



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, November 18, 2019

2:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chair Jessica Holmes

Rollcall

Present: 6 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Absent: 1 - Commissioner Vickie Adamson

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Commissioner Greg Ford

Chair Holmes thanked Vice-Chair Ford for his wise words as Thanksgiving approaches. She said the season brings about acknowledgement and reminders of those that are hungry and not sheltered. Chair Holmes said she appreciated Vice-Chair Ford highlighting those less fortunate even though Wake County is a county of great growth and prosperity, it is important to note that not everyone has had the opportunity to benefit and that is something the Board is very committed to changing.

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Ford moved, seconded by Commissioner Calabria, to approve the agenda. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

2. [Approval of the Minutes of the Regular Meeting of November 4, 2019](#)

Commissioner Evans moved, seconded by Vice-Chair Ford to approve the minutes of the regular meeting of November 4, 2019. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

3. [Retiree Recognition](#)

Attachments: [Item Summary 11.18.2019.docx](#)

[Mike Dean Bio.docx](#)

[Janet Lockhart Bio.docx](#)

[Danny Bradley Bio.docx](#)

[Darius Morris Bio.docx](#)

[Alene Watson Bio.docx](#)

[Dale Threatt-Taylor Bio.docx](#)

Mr. David Ellis, County Manager, recognized the following employees for their service to Wake County:

Mr. Michael Dean, 30 years of service, Emergency Medical Services

Ms. Janet Lockhart, 27 years of service, Community Service

Mr. Danny Bradley, 26 years of service, General Services Administration

Mr. Darius Morris, 37 years of service, Capital Area Workforce Development

Ms. Alene Watson, 41 years of service, Human Services

Ms. Dale Threatt-Taylor, 26 years of service, Soil and Water Conservation

He presented them with plaques in honor of their service to Wake County.

Mr. Ellis read aloud comments to the board from Ms. Watson.

Mr. Ellis shared a story of a tour that he had the opportunity to participate in with Ms. Threatt-Taylor early on in her career.

Chair Holmes said the retirees are part of the fabric of Wake County. She congratulated them on their future endeavors.

4. [Future Farmers of America Presentation Honoring Commissioner James West](#)

Attachments: [FFA Item Summary.docx](#)

Dr. Jason Davis, Future Farmers of America (FFA) Coordinator, Agriculture and Human Service, North Carolina State University, shared the criteria for the agriculture award. Dr. Davis said that Commissioner West has served as an advocate for youth education in agriculture his entire career. A former member himself, Commissioner West has welcomed the State FFA Convention in Raleigh for over a decade as a council member and as a county commissioner. He stated that his leadership has helped to bring this convention and approximately \$1.5 million to the city over the past twelve years. He presented Commissioner West with an honorary degree from North Carolina State University.

Commissioner West recalled his past experiences and teaching in agriculture and said it had been quite a journey. He said he was honored to be accepting the plaque and award. His memories of being in the FFA taught him valuable life skills. Commissioner West said that agriculture is truly the backbone of society and that the ethics you learn being involved are so very important to building character, and the sea of young people in blue coming to Raleigh are an impressive group. He said he is proud of their behavior and the life and leadership skills they are developing. He noted that he is seeing a trend of more young people becoming involved. He said farmers are valued by the Board of Commissioners. He said being a part of the FFA has certainly helped him in terms of his journey and seeking to achieve excellence.

Commissioner West quoted John W. Gardner who said "Society is bettered by not only those who achieve excellence but by those who are trying." He said that he has learned so much from his relationships with FFA and thanked Dr. Davis again for the honor.

Chair Holmes said "recognition is respect made visible" and thanked Commissioner West for his service.

Consent Agenda

Vice-Chair Ford moved, seconded by Commissioner Evans, to approve the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

5. [Resolution Approving a Distribution Schedule of Wake County ABC Funds](#)

Attachments: [ABC Distribution Schedule Agenda Item.docx](#)
[ABC Resolution 11.18.19.docx](#)
[GS 18B-805.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners adopt a resolution to receive revenues classified as other distributions under NCGS 18B-805(e) from the Wake County ABC Board annually. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

6. [Third Addendum to the Sales Tax Interlocal Agreement between the Wake County Board of Commissioners and the Wake County Board of Education](#)

