Meeting](#)  
[BOC Presentation - Non-Emergency Ambulance Service.pdf](#)  
[ORDINANCE GRANTING FRANCHISE TO Jan-Care Ambulance Service of the Southeast](#)  
[111.04 - Ambulance Service Franchise Ordinance](#)  
[Jan-Care Ambulance of the Southeast - Schedule of Fees](#)

Mr. Demetric Potts, Deputy EMS Director shared the recommendation.

**Recommendation**

- Wake County has one of the more stringent ambulance franchise application processes requiring applicants to provide a significant amount of information to county staff prior to the application being submitted to the Board of Commissioners for consideration.
- Both Priority Care Ambulance and Jan-Care Ambulance Service have provided that information and demonstrated their understanding of the requirements to operate in Wake County. In addition, Priority Care Ambulance has also demonstrated throughout their past franchise that they are able to successfully operate in the Wake County service area.
- Staff recommends approval of non-emergency ambulance franchises for Priority Care Ambulance and Jan-Care Ambulance Service.

**Commissioner West moved, seconded by Commissioner Thomas, that the Board of Commissioners:**

- 1. Hold a Public Hearing on the request from Jan-Care Ambulance of the Southeast for a Non-Emergency Ambulance Franchise**
- 2. Grant a non-emergency ambulance franchise to Jan-Care Ambulance of the Southeast for the operation of a medical transportation service in Wake County effective January 20, 2021 for a**

**five-year period; and**

**3. Instruct County staff to continue receiving public comments on this topic until January 5 at 5:00pm, and to place this item on the Consent agenda of the next Board meeting.**

**First reading so no action required.**

## **Manager's Report**

### **16. Update on Wake County's COVID-19 Response**

**Attachments:**    [Item Summary - COVID-19 Update 01-04-21.docx](#)  
[Jan 4 BOC COVID Update v2.pdf](#)

Ms. Johnna (Rogers) Sharpe, Chief Operating Officer, and panelists Dr. Kim McDonald, Dr. Nicole Mushonga and Dr. Jason Wittes presented the update.

Ms. Sharpe said the presentation would cover both controlling the spread and the vaccines.

She shared the Governor's executive order 181 which includes:

Stay at home order, statewide; 10 pm to 5 am  
All businesses must cease alcohol sales by 9 pm (where applicable)  
Restrictions on mass gathering sizes - 10 indoor and 50 outdoor  
Mask wearing and business capacity restrictions remain in effect  
Local law enforcement expected to enforce

She shared a maps with the current community status-COVID-19 Alert system; the COVID-19 county alert system (updated every week); she shared that December's cases on pace to double November cases and highest number to date; she shared key metrics from daily reporting, percent positive cases, and hospitalizations.

Vice-Chair Adamson asked about the hospitalizations in Wake County. She asked about the term "moderate" for Wake County.

Ms. Sharpe said that the guidance is for residents to follow the guidelines. She shared that she is unsure if Wake County will have field hospitals like some of the rural areas.

Commissioner Thomas asked about the trajectories in the hospitals and the capacity. Ms. Sharpe shared that she and the panelists would get her

an answer.

Commissioner West asked about the two types of vaccines that would be available. Dr. Mushonga shared that they are the Polymerase Chain Reaction test (PCR) and the antigen test. The PCR is what is being used in Wake County facilities. The antigens are used in studies and/or when citizens are symptomatic. The antigen test is followed up by the PCR.

Commissioner Hutchinson shared his experience with receiving the test and how important it is and the efficient process.

Ms. Sharpe shared the two week case rates by municipality and case count and a map with the zip codes data.

Chairman Calabria said that the map that includes unincorporated areas which are large but the main point he wants to focus on is the large areas showing "hot spots" and being sure they are being included in the numbers.

Ms. Sharpe shared strategies for controlling the spread.

