



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, October 21, 2019

2:00 PM

Wake County Justice Center

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**Meeting Called to Order: Chair Jessica Holmes**

### Rollcall

**Present:** 7 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Johnna Rogers, Chief Operating Officer; Emily Lucas, Chief Information and Innovation Officer; Ben Canada, Assistant to the County Manager

### Pledge of Allegiance

**Invocation: Commissioner Matt Calabria**

### Items of Business

1. [Approval of Agenda](#)

**Vice-Chair Ford moved, seconded by Commissioner West to approve the agenda. The motion passed unanimously.**

2. [Approval of the Minutes of the Regular Meeting of October 7, 2019, the Work Session of September 9, 2019, and the Joint Board of Commissioners and Board of Education Meeting of September 18, 2019](#)

**Commissioner West moved, seconded by Commissioner Evans, to approve the minutes of the Regular Meeting of October 7, 2019, the Work Session of September 9, 2019, and the Joint Board of Commissioners and Board of Education Meeting of September 18, 2019. The motion passed unanimously.**

3. [Retiree Recognition](#)

**Attachments:**    [Item Summary 10.21.2019.docx](#)  
                              [Penny Hudson Bio .docx](#)

Mr. David Ellis, County Manager, recognized Ms. Penny Hudson for her 26 years of service at Human Services.

He presented her with a plaque commensurate to her years of service.

Chair Holmes thanked Ms. Hudson for her service to Wake County.

**That the Board of Commissioners recognizes retirees for their years of service to the County.**

**4.    [Recognition of Recent Awards](#)**

**Attachments:**    [Final Awards Item Oct. 21.docx](#)

Mr. Ellis recognized employees for the Wake County Wins Cigna's Outstanding Culture of Well-Being Award.

He said that each year, the Cigna Well-Being Award recognizes workplaces committed to creating a culture of wellness and making a real difference in the health and well-being of their employees.

Well-Being Award applicants are evaluated on several core components of their wellness programs, including goals, incentives, accessibility, leadership engagement and overall employee participation.

He said he was pleased to report that Wake County ranked particularly high in many of these categories.

Cigna's internal multi-departmental review committee commended Wake County and the Living Great @ Wake program in particular for its holistic approach to workplace wellness.

The committee cited the program's comprehensive calendar of events, diverse wellness committee and well-defined wellness strategy, and recognized Living Great at Wake as a model workplace wellness program.

He invited the Human Resources Benefits and Wellness Team to join him up front and congratulated the following staff:

Angela Crawford  
Trinija Martin  
Kristi Jacobson  
Robin Pleasant  
Taylor Miron

He said their work provides our employees with the tools they need to actively pursue their personal wellness goals, and this award affirms the positive impact on our employees, the people we serve and ultimately, our entire community.

Commissioner Hutchinson said the award speaks of the value of health that Wake County provides for its employees.

Mr. Ellis recognized employees for the Oak City Wins Sir Walter Raleigh Award for Outstanding Design.

Mr. Ellis invited the Oak City Center team to join him up front.

In April, Wake County and its partners opened the Oak City Multiservices Center, an innovative new resource center where residents who are at-risk-of or currently experiencing homelessness can find in one location all the services they need.

The project revitalized an abandoned 1950s warehouse building on South Wilmington Street to provide a vibrant, first-of-its-kind facility that serves the homeless while striking the perfect balance between design and function and the community is taking note.

Earlier this month, the Raleigh Appearance Committee recognized the Oak City Multiservices Center at the 2019 Sir Walter Raleigh Awards for Community Appearance in the category of public facilities.

Each year, the prestigious Sir Walter Raleigh Awards recognize outstanding contributions to the City's character, environment and appearance.

The Oak City Center is a partnership with Wake County, the Catholic Charities of the Diocese of Raleigh, the Raleigh-Wake Partnership to End Homelessness and the City of Raleigh. Oak City Cares operates the facility.

Wake County Facilities, Design and Construction developed the design esthetic for the Oak City Center in collaboration with LS3P Associates and Gilbane Building Company.

