



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, August 19, 2019

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Present: 7 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Commissioner Greg Ford

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Ford moved, seconded by Commissioner Calabria, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Special Work Session of June 24, 2019 and the Regular Meeting of July 8, 2019](#)

Commissioner Evans moved, seconded by Vice-Chair Ford, to approve the Minutes of the Special Work Session of June 24, 2019 and the Regular Meeting of July 8, 2019. The motion passed unanimously.

3. [Proclamation Recognizing the NC Courage Soccer Team for Athletic Excellence](#)

Attachments: [BOC Agenda Item - NC Courage Proclamation.docx](#)
[NC Courage Proclamation.docx](#)

Chair Holmes said today was an exciting day in Wake County because the North Carolina Courage Soccer Team was present. She invited Ms. Heather O'Reilly, teammate for the soccer team, to provide comments.

Ms. O'Reilly said that sports brings the community together. She thanked the board for recognizing the team.

Chair Holmes said many are inspired by the sport of soccer and said the board is proud to be represented by the team.

She read aloud the Proclamation.

Commissioner Hutchinson said that he watched the soccer game last night. He said the ball handling by the team is outstanding. He encouraged the public to watch the team and said that they are an inspiration to others. He thanked them for being at the meeting.

Commissioner Calabria thanked the team for their presence and echoed the previous comments that had been made by fellow commissioners. He said that he has the schedule printed to watch future games.

Vice-Chair Ford presented tokens to the team members. He said the coins are imprinted in honor of the team.

Chair Holmes said that there will be an opportunity for the public to receive autographs and take photos of the team after the presentation.

Chair Holmes said the team represents woman power and at one time she was the only woman on the board. She acknowledged that in sports and in work that women should have equal pay for equal work.

Chair Holmes moved, seconded by Commissioner Calabria, that the Board of Commissioners adopt a proclamation naming August 19, 2019, NC Courage Day in Wake County. The motion passed unanimously.

4. [Oath of Office for Dale Threatt-Taylor](#)

Chair Holmes administered the Oath of Office for Ms. Dale Threatt Taylor, District Director, Wake County Soil and Water Conservation District, that was recently appointed as a member At-Large to the State Clean Water Management Trust Fund Board.

5. [Recognition of Recent Awards](#)

Attachments: [Final Awards Agenda Item 8-19-19.docx](#)

Mr. David Ellis, County Manager, shared information about recent awards.

He said earlier this month, Wake County was named the nation's No. 5 Digital County of its size in the 17th annual Digital Counties Survey.

This is Wake County's eighth consecutive top 10 finish in the survey of more than 3,000 counties.

The survey is a partnership between the National Association of Counties and the Center for Digital Government to identify the best technology practices among U.S. counties, including initiatives that streamline delivery of services, encourage open data, collaboration and shared services, enhance cybersecurity, and contribute to disaster response and recovery efforts.

This year's survey highlighted several county initiatives that demonstrate our commitment in the areas of cybersecurity, data governance, public safety, and infrastructure modernization.

As evidenced by Wake County's consistent ranking as a top Digital County, Wake County clearly recognizes the value of innovation and adaption, and effectively leverages technology and data to make government work better for the citizens and businesses served.

Mr. Ellis recognized and congratulated the following staff:

Mike Bass
Jackie Brady
Bonnie Danahy
Lisa Jones
Sara Mazurak
Jim Pollina
Paula Richardson
Mike Roberts

Commissioner Hutchinson said that he attended the awards ceremony at NACo. He said that applications are received for the award. He said that Wake County is in the largest county category and for the past eight years Wake County has placed. Wake County won fifth place this year.

NACo Achievement Awards

In addition to the Digital Counties Survey, NACo recently recognized several other Wake County initiatives as 2019 Achievement Award

winners.

Since 1970, the annual National Association of Counties Achievement Awards Program has recognized innovative initiatives and programs that modernize county government and enhance services to county residents.

Wake County has consistently earned recognition through this program, and this year is no different. Wake County received six NACo Achievement Awards in five different categories.

He said today the county recognizes those winning initiatives and the employees responsible for them.

Community Services: Fighting Food Insecurity and the Summer Slide

NACo recognized the Summer Food Service Program at Historic Oak View County Park in the Children and Youth category for its successful efforts to fight food insecurity and the “summer slide” among some of the county’s most vulnerable residents.

A partnership between Wake County Public Libraries and Parks, Recreation and Open Space, the program works to ensure at-risk children in south Raleigh have access to healthy meals during the summer when school is not in session.

During school breaks in 2018, more than 60 volunteers provided nearly 950 nutritious meals to children in south Raleigh.

At the same time, teens serving through the Libraries’ Teen Leadership Corps provided educational and recreational activities designed to help these kids avoid the “summer slide” - when students forget skills learned the previous school year.

Mr. Ellis congratulated the following staff:

Ann Burlingame
Sarah Lyon
Elena Owens
Crystal Mitchener
Gordon Jochem
Astrid Huber
Emerson Barker
Emily Catherman

Community Services: Wake County Park Locator - All the Parks, In One Place

NACo honored Wake County's Park Locator app with an Achievement Award and cited it as an example of innovation and excellence at work.

Staff developed collaboratively with the City of Raleigh, this digital tool puts information about all the parks in one place, in a searchable, mobile-friendly format.

The app is a web-based data sharing platform that offers details about every state, county and municipal park.

This one-stop-shop allows users to search parks by feature and activity and even get customized directions, without having to visit multiple websites for a complete parks picture.

He recognized and congratulated the following staff:

Chris Snow
Emerson Barker
Lucas Piedrahita
Alice Avery
Qiudi Zhang

Human Services: Smiles at Sunnybrook

Mr. Ellis congratulated the Human Services department for winning two 2019 Achievement Awards.

Human Services won an Achievement Award in the Children and Youth category for their Smiles at Sunnybrook program, which is a grant-funded initiative that provides preventative dental care to uninsured children and educates their parents on the vital role they play in their child's dental health.

