



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Tuesday, September 8, 2020

5:00 PM

Wake County Justice Center

Regular Meeting - Meeting Held Remotely

Meeting Called to Order: Chairman Greg Ford

Chairman Greg Ford called the meeting to order. The meeting was delayed due to some technical difficulties with Granicus.

This agenda item was approved.

Present: 7 - Chairman Greg Ford, Vice-Chair Vickie Adamson, Chair Matt Calabria, Commissioner Susan Evans, Commissioner Jessica Holmes, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager, Scott Warren, County Attorney, Yvonne Gilyard, Deputy Clerk to the Board, Chris Dillon, Assistant County Manager, Ben Canada, Assistant to the County Manager, Annemarie Maiorano, Deputy Director, Human Services, Betty Parker, Senior Director Real Estate Services, Wake County Public Schools and Tim Maloney, Director, Planning, Development and Inspections.

Pledge of Allegiance

Invocation: Commissioner Jessica Holmes

Items of Business

1. Approval of Agenda

Commissioner Holmes moved, seconded by Commissioner Evans, That the Board of Commissioners approves the agenda as presented. The motion passed unanimously.

2. Approval of the Minutes of the Work Session of August 10, 2020

Commissioner Evans moved, seconded by Vice-Chair Adamson, 2. Approval of the Minutes of the Work Session of August 10, 2020 The motion passed unanimously.

Consent Agenda

Commissioner Hutchinson moved, seconded by Commissioner Holmes, to approve the Consent Agenda. The motion passed unanimously.

3. Request for Disinterment, Relocation, and Reinterment of Approximately Seven (7) Graves Located at 9833 Sauls Road to Oakwood Cemetery near Downtown Raleigh (Petition PLG-GR-002146-2020)

Attachments: [PLG-GR-002146-2020 Item Summary2.docx](#)
[GR 01-20 Grave Removal Presentation.pdf](#)
[Petition and Archaeological Report.pdf](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners:

1. Receive all public hearing comments submitted up to August 18, 2020 at 5:00 PM

2. Approve the disinterment, relocation, and reinterment of approximately seven (7) graves located at 9833 Sauls Road to Oakwood Cemetery near downtown Raleigh. The motion passed unanimously.

4. Text Amendment OA-01-20 to the Wake County Unified Development Ordinance regarding the Tree and Vegetation Protection Zone

Attachments: [Item Summary.docx](#)
[UDO Amendment OA-01-20 Presentation.pdf](#)
[OA 01-20 Staff Report .docx](#)
[OA-01-20 Text Changes.pdf](#)
[Planning Board Minutes 5-6-2020.docx](#)
[OA-01-20 Statement of Consistency Resolution.docx](#)
[OA-01-20 Ordinance Amendment Resolution.pdf](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners:

1. **Receive all public hearing comments submitted up to August 18, 2020 at 5:00PM**
2. **Find that Text Amendment OA-01-20 is consistent with the Wake County Land Use Plan and the Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopts the attached resolution; and by a separate motion**
3. **Adopt the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Text Amendment OA-01-20. The motion passed unanimously.**
5. Text Amendment OA-02-20 to the Wake County Unified Development Ordinance regarding Bona Fide Farm Exemptions

Attachments: [Item Summary.docx](#)
[UDO Amendment OA-02-20 Presentation.pdf](#)
[OA 02-20 Staff Report.docx](#)
[OA-02-20 Text Changes.pdf](#)
[Planning Board Minutes 5-6-2020.docx](#)
[OA-02-20 Statement of Consistency Resolution.docx](#)
[OA-02-20 Ordinance Amendment Resolution.docx](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners:

1. **Receive all public hearing comments submitted up to August 18, 2020 at 5:00PM**
2. **Find that Text Amendment OA-02-20 is consistent with the Wake County Land Use Plan and the Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopt the attached resolution; and by a separate motion**
3. **Adopt the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Text Amendment OA-02-20. The motion passed unanimously.**
6. Accept and Appropriate Funds into the Wake County Fire Tax District Fund Following the Dissolution of Eastern Wake Fire & Rescue Department, Inc.