Because the facility serves some of our most vulnerable residents, the Oak City Center was carefully designed to convey a clear sense of warmth and welcoming to visitors from the moment they arrive.

Warm colors and a modern front desk greet visitors as they enter the door,

and the building's intuitive floorplan guides guests to the staff and services they need.

In awarding the Oak City Center, the Sir Walter Raleigh Awards jury said the facility "treats the community with dignity and respect, expressed through the thoughtfulness of design."

The jury also praised the project for its minimalist and beautifully-executed design and recognized it for saving a historic building.

Mr. Ellis congratulated the following staff:

Mark Forestieri and Tommy Moorman with Facilities, Design and Construction

Kelli Braunbach, GSA Director

Annemarie Maiorano, who is representing Human Services

Chair Holmes said many leaders from Durham and Mecklenburg Counties have toured the Oak City Cares Center. She said that these staff care about the community.

5. [Domestic Violence Awareness Month Proclamation](#)

**Attachments:**    [Agenda Item.docx](#)  
                              [2019 Proclamation.docx](#)

Ms. Leigh Duque, Executive Director of InterAct, said Wake County is a county of solutions. She expressed her appreciation for Legal Aide's Domestic Violence Task Force, and the Board for their vision and leadership without which InterAct could not provide the critical public health and safety services. She thanked Wake County for the intentional funding and creating a community that works to find solutions. She also thanked them for the investments that have helped them provide housing and improve outcomes, funding for a counselor at the Work First program, for allowing an InterAct employee to be placed at Child Protective Services, and providing a presence at regional centers and Oak City Cares. She said she was grateful for the partnership with Wake County Sheriff's and Emergency Services, and the creation of the Domestic Violence Fatality Review Team. She pointed out that while much has been accomplished, there is still much work to be done with the ultimate goal of breaking the cycle.

She introduced Ms. LaTonya Allen a domestic violence survivor and one of the community's "brightest lights." Ms. Allen said that as a wife, mother, and advocate for domestic violence prevention. She said anything that has potential to live needs help. She said that when she needed help from the community they responded. She told her story of domestic violence. She

used the analogy of how plants need care in order to preserve life.

Chair Holmes said that there are women, men and children in the community that do not get the chance to tell their story because of domestic violence. She said Domestic Violence is a real issue in Wake County.

She read aloud the Proclamation.

Chair Holmes praised InterAct for the services they provide.

**Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners proclaim the month of October as Domestic Violence Awareness Month. The motion passed unanimously.**

6. [Proclamation Recognizing Capital Area Veterans Stand Down Day](#)

Attachments: [Item Summary](#)

[Veterans Stand Down Day Proclamation 10-21-19.docx](#)

Commissioner Calabria said Capital Area Veteran's Stand Down Day recognizes veterans. He noted that the homeless shelter provides comprehensive services to veterans. He said that in our country we have more than 40,000 homeless veterans and within Wake County last year the center assisted 250 homeless veterans. He pointed out that while we are providing many helpful services there is more we can do and we must all remember the importance of the service our veterans have given for all of us.

He read the Proclamation aloud.

Mr. Frank Lawrence, Supervisor at the South Wilmington Street Center, thanked the board for their support.

Chair Holmes praised the veterans and said providing services for them is of priority for the board.

**Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners proclaim November 1, 2019 as Capital Area Veterans Stand Down Day. The motion passed unanimously.**

## Consent Agenda

**Commissioner West moved, seconded by Vice-Chair Ford, to approve the consent agenda. The motion passed unanimously.**

7. [Approve a Quit Claim Deed to the Town of Fuquay-Varina for the former Fuquay-Varina Library Building](#)

**Attachments:**    [Downtown FV Library QCD Item Summary.docx](#)  
                          [1988 Deed to FV Community Library.pdf](#)  
                          [Non-Warranty Deed- DRAFT.doc](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners authorize the Chair to execute a Quit Claim Deed (and any other supporting documentation) for the former Fuquay-Varina Library Property located at 133 S. Fuquay Avenue, Fuquay-Varina, NC, to the Town of Fuquay-Varina, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

8. [Assumption of Housing Rehabilitation Loan](#)

**Attachments:**    [Item Summary](#)  
                          [Deed of Trust and Promissory Note](#)  
                          [Map of Subject Property](#)  
                          [Title Search Summary Memo](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

1. Approve the execution of a new Deed of Trust and Promissory Note with the current loan balance to allow Cody Allred to assume the loan for property located at 501 Olive Street, Apex, NC subject to terms and conditions acceptable to the County Attorney, and;

2. Approve the cancellation of record of the previous Deed of Trust and Promissory Note on this property to which Wake County is a beneficiary. The motion passed unanimously.