Through collaboration with community partners including the Poe Health Center and Boys & Girls Clubs of Wake County, the Smiles at Sunnybrook program has given more than 2,200 children in Wake County a real reason to smile.

Due to the success of the program at Sunnybrook, the service has expanded beyond the main Sunnybrook Road location and is now offered at our three regional centers as well.

He recognized and congratulated the following staff:

Dr. Rebecca Sykes

Susan Blaesar
Heather Miranda

Human Services: HIV/STD Community Program

Human Services was also recognized in the Health category for their Hepatitis C screening and treatment program.

In September 2016, Human Services received grant funds to implement a Hepatitis C screening and linkage-to-care project targeting Wake County residents born between 1945 and 1965 and those with other risk factors.

Incredibly, as many as 1 in 30 of these baby boomers have Hepatitis C and most don't even know they're infected.

The program provides screening services, then counselors proactively engage with Hepatitis C-positive clients to assist them with obtaining medical care and other services such as mental health and substance abuse assistance.

At the end of the program's second year, 12,480 residents had been screened, and the program was able to successfully identify those residents at highest risk and connect them with the resources they need to ensure they are not lost to care.

Mr. Ellis congratulated the following staff:

Yvonne Torres
Natasha Bowen
Shavon Flowers
Nicole Gaylord-Scott
Ranee Gordon
Ramsay Hoke
Allyson Ishihara
Erin Kirchgessner
Joyce Nicholson

Tax Administration: Leveraging Artificial Intelligence Valuation Models

NACo recognized the Tax Administration department's work with global analytics software developer SAS to implement SAS Viya, a cloud-based, machine-learning model that considers thousands of factors and real-time property sales to offer timely, objective, highly-accurate market forecasts.

The cutting-edge artificial intelligence technology has also automated many

of the Tax Administration's most labor-intensive tasks, conserving limited resources and freeing up staff to focus their efforts elsewhere.

This was a critical part of the Tax Administration's new six-year staffing plan, which seeks to gradually increase industry-low staffing levels and meet the increased workload demands resulting from Wake County's new four-year reappraisal cycle.

The research and development project was personally sponsored by SAS founder and CEO, Dr. James Goodnight and has received several other awards and recognitions, including a Government Innovation Award, an LGFCU Excellence in Innovation Award and recognition as a 2018 Smart City of North America.

Mr. Ellis congratulated the following employees:

Marcus Kinrade
Witt Putney
Brad Homlotis
Andrea Kirk

County Managers' Office: Targeted Growth Area Incentive; Driving Equitable & Inclusive Economic Development

Mr. Ellis recognized the county's Targeted Growth Area Incentive project for being selected as a NACo Achievement Award winner in the Community and Economic Development category.

He invited the following individuals to join him at the podium:

Chris Dillon
Ashley Cagle
Michael Haley
Danya Perry

He said as Wake County continues to grow in both population and prosperity, we recognize that there are areas within the county that are not experiencing the same benefits of this growth.

To better understand the county's most vulnerable communities and identify ways to promote economic mobility, Wake County partnered with the Greater Raleigh Chamber of Commerce's Wake County Economic Development program to focus on solutions for equitable and inclusive economic development.

The partnership resulted in the adoption of a new Targeted Growth Area

incentive policy, which seeks to ensure all county residents have an equitable opportunity to thrive as a result of economic development growth, new jobs and investment.

He recognized them for the achievement and thanked them for their work to expand opportunities for lower-income citizens and communities of emphasis in Wake County.

6. [Moment of Silence Honoring Steven Schuster, FAIA](#)

The board held a moment of silence for the life and legacy of Steven Schuster, FAIA, that passed away August 16, 2019. Chair Holmes said that Mr. Schuster was an leader, architect, and a friend.

Public Comments

Mr. Jim Beley, Umstead Spa and Hotel, thanked the board for reviewing the interlocal tax funding. He asked the board to approve projects that would provide significant tax funding for the hotel and motel tax.

Mr. Steve Rao, Morrisville Town Council, thanked the board for their support of the Town of Morrisville and their projects. He said that growth in Morrisville is inevitable. He encouraged the board to support affordable housing for the town. He invited the board members to their Cricket tournaments in the Town of Morrisville. He invited the board to an upcoming event.

Mr. Gassett Raczak, 101 Cicada Place, Holly Springs, NC, spoke about the South Wake Landfill and the conditions to the community that live near the landfill. He spoke about the odor, trucks, and quality of air. He said that he recently started a petition for the conditions and strategies to improve conditions.

Mr. Scott Warren, County Attorney, said there is a correction for consent agenda item number 8 and said the new amount to be considered by the board is \$1,462,208.

Consent Agenda

Vice-Chair Ford moved, seconded by Commissioner Evans, to approve the consent agenda. The motion passed unanimously.

7. [Award a Construction Contract in the Amount of \\$1,075,350 for the Wake County](#)

[Detention Center Medical Holding Renovation](#)

Attachments: [Item Summary - WCDC Medical Holding Renov](#)

[Bid Tab](#)

[Project Cost Summary](#)

[Post-Bid Addendum](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Award a construction contract to Progressive Contracting Company, Inc. of Sanford, North Carolina in the amount of \$1,075,350 for the Wake County Detention Center Medical Holding Renovation; and

2. Authorize the County Manager to execute a construction contract with Progressive Contracting Company, Inc. for the Wake County Detention Center Medical Holding Renovation, subject to conditions acceptable to the County Attorney. The motion passed unanimously.

8. [Award a Construction Contract in the Amount of \\$1,462,208 for the Agricultural Services Building Renovation](#)

Attachments: [Agenda Item.docx](#)

[BidTab.pdf](#)

[Budget Summary.pdf](#)

[Plan Diagram.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners award a construction contract in the amount of \$1,462,208 to Riggs-Harrod Builders, Inc. of Durham NC and authorizes the County Manager to execute this contract for the Agricultural Services Building Renovation project. The motion passed unanimously.