Strategies for "Controlling the Spread"

**Personal Responsibility**

**Wear a mask at all times when outside the home** and in-home with people outside family

**Get tested** if experiencing symptoms or believe you may have been exposed

**Testing**

**6 testing sites**

**Target of 13,750 Wake County tests/week**

**Currently >40,000 per week**

**<https://covid19.wakegov.com/testing>**

**Enforcement & Awareness**

**Wake Public Health:** Orders of Abatement

**NCDHHS:** Enforcement letters

**Local law enforcement education and awareness of Executive Orders**

**Community Outreach**

**Partner with community organizations, faith communities, municipalities to provide:**

- Masks, hand sanitizer
- Targeted education materials in multiple languages tools
- Testing sites and events tailored to reach high-risk populations

She shared the latest guidance on what each of us should do to protect ourselves and others.

**Latest guidance on what each of us should do to protect ourselves and others**

**>65 years old**

With significant medical conditions AND

Gathered outside of your immediate household

At significant risk for serious COVID infection

If symptoms develop, get tested immediately as the majority of therapeutics work best early in infection.

**<40 years old**

Assume you became infected if you gathered beyond your immediate household

**Most likely, will not have symptoms**

However, a danger to others and must isolate away from anyone at increased risk for severe disease and **get tested**

**Unmasked Gatherings**

**No unmasked public gatherings are safe**

**No indoor private gatherings are safe without all members fully masked**, unless all members are actively taking the same precautions and **regularly test negative**.

She shared community outreach efforts for high risk populations.

**Community Outreach Efforts for High-risk populations**

**Key Partners to Date**

El Centro Hispana - Community Health Workers focused on outreach, education and testing

- **9,252** masks distributed
- 1000 food boxes/bags distributed

Catholic Diocese of Raleigh - administered **682 tests** on 11/23, 11/24, and 11/25.

Resolve to Save Lives - **Community Ambassador Program** to begin in January

**Hispanic/LatinX Task Force**

Twice a month meeting of community leaders/advisors and government leaders

Using an equity lens, formulates effective outreach, policy and service

recommendations

**Example of their efforts:** #NCunidaContraelVirus campaign reached 112,320 in October with media messages related to prevention, awareness and contact tracing/testing

### **African-American**

Partner with **downtown churches' food distribution programs** to set up **temporary testing sites** and disseminate COVID-19 education materials, masks and hand sanitizer

**Examples:** Davie Str. Presbyterian and Raleigh Gethsemane Seventh-Day Adventist. Over 3600 tests administered in November and December events

She shared community outreach-parks.

### **Community Outreach - Parks**

#### **City of Raleigh**

Contracted to test at **31 Municipal Parks**

At each location for a week using contract testing vendors

**3,662 tests the week of December 14-19 at:**

- Green Road Park
- Barwell Road Park
- Lions Park

### **Next Up in Raleigh**

#### **Week of 12/26**

Roberts Park

Method Community Park

Marsh Creek Park

#### **Week of 1/4**

Marsh Creek

Method Park

Roberts Park

### **Other Municipalities**

In discussion with Cary, Fuquay, Holly Springs, Wendell, Knightdale, Zebulon and Garner to contract to test at their Community Parks.

Commissioner Thomas shared comments on the zip code in municipalities slides.

Commissioner Cervania shared her sentiments as well related to the zip code slides. She asked if there was anything that the commissioners could

do in their local area to facilitate relationships.

Ms. Sharpe shared that using social media would be a great opportunity to share.

Commissioner West shared that he had spoken with a community activist that is concerned about the citizens that don't have access to cell phones and computers to get the necessary information as it relates to COVID updates.

Vice-Chair Adamson shared that she has received positive comments on Wake County's process and that neighboring communities want to know if they could come to Wake County to get tested. She shared that satellite sites would be a great asset in the future.

Commissioner Evans thanked the public health department and their efforts.

Chairman Calabria asked about hot spots and the tools that enable staff to respond.

Dr. Mushonga shared that when there is notice of an event, they share the necessary information to the organization and ensure that the event is handled accordingly. She shared that the 40,000 number is within Wake County and could include community providers.

Manager Ellis shared a reminder that the 3 W's is pertinent and that citizens should adhere to them.

**With broad vaccine availability MONTHS away and community spread HIGH; MUST continue the 3w's, even AFTER VACCINATION.....**

**WEAR a cloth face covering**

**WAIT 6 feet apart. Avoid close contact**

**WASH your hands often or use hand sanitizer**

Ms. Sharpe shared the mass vaccination plan and the phased approach to administering COVID-19 vaccine. She shared the State directing vaccine operation.