9. [Affordable Housing Funding Requests from Habitat for Humanity of Wake County](#)

**Attachments:**    [Item Summary](#)  
                          [Habitat Kelley Meadows Application.pdf](#)  
                          [Habitat Kelley Meadows Map.pdf](#)  
                          [Habitat Creech Road Application.pdf](#)  
                          [Habitat Creech Road Map.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

**1. Approve a grant not to exceed \$135,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Knightdale, NC, subject to the terms and conditions acceptable to the County Attorney, and;**

**2. Approve a grant not to exceed \$300,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Garner, NC, subject to the terms and conditions acceptable to the County Attorney.**

**All awards are contingent upon developments receiving local approvals including site plan approval and all necessary permits from the local municipality. In addition, all awards are contingent upon the basic terms identified in the project descriptions, including funding commitments from the financial partners as identified. The motion passed unanimously.**

### **Public Comments**

Ms. Joy Daubenspeck, 2401 NC 42 Hwy, Willow Spring, NC, thanked the board for re-evaluating the ETJ expansion request.

Ms. Jane Poole, 8301 Kennebec Road, Willow Spring, NC, thanked the board for reconsidering the ETJ expansion proposal and for hearing the citizens' requests. She said that she has prayed that God will bless the board and their decisions.

Ms. Mary Ann Wortham, 2390 Hwy 42, Willow Spring, NC, thanked the board for their reconsideration of the ETJ expansion request. She said that God has lead her through the process.

Ms. Joanie Bowden, 7130 Turner Fish Road, Willow Spring, said the community has come together during the request process. She said those affected love their property. She thanked Mr. Tim Maloney, Director, Planning, Development and Inspections, for taking the time to provide the information needed to the board.

Mr. Jeff Burdine, 5025 Hilltop Needmore Road, Fuquay-Varina, NC, said

the process has been difficult. He said that the Town of Fuquay-Varina should have placed thought into their initial request. He referenced a recent letter that was sent to the board regarding the request.

Mr. Barry Tudor, 9525 Walter Myatt Road, Fuquay-Varina, NC thanked the board for considering an alternative solution to the initial request. He asked the board to think about the farm owners in the area.

Mayor John Byrne, Town of Fuquay-Varina (134 N. Main Street), said that he respected the residents of Fuquay-Varina. He said that safety of children and Interstate 540 should be a consideration in the decisions that are made. He said looking into the future is of utmost importance. He thanked the board for representing all of Wake County.

Ms. Rachel Zietler, Habitat for Humanity, 2420 N. Raleigh Boulevard, thanked the board for approving the two items on the agenda that supports Habitat for Humanity homes in Wake County.

Mr. Douglas Petterson, 5700 Wysteria Drive, Fuquay-Varina, NC, said he questioned the request from the Town of Fuquay-Varina based on the evidence of experience.

Chair Holmes commended the residents of Fuquay-Varina and for the respectful communication to the board. She said this is an example of citizen engagement. She also thanked the Town of Fuquay-Varina officials and staff for the meetings and the consideration that has been given.