9. [Approval of a Ground Lease, Leases and Utilization Agreement with the Town of Cary for the Cary Regional Library](#)

Attachments: [Agenda Item_Cary Lib Ground Lease.docx](#)

[AGENDA DRAFT Cary Lib. Ground Lease.pdf](#)

[Cary Library - Executed ILA.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the Chair to execute a Ground Lease, Leases and Utilization Agreement with the Town of Cary for the

Cary Regional Library and Parking Deck, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

10. [Conveyance of a Sanitary Sewer Easement to the City of Raleigh](#)

Attachments: [Agenda Item 2817 Auburn Knightdale Rd.docx](#)
 [Raleigh offer ltr June 2019.pdf](#)
 [Easement Survey-Exhibit A.pdf](#)
 [Construction Plan.pdf](#)
 [City of Raleigh Deed of Easement.docx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

- 1. Approve the conveyance of a Sanitary Sewer Easement to the City of Raleigh; and**
- 2. Accept the amount of \$8,325 from the City of Raleigh as just compensation for this conveyance into the Parks Recreation and Open Space unallocated account; and**
- 3. Authorize the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

11. [Conveyance of Stormwater Access and Maintenance Easement to the City of Raleigh for the Oak City Multi-Services Center](#)

Attachments: [Agenda Item.docx](#)
 [Proposed Easement Plat.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners approve the conveyance of a Stormwater Access and Maintenance Easement to the City of Raleigh at the Oak City Multi-Services Center along with any other supporting documentation, subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

12. [Consent and Subordination in Granting a Sanitary Sewer Easement on Property Secured by a Wake County Housing & Community Revitalization Loan](#)

Attachments: [DHIC Easement Request Updated Item Summary 8-19.docx](#)
[Location Map.pdf](#)
[Deed of Trust DB 13629 PG 336.pdf](#)
[Deed of Trust DB 13231 PG 105.pdf](#)
[Ponderosa Townhome Exhibit.pdf](#)
[DHIC Request ltr 5-16-2019.pdf](#)
[Sewer Easement and Capacity Agreement-Consent & Subordination.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

- 1. Consent to Wakefield Manor, LLC and Wakefield Affordable Housing, LLC granting a Sanitary Sewer Easement on property located at 10731 Common Oaks Drive to KB Home Raleigh-Durham Inc.; and**
- 2. Release said portion of the Sanitary Sewer Easement Area conveyed to the KB Home Raleigh-Durham Inc. from the Wake County Deed of Trusts recorded in Deed Book 13629, Page 336, Deed Book 13231, Page 105 Wake County Registry; and**
- 3. Authorize the Chair to execute the Consent and Subordination portion of the Sanitary Sewer Easement and Capacity Agreement (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

- 13. [Appropriate Department of Labor \(DOL\) Funding for Capital Area Workforce Development \(CAWD\) Reentry Program Roads to Reentry](#)**

Attachments: [CAWD Roads to Reentry Agenda Item.docx](#)
[Roads to Reentry Grant Abstract.docx](#)
[Budget Memo - FY20 CAWD.xlsx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners accept and appropriate \$1,500,000 from the U.S. Department of Labor into the budget for Capital Area Workforce Development. The motion passed unanimously.

- 14. [Duke Endowment Grant Award for Child Health and Development Program](#)**

Attachments: [Agenda Item.docx](#)
 [Award Letter.pdf](#)
 [Budget Memo - FY20 Grants and Donations Fund.xlsx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners accept and appropriate \$1,094,128 into the Grants and Donations Fund from The Duke Endowment and establishes 4.0 full-time grant-funded positions to expand the scope of the Child Health and Development Program. The motion passed unanimously.

15. [Establish Two Full-Time Positions for the Medicaid Program](#)

Attachments: [Agenda Item.docx](#)
 [Budget Memo - FY 2020 Human Services.xlsx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Accept and appropriate an additional \$68,214 from the NC Department of Health and Human Services (NCDHHS) and \$41,796 from WakeMed Hospital;
2. Establish 1.0 full-time (FTE) Human Services Technician position, and 1.0 full-time (FTE) Human Services Case Manager position to conduct eligibility determination for Medicaid benefits. The motion passed unanimously.

16. [Selection of Vendor to Administer Flexible Spending Account and COBRA Benefit Programs](#)

Attachments: [BOC Agenda Item - FSA & COBRA Final.docx](#)
 [Final COBRA Presentation 8-19-19.pdf](#)
 [COBRA FSA Finalist Scorecard 2019.xlsx](#)
 [Enhanced Services Overview.docx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the county manager to enter into a three-year contract with Optum Health Financial Services, Inc. (Optum) for administration of the county's Flexible Spending Account and COBRA benefits programs, subject to the terms and conditions acceptable to the county attorney. The motion passed unanimously.

17. [Multi-Year Contract for Prescription Benefit Services Administration](#)

Attachments: [BOC Agenda Item- Cigna Rx Final.v2.docx](#)
[Final Cigna Presentation.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the county manager to amend the Cigna multi-year contract to include the administration of the County's Prescription Benefit Services with a provision for annual market check. The motion passed unanimously.

18. [FY 2020 Capital Project Budget Appropriations](#)

Attachments: [8.19.2019 - Automation Decrease in Appropriation.doc](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Automation.xlsx](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Decrease the appropriation of Enterprise Wide Document Management within the Capital Improvement Plan by \$12,000 to balance actual revenues with budgeted revenues; and
2. Decrease the appropriation of Human Services Automation Projects within the Capital Improvement Plan by \$110,000 to balance actual revenues with budgeted revenues. The motion passed unanimously.