Attachments: [Eastern Wake Fire Separation Consideration.docx](#)
 [Fire Rescue Budget Memo 9-8-20.pdf](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners accept and appropriate \$140,000 of revenues and expenditures into the Fire Tax District Fund received from the dissolution of the Eastern Wake Fire & Rescue Department, Inc. following its merger into the Town of Knightdale Fire Department. This funding will be provided to the Town of Knightdale in order to fund firefighter separation considerations as part of the merger agreement between the Town of Knightdale and Eastern Wake Fire & Rescue Department, Inc. The motion passed unanimously.

7. One-Time Funding from The Corporation for National and Community Service for the NC Cooperative Extension - Wake County Center Food Security AmeriCorps Volunteers in Service to America Program

Attachments: [Agenda Item.docx](#)
 [cncs.budget.2020.award.pdf](#)
 [Notice of Grant Award CNCS 2020.pdf](#)
 [Budget Memo - FY 2021 Quasi Government.pdf](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners accept and appropriate \$9,000 in one-time funds from the Corporation for National and Community Service for the NC Cooperative Extension Wake County Center Food Security AmeriCorps Volunteers in Service to America Program (VISTA). The motion passed unanimously.

8. Accept and Appropriate One-Time Funds from the North Carolina Department of Health and Human Services for Public Health COVID-19 Epidemiology and Laboratory Capacity Enhancing Detection Activities

Attachments: [BOC - COVID Enhancing Detection Funds 9-8-2020.docx](#)
 [9-8-20 PH 543 COVID AA FY21 Wake.pdf](#)
 [Budget Memo - FY 2021 Grants and Donations Fund.pdf](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners accept and appropriate an additional allocation of \$2,156,722 of revenues and expenditures into the Grants and Donations Fund from the NC DHHS to carry out surveillance, epidemiology, laboratory capacity and other preparedness and response activities. The motion passed unanimously.

9. Amend the 2020-2021 Housing Action Plan for the Second Round of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds

Attachments: [2020 Action Plan Amendment CARES ESG II Funding Agenda Item.docx](#)
[Public Notice 2020 AAP Amendment for COVID-19.doc](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners:

1. Approve the 2020-2021 Wake County Housing Action Plan Amendment; and

2. Authorize the Chair to sign documents necessary to submit to HUD and to carry out activities described in the Amendment. The motion passed unanimously.

10. First Amendment to Use Agreement with NC State University and Second Amendment to Ground Lease Agreement with the State of North Carolina for the Aquatic Species Propagation Facility Project at Historic Yates Mill County Park

Attachments: [Agenda Item Lease&Use Agmt Amendments.docx](#)
[Wake Co. & NCSU MOU.pdf](#)
[Lease - Second Amendment - NCSU Yates Mill \(Final 2020\).pdf](#)
[Exhibit B - 2nd Amendment to Ground Lease.pdf](#)
[Exh F - 1st Amendment to Use Agreement.pdf](#)
[Use Agreement Amendment Exhibits.pdf](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners:

1. Approve the First Amendment to Use Agreement with NCSU and the Second Amendment to Ground Lease Agreement with the State of North Carolina for the Aquatic Species Propagation Facility Project at Historic Yates Mill County Park; and

2. Authorize the Chairman to execute said documents (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

11. Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary.docx](#)
 [Tax Committee Agenda Process.docx](#)
 [Executive Summary 1.doc](#)
 [Executive Summary 2.doc](#)
 [Sept 2020 Refunds Under 500.pdf](#)
 [Daily Updates For Exemptions.pdf](#)
 [Daily Updates For Penalties.pdf](#)
 [Daily Updates For Tax Relief.pdf](#)
 [Daily Updates For Special Situations.pdf](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [InRem Report.doc](#)

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Public Comments: Members of the public who would like to submit public comments may do so between 9 a.m. to 12 noon on Tuesday, September 8, via the county's website: <http://www.wakegov.com/commissioners/Pages/signup.aspx>. Comments will be summarized during the meeting by the Clerk and provided in full as part of the meeting minutes.

Ms. Gilyard shared that there were no public comments today.