#### **State Directing Vaccine Operation**

##### **Phases and Priority Groups**

Uses **latest CDC guidance** and knowledge of state-wide conditions to **establish priority groups** for vaccine providers

**Vaccine Distribution**

Licenses vaccine **providers - currently 5 in Wake County, include WCPH**

Determines **distribution quantities**

**COVID Vaccine Management System (CVMS)**

Electronic registration system for use state-wide

**Not yet live** for the general public, but coming soon....

**Public Information**

Establishes avenues for access - **location**

**Education** - availability, safety and effectiveness of vaccine

She shared the COVID-19 Vaccinations: Your best shot at stopping COVID-19, and information on the large county distribution (Supply).

She shared WC Public Health's role in Phase 1a.

**WC Public Health's role in Phase 1-A****Goal:****To stabilize healthcare delivery by vaccinating:**

1. health care workers at highest risk of exposure to patients with COVID-19
2. those working on the vaccination rollout
3. protect those at highest risk for mortality should they be infected with COVID-19 within Long-Term Care (LTC) settings

Commissioner West asked about citizens that do not have insurance.

Ms. Sharpe shared that the vaccine is free to everyone. She said that the only barrier is supply.

Vice-Chair Adamson shared that citizens want to know which category that they are in based on the spot, get your shot slide.

Ms. Sharpe shared that citizens that sign up will receive an email and be notified when it is their turn to get the vaccination.

Commissioner Cervania shared that some citizens are not taking the vaccine due to historical experiences.

Dr. Jason Wittes shared that health equity plays a vital role. He shared that citizens with historical experiences are getting the necessary information need to navigate the process.

Manager Ellis shared that Wake County will reach out to our community champions. He shared that this is a high priority.

Chair Calabria asked for a unified outreach document that could assist the residents and be placed in one central place.

Ms. Sharpe shared that the one right place is the Wake County website.

Chairman Calabria shared that comments referencing the availability of the vaccine.

Ms. Sharpe shared the vaccine demand-far exceeds supply.

**Vaccine Demand - Far Exceeds Supply**

***As of 1/3/20 - 270 Organizations have requested vaccine***

Groups submit application for vaccination

As of 1/3/20 - 32 of the 270 are considered Phase 1a

Guidelines can be found at:

[<https://covid19.wakegov.com/wp-content/uploads/2020/12/Wake-County-Phase-1a-Framework.pdf>](https://covid19.wakegov.com/wp-content/uploads/2020/12/Wake-County-Phase-1a-Framework.pdf)

There was discussion about the vaccine for the 75 and older population and whether there was support for in-home patients.

There was a question about the Moderna vaccine versus other vaccines.

Dr. Wittes shared that there are 320 plus organizations that have requested the vaccine. They include large and small scale facilities in the 1a category. He shared that everything is done with equity in mind.

There was discussion on how to make the second appointment to get the second vaccine dose. Outreach will be provided and a multi prong approach.

Chair Calabria asked for follow up information on the disproportionate numbers.

Dr. Wittes shared that it is a logistics question with the Phizer vaccine, specifically with having a minimum of 975 units. He shared that he will follow up.

There was discussion on the state's plan for handling the vaccine and the quantity being made available.

Commissioner Evans shared an observation on the 1a group and the availability of hospitals in the area.



Ms. Sharpe shared the phase 1B priority groups.

**Phase 1b Priority Groups**

Group 1: Anyone **75 years and older**

Group 2: **Health care workers** (not vaccinated in Phase 1a) and **frontline essential workers 50 years or older**

Group 3: Health care workers (not vaccine in Phase 1a) and **frontline essential workers of any age**

Health care workers continue to be listed in this priority group as vaccine supply in Phase 1a is not sufficient to cover all health care workers so they will still have priority in Phase 1b

**1b Frontline Workers per ACIP\***

Defined as those whose job is essential for the COVID-19 response and who work in a setting that puts them at risk for being exposed to COVID-19, including:

- First responders (e.g., firefighters and police officers)
- Corrections officers
- Food and agricultural workers
- U.S. Postal Service workers
- Manufacturing workers
- Grocery store workers
- Public transit workers
- Education and child-care workers (teachers, support staff, day care)

\*ACIP - Advisory Committee on Immunization Practices - CDC

She shared the with broad vaccine availability slide.