Attachments: [Item Summary - Third Addendum to Sales Tax ILA - 20191118 BOC mtg.docx](#)
[Attachment 1 - 2007 Sales Tax ILA.pdf](#)
[Attachment 2 - Third Addendum to Sales Tax ILA.DOCX](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the Third Addendum to the Sales Tax Interlocal Agreement. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

7. [Approval and Resolution of the Wake County Multi-Jurisdictional Hazard Mitigation Plan](#)

Attachments: [2020 Hazard Mitigation Plan Board Item.docx](#)
[Wake County BOC Adoption of 2020 Hazard Mitigation Plan.docx](#)
[1 Wake County MJ NC APA Letter_2019 1016.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners approve the Wake County Multi-Jurisdictional Hazard Mitigation Plan and adopt Resolution stating approval. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

8. [Approval of an Encroachment Agreement for EMS Station #3 at 5305 Six Forks Road, Raleigh, NC](#)

Attachments: [EMS #3 Encroachment Agreement Item Summary.docx](#)
[Draft Encroachment Agreement.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the Chair to execute an Encroachment Agreement with Fountain Investments LLC, for the property located along Six Forks Road, Raleigh, NC, subject to the terms and conditions acceptable to the County Attorney. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

9. [Adopt Resolution Supporting Wake County's Participation in the Healthy Opportunities Pilot Application](#)

Attachments: [HOP Resolution Item Summary.docx](#)
[Wake BOC HOP Resolution Draft.docx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners adopt a resolution supporting Wake County's participation in the Healthy Opportunities Pilot Application. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

10. [One-Time Funds from NC Department of Health and Human Services for Ryan White Part B Primary Medical Services](#)

Attachments: [Agenda Item.docx](#)
[Award Letter.pdf](#)
[Budget Memo - FY 2020 Human Services.xlsx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners accept and appropriate \$100,000 in one-time funds from the NC Department of Health and Human Services (DHHS) for Ryan White Part B Primary Medical Services. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

11. [One-Time Funding from the North Carolina Department of Health and Human Services for Family Planning Services](#)

Attachments: [Agenda Item.docx](#)
[Agreement Addendum.pdf](#)
[Budget Memo - FY 2020 Human Services.xlsx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners accept and appropriate an additional \$92,904 in one-time funds from the NC Department of Health and Human Services for family planning services. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

12. [Award Construction Contract for Olivia Raney Local History Library Renovation](#)

Attachments: [Board Item Summary.docx](#)
[Bid Tab.pdf](#)
[Project Cost Summary.pdf](#)
[Floor Plan.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners award a construction contract in the amount

of \$676,000 to H.M. Kern Corporation of Greensboro and authorize the County Manager to execute this contract for the Olivia Raney Local History Library Renovation project subject to conditions acceptable to the County Attorney. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

13. [Authorize the Establishment of 2.00 Full-Time Positions in the Human Resources Department](#)

Attachments: [Authorize the Establishment of 2 FTEs.docx](#)
[Budget Memo - FY 2020 HR .xlsx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the establishment of 2.00 Full-time Equivalent (FTE) positions in the Human Resources Department within the General Fund to serve as an HR service center. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

14. [Amend Chapter 31 of the Wake County Ordinance and FY 2020 Personnel Classification and Compensation Ordinance](#)

Attachments: [Agenda Item to Implement Compensation Plan and Amend Personnel Ordinances - 11-18-2019.docx](#)
[01 - Presentation.pptx](#)
[02- Resolution Amending Wake County Code of Ordinances.docx](#)
[03- Amended Personnel Authorization Classification and Compensation Ordinance.docx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Adopt proposed revisions to Wake County Code of Ordinances Personnel Policy chapter 31.05, Positions and the Position Classification Plan; and

2. Amend the FY 2020 Personnel Authorization, Classification, and

Compensation Ordinance; and

3. Approve the compensation plan with an effective date of January 1, 2020 consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

15. [Designation of Map and Plat Review Officers for the Town of Rolesville](#)

Attachments: [Item Summary.docx](#)
[Resolution from the Town of Rolesville.pdf](#)
[Board of Commissioners Resolution.docx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners adopt a Resolution designating staff from the Town of Rolesville as Map and Plat Review Officers. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

16. [Cancellation of December 9, 2019 Board of Commissioner's Work Session Meeting](#)

Attachments: [Cancellation of December 9, 2019 Work Session.docx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners approve the cancellation of the regularly scheduled Board of Commissioners Work Session meeting of December 9, 2019. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

Public Comments

No one came forward for public comments.