Regular Agenda

- 12.** Land Acquisition of an Assemblage Containing a Total of 28.811 Acres Located on S. Salem Street in Western Wake County (Apex) (First Reading)

Attachments: [Agenda Item - Western Wake - First Reading 09-08-20 Rev.docx](#)
 [WCPSS Land Acquisition Presentation 9-8-20.pdf](#)
 [Assemblage Contracts \(3\).pdf](#)
 [Precis Western Wake 4-28-2020.docx](#)
 [Parcel Appraisals \(2\).pdf](#)
 [Recombination Plat Western Wake ES.pdf](#)

Mrs. Betty Parker, Senior Director, Wake County Public School System (WCPSS) shared the Western Wake County-Exx-1 Land Bank Site Location

She shared the Exx-1 Assemblage Site and Preliminary Feasibility Study, the Town of Apex- Approved Depot 499, and the Assemblage Contract

Terms and Information.

Assemblage Contract Terms and Information

- **Purpose:** Exx-1 land bank elementary school site and regional Pre-K Center (SNAP)
- **Sellers:** Varya LLC, Carey B. Hunter, and Pamela Utley Howard, widow.
- **Land To Be Purchased:** 28.811 acres located on the northern side of S. Salem Street at the I-540 intersection, which includes one house and some outbuildings.
- **Zoning:** Non-Residential School Use within Planned Urban Development - Conditional Zoning (PUD-CZ)
- **Negotiated Blended Purchase Price:** \$3,909,200 (± \$135,684/acre).
- **Funding Source:** Site acquisition costs are funded from the Land Acquisition line item of the ongoing Capital Improvement Plan (CIP).
- **Operational Cost Impacts:** Minor maintenance costs are anticipated with acquisition of the existing structures until such time as removal/demolition occurs to support future site use.
- **Potential Surplus Property:** If any, will be explored for affordable housing feasibility with County staff

She shared the Land Acquisition Comparison chart.

Chairman Ford thanked Mrs. Parker for the presentation.

Commissioner West asked for information on the process of affordable housing inclusion.

Mrs. Parker shared that WCPSS is very supportive of the inclusion of affordable housing in relation to the schools. She said that during the re-zoning process the developer agreed to set aside two acres for affordable housing and if there were problems encountered by utilizing this space then an identified amount of money would be set aside for that use elsewhere. She added that if additional questions regarding the affordable housing plans came up it would be brought back to the county staff and put through the affordable housing rubric.

Commissioner Holmes commended WCPSS for their forward thinking for the pre-K center and affordable housing proposals. She shared that this would curtail a lot of the problems in that area.

Mrs. Parker shared comments on additional items being added to the proposal that would support the current efforts.

Chairman Ford shared that he appreciates the collaboration with Wake County and WCPSS.

No action required. This is the first reading.

Commissioner Hutchinson moved, seconded by Commissioner Holmes, that the Board of Commissioners receive this information from the Board of Education, so that upon answering of any outstanding questions this item will be placed on a future agenda for consideration of approval of funding of the purchase price together with closing costs in an amount not to exceed \$3,927,278.00 pursuant to N.C.G.S 115C-426. No action required, first reading.

13. Approval of Professional Services Contract for Wake County/GoWake Access Micro-Transit Service Plan in Support of FTA Integrated Mobility Innovation Grant

Attachments: [BOC - microtransit study award 9-8-2020 FINAL \(002\).docx](#)
[Micro-Transit Presentation 9-8-20.pdf](#)
[20-045 RFP FINAL NE Wake Co Micro Services Plan.docx](#)
[20-045 ad1 Addenda 1 Clarification on Questions.pdf](#)
[GoWake RFP Award Recommendation AD Updated.pdf](#)

Mrs. Annemarie Maiorano, Deputy Director, Human Services, shared the Micro-Transit Services Plan and the map of the NE Wake County Rural Transit Zone

She shared the Micro-Transit Services Plan

- GoWake Access applied for an Integrated Mobility Management Grant from the Federal Transportation Authority in Aug 2019 to study on demand transportation for people living in the northeastern section of the County.
- Aligns with the Coordinated Human Service Public Transportation Plan (Feb 2019) goals of:
 - Identifying transportation options that will meet rural and human services transportation needs
 - Creating a seamless system that maximizes mobility for individuals
- Approximately 21,000 people live in this micro-transit zone
- Includes residents of Rolesville, Wendell, and Zebulon as well as

unincorporated areas

- 38% of this population (8,000) is considered transportation disadvantaged
- The goal of the plan is to provide a “first five-mile, last five-mile” approach to connect people in this area with services that they need and a linkage to fixed route services
- GoWake Access received a \$393,527 Integrated Mobility Management Grant from the Federal Transportation Administration in March 2020
- Issued an RFP for a study of a rural on-demand services plan with responses due back in June -
 - Development of an on-demand services plan
 - Identification of a transit operator
 - Pilot the program for one year
 - Evaluate the program
- KFH group was selected as the vendor

She shared Micro-Transit Services Plan-Timeline

Final Northeastern Wake County Micro-Transit plan Completed and RFP Issued for Operations Contract - 12/1/2020

Micro-Transit Operator(s) Selection and Agreement(s) Executed - 1/19/2020

Northeastern Wake County Micro-Transit Services Begin - 3/1/2020

Annual Evaluation and Recommendations Report - 3/1/2020

Remaining 6 months of Micro-Transit Services Begin - 4/4/2020

Project Complete and Local Decision to Continue Micro-Transit Services - 10/1/2020

Vice-Chair Adamson asked for information for citizens wanting to use the system.

Mrs. Maiorano shared that citizens can use a phone app or call in number to receive services. She shared that a consultant will engage the community because the plan is tailored to the needs of the community.

Commissioner Calabria made comments and said that he appreciates the work and the plan put forth. He made comments referencing the map.

Mrs. Maiorano shared that this is the start of the Geo Fence or border. She said that the line may be moved further to the east or west, adjustments will be made as need is identified.

Ms. Anita Davis shared thoughts on the geo fence and the importance of the consultants. She shared that it is very important to engage the community.

Commissioner Calabria shared that demand is outstripping supply. He asked if this is an additional service and has the plan been affected by COVID.

Ms. Davis shared that the demand is increasing, although the demand has also effected by COVID. She said that as a way to reach people who may be at a distance and need to go a short distance to grocery store or perhaps a transit hub, rather than send out a van. Microtransit will utilize UBER or LYFT which will save funds.

Commissioner Hutchinson shared his appreciation of the Micro-Transit. He asked staff to be flexible with consultants but be creative with multiple platforms available. He shared that transportation cost is first in command outside of housing.

Commissioner West shared comments on transportation meetings that he is a part of and the creative efforts being presented in other areas of the county.

Commissioner Hutchinson moved, seconded by Vice-Chair Adamson, that the Board of Commissioners award a professional services contract in the amount of \$278,500 to KFH Group and authorize the County Manager to execute the contract for the Northeastern Wake County NC Rural Microtransit Service planning project. The motion passed unanimously.

Manager's Report

14. 2020 U.S. Census Update

Attachments: [Item Summary.docx](#)
[US Census Update Presentation 9-8-20.pdf](#)

Mr. Tim Maloney, Planning, Development and Inspections Director, shared the date: September 30, 2020. This is the deadline to complete the census.

He shared the several ways you can respond.

Several Easy Ways You Can Respond

1. Online at 2020census.gov
2. By mail with paper questionnaire
3. By phone at 844-330-2020 (English)
 - 16 phone lines in other languages
 - Spanish language 844-469-2020
 - Telephone Display Device (TDD) 844-467-2020

He shared door to door enumeration has started. He shared the response rates. He shared that Wake County is in third place.

Response Rates 2020 and 2010 Compared as of September 2, 2020

Wake County	70.7 percent	78 percent
North Carolina	60.8 percent	76 percent
United States	65.0 percent	74 percent

He shared why the census is important.

- Provides a basis for distributing more than \$675B in federal funds annually to states and local communities
- Impacts housing, education, transportation, employment, health care and public policy
- Determines congressional seats

He said that \$23 Billion Annually for North Carolina depends on the Census count.

He shared Wake County's Recent/Current Efforts

Wake County's Recent/Current Efforts

- Targeted social media pushes
- Census Webisode / Spectrum TV PSA
- Census material at meal distribution and COVID testing sites
- Yard signs and door hangers
- Wake County Libraries Books on the Go
- Local Government Census Day

He thanked the Complete Count Committee.

Vice-Chair Adamson thanked Mr. Maloney and Ms. Sharon Peterson, Planner for their assistance on the census. She shared that Wake County

spent less funds than most of their competing counties. She read the Plaque that will be presented to the co-chairs of the census committee. She said that other members of the census will receive a signed letter from Chairman Ford.

Chairman Ford thanked Vice-Chair Adamson for her hard work on the census effort. He shared that she has worked extremely hard. He presented Vice-Chair Adamson a plaque of appreciation.

Commissioner West shared comments on leadership. He commended Vice-Chair Adamson for her work on the census.

Co-Chairs:

Anthony Caison	Wake Tech Community College
Danya Perry	Raleigh Chamber of Commerce
Mayor TJ Cawley	Town of Morrisville
Terry Mahaffey	Town of Apex
Angeline Echeverria	El Pueblo
Moises Serrano	El Pueblo
Chavi Khanna Koneru	NC Asian Americans Together
Ricky Leung	NC Asian Americans Together

Sub-Committee Chairs:

Marshall Harvey	Wake County Historic Preservation
Yvette Holmes	Downtown Housing Improvement Corp.
Lisa Crosslin	Passage Home
Sara Ellis	City of Raleigh
Bryce McClamroch	Wake County Smart Start
Nikki McDougald	Wake County Smart Start
La-Mine Perkins	NC Child
Chad Walker	Transitions LifeCare
Janet Barnes	Wake County Southern Leadership Christian Conference
Lindsey Lughes	LGBT Center of Raleigh
Satish Garimella	Town of Morrisville
Jeanie Chang	Your Change Provider

Faces of the Census:

Angela Gutierrez Castillo	St. Augustine's University
Chris Barber	Wake County Resident
Taposhi Sarker	Wake County Resident

Appointments

15. Adult Care Home Community Advisory Committee

Attachments: [Adult Care CAC Item Summary. Revised.doc](#)
 [Adult Care Home CAC Member List.doc](#)
 [Adult Care Home CAC Roster.csv](#)
 [Adult Care Applications.pdf](#)
 [Adult Care Home CAC Board Choices.csv](#)
 [Adult Care CAC Attendance.xlsx](#)

The following members were reappointed to the Adult Care Home Community Advisory Committee:

Ms. Patrica Allen
Ms. Ellen Beidler
Ms. Nancy Roughgarden

16. Greater Raleigh Convention and Visitors Bureau

Attachments: [GRVCB Item Summary.docx](#)
 [GRVCB Member List.doc](#)
 [GRVCB Ltr for Dan Freeland.pdf](#)

Mr. Dan Freeland's term was approved for extension for the Greater Raleigh Visitors and Convention Bureau.

17. Juvenile Crime Prevention Council

Attachments: [JCPC Item Summary.docx](#)
 [JCPC Famolare Recommendation Ltr.pdf](#)
 [JCPC Wiley Recommendation.msg](#)
 [JCPC Member List.doc](#)
 [JCPC Roster.csv](#)
 [JCPC Applicant Packet.pdf](#)
 [JCPC Board Choices.csv](#)
 [JCPC attendance 2019-20.xls](#)

The following citizens were appointed to the Juvenile Crime Prevention Council:

Ms. Christy Famolare - At Large
Mr. Chris Wiley - Park and Recreation Designee

18. Open Space and Parks Advisory Committee

Attachments: [OSAPAC Item Summary.docx](#)
 [OSAPAC Member List.doc](#)
 [OSAPAC Roster.csv](#)
 [OSAPAC Application Packet.pdf](#)
 [OSAPAC Board Choices.csv](#)
 [OSAPAC Attendance 2020_08_25.xlsx](#)

The following citizen was appointed to the Open Space and Parks Advisory Committee:

Ms. Ernestine Durham-District 2

19. Upcoming Vacancies for October

Attachments: [Upcoming Vacancies for October 2020 List.docx](#)

Upcoming Vacancy for October: Fire Commission

Other Business

No other business was discussed.

20. Informational Items for the Board of Commissioners

Attachments: [Informational Items Item Summary 9-8-20.docx](#)
 [CIP Transfers Report June 2020.pdf](#)

Closed Session

No need for closed session.

Adjourn

Meeting adjourned at 5:59 pm.

Respectfully submitted,

Yvonne Gilyard
Deputy Clerk to the Board
Wake County Board of Commissioners