Mr. Witte shared information on the time between vaccines.

Ms. Sharpe shared that funds are available to support these efforts until June, 2021.

Manager Ellis shared that we all need to take personal responsibility and that Wake County has a strong outreach plan.

**That the Board of Commissioners receives the information as presented.**

**Appointments**

17. Alliance Health

**Attachments:**    [Alliance Health REVISED Item Summary 12.30.20.docx](#)  
                          [Alliance Member List 12.17.20.doc](#)  
                          [Alliance Roster 12.23.20.csv](#)  
                          [Alliance App. Packet 12.23.20.pdf](#)  
                          [Alliance Board Choices 12.23.20.csv](#)  
                          [Alliance Attendance Board of Directors - unencrypt.msg](#)

Commissioner Maria Cervania was appointed to Alliance Health.

**18.     Durham-Wake Counties Research and Production Service District Advisory Committee**

**Attachments:**    [Durham Wake Counties Research Ltr of Recommendation.pdf](#)  
                          [Durham Wake Counties Research Item Summary 12.17.20.doc](#)  
                          [Durham Wake Counties Member List.doc](#)  
                          [Durham Wake Counties Research App. Packet 12.17.20.pdf](#)  
                          [Durham Wake Counties Research App. Roster 12.17.20.csv](#)  
                          [Durham Wake Counties Research Board Choices 12.17.20.csv](#)

Mr Steven Pearson appointed to serve on the Durham-Wake Counties Research and Production Service District Advisory Committee as a Primary.

Ms. Stephanie Harris appointed to serve on the Durham-Wake Counties Research and Production Service District Advisory Committee.

Ms. Ofstra Jewell appointed to serve on the Durham-Wake Counties Research and Production Service District Advisory Committee.

Four term changes comprised of :

Mr. Benjamin Parker, new term to end on June 30, 2021

Mr. Robert Olds, new term to end on June 30, 2021

Mr. Michael P. McBrierty, new term to end on June 30, 2021

Mr. Chris Buchholtz, new term to end on June 30, 2021

**19.     Historic Preservation Commission**

**Attachments:**    [Historic Preservation Item Summary 12.17.20.doc](#)  
                          [Historic Preservation Member List 12.17.20.doc](#)  
                          [Historic Pres. REVISED App. Roster 12.23.20.csv](#)  
                          [Historic Pres. REVISED App. Packet 12.23.20.pdf](#)  
                          [Historic Pres. REVISED Board Choices 12.23.20.csv](#)

The following members were reappointed to the Historic Preservation:

Mr. Charles Morris, Primary

Mr. Brendan Feters

Mr. Marshall Harvey  
Mr. Daniel Turner  
Ms. Stephanie Scarborough Ashworth

New appointment to serve on the Historic Preservation:  
Mr. Tom Carrigan

**20. Housing Authority County of Wake**

**Attachments:**    [Housing Authority Item Summary 12.17.20.doc](#)  
                              [Housing Member List 12.17.20.doc](#)  
                              [Housing Authority App. Roster 12.17.20.csv](#)  
                              [Housing Authority App. Packet 12.17.20.pdf](#)  
                              [Housing Authority Board Choices 12.17.20.csv](#)  
                              [Housing Authority Board Attendance 2019-2020.xlsx](#)

The following member was reappointed to the Housing Authority of the County of Wake:  
Ms. Doneka Reed

**21. Human Services Board**

**Attachments:**    [Human Services REVISED Item Summary 12.30.20.doc](#)  
                              [Human Services Member List 12.17.20.doc](#)  
                              [Human Services REVISED App. Roster 12.30.20.csv](#)  
                              [Human Services REVISED App. Packet 12.30.20.pdf](#)  
                              [Human Services REVISED Board Choices 12.30.20.csv](#)  
                              [Human Services 2020 Board Attendance Record 12.17.20.xlsx](#)  
                              [Human Services Attendance Form 12.17.20.xlsx](#)