19. [Settlement of 2018-2019 Property Tax Collections by the Tax Administrator, Charge of 2019-2020 Tax Collections to the Tax Administrator](#)

Attachments: [AnnualSettlement Agenda Item 2018-2019.docx](#)
[Tax Administrator's Annual Settlement Report for Personal Property.pdf](#)
[Tax Administrator's Annual Settlement Report for Real Property.pdf](#)
[Annual Settlement Collections Summary](#)
[Special District Collection Report.pdf](#)
[County Tax Collection Report.pdf](#)
[County Billing Summary Report \(LE5\).pdf](#)
[Fire District Billing Summary Report \(LE5\).pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners accept and approve the settlement of the Tax Administrator and credits him for taxes collected for the preceding year, credits him with releases duly allowed by the governing body for the preceding fiscal year, and charges him with collecting taxes for the

current fiscal year. The motion passed unanimously.

20. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

Attachments: [Tax Collections Item Summary.docx](#)
 [Tax Committee Agenda Process.docx](#)
 [Executive Summary 1.doc](#)
 [Executive Summary 2.doc](#)
 [August 2019 Refunds Under 500.pdf](#)
 [August 2019 Refunds Over 500.pdf](#)
 [Daily Updates For Exemptions.pdf](#)
 [Daily Updates For Penalties.pdf](#)
 [Daily Updates For Tax Relief.pdf](#)
 [Daily Updates For Special Situations.pdf](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report.doc](#)
 [Register of Deeds Excise Tax Report.pdf](#)

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda

21. [Wake County Child Fatality Prevention Team/Community Child Protection Team \(CFPT/CCPT\) Annual Report for 2018](#)

Attachments: [Agenda Item.docx](#)
 [Child Fatalities in Wake County 8-19-19 Final.pdf](#)
 [REVISION 3.0 CFPT Outline for Annual Reports.docx](#)
 [CFPT CCPT Official Membership 05.2019 \(002\).docx](#)
 [CFPT Cover Letter 2019.docx](#)
 [2019 CFPT Summary.docx](#)
 [2017 CFPT Theresa w-Revisions-Version2 \(003\).docx](#)
 [CFPT CCPT Annual Report for 2016.docx](#)
 [2016 Child Fatalities.pdf](#)
 [Child Fatalities 2015.pdf](#)

Dr. Theresa Flynn, Pediatrician, shared the role of the Child Fatality Prevention Team.

Wake County Child Fatality Prevention Team and Community Child Protection Team is a combined team that examines and review medical examiner reports, death certificates and other records of deceased residents under the age of 18.

The team is composed of representatives of public and non-public agencies within the community such as:

- Law Enforcement
- Guardian Ad Litem
- Health Departments

She shared a chart of the reports of causes of death from 2017. She shared a chart of infant deaths and said 46 of 72 are premature birth related. Dr. Flynn shared the infant mortality rates by race and ethnicity for 2017. She shared a chart of infant and child deaths and injury deaths. She shared a chart of the total North Carolina deaths. She shared a chart of the current initiatives and opportunities that are in place to reduce infant mortality. She noted that Chair Holmes will co-chair an Infant Mortality workgroup in September. Dr. Flynn noted the programs that are being implemented by Wake County Human Services. She shared the Wake County activities and accomplishments

- Participated in the State of the State Summit on Child Fatality Prevention.
- Educated about the Wake County Drug Overdose Prevention and Tobacco Use Initiative.
- Shared drowning prevention messages through grand rounds, media and community partners.
- Completed annual CFPT Activity Summary.
- Completed individual reports on child deaths reviewed by the team and forwarded to the State Coordinator.

She thanked the board for supporting the Child Fatality Prevention Team's work. She said in 2017 Wake County ranked lower in infant mortality than many other counties in the state. She said Wake Counties infant mortality rate is lower than the average for the entire state of North Carolina as well as the entire United States. She said the team has the responsibility for identifying child deaths and prevention.

Commissioner Hutchinson said he was interested in the nurse home visits. He noted that the board approved a Duke Endowment Grant Award for the Child Development Program and asked for explanation of how the program works. Dr. Flynn explained the steps of the program and the benefits of

how the program allows for the mother and baby to obtain the care needed.

Vice-Chair Ford said the program is important because it focuses on the greatest asset of the community which is the children. He asked for explanation of prevention programs for ages 15-24. Dr. Flynn said there is a commitment to assist this age group and there is a suicide prevention program for eighth and twelfth grade. She said the governor just recently addressed safe gun storage. She said that behavioral health providers are encouraged to partner (with consent) with other medical providers. Vice-Chair Ford asked if there are other efforts that are in place for prevention. She spoke of the yearly mental health summit and support for school social workers and teenagers.

Commissioner West asked about the importance of nurturing and the impacts of it. Dr. Flynn said identifying social determinant needs and collaboration with partners assists with the nurturing piece. She said an individual who is treated with compassion is more likely to cope with a traumatic event than someone who does not receive compassion.

Commissioner Calabria said that gun violence was discussed at the morning Public Safety Meeting of the Board of Commissioners. He said that the county has begun looking at methods for prevention. Dr. Flynn said that she could provide statistics and information about gun safety to the board. She said that some situations cannot be prevented due to circumstances which are not preventable.

Chair Holmes thanked Dr. Flynn and her knowledge and report. She thanked Ms. Petteway for the Infant Mortality Workgroup that is moving forward. She said that as an African American female the statistics point to life and death and the work of the group is valuable. She said there is work for improvement on this issue.

Chair Holmes said there is no action to be approved by the board.

22. [Wake County Public School System Capital Improvement Program Appropriations and Reallocations](#)

Attachments: [WCPSS CIP FY 20 Fall Appropriation Item Summary - DRAFT.docx](#)
[Final WCPSS Presentation 8-19-19.pdf](#)
[BOC Resolution.docx](#)
[BOE MTG, 07-16-19, Facilities, Resolution for CIP Appropriation and Reallocation.pdf](#)
[Device Appropriation Request Follow-Up .pdf](#)

Mr. David Neter, Chief Operating Officer, Wake County Public Schools, shared the action taken by the board for the Wake County Public Schools. He said the action today is aligned by the Board of Education's action in

April. He shared a chart of the reallocation. He shared the project summary for Wiley Elementary, Stough Elementary, East Wake Middle School, Conn Elementary, South Lakes Elementary, and Fuquay-Varina High School.

He shared a chart of the projects.

Mr. Neter shared a chart of the program summary. He shared information about the projects and examples of improvements. He said that the schools are working with the county's core team.

Commissioner Evans said she served on the Wake County School Board and Facilities Committee for five years. She said that she excited that all but one of these projects is for major renovations rather than general construction. She said the renovations add capacity at the campuses. She said the technology improvements are important since they don't receive support from the state. She also noted the state has not refreshed the school budget and relied upon technology. She noted some schools have more enhanced technology than others. She said that classroom technology is important. She said the Transportation Facility is a need for maintenance of buses.

Commissioner Calabria echoed Commissioner Evan's comments and said he was excited about the energy performance contracting being implemented.

Commissioner Hutchinson said the surrounding neighborhood is also important for healthy activity for the community. He said connectivity for bikes and sidewalks are important toward this goal.

Mr. Neter said the elements for the community for sustainability is part of the schools efforts.

Chair Holmes echoed the comments for the technology and said better technology access is needed. She asked for clarification that space is being reserved in the new elementary schools for early childhood development. Mr. Neter said that early childhood development spaces are included in the plans for all these projects.

Commissioner West said that in looking at PTAs and boosters the word "value added" is key. He said that it is important that all children have access to similar programs. He noted the Beacon Project is there for disparities that exist.

Commissioner Evans moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

1. Appropriate a total of \$208,864,936 for construction funding at South Lakes Elementary, Stough Elementary, East Wake Middle, Conn Elementary, Fuquay-Varina High and preliminary design funding for Herbert Akins Road Middle, Apex Friendship Elementary, E-51, and West Millbrook Middle along with program needs including Technology Devices, Mobiles, Property Acquisition, SNAP, Partial Renovation Improvement Projects, and Program Management.

2. Reallocate \$12,928,986 of project savings for Space Needs Analysis and Prioritization projects currently being prioritized for future appropriation. The motion passed unanimously.

23. [Presentation of the Master Plan for the Future Southeast County Park](#)

Attachments: [Southeast County Park Master Plan Agenda Item.docx](#)
[Beech Bluff County Park FINAL Presentation 8-19-19.pdf](#)
[SECP Master Plan Executive Summary 2019_08_07.pdf](#)

Mr. Chris Snow, Wake County Parks, Recreation, and Open Space Director, shared information about the future Southeast County Park. He said the new park has been named Beech Bluff County Park.

Mr. Snow shared the agenda for today's meeting.

- Sharing PROS Background
- Defining Project Process
- Reviewing Existing Site
- Conducting Site Analysis
- Gathering Community Input
- Presenting Draft Master Plan
- Next Steps and Board Action

He shared the background of the Parks, Recreation, and Open Space Department.

- 1976 - became a Division within Wake County Government
- 1988 - Opened our first "County" Park - Lake Crabtree
- Eight parks and two Nature Preserves
- In FY18:
 - 1.3 million visitors
 - 2600+ programs

He shared the reasons a park is needed in that area.

- 2003 Wake County Parks and Recreation Master Plan
- Absence of a park in Southeast Wake County
- Highway 540 expansion
- Population growth
- Ecological significance

Mr. Snow shared the Board goals and actions related to this project.

- Growth and Sustainability Objective GS1:
 - “Implement a comprehensive approach for preserving open space and developing parks and greenways to address gaps, leverage opportunities and resources, and enhance collaboration with municipal partners. Set priorities and implement strategies for the use of new bond funds for parks, open space and greenways. “
- Board of Commissioners' Vote at 1/7/19 Meeting
 - “Establish that the development of the Southeast County Park shall be the first priority of the 2018 Parks, Greenways, Recreation and Open Space Bond.”

Mr. Eric Stahle, Senior Facilities Project Manager, shared the cost information about the master plan. He shared a chart of the master plan process. He shared a chart of the consulting stakeholders and the programming. He shared the mission statement. He shared a context map of the existing map.

Mr. Eric Davis, Principal, Surface 678, shared the context for the park. He shared a map of the transportation plan that surrounds the park. He shared the historical growth, agriculture history, and environmental analysis. He shared the habitat section.

Mr. Davis shared the Sustainable Initiative Plan.

- Rating system for sustainable land development projects
- Administered by GBCI
- SITES and LEED synergies
- North Carolina certified projects

He shared information about gathering community input. He shared a chart of the evaluation of community projects and design alternatives. He shared a chart about the process of gathering community input.

Mr. Jeff Christiansen, Landscape Architect, Surface 678, said there is a

design alternate for all ages and abilities. He said fitness and health is of importance with the design. He shared a map of the activity center. He shared a map of the park center and birdseye view of the park.

Mr. Stahle said that connections to the neighborhoods, the greenway, the Triangle Land Conservancy property, and neighboring subdivisions are in place.

Mr. Stahle share the project take aways.

- Public Art as part of the design process
- Solar Energy Considerations
- Green Stormwater Infrastructure
- SITES Initiative
- Urban Agriculture
- Community Gardens
- Park Center Buildings and Site Integration

He shared a chart of the estimate and timeline.

Commissioner Hutchinson thanked staff for their work on this project. He complimented staff on the environmental design, community input, native plants and art concept. He said the greenways and sidewalks will be beneficial and said the community input has expressed that they would like access to the park.

Commissioner Adamson said that she has visited Beech Bluff County Park and is excited for it to open.

Vice-Chair Ford said the board made this park a priority and the community engagement has been astounding.

Commissioner Hutchinson moved, seconded by Commissioner Calabria, that the Board of Commissioners adopt the Master Plan for the future Southeast County Park and the permanent name of Beech Bluff County Park. The motion passed unanimously.

24. [Approval of 21st Amendment to the Revised Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax](#)

Attachments: [21st Amendment Item Summary.docx](#)
[Hospitality Tax Presentation 8-19-19.pdf](#)
[21st Amendment ILA including attachments.pdf](#)
[Hospitality Tax Recommendations Summary Page 8-12-19 \(002\).docx](#)
[Hospitality Tax Presentation from Work Session.pdf](#)

Ms. Denise Foreman, Assistant County Manager, said the purpose of the action today is due to Wake County and City of Raleigh conducting a review of the Major Facilities Model and Convention Center Financing Plan consistent with expectations in the 20th Amendment to the revised Interlocal Agreement. She shared information about the Interlocal Review process.

- An interlocal agreement between the City of Raleigh and Wake County along with 20 amendments articulate the oversight and uses of the revenues
- 20th Amendment calls for a public review
 - Review Financial Models
 - Current Projections and Forecast
 - Review PNC Capital Plan
 - Review Convention Center Capital Plan
 - Inclusive of stakeholders

All to be completed by January 1, 2020

She shared a chart of the recap of the process to date. She shared the summary of recommendations.

She said the city and county manager presented funding recommendations based on findings during review process.

- ✓ Continue current commitments
- ✓ Support enhancement of PNC Arena
- ✓ Provide for expansion of Convention Center
- ✓ Support maintenance of Regional Facilities
- ✓ Support new investments
 - ✓ Indoor Sports Complex
 - ✓ Medium Projects
 - ✓ Small Projects

Commissioner West asked about the indoor sports complex. Ms. Foreman said the complex was discussed in the Destination Strategic Plan. She said there would be multi-use for the complex including eight basketball courts, stadium seating, volleyball, gymnastics, and potentially an indoor track. She shared the revenue update information.

- Strong growth continued through end of fiscal year

- Received revenue figures through fiscal year end - June 30
- FY19 budgeted = \$57.315M
- FY19 estimated = \$59.570M

FY19 actual (unaudited) = \$60.337M

She shared the board questions and feedback from the Board of Commissioners.

Key Areas:

- Consider additional funding for PNC Arena
- Evaluate medium project funding to support additional projects
- Consider broader economic development impact associated with Downtown South Project

She shared the alternative proposal presented to the board at the August 12th Work Session.

- Based on feedback from July 8 Board Presentation and Board questions, staff prepared an alternative proposal for consideration:
 - Provide \$9M annually for PNC Arena
 - Increase medium projects from \$42.1M to \$46.6M
 - Launch joint feasibility study with City of Raleigh to evaluate soccer stadium/ entertainment complex at Downtown South

She said the established process is to be complete by December 2019

Ms. Foreman shared the revisions to Section 5 of the 21st Amendment of the Interlocal Agreement.

New Section 5 Language

Beginning in FY21, a maximum of \$9,000,000 shall be allocated annually to support capital enhancements, and / or debt service, and / or operations at PNC Arena (Row 1k) for a period not to exceed 25 years. The conditions of receiving and utilizing this funding shall be included in a tri-party agreement, negotiated to be mutually acceptable to the governing boards of each party, which shall include an amendment to the existing tri-party agreement between the Centennial Authority, the City of Raleigh and Wake County (the "Tri-Party Agreement"). No distributions shall be **authorized or** made until entrance to the Tri-Party Agreement has been authorized by the respective governing authorities of the parties and the agreement has been properly executed. **Before a Tri Party Agreement is executed, the Centennial Authority will present 1) a proposed funding plan 2) all lease agreements for the Arena, such terms to be included in the Tri Party**

Agreement if approved by the governing authorities of the city and the county, taking into account the return on the intended financial commitment. If the parties do not agree to the terms of the Tri Party Agreement, the governing authorities of the city and county will reassess the terms of the allocation.

She shared the action requested of the board and a chart of the next steps.

Chair Holmes said that the City of Raleigh and Wake County staff have made the recommendations that are before the board. Ms. Foreman confirmed this information.

Commissioner West said he had clarifying comments related to the feasibility study of the proposed motion and referenced the Southern Gateway Corridor Study Final Report. He said he has spoken with Councilman Corey Branch, Raleigh City Council; and Mr. John Kane, Developer, Raleigh, NC about the project. Commissioner West said that his concern was the inclusiveness of the surrounding properties of the area for the stadium. He suggested changing the motion to "and the surrounding areas" to the second part of the motion since there are critical parts of the surrounding parts of the project affected.

Commissioner West read aloud the proposed change to the second sentence of the motion.

2. "Authorizes the County Manager to work with the City Manager to conduct a joint feasibility study on the proposed soccer and entertainment stadium "and the surrounding areas" in the Downtown South project."

Mr. Scott Warren, County Attorney, clarified the motion by reading aloud the wording change as stated above.

Commissioner Hutchinson thanked community partners for moving the county forward. He said that this project should stand alone and he is supportive of the feasibility study. He said the Board of Commissioners will be receptive for additional opportunities that come about in the Southeast Raleigh area. He said that he supports the motion that staff has provided to the board without changes in the wording. He said that he would like to state the motion as presented.

Chair Holmes asked Mr. Warren to provide clarification on the action that has been taken.

Mr. Warren said the Chair is the parliamentarian, and if it is the intent that the language stands then the parliamentarian can state the ruling.

Chair Holmes called for a second on the motion.

Commissioner West moved, seconded by Commissioner Adamson, that the Board of Commissioners:

- 1. Approve the 21st Amendment to the Revised Interlocal Agreement between Wake County and the City of Raleigh Relating to Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues, subject to the Terms and Conditions acceptable to the county attorney; and,**
- 2. Authorize the county manager to work with the city manager to conduct a joint feasibility study on the proposed soccer and entertainment stadium and the surrounding areas in the Downtown South project.**

Commissioner Calabria clarified that the motion that Commissioner West made is to highlight the Downtown South project only and the positive and negative pieces of the community and there is an understanding of the financial impacts and to provide for better decision making for the planning process.

Commissioner West said the word change is only to look at the surrounding area and enhancements of the land and impacts.

Chair Holmes said this aligns with the Board of Commissioners Great Government Committee goals. She said that an understanding of the impacts around the surrounding community aligns with community engagement.

Commissioner Adamson said that at the Work Session her concern was the broader community, and she supports the motion of Commissioner West.

Commissioner West said that out of respect for relationships the action is for the betterment of the area and is a team approach for better outcomes.

Chair Holmes asked Mr. Warren to restate the motion. Mr. Warren said the motion has been stated as follows:

1. Approve the 21st Amendment to the Revised Interlocal Agreement between Wake County and the City of Raleigh Relating to Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues, subject to the Terms and Conditions acceptable to the County Attorney;

and,

2. Authorize the county manager to work with the city manager to conduct a joint feasibility study on the proposed soccer and entertainment stadium and the surrounding areas in the Downtown South project.

Commissioner Hutchinson said the Walnut Creek Greenway and corridor could also fit into this discussion along with recreation, affordable housing and greenways in order to benefit the community.

Chair Holmes clarified the recent Board of Commissioners Work Session discussion included affordable housing and greenways and they will be addressed in the feasibility study.

Mr. Ellis said that affordable housing and greenways will be considered in the feasibility study and will be brought back to the board.

Commissioner Evans noted that in the future the board will receive more specific information related to other items in the feasibility study.

Vice-Chair Ford asked staff if there was any reason why the addition of the words "in the surrounding areas" would be an issue.

Ms. Foreman said the language is consistent to what was discussed at the Work Session.

Mr. Ellis said the intent was to have two separate motions to avoid future hiccups with funding in the future.

Commissioner Calabria said that the board desires a robust community input process. He shared that there is the stadium, the Downtown South project at large, and the entire community. He said ensuring that the best impact to the community is the goal of the board.

Mr. Warren suggested that the Chair consider the will of the board on whether the motion should be split into two motions.

Ms. Foreman said depending on the Board of Commissioners' vote today, the motion could send a message and weigh on the City of Raleigh's decision tomorrow when they take action on the item.

Commissioner Hutchinson asked for clarification on the motion. Chair Holmes asked Mr. Warren to read aloud the motion.

1. That the Board of Commissioners approve the 21st Amendment to the Revised Interlocal Agreement between Wake County and the City of

Raleigh Relating to Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues, subject to the Terms and Conditions acceptable to the County Attorney; and,

2. Authorize the County Manager to work with the City Manager to conduct a joint feasibility study on the proposed soccer and entertainment stadium and the surrounding areas in the Downtown South project.

Commissioner Hutchinson noted for the record that recreation, greenways, parks, and affordable housing were to be included in the "surrounding properties."

Commissioner Adamson referenced section 14 of the 21st Amendment to the revised Interlocal Agreement between the City of Raleigh related to countywide room occupancy and prepared food and beverage revenues. She said this section references the parking deck. She said this section is only voted upon by the Raleigh City Council. Ms. Foreman said that in negotiations the language indicated that the City of Raleigh is responsible for this part of the agreement and this was not discussed at the August 12, 2019 Work Session of the Board of Commissioners. Commissioner Adamson said this language in this part of the agreement causes her concern.

Chair Holmes asked for staff to share the impacts to the change in the language.

Mr. Ellis said that the City of Raleigh with be negotiating with a hotel vendor and the change in the language may potentially impact action to be taken quickly with the selection of the hotel. The county is not typically involved in negotiations in hotel selection.

Commissioner Adamson clarified that the incentive for the ability for the Board of Commissioners to vote on the hotel should be voted up or down.

Chair Holmes asked for a roll call vote on Commissioner Adamson's motion.

Commissioner Adamson moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

1. Approve the 21st Amendment to the Revised Interlocal Agreement between Wake County and the City of Raleigh Relating to Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues, subject to the Terms and Conditions acceptable to the County Attorney; and,

2. Authorize the County Manager to work with the City Manager to conduct a joint feasibility study on the proposed soccer and entertainment stadium and the surrounding areas in the Downtown South project; and,

Amend the following language to the 21st Amendment to the revised Interlocal Agreement between the City of Raleigh related to countywide room occupancy and prepared food and beverage tax revenues.

Section 14.

Beginning in FY23, a maximum of \$2,200,000 which will be available annually for a period of 25-years to support parking and / or related infrastructure necessary to attract a headquarters hotel, as outlined in the Destination Strategic Plan, Attachment B (Column F). The final recommendation will be the responsibility of the Raleigh City Manager in conjunction with the Wake County Manager and final approval by the Raleigh City Council and "Wake County Board of Commissioners." The motion carried by the following vote:

Commissioner Calabria - Aye

Commissioner Adamson -Aye

Commissioner West - Aye

Chair Holmes - Aye

Vice-Chair Ford - Aye

Commissioner Evans - Aye

Commissioner Hutchinson - Aye

Chair Holmes called for a vote on Commissioner West's original motion.

Commissioner West moved, seconded by Commissioner Adamson, that the Board of Commissioners:

1. Approve the 21st Amendment to the Revised Interlocal Agreement between Wake County and the City of Raleigh Relating to Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues, subject to the Terms and Conditions acceptable to the County Attorney; and,

2. Authorize the County Manager to work with the City Manager to conduct a joint feasibility study on the proposed soccer and entertainment stadium and the surrounding areas in the Downtown South project; and,

Amend the following highlighted language to the 21st Amendment to the revised Interlocal Agreement between the City of Raleigh related to countywide room occupancy and prepared food and beverage tax revenues.

Section 14.