## Regular Agenda

### 10. [Resolution to Extend the Town of Fuquay-Varina Extra Territorial Jurisdiction \(ETJ\)](#)

**Attachments:**    [Item Summary.docx](#)  
                          [Fuquay ETJ Final Presentation 10-21-19.pdf](#)  
                          [Staff Report.doc](#)  
                          [Resolution-Alternate Scenario & Exhibit Map.pdf](#)  
                          [Alternate Scenario Map.pdf](#)  
                          [Frequently Asked Questions.docx](#)  
                          [Fuquay-Varina ETJ Expansion Request.pdf](#)  
                          [ETJ Evaluation Criteria.pdf](#)  
                          [Fuquay-Varina 5-Yr Utility CIP Map.pdf](#)  
                          [Public Feedback.pdf](#)  
                          [Wake Tech Community College Letter.pdf](#)  
                          [Manufactured Home Regulations Comparison.pdf](#)

Mr. Maloney shared a map for the total acreage requested by the Town of



Fuquay-Varina of 22,038 acres, divided into five areas. He said the areas are within 3-miles of the current core corporate limits. He shared the map of the Planning Board recommendation of 11,870. He said the recommended area is consistent with the town's expected growth pattern, adopted water and sewer plans, and the county's ETJ criteria. He shared the a map of the alternative scenario considered by the board of 10,108 acres. He pointed out the I-540 corridor on the map. He shared the staff findings:

1. The Town's ETJ request is in accordance with North Carolina State law
2. The Town's ETJ request is large, but includes portions consistent with the County's criteria for ETJ expansion
3. The Town is actively preparing for growth prompted by future NC 540 and the availability of land with municipal services
4. The Town's CIP provides a 5-year plan for infrastructure improvements in the recommended area
5. The Town is experiencing growth pressure by recent annexations and municipal utility extensions

He shared the options for consideration:

1. Approve the 'Alternate Scenario' in accordance with the prepared agenda
2. Approve the 'Planning Board Recommendation'
3. Deny the Town's Request to extend their ETJ
4. Table this item for further discussion

Chair Holmes asked how the decision will impact sidewalks and walkability to schools. Mr. Maloney said no schools have been planned for this area. He said that one requirement by a town are sidewalk improvements because the roads are maintained by NCDOT and the town works with them. He said that the Comprehensive Plan allows for further discussion about sidewalks.

Commissioner West asked how will sidewalks assist with safety in these areas. Mr. Maloney said that a town will typically plan for connectivity when a subdivision is planned. He said in the county jurisdiction, sidewalks are not a requirement. The town would require them.

Commissioner Evans said Kennebec Road portions are partially in the ETJ, not within the city limits, and that the town will not necessarily plan for sidewalks. She asked about a piece of land that sits near the high school between Kennebec and Honeycutt Roads that is labeled "developer will

connect", she inquired about who owns that property. Mr. Maloney deferred to the town representative.

Mayor Byrne said that schools do require connectivity and is the key piece to long-term growth.

Commissioner Evans asked when the portion of Kennebec Road would be connected to water and sewer.

Mr. Jay Meyers, PE, Utility Director, Town of Fuquay-Varina, said that the water and sewer connectivity for the high school has been installed and will be forthcoming.

Commissioner Adamson said in rural communities subdividing of land will occur. She asked about the results of living in the ETJ verses in the county.

Mr. Maloney said if the mobile home is in Wake County, there is not much difference. He said there are some prohibiting factors in the town limits, and it would depend on the zoning in any particular area.

Commissioner Calabria asked for an update on the process in the next six months.

Mr. Maloney said they would come forward in the November 12th Work Session presented by staff and a consultant about the Comprehensive Plan. He said that in March 2020 a draft will be presented with the changes in the Unified Development Ordinance (UDO) and it will come before the board through a Public Hearing.

Commissioner Calabria asked about a policy for the CIP and whether there were any additional factors that would come in after adoption.

Mr. Maloney said that any policy changes that trickle down go before the Planning Board and then back before the Board of Commissioners.

Commissioner West said the municipality controls the jurisdiction and the county has less control of the land.

Mr. Maloney said the watershed, is the only thing that remains in the county jurisdiction.

Commissioner West said preserving open space is important. Mr. Maloney said the Comprehensive Plan will cover these concerns.

Vice-Chair Ford said that the alternative plan is not perfect as has been mentioned. He thanked the citizens and community for their thoughtfulness.

He said that the request has been a process. He asked for a review of the guiding principles in order to revise the alternative plan.

Mr. Maloney shared the reasons for the removal of property and the Wake Tech agreement, being to preserve continuity of the permitting processes for the Wake Tech properties. He said the area staff recommended added back in was a neighborhood that if left out would create a "doughnut hole" of infrastructure. He said there had been concerns from citizens about farm land, mobile homes, and development in the area at the lower end of the map that was removed. He said there is an existing water line in that area so any new residential development that comes within the 2500 feet rule would be require approval from the town.

Vice-Chair Ford asked for guiding principles for keeping properties in the alternative solution.

Mr. Maloney said utility connectivity was of concern.

Vice-Chair Ford said he supports Commissioner Calabria's recommendation in looking at the UDO. He asked how the alternative request compares to past others.

Mr. Maloney said this would be the largest award in two decades.

Vice-Chair Ford said he supports the alternative proposal.

Commissioner Evans encouraged staff to look at policy and plan for areas to be developed in the future.

Commissioner Adamson referenced the letter from the Town of Fuquay-Varina and asked the advantages and disadvantages to tabling the item until after the Work Session in November.

Mr. Maloney said he did not see any benefit in delaying the item until after the Work Session.

Commissioner Calabria said he agreed with the rest of the Board and complimented Mr. Maloney for doing a tremendous job in answering their questions along with those of the public. He pointed out that they have taken time going through the proposal and understanding the process so that they can all feel they have given all the questions the attention needed.

Commissioner Hutchinson said that the process has been respectful and the information provided has been articulate and factual. He said that there is density around the municipality and transit corridors. He said density, open space, and farmers have been of concern to him. He said that the

I-540 addition will change the growth of southern Wake County. He said that he serves on the CAMPO board with Mayor Byrne and understands the process. He said that density, sidewalks, farm land, and preserving land has been considered with the alternative request. He said the Comprehensive Land Use Plan will assist with planning of the community. He said the process has been transparent and well done.

Commissioner West said the process has been a great example of good government. He said re-visioning is an example of the entire process. He said that looking at all the factors will help with shaping the future. He spoke of his farm and the processes that take place for adjustments that may be necessary.

Commissioner Adamson said that the decision is related to the urban rural divide and the alternative motion is a compromise. She said the population is getting older. She said the farmers bring a quality of life to the area.

Commissioner Evans asked about the South Lakes Elementary School.

**Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners, having held a public hearing on September 3, 2019, adopt the attached Resolution granting the Town of Fuquay-Varina ETJ extension request in accordance with the Alternate Scenario totaling 10,108 acres. The motion passed unanimously.**

11. [Public Hearing to Consider Text Amendment OA-01-19 Article 9 Stormwater Management and Article 10 Erosion and Sedimentation Control of the Unified Development Ordinance \(UDO\)](#)

**Attachments:**    [Item Summary Ver2 - Stormwater public hearing.docx](#)  
[UDO Text Amendment Final Presentation 10-21-19.pdf](#)  
[Staff Report.10.21.2019.docx](#)  
[Statement of Consistency Resolution 10.21.19.docx](#)  
[Ordinance Amendment Resolution 10.21.19.docx](#)  
[OA-01-19 Proposed Article 9 & 10 Tracked Changes.pdf](#)

Ms. Melinda Clark, Water Quality Manager, shared the purpose of the text amendments are to update the Article 9 Stormwater Management, Article 10 Erosion & Sedimentation Control, and to update for legislative changes, provide clarity, and improve effectiveness. She shared the rules review committee included:

- Raleigh/Wake County Homebuilders Association
- Developers, Engineers, & Builders
- Town of Fuquay-Varina and Town of Wendell

- Wake County Water Partnership
- Wake County Environmental Services
- Wake County Planning
- Wake County Facilities Design and Construction

She said staff brought forward language changes and the committee reviewed them and provided input then staff revised the text based on that input.

- Reviewed proposed language, input >revisions
- Article 10 reviewed by NCDEMLR
- Articles 9 & 10 reviewed by County Attorney
- Present to Water Partnership April 12, 2019

She said there is a total of 48 text amendments.

She shared the formal approval process as follows:

Planning Board Code & Ops Committee - June 2019

Planning Board - September 2019

Board of Commissioners - October 2019 Public Hearing Action

Mr. Barney Blackburn, Wake County Environmental Consultant, shared the stormwater control measures.

- Location
- Easements
- Wastewater Setbacks

He shared the summary of revisions.

- Downstream Impact Analysis
- As-built drawings
- Annual inspection and report requirements

He shared the downstream impact analysis.

- Development impacts - downstream flooding and channel degradation
- Evaluate based on 10% rule
- Pre/Post-development Peak Runoff Rate for 10-year storm

He shared the Pre and Post Development information.

If Post-development Runoff Rate  $\geq$  Pre-Development Runoff Rate, then:

- Incorporate additional natural and designed structure controls to achieve pre-development rate, or
- Obtain flow easement from downstream property owners

He shared the illicit discharge information which:

Prohibits illicit discharges to:

- Stormwater Conveyances
- Waters of the State
- Land in manner to reach Stormwater Conveyances or Waters of State

He shared the annual inspection and report information.

- Due to Wake County by June 30 of each year
- Information required for reports (responsible party, content, etc.)
- Report form provided by Wake County

Commissioner Hutchinson asked Mr. Blackburn for clarification of the information and requirements for maintaining the stormwater retention systems.

Mr. Blackburn said there are routine annual inspections maintained and provided to the county on an annual basis.

Ms. Clark said there are fines for failure of compliance.

Ms. Clark shared information about Article 10 to the Erosion Control Ordinance. She shared the highlights of the proposed changes

- Added definitions
- Clarified applicability
- Updated Agricultural Activities

She shared the highlights of the proposed changes.

- Forestland Activities exemptions
- Updated agency names
- Added tables for ground stabilization requirements
- Standards - Falls Lake Watershed
- Extension of permits

- State remission of civil penalties

Commissioner West asked about the partners.

Ms. Clark said the Wake County Home Builders Association partnered with the process. She said DENR was consulted about the process. She said that the Wake County Water Partnership members were involved in the process.

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Commissioner Hutchinson said the efforts by Environmental Services staff and Wake County Water Partnership have moved to address these issues.

Ms. Clark shared the staff recommendations.

**Finding:** OA-01-19 supports the Board of Commissioners' goal to promote growth and sustainability throughout the County.

**Recommendation:**

That the Board of Commissioners:

1. Adopt the drafted statement of consistency with the Land Use Plan, reasonableness, and public interest.
2. Approve Ordinance Amendment OA-01-19.

Mr. Jason Barron, Wake County Planning Board Chair, shared the Wake County Planning Board recommendations.

That the Board of Commissioners:

1. Adopt the drafted statement of consistency with the Land Use Plan, reasonableness, and public interest.
2. Approve Ordinance Amendment OA-01-19 as presented.

The Planning Board, at their August 7, 2019 meeting, voted unanimously to approve both motions.

Commissioner Calabria asked if there were any items that were not consensus.

Mr. Barron said there was consensus by the Wake County Planning Board and the language of the erosion control section was carefully reviewed.

Commissioner West asked if past statutes apply or do the new statutes replace the former ones.

Mr. Barron said that he did not believe that any of the statutes they are recommending would have a retroactive impact, developments that are already in place are subject to the statutes that were in place when they were permitted and built.

Commissioner Hutchinson asked if there were any concerns with the Wake County Planning Board regarding sediment and flood control.

Mr. Barron said there was consensus and that the changes were warranted.

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners, having held a public hearing:**

**1. Find that Text Amendment OA-01-19 is consistent with the Wake County Land Use Plan and the Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopt the attached resolution. The motion passed unanimously.**

**and by a separate motion;**

**Commissioner Hutchinson moved, seconded by Commissioner Evans, that the Board of Commissioners,**

**2. Adopt the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Text Amendment OA-01-19. The motion passed unanimously.**

**12. [Update to the Board of Commissioners on the forthcoming Open Space and Greenways Request for Proposals \(RFP\) Process](#)**

**Attachments:** [Open Space Greenways RFP Criteria Item.docx](#)  
[Parks Open Space RFP Process Final Presentation 10-21-19.pdf](#)

Mr. Chris Snow, Director, Parks, Recreation and Open Space, shared the background for discussion.

Since 2012- Four Requests for Projects (RFP) processes



- 2012, 2013, 2015 & 2016
- 25 acquisitions (2,699 acres) and 8 greenway partnerships (15.7 miles)
- Provide venues for outdoor recreation
- Difficult to compare greenway vs. open space

He shared the process moving forward.

- Separate open space and greenway RFT's
- Initially \$10 million for greenways, \$7.3 million for open space, additional funds in subsequent bond sales
- Seeking municipal and non-profit partnerships
- Focused on acquisitions highlighted by the Open Space Model, and greenway connections defined in the Wake County Greenway System Plan
- Separate but related Funding Considerations for both Open Space and Greenways
- Open Space and Parks Advisory Committee review

He shared the project funding considerations.

- Open Space - fee simple acquisition, or the acquisition of easements on strategic open space within Wake County
- Planning - municipality's current open space plan or other conservation-oriented planning document?
- Wake County Open Space Priority (Open Space Model Score)
- Project Description - function and allowable uses; open to the public, and in what capacity; property acreage and estimated total cost; sources of funding in place or anticipated; formal action your Board or Council has taken support
- Partnership - Proposed partnership with the County - (not greater than the amount the municipality itself is investing in the project); Who is the primary applicant and are there other partners? County's project history with the primary applicant.

Commissioner Hutchinson said that leverage funding is of importance and this leads to other projects for the Open Space in Wake County.

Mr. Snow said there is a settlement for the I-540 corridor and there has been conversations with the Department of Transportation for the areas "near" the I-540 corridor. He said the funding is capped.

**Commissioner Hutchinson moved, seconded by Commissioner Evans,**

**that the Board of Commissioners authorize staff to proceed with the Open Space and Greenways Request for Projects process. The motion passed unanimously.**

**13. [Support for the National "10-Minute Walk to a Park" Campaign](#)**

**Attachments:**    [Ten Minute Walk 2 Park Resolution Item.docx](#)  
                              [Ten Minute Walk Final Presentation 10-21-19.pdf](#)

Mr. Snow said it is important that residents enjoy all recreational areas in Wake County. He said the Trust for Public Land, Urban Land Institute, and National Recreation and Parks Association are leading a national campaign to improve access to parks and green spaces: more specifically, that 100 percent of people in U.S. cities, both large and small, have access to a quality park or green space within a 10-minute walk or home by 2050.

He shared information about a database that is available to anyone being served by parks and where they are located. He shared data about how the communities fare related to the percent of population within a 10-minute walk to a park. He shared that citizens can access the Wakegov website by going to the following address [wakegov.com/parklocator](http://wakegov.com/parklocator). He said there are 282 parks in Wake County.

He asked the board to support the 10-minute walk campaign.

Commissioner West asked if there are equity benefits in correlation to the closeness of a park.

Mr. Snow said the parks have counters at their entrances, but there is not hard data available.

Commissioner Hutchinson said that parks are a key component to building healthy communities. We know that parks are good for economic development, the environment, and that they help increase property values. The greenways also are used as a part of our transportation system. Equity is an important consideration going forward.

**Commissioner Hutchinson moved, seconded by Commissioner Adamson, that the Board of Commissioners support the national "10-Minute Walk to a Park" campaign. The motion passed unanimously.**

**Other Business**

There was no other business discussed by the board.

**14. [Informational Items for the Board of Commissioners](#)**

**Attachments:**    [Informational Items Item Summary 10-21-19.docx](#)  
                              [August 2019 Financial Statements.pdf](#)  
                              [CIP Transfers Report October 2020.pdf](#)  
                              [Copy of CIP Transfers Report October 2020.xlsx](#)

**Closed Session**

Mr. Scott Warren, County Attorney, said there was no need for a Closed Session.

**Adjourn**

**Commissioner Evans moved, seconded by Vice-Chair Ford to adjourn the meeting, The motion passed unanimously.**

Respectfully submitted,

Denise M. Hogan, NCMCC  
Clerk to the Board  
Wake County Board of Commissioners