The following were appointed to the Human Services Board:

Dr. Anita Sawhney, Dentist  
Kelcy Walker Pope, General Public Representative

Human Services Board = 8 vacancies

- 3 Consumer of Human Services **moved to February**
- 1 Psychiatrist **moved to February**
- 1 Optometrist **moved to February**
- 1 Psychologist **moved to February**

**22. Library Commission**

**Attachments:**    [Library Commission Item Summary 12.17.20.docx](#)  
[Library Commission Member List 12.17.20.doc](#)  
[Library Commission App. Roster 12.17.20.csv](#)  
[Library Commission App. Packet 12.17.20.pdf](#)  
[Library Commission Board Choices 12.17.20.csv](#)

The following citizen was appointed to the Library Commission:

Ms. Edwina Perkins, Member-At-Large

**23. Nursing Home Community Advisory Committee**

**Attachments:**    [Nursing Home CAC Item Summary 12.17.20.doc](#)  
[Nursing Home CAC Member List 12.17.20.doc](#)  
[Nursing Home CAC App. Roster 12.17.20.csv](#)  
[Nursing Home App. Packet 12.17.20.pdf](#)  
[Nursing Home CAC Board Choices 12.17.20.csv](#)

The following members were reappointed to the Nursing Home Community Advisory Committee:

Ms. Megan Douglas  
Mr. Cornelis J van Dijk  
Ms. Joan K Port

**24. Raleigh Durham Airport Authority**

**Attachments:**    [RDU REVISED Item Summary 12.30.20.docx](#)  
[RDU Member List 12.17.20.doc](#)  
[RDU Authority App. Roster 12.17.20.csv](#)  
[RDU Authority App. Packet 12.17.20.pdf](#)  
[RDU Authority Board Choices 12.17.20.csv](#)  
[RDU Board Attendance January - December 2020.xls](#)

Reappointment to the Raleigh-Durham Airport Authority:

Mr. David Kushner

Appointed to the Raleigh-Durham Airport Authority

Mr. Stewart Ellis Hankins

**25. Wake County Water Partnership**

**Attachments:**    [Water Partnership Item Summary 121.7.20.doc](#)  
[Water Partnership Member List 12.17.20.doc](#)  
[Water Partnership App. Roster 12.17.20.csv](#)  
[Water Partnership App. Packet 12.17.20.pdf](#)  
[Water Partnership Board Choices 12.17.20.csv](#)  
[Water Partnership Attendance Record Updated.xlsx](#)

Appointed to the Wake County Water Partnership:

Dr. Michael Burchell, Academic Expert

**26. Upcoming Vacancies for February**

**Attachments:**    [REVISED Upcoming Vacancies for February 2021.docx](#)

Upcoming Vacancies for February 2021

Board of Adjustment = 4 vacancies

Capital Area Workforce Development = 2 vacancies

Greater Raleigh Convention and Visitors Bureau = 4 vacancies

Human Services Board = 6 vacancies

Juvenile Crime Prevention Council = 5 vacancies

Planning Board = 4 vacancies

United Arts Grants Panel = 1 vacancy

**Other Business**

**27. Informational Items for the Board of Commissioners**

**Attachments:**    [Informational Items Item Summary 1-4-21.docx](#)  
                              [Subsidiary Ledger Informational Item Summary.docx](#)  
                              [Ordinance Informational Items.pdf](#)  
                              [Accounts Receivable Analysis Informational Items.pdf](#)

Commissioner Hutchinson shared that he would like to work with RDU to discuss their concerns.

### **Closed Session**

County Attorney Warren shared that there was a need for a Closed Session pursuant to G. S 143-318.11(a)(4).

Vice-Chair Adamson voted to go into closed session, seconded by Commissioner West.

The board returned from closed session and stated that no action was taken.

**Vice-Chair Adamson moved, seconded by Commissioner West to go into closed session. The motion passed unanimously.**

The meeting adjourned at 7:54 pm.

**Vice-Chair Adamson moved, seconded by Commissioner Thomas, to adjourn the meeting. The motion passed unanimously.**

Respectfully Submitted,

Yvonne Gilyard, Deputy Clerk to the Board  
Wake County Board of Commissioners