Regular Agenda

17. [Consider Capital Support Funding for the Healing Transitions Women's Campus](#)

Attachments: [Healing Transitions Item Summary 11.18.docx](#)
 [Healing Transitions Agenda Item PPT.pdf](#)
 [2019-10-07 Capital Funding Request.pdf](#)

Mr. Ellis said the request before the board is from Healing Transitions. He said there would be an expansion for the men and women's shelter. He shared the funding request;

- Healing Transitions \$11.75 million capital campaign aims to expand the men's and women's shelters.
- The organization submitted a request, dated October 7, 2019, requesting a grant of \$6,000,000 from the county towards the capital campaign.

Men's Campus Partial Expansion = \$7 million

- Adding capacity for 110 additional beds for a total capacity of 290 beds
- Enlarge kitchen and dining
- New vocational skills and training building to replace current sheds
- New classroom as use of Dix Chapel was eliminated

Full expansion includes administrative space, enlarged community room and beds for individuals in transitional stage of program. Estimated at \$6 - 9 million.

Women's Campus Expansion = \$4.75 million

- Adding capacity for 90 additional beds for a total capacity of 210 beds
- Renovate and expand bathing and laundry services
- Enlarge kitchen and dining
- New administrative and community building allowing for greater separation and privacy between program participants, staff, and community visitors

Mr. Ellis shared the funding recommendation

- Provide \$1 million of ABC fund balance for the Women's Campus Expansion project of \$4.75 million estimated project cost.
- Recommendation based on Community Capital program

guidelines:

- No more than 35% of project cost
 - No more than \$1 million
- Note: Healing Transitions was awarded \$500,000 towards the Men's Campus in 2019 and continues to plan to apply for funding to reach the expansion cost.

Commissioner Hutchinson said Healing Transitions is an amazing place and an organization that does more with less. He commended the staff present for their work and their mission and expressed appreciation for the difference they make for the people they serve.

Commissioner West said Healing Transitions reflects the support from the commissioners and community. He said that he supports the program.

Commissioner Calabria said the proposal reflects the commitment from the organization and addressing the critical needs in the county and also commented on the tremendous track record the organization has. He expressed his support for the program and emphasized the need for services for women.

Mr. Chris Bundick, Executive Director, Healing Transitions, said the support of the county commissioners dates back to 1993 helping to direct the formation of the group to address the problems of addiction and homelessness, and assisted with the development of the programs. He said that the population in Wake County has increased by 66 percent since they opened and that has created greater stresses. He thanked the board for their continued support which allows them to say "yes" every time someone shows up.

Mr. Bundick thanked the greater community and introduced those individuals with him, Ms. Carol Bilbro and Mr. Bob Bilbro who serve as co-chairs for the Capital Campaign, Mr. Richard Gaylord, Chair, Board of Directors, Mr. David Meeker, Steering Committee Capital Campaign, and Ms. Jasmine Kamel, a graduate of the women's campus, who is now working as the Capital Campaign Coordinator. He again thanked everyone for the support.

Chair Holmes said there are very few issues that transcend partisanship, income, and race and substance abuse. She said the opioid crisis are some of those issues. She said If someone has not been touched by this they are the exception, many of us have friends or family members impacted by this issue. When she first became a commissioner she took a

tour of Healing Transitions and is proud of the services they offer. She challenged the Raleigh City Council to match the funding for the services. She said she is aware what this organization means not only to the people who benefit directly, but to their families and the community as a whole. Chair Holmes added that until recently there were homeless women living behind the woman's shelter and Healing Transitions responded to the request for help and assisted. Chair Holmes said she was excited to see what Healing Transitions will do in the future.

Chair Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners consider capital support funding for the Healing Transitions Women's Campus. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

Other Business

18. [Informational Items for the Board of Commissioners](#)

Attachments: [Informational Items Item Summary 11-18-19.docx](#)
[September 2019 Financials.pdf](#)

Closed Session

Mr. Scott Warren, County Attorney, said there was no need for a closed session.

Adjourn

Commissioner Calabria moved, seconded by Vice-Chair Ford, to adjourn the meeting. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Vice-Chair Ford, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Absent: 1 - Commissioner Adamson

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners