

Wake County

*301 South McDowell Street
Raleigh, NC*



Meeting Minutes

Monday, October 7, 2019

5:00 PM

Regular Meeting

Wake County Justice Center

Board of Commissioners

Meeting Called to Order: Chair Jessica Holmes

Present: 7 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; and Ben Canada, Assistant to the County Manager

Pledge of Allegiance**Invocation: Commissioner Vickie Adamson****Items of Business**

1. Approval of Agenda

Vice-Chair Ford moved, seconded by Commissioner Calabria, to approve the agenda. The motion passed unanimously.

2. Approval of the Minutes of the Regular Meeting of September 16, 2019

Commissioner West moved, seconded by Commissioner Evans to approve the minutes of the regular meeting of September 16, 2019. The motion passed unanimously.

3. Proclamation Recognizing October 2019 as Breast Cancer Awareness Month

Attachments: [Agenda Item.docx](#)
[PROCLAMATION.docx](#)
[2019 Wake Co. Pink Ribbon Events.pdf](#)

Commissioner Adamson shared that she is a 10 year Breast Cancer survivor. She shared her journey with breast cancer.

She asked the women that have survived breast cancer to join her.

Commissioner Adamson read the proclamation aloud.

Ms. Sonya Reid, Public Health Program Manager, thanked the Board of Commissioners for approving the Proclamation. She said raising awareness of the importance of early detection and receiving a mammogram in a timely manner was extremely important. She said there are upcoming activities for breast cancer and detection opportunities.

She said there were members from Elevation Baptist Church and Human Services Pink Ribbon Committee and she announced there were two sororities present that will be participating in a program for breast cancer awareness.

Chair Holmes said the board salutes the men and women that have survived and the families that have supported those that are survivors. She thanked the community partners that were present. She thanked the sorority for being present.

Commissioner Adamson moved, seconded by Chair Holmes, that the Board of Commissioners proclaims October 2019 as Breast Cancer Awareness Month. The motion passed unanimously.

4. Proclamation Recognizing the Month of October as Arts and Humanities Month

Attachments: [Arts and Humanities Month Proclamation Item Summary 10-07-19.docx](#)
[Arts and Humanities Proclamation 10-07-19.docx](#)

Ms. Eleanor Oakley, President and CEO, United Arts Council said that it is the 30th anniversary of the United Arts Council. She shared the programs that have been supported through the United Arts Council grants. She shared an article with the board. She said that the arts do not happen by accident, they need care and tending.

Commissioner Adamson read the proclamation aloud. She said that Ms. Oakley will be retiring at the end of the year. She said that being a part of the United Arts Council board is a pleasure. She thanked the board for their support of the United Arts Council.

Commissioner Adamson read the proclamation aloud.

Chair Holmes thanked Ms. Oakley for her support and work through the arts.

Commissioner Adamson moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve the Proclamation and recognize the month of October as Arts and

Humanities Month. The motion was passed unanimously.**5. Resolution Recognizing Historic Oakwood Cemetery's 150th Anniversary**

Attachments: [Oakwood Cemetery Item Summary.docx](#)

[Resolution Historic Oakwood Cemetery 150th Anniversary - DD edits \(003\).docx](#)

Commissioner Hutchinson presented the proclamation to Mr. Thad Woodard, Board of Directors, Oakwood Cemetery.

He said that the board will celebrate the Oakwood Cemetery's 150th Anniversary on October 20, 2019.

Mr. Woodard said that it has been an honor to serve on the board. He said that he is proud to let the board know that the historic Oakwood Cemetery is for everybody and can accept new residents for the next 200 years and thousands are there now. He said that there is a field of honor on the premises and that the cemetery is like a park, a place of beauty.

Mr. Woodard commented that unfortunately the National Military Cemetery on Rock Quarry Road is full. He offered assistance to any military families who may have need of information.

Mr. Woodard invited all to come for a visit but "just don't stay too long."

Chair Holmes thanked Mr. Woodard for his service to the Oakwood Cemetery Board. She commended him for his work with the community and for making Wake County a better place. She said she would admire the cemetery from afar but at this time was not planning on visiting or taking up "residence." She said that the entire board agrees that a final resting place should be final, and thanked Mr. Woodard for ensuring that the graves are taken care of.

Commissioner Hutchinson read the proclamation aloud.

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the Resolution and recognize Historic Oakwood Cemetery's 150th Anniversary. The motion was passed unanimously.

Consent Agenda

Commissioner West moved, seconded by Vice-Chair Ford, to approve the consent. The motion passed unanimously.

6. Affordable Housing Development Member Interest Transfer Request from Evergreen Construction Company

Attachments: [Item Summary](#)
 [Notice of Intent to Transfer Membership Interest.pdf](#)
 [Evergreen Assignment Request.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the transfer of managing member, Lyle D. Gardner, and the additional interest member, Timothy G. Morgan, over to LIHTC Managers, LLC for eight properties in which Wake County is a lender. The motion passed unanimously.

9. Request from Meraki HealthFirst Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

Attachments: [Public Hearing - Meraki HealthFirst LLC Non-Emergency Ambulance Franchise Second Reading.docx](#)
 [ORDINANCE GRANTING FRANCHISE TO MERAKI HEALTHFIRST Transport LLC.docx](#)
 [WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance Services 20150803.docx](#)

That the Board of Commissioners grants a non-emergency ambulance franchise to Meraki HealthFirst Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period. The motion passed unanimously.

8. Designation of Map and Plat Review Officers for the Town of Fuquay-Varina

Attachments: [Item Summary October 7, 2019.docx](#)
 [Town of Fuquay-Varina Resolution.pdf](#)
 [Board of Commissioners Resolution.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners adopt a Resolution designating staff from the Town of Fuquay-Varina as Map and Plat Review Officers. The motion passed unanimously.

10. Request from First Choice Medical Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

Attachments: [Public Hearing - First Choice Medical Transport LLC Non-Emergency Ambulance Franchise Renewal -Second Reading.docx](#)
 [ORDINANCE GRANTING FRANCHISE RENEWAL TO FIRST CHOICE MEDICAL TRANSPORT LLC 2019.docx](#)
 [WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance Services 20150803.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the

Board of Commissioners grant a non-emergency ambulance franchise to First Choice Medical Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period. The motion passed unanimously.

11. Request from North State Medical Transport for a Non-Emergency Ambulance Franchise (Second Reading)

Attachments: [Public Hearing - North State Medical Transport Non-Emergency Ambulance Franchise Renewal - Second Reading.docx](#)
[ORDINANCE GRANTING FRANCHISE RENEWAL TO NORTH STATE MEDICAL TRANSPORT 2019.docx](#)
[WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance Services_20150803.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners grant a non-emergency ambulance franchise to North State Medical Transport for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period. The motion passed unanimously.

12. Acceptance and Appropriation of Federal Fiscal Year 2018 SAFER Grant Award

Attachments: [SAFER Grant agenda item 2019.docx](#)
[EMW-2018-FF-00307 - Award Package.pdf](#)
[FY 2018 SAFER NOFO Final Updated App Dates 508.pdf](#)
[Budget Memo - FY20 Grants and Donations Fund.xlsx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners accept and appropriate \$354,650 from the 2018 Federal Fiscal Year Staffing for Adequate Fire and Emergency Response (SAFER) Grant program for the purpose of supporting volunteer firefighter recruitment and retention activities in Wake County into the Fire Services Department of the Grants and Donations Fund. The motion passed unanimously.

13. Amend FY 2020 Budget to Reflect 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

Attachments: [ILA 21st Amendment Agenda Item.docx](#)
[Budget Memo - Major Facilities Operating FY20.xlsx](#)
[CIP Budget Memo - FY 2020 Major Facilities Capital \(4500\).xlsx](#)
[Final Major Facilities 21st.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the

Board of Commissioners take the following actions to amend the FY 2020 budget to align with the 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax:

- 1. Appropriate \$6,150,000 and approve budget revisions to the FY 2020 Major Facilities Operating Fund; and**
- 2. Appropriate \$5,400,000 and approve budget revisions to the Major Facilities Capital Fund. The motion passed unanimously.**

- 14.** Consideration of an Infrastructure Agreement with Integrated DNA Technologies in Research Triangle Park

Attachments: [IntegratedDNATechnologiesIncAgendaItem.docx](#)
[IntegratedDNATechnologiesInfrastructureAgreementFinalDraft.docx](#)
[IDTProperty.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

- 1. Approve a reimbursement agreement in an amount not to exceed \$1,289,593 to Integrated DNA Technologies, Inc. to construct on-site water, sewer and reclaimed water lines to serve facilities to be constructed in Research Triangle Park.**
- 2. Reallocate \$644,796.50 of Unallocated On-Site Water and Sewer Funds in the Economic Development element of the County Capital Fund for reimbursement payable to Integrated DNA Technologies, Inc. under the terms of the agreement. The motion passed unanimously.**

- 15.** Adoption of the Schedules, Standards and Rules to be used in Conducting the 2020 County-Wide Real Property Reappraisal

Attachments: [Adoption of SOV - Oct 7th.docx](#)
[Adoption Order - Oct 7.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of County Commissioners adopt the schedules, standards and rules to be used in conducting the 2020 County-wide reappraisal and direct the Tax Administrator to publish notice of the adoption in the News and Observer for four consecutive weeks. The motion passed

unanimously.

- 16.** Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2.doc](#)
[October 2019 Refunds Under 500.pdf](#)
[October 2019 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Tax Relief.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Reprot](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)
[HER Summary Report](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Public Comments

Mr. Bill Doucette, 1703 Nottingham Rd, Raleigh, he addressed the RDU quarry and the failure of RDU to act in the best interest of the community it serves. He said that the resolution from the Board made two years ago was ignored and they chose to pursue a private interest. He asked the Board to reaffirm the actions of the resolution and make it clear to the courts and your citizens that the conservation fund offer to preserve the Odd Fellows Tract is in the greater public interest, a quarry is not.

Ms. Natalie Lew, 7909 Ebenezer Church Rd, Raleigh, she shared maps of the quarry. She shared history of the area citing documents from 1977 agreements, and stated that the property is not adjacent to the airport and previous runway plans were changed due to environmental concerns. She stated that due to the quarry the educational and recreational aspects of the area will be destroyed. She feels there are better ways for RDU to raise the revenue it needs. She is against the RDU quarry. She asked the board to take action.

Mr. Gil Johnson, 8716 Silverthorne Dr, Raleigh, shared that he serves on the Board of the Umstead Coalition. He shared a document with the

board. He shared comments about preservation of the Oddfellows and 286 Tract and his concerns about the mountain bike trails that will be unfinished due to the quarry, he stated that the recreational use would be a better revenue stream for the airport. He also said that he has concerns for the airborne particles created by the quarry process. He asked the board to join the City of Raleigh and issue a statement that Wake County is not in favor of the airport using the Oddfellows Tract as a quarry. He also stated that the airport should have requested permission from the county before entering into the lease.

Mr. Hwa Huang, 7401 Ebenezer Church Rd, shared his thoughts about the rock quarry. He is not in favor of the quarry. He is concerned that there will be long lasting environmental damage including downstream flooding impacts and air pollution. He asked the board to pass a resolution similar to the City of Raleigh's resolution and show clear opposition to a stone quarry and that the RDUAA should have asked for permission from Wake County prior to entering into this lease. He asked people who are in support of opposing the quarry to stand.

Dr. David Humphrey, 108 Silver Ridge in Cary, member of Umstead Coalition. He is in opposition of the Oddfellow's Tract lease. He said that it is not a lease but a sale to a private company. The private operation of a quarry on public land will set a precedent, the minerals would be sold not leased. He said that once they are done the quarry will be abandoned and become a dangerous liability and that the residents of Wake County in 2020 should not be creating this liability that will have to be dealt with by the residents of Wake County in 2050. He asked that board to issue a statement similar to the City of Raleigh, and show clear opposition to a stone quarry and that the RDUAA should have asked for permission from Wake County prior to entering into this lease.

Mr. Robert Drew, thanked the board for allowing him to have a voice. He discussed the potential financial gains for the RDUAA from the quarry and feels that from a business standpoint it is questionable. He advised the board to get involved and look at the risk.

Ms. Juliette Pahl, 4604 Pleasant Grove Church Rd, Raleigh, said that she moved here from Washington, DC and that the area is beautiful and she would like for it to remain beautiful. She is opposed to the rock quarry.

Ms. Mara Frank, Raleigh, said that she attended a meeting of the RDU authority and citizen input was not allowed. She is against the quarry. She asked the board to issue a statement opposing the lease.

Mr. Bryan Mohorn, 113 High Country Dr, Cary, NC, asked the board to make the best decision regarding the quarry and surrounding green

spaces.

Mr. Mark Strickland, 202 Chiselhurst, Cary, said that he participates on the greenways for recreation. He enjoys the opportunity to ride long distances without any cars around and feels this type of activity and area will become more and more popular as a way for people to "escape" the ongoing development in the area. He is opposed to the rock quarry, stated that with a lease you have to leave the land as it was and a quarry will not do that. He asked the board to stand up as a stakeholder.

Chair Holmes thanked the citizens that made comments. She said that she has read citizen e-mails, listened to videos. She said that the citizens have shared how beautiful the property is.

Regular Agenda

17. Public Hearing and Approval of the FY 2021 Community Transportation Program Administrative and Capital Grant Application

Attachments: [Agenda Item.docx](#)

[FY2021 Community Transportation Grant Presentation 10-7-19.pdf](#)

[FY 2021 Program Resolution-A.doc](#)

[FY 2021 Program Resolution-C.doc](#)

[FY 2021 DBE Certification-A.docx](#)

[FY 2021 DBE Certification-C.docx](#)

[FY 2021 LocalShareCertification-A.doc](#)

[FY 2021 LocalShareCertification-C.doc](#)

[FY 2021 AnticipatedDBE-A.doc](#)

[FY 2021 AnticipatedDBE-C.doc](#)

[FY2021 TitleVI-A.doc](#)

[FY2021 TitleVI-C.doc](#)

[FY 2021 PublicHearingNotice-.doc](#)

[FY 2021 Delegation of Authority.xlsx](#)

Ms. Anita Davis, Transportation Program Manager, asked the chair to approve the grant application and sign necessary documents.

She shared the community transportation grant information.

Wake County Human Services operates GoWake Access Transportation which provides approximately 196,000 trips annually to the following groups:

- **Non Emergency Medicaid:** Medicaid recipients receive transportation to and from medical appointments. This is a mandated service.
- **Elderly and Disabled:** A grant to provide operating assistance for the transportation of the state's elderly and disabled citizens.
- **Employment:** A grant to provide services to those have transitioned off Work First or Temporary Assistance to Needy Families in the previous 12 months. Funds can also be used by the members of the general public to travel to work, and employment related services.
- **Rural General Public:** A grant to provide transportation services for individuals from the County who do not have a human service agency or organization that will pay for transportation service. The passenger's origin or destination must be in a rural area.
- Community Transportation Program (CTP) Grant funds from the State are integral to the program's operation
- CTP funds help pay for van replacements and administrative costs
- CTP funding history for Wake County

CTP funding request for Wake County FY-21 is \$1,331,307 - *\$283,307 Administrative expenses, \$1,048,000 Capital expenses. *Administrative costs remain the same across FYs only the Capital expenses change which is dependent upon the number of vehicles eligible to be replaced in any year

- Holding a public hearing to allow citizen input is a requirement of the CTP grant

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Ms. Davis requested the board consider the approval for the FY-21 CTP grant.

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Hold the required public hearing on the FY 2021 Community Transportation Program grant;

2. Approve the grant application to be submitted to North Carolina Department of Transportation, Public Transportation Division in the amount of \$1,331,307; and,

3. Authorize the Chair to sign the Resolutions to Apply, Certifications and Assurances, and affix the signatures of local officials as required. The motion passed unanimously.

18. Public Hearing and Other Actions to Proceed with Crooked Creek Subdivision Road Improvements

Attachments: [Agenda Sum - Final Assessment Resolution combined.docx](#)
[Crooked Creek Road Improvements Presentation 10-7-19.pdf](#)
[Crooked Creek Petition Sample.docx](#)
[Petition Summary Crooked Creek.xlsx](#)
[Crooked Creek Sub Roads.jpg](#)
[Policy Assessment - Status Report CC.docx](#)
[Required Steps.docx](#)
[financial policy adopted 1.22.19.pdf](#)
[Crooked Creek Sample payment calculations.xlsx](#)
[Preliminary reso signed.pdf](#)
[Final Assessment Resolution - crooked creek.docx](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Economic Development.xlsx](#)

Ms. Terry Nolan, Planner III, presented the background on orphan roads. She showed a map which depicted the location of the two communities and the specific roads being considered for financing through special assessment to improve the roads and get them into the NCDOT maintained highway system. The tan area are lots and the bold black lines are the orphaned roads. Crooked Creek and West Oaks are in the Southern part of Wake County at the intersection of Hilltop-Needmore Rd. and Johnson Pond Rd. Both roads are in the County's jurisdiction and they plan to repair both at the same time in an effort to get the best pricing.

She shared the background.

- All public roads within County's planning jurisdiction is NCDOT maintained.
- NCDOT accepts roads into its system once a certain % of subdivision is built out.
- Sometimes developers fail to turn the roads over to NCDOT.
- Deteriorated "orphaned" roads must be brought up to NCDOT

standards before the state will accept them.

She shared the Wake County Water, Sewer & Road Financial Policy.

Policy was adopted in April 2015 and revised in January 2019.

Used to determine when the County should consider public financing of critical community infrastructure projects

- Subdivision roads (orphan roads)
- Private water systems that have failed
- Private sewer systems that have failed

She shared the Crooked Creek Subdivision Road Improvement. A map was shown of the area with some additional lots bordered in blue. These blue lots were removed from the petition in order to meet the 75% requirement of signatures needed. Only the lots within the petition area will be included in the final project and subject to assessment.

She shared the Crooked Creek Subdivision.

- Several sections of the subdivision have orphan roads.
- Developer failed to turn portions of the roads over to NCDOT upon completion.
- Roads not in the maintained highway system need repair for acceptance by NCDOT.

She shared the Crooked Creek Petition.

- Petition was submitted to the County in July 2019.
- Petition includes some (not all) of the orphan roads in the subdivision.
- 26 of the 33 property owners signed the petition.
- Petition meets statutory requirements.
- Signed by 79% of the property owners who represent 76% of the lineal frontage of road

She shared two pictures of road conditions with deteriorated pavement clearly visible.

She shared the Crooked Creek Project Cost Estimate. The estimate was prepared by an outside consultant. The total project estimate is - \$211,300 this includes the entire subdivision which may result in a final cost being less than projected.

She shared the Crooked Creek Sample Financing Terms. According to

policy the terms would be for 3 years with a total payback of \$6,646.

She shared the Special assessment.

- The total project cost is spread equally among all property owners.
- Assessment starts at the completion of the project.
- Property owners can pay the assessment up front without finance charge or finance over a three (3) year term.
- Assessments stay with the property during land transfer unless paid at closing.
- If a financial hardship can be demonstrated, alternate payment arrangements may be considered by the Revenue Director.

She shared next steps, if approved.

1. The County will manage the project like any other CIP project.
2. Roads are turned over the NCDOT.
3. The Board conducts a public hearing and considers adoption of the assessment roll.
4. Assessment roll turned over to Revenue for collection of the assessments (Fall 2020).

She shared staff findings.

- The minimum 75% petition requirements per NCGS has been
- Alternate solutions to repair the roads are not viable/reasonable.
- Today's public hearing was advertised and each property owner mailed a notification letter.

Commissioner Calabria said that it is a state decision to levy the bond to set aside money. He said a bond was previously required by the developer. He said that it was eliminated by the State. He asked about the \$211,000 estimated project total.

Ms. Nolan said that the project estimate is only a few feet short of the project scope. The original petition included additional footage and they chose not to create an entirely new estimate based on just a few hundred feet. She said that the Planning Department makes sure to tell citizens that this is just an estimate. She said that assessments are not completed until staff reviews them and only when they have the final totals will they determine the actual assessment. The assessment includes only the cost to repair the road and the consultant fee, no staff time is included.

Chair Holmes opened the Public Hearing.

Mr. Jeremiah Pierce said the amount of money invested in this should not come from taxes. He said the citizens that moved there knew what they were getting into. He feels that it is unfair to use tax dollars to fix something that was clearly supposed to have been maintained by the community.

Mr. Bob Hallasy said that residents are paying the \$211,000. He said that he has lived there 19 years, and the developer walked away. He said that the residents did not know that the roads would fall apart. He disagreed with the previous speaker.

Chair Holmes closed the Public Hearing.

The staff recommends approval and, that the Board of Commissioners:

1. Adopts the Crooked Creek Final Assessment Resolution;
2. Appropriates an additional \$211,300 to the Water, Sewer & Road Improvements Division of the Economic Development element within the County Capital Fund to increase the available budget for road improvements.

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

1. Hold a public hearing to consider the petition from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.

2. Appropriate \$211,300 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements. The motion passed unanimously.

- 19. Public Hearing and Other Actions to Proceed with West Oaks Subdivision Road Improvements**

Attachments: [Agenda Sum - Final Assessment Resolution West Oaks.docx](#)
[West Oaks Road Improvements Presentation 10-7-19.pdf](#)
[West Oaks petition example.docx](#)
[Petition Summary West Oaks.xlsx](#)
[West Oaks Map.jpg](#)
[Policy Assessment - Status Report wo.docx](#)
[Required Steps.docx](#)
[financial policy adopted 1.22.19.pdf](#)
[Sample payment calculations.xlsx](#)
[preliminary reso signed.pdf](#)
[Final Assessment Resolution - west oaks.docx](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Economic Development.xlsx](#)

Ms. Terry Nolan, Planner II shared the West Oaks petition.

- 26 of the 33 property owners signed.
- Signed by 76% of owners, representing 80% lineal frontage.
- Petition submitted July 2019.

She shared photographs of the roads and several examples of the deterioration present along with a map of the project area.

She shared the West oaks Project Cost Estimate which totals \$362,745.

She shared the West Oaks Sample Financing Terms. Since the estimate is fairly high they are offering a 5 year payment term at 3.5% equalling an estimated \$10,220 assessment for each property owner.

She shared the staff findings.

- West Oaks community has met the minimum 75% petition requirements per NCGS.
- Alternate solutions to repair the roads are not viable/reasonable.
- Today's public hearing was advertised and each property owner mailed a notification letter.

Chair Holmes opened the Public Hearing.

No one came forward.

Chair Holmes closed the Public Hearing.

Commissioner Evans moved, seconded by Commissioner Hutchinson that the Board of Commissioners:

1. Adopts the West Oaks Final Assessment Resolution.
2. Appropriates an additional \$362,745 to the Water, Sewer & Road Improvements Division of the Economic Development element within the County Capital Fund to increase the available budget for road improvements.

Commissioner West asked about the factors in additional funds. Ms Nolan explained that the request is to appropriate the project cost estimate into the Economic Development Fund of the Capital Fund, so shifting the project cost into the appropriate one in order to fund the project.

Chair Holmes noted that this not an expense that the county pays for. It is an expense on their taxes.

Commissioner Calabria said that he is in the West Oak neighborhood but this does not affect him.

Commissioner Hutchinson said that when developers install roads, it is their duty to develop up to the NCDOT standard and then turn them over accordingly and in this case the developer left and the roads were not turned over accordingly. He said that the option to have a bond to insure against this happening has been eliminated by the state legislature which has left the homeowners in this situation. He said that the board has allowed homeowners to come to the board and through special financing made it so they can fix the roads and pay the county back over time. He said that he is proud to support the motion and the homeowners.

Commissioner Adamson said that the roads are hazardous, and she supports the motion.

Commissioner Evans moved, seconded by Commissioner Hutchinson, that the Board of Commissioners:

- 1. Hold a public hearing to consider the petition from property owners in the West Oaks Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.**
- 2. Appropriate \$362,745 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements. The motion passed unanimously.**

20. Wake Technical Community College Capital Improvement Program Appropriations and Reallocations

Attachments: [Item Summary WTCC 10.7.2019 Appropriations and Reallocations.docx](#)
 [Wake Tech Presentation 10-7-19.pdf](#)
 [BOC Resolution.docx](#)

Mr. Jeffrey Carter, Vice President of Facilities, Wake Technical Community College shared the WTCC FY20 CIP Appropriations.

Mr. Carter stated that Wake Tech's enrollment is up, there are currently 74,000 students which is an increase of 50 percent in 10 years. Approximately 1 out of every 10 Wake County adults attends one of the campuses. Wake Tech helps by closing skill gaps, filling job openings, providing high quality/low cost instruction.

Wake Tech's 7-year Capital Improvement Plan includes:

Information Technology Infrastructure Projects County wide: to address Redundancy, Online teaching, Remote connectivity, Datacenter expansion, Alternate fiber connections, Cybersecurity upgrades, Virtual reality pilots, System monitoring improvements, Conference room improvements, and Software upgrades.

Repair & Renovation/Lifecycle Projects County wide: for Mechanical equipment replacement, BAS upgrades, Elevator modernization, Building envelope upgrades, Electrical upgrades, Life safety upgrades, Minor capital, Facility alterations.

Infrastructure Projects to address at the Southern Campus: Mass Notification, Accessibility Upgrades to meet ADA standards, Southern Loop Road to complete campus to 401 connection/540 extension. At the Perry Health Sciences Campus: Miscellaneous Improvements, Renovate and add lab space and EMS program space, Upgrade Massage Therapy Clinic.

These appropriations total \$23,446,680.

Mr. Carter presented a chart on Wake Technical Community College's Capital Reallocations and remaining balances from previous projects.

The total remaining balance is \$1,505,306.

He presented the Reallocation Request as follows: North Campus Auto Collision and Repair Facility for signage, branding and equipment. Other Potential Infrastructure and R&R and Lifecycle Projects for Conversion of science labs, Parking deck and campus roadway improvements, Renovations to "Flavors" our Culinary Program Restaurant, Interior and exterior campus signage at various locations, Updates to Mojo's Student Dining Facility, Various lifecycle replacements across multiple campuses, and Backup generators for RTP and PS campus.

Mr. Carter summarized the Wake Technical Community College's presentation with a slide that stated:

- FY20 Capital Appropriations
 - FY20 total \$96,576,000
 - Two projects for \$28,857,520 approved on 9/16/19
 - Requesting \$23,446,891 for 13 projects today
 - \$44,271,400 remaining
 - Ready Hall Renovations
 - Advanced Industries Building & Parking Deck
 - Health Sciences Building & Parking Deck
- Capital Project Reallocations
 - 2007/2012 completed projects variance of \$1,505,306

Reallocate to various projects, replacements and upgrades

Commissioner West asked what percentage of teaching is online. Mr. Carter replied approximately one-third.

Chair Holmes said that several commissioners attended a groundbreaking where Hendrick Auto pledged \$1,000,000 to a Wake Tech facility. She said that the board is proud to be partners with Wake tech.

Commissioner West made comments about Wake Tech's efforts put forth with innovation and collaboration using the apprentice and outreach programs and feels that they stay true to their mission. He said the he is pleased with the adjustments that the board made. He thanked Wake Tech for their innovation.

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

- 1. Appropriate a total of \$23,446,680 in the Wake Tech Community**

College Seven-Year Capital Improvement Program for Repairs and Renovations, Campus Infrastructure Projects, Information Technology Infrastructure Projects and the Southern Loop Road Paving Project.

2. Reallocate \$157,156.93 in project savings from the 2007 Wake Tech Building to the Wake Tech Community College Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus.

3. Reallocate \$1,348,149.07 in project savings from the 2012 Wake Tech Building Program from to the Wake Tech Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus, Campus Infrastructure projects and Repairs and Renovations. The motion passed unanimously.

Appointments

21. City of Raleigh Board of Adjustment

Attachments: [City of Raleigh Board of Adjustment Item Summary Rescind Appointment.doc](#)
[City of Ral BOA Member List.doc](#)
[City of Raleigh BOA Applicant Roster .xlsx](#)
[City of RAlEigh BOA Applicants.pdf](#)
[City of Raleigh BOA Board Choices .xlsx](#)
[City of Raleigh BOA Attendance.xlsx](#)

Vice Chair Ford recommended that the Borad rescind the appointment of Mr. Benjamin Delgado (does not live in the ETJ).

- Mr. Marvin Butler was appointed to the City of Raleigh's Planning Commission and has decided that he wants to serve on the City of Raleigh's Board of Adjustment (open vacancy due to the rescinding of Mr. Delgado). This item (City of Raleigh Board of Adjustment will be added to the October appointments with Mr. Butler's interest in being appointed. I hope that I have not confused you too much and if I have please accept my apology.
- This appointment will leave a vacancy on the City of Raleigh's Planning Commission and there are not eligible applicants to date.

22. Fire Commission

Attachments: [Item Summary Fire Commission.doc](#)
 [Fire Commission Member List 2019.doc](#)
 [Fire Commission Applicant Roster 9-19.xlsx](#)
 [Fire Commission Applicant Packet 9-19.pdf](#)
 [Fire Commission Board Choices 9-19.xlsx](#)
 [Fire Commission Attendance 9-6-19.xls](#)

Vice Chair Ford nominated for reappointment:

- Ms. Nancy Anderson - Citizen/Consumer/Alternate
- Mr. Satish Garimella - Citizen/Consumer
- Mr. Lucius Jones - Town of Wendell, Vice Chair, ***Suspending the Rules for term limits***
- Chief Tony Mauldin - Primary, South Region, ***Suspending the Rules for term limits***
- Mr. Billy Myrick - Citizen/Consumer, Chair, ***Suspending the Rules for term limits***
- Chief Matthew Poole - Alternate, South Region
- Chief Tim Pope - Alternate, North Region

Vice Chair Ford nominated for reappointment:

- Chief Ron Early - Alternate, North Region (to replace Mr. David McNulty)

23. Town of Apex Board of Adjustment

Attachments: [Town of Apex Board of Adjustment Item Summary.docx](#)
 [Town of Apex Letter of Recommendation for BOA and PB.pdf](#)
 [Apex BOA Member List 9-19.doc](#)

Vice Chair Ford nominated Ms. Glenda Alexander for appointment.

24. Town of Apex Planning and Zoning Board

Attachments: [Item Summary Apex Planning and Zoning Board.docx](#)
 [Town of Apex Letter of Recommendation for BOA and PB.pdf](#)
 [Apex BOA Member List 9-19.doc](#)

Vice Chair Ford nominated Mr. Tim Royal for appointment.

25. Town of Cary Zoning Board of Adjustment

Attachments: [Town of Cary Zoning Board of Adjustment Item Summary 9-19.docx](#)
 [Town of Cary Letter of Recommendation.pdf](#)
 [Cary Zoning Board of Adjustment Member List 9-19.doc](#)

Vice Chair Ford nominated Mr. Chris Hoina for appointment.

26. Wake County Water Partnership

Attachments: [Water Partnership Item Summary.doc](#)
 [Water Partnership Member List 9-19.doc](#)
 [Water Partnership Attendance 9-10-19.xlsx](#)

Vice Chair Ford nominated Mr. Jeff Adkins for an At-large appointment.

Vice-Chair Ford moved, seconded by Commissioner West, to accept the appointments. The motion passed unanimously.

27. Upcoming Vacancies for November

Attachments: [Upcoming vacancies for November 2019.docx](#)

Vice-Chair Ford read aloud the upcoming vacancies for November.

Other Business

Commissioner Hutchinson gave an update on the September 23, 2019 Growth and Sustainability Committee. He said the committee met this month and had a very active discussion first on mobility and mobility options for the citizens. He said there was an update on solid waste and how the county can improve waste transfer stations and the opportunity to turn waste into energy as well as dealing with special waste such as tires and mattresses. The committee discussed the open space program specifically in creating parks within a 10 minute walk as a goal and an park app that citizens could download information about a specific park. Her said there was discussion about the Open Space and Parks bond for \$2,000,000 and a request for proposals (RFP) with the county's municipal partners to apply for greenway money to add to the greenway systems. The committee also discussed the potential of adding \$7.3 million for open space acquisitions and 7,000 acres of permanently protected open space.

He shared information about his recent visit to the One Water Summit in Austin, Texas.

Commissioner Calabria shared an update on a Food Insecurities meeting.

Commissioner West shared the GoTriangle Citizens Committee update. He said that there are some critical issues that will be discussed at a future Human Services Committee meeting.

Commissioner Adamson gave an update on the Greater Raleigh Convention and Visitors board that she serves as a liason. She said that the recent annual audit was on target.

Closed Session

Mr. Scott Warren, County Attorney, indicated there was no need for a closed session.

Adjourn

Vice-Chair Ford moved, seconded by Commissioner Hutchinson, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Yvonne Gilyard, NCCCC
Deputy Clerk to the Board
Wake County Board of Commissioners