Beginning in FY23, a maximum of \$2,200,000 which will be available annually for a period of 25-years to support parking and / or related infrastructure necessary to attract a headquarters hotel, as outlined in the Destination Strategic Plan, Attachment B (Column F). The final recommendation will be the responsibility of the Raleigh City Manager in conjunction with the Wake County Manager and final approval by the Raleigh City Council and Wake County Board of Commissioners. The motion carried by the following vote:

Aye: 7 - Chair Holmes, Vice-Chair Ford, Commissioner Adamson, Commissioner Calabria, Commissioner Evans, Commissioner Hutchinson, and Commissioner West

Appointments

25. [Centennial Authority](#)

Attachments: [Centennial Authority Item Summary.doc](#)
 [Centennial Authority Member List.doc](#)
 [Centennial Authority Revised Applications.pdf](#)
 [Centennial Authority Applicant Roster Revised .xlsx](#)
 [Centennial Board Choices Revised .xlsx](#)
 [Centennial Authority Attendance 2019.xlsx](#)

Vice-Chair Ford nominated Mr. Steve Stroud.

26. [City of Raleigh Board of Adjustment](#)

Attachments: [City of Raleigh Board of Adjustment Item Summary .doc](#)
 [City of Ral BOA Member List.doc](#)
 [City of Raleigh BOA Applicant Roster .xlsx](#)
 [City of RAleigh BOA Applicants.pdf](#)
 [City of Raleigh BOA Board Choices .xlsx](#)
 [City of Raleigh BOA Attendance.xlsx](#)

Vice-Chair Ford nominated Mr. Don Mial (Primary) for reappointment and Mr. Benjamin Delgado (Alternate) for appointment.

27. [City of Raleigh Planning Commission](#)

Attachments: [City of Raleigh PC Item Summary.doc](#)
 [City of Raleigh PC Member List.doc](#)
 [City of Raleigh PC App Roster .xlsx](#)
 [City of RAleigh PC Applicants.pdf](#)
 [City of Raleigh PC Board Choices.xlsx](#)
 [City of Raleigh Planning Attendance.xlsx](#)

Vice-Chair Ford nominated Mr. Marvin Butler for appointment.

28. [Jury Commission](#)

Attachments: [Jury Commission Item Summary .doc](#)
 [Jury Commission Member List.doc](#)
 [Jury Commission Applicant Roster .xlsx](#)
 [Jury Commission Applicants.pdf](#)
 [Jury Commission Board Choices .xlsx](#)

Vice-Chair Ford nominated Ms. Melissa Ross Matton for reappointment.

29. [Nursing Home Community Advisory Committee](#)

Attachments: [NHCAC Item Summary.doc](#)
 [NHCAC Member List.doc](#)
 [NHCAC Applicants.pdf](#)
 [NHCAC Applicant Roster .xlsx](#)
 [NHCAC Board Choices .xlsx](#)
 [NH CAC Jan-Dec 2019 attendance record OFFICIAL.xlsx](#)

Vice-Chair Ford nominated Mr. Steven B. Wilson for appointment.

30. [Town of Garner Board of Adjustment](#)

Attachments: [Item Summary Garner BOA 1.doc](#)
 [Garner BOA Member List.doc](#)
 [Town of Garner BOA Applicant Roster.xlsx](#)
 [Garner BOA Applicants.pdf](#)
 [Town of Garner BOA Board Choices .xlsx](#)
 [Garner BOA Attendance.xlsx](#)

Vice-Chair Ford nominated Ms. Judith Ratcliffe for appointment.

31. [Town of Garner Planning Commission](#)

Attachments: [Garner Planning Commission 2019.doc](#)
 [Garner Planning Commission Member List.doc](#)
 [Garner PC Attendance 2019-202.xlsx](#)

Vice-Chair Ford nominated Mr. Vang Moua for reappointment.

32. [Town of Wendell Planning Board](#)

Attachments: [Item Summary Wendell Planning Board \(2\).doc](#)
 [Terry Allen Swaim JR Application TOW Planning Board.pdf](#)

Vice-Chair Ford nominated Mr. Terry Allen Swaim for reappointment.

33. [Wake County Board of Adjustment](#)

Attachments: [Board of Adjustment Item Summary 2.doc](#)
 [Board of Adjustment Member List.doc](#)
 [Board of Adjustment Applicant Roster .xlsx](#)
 [Board of Adjustment Applicants.pdf](#)
 [BOA Bd Choices .xlsx](#)
 [BOA FY2019_2020 attendance.xlsx](#)

Vice-Chair Ford nominated Mr. Dustin Engelken (Primary) and Mr. Jeffrey Goebel (Alternate) for appointment.

Vice-Chair Ford moved, seconded by Commissioner Evans, to approve the appointments. The motion passed unanimously.

34. [Upcoming Vacancies for September](#)

Attachments: [Upcoming Vacancies for September 2019.docx](#)

Vice-Chair Ford read aloud the Upcoming Vacancies for September.

Other Business

35. [Informational Items for the Board of Commissioners](#)

Attachments: [Informational Items for BOC 8-18-19.docx](#)
 [Interim Financials March 2019.pdf](#)
 [Interim Financials April 2019.pdf](#)
 [Interim Financials May 2019.pdf](#)
 [CIP Transfers Report April 2019.pdf](#)
 [CIP Transfers Report August 2020.pdf](#)

Mr. Ellis said the "clear the shelter" event this past Saturday was successful. He said all the cats and dogs were adopted by 2:30 p.m. He

commended Dr. Jennifer Federico, Wake County Animal Shelter Director; and Dr. Joseph Threadcraft, Environmental Services Director for their work.

Commissioner West said he attended the Garner Connect Conference. He asked staff to take a look at opportunity zones for low income communities.

Closed Session

Mr. Scott Warren, Wake County Attorney, said the closed session was pursuant to N. C. G. S. 143-318 11 (a) 4, to discuss matters related to the location or expansion of industries or other business in the area served by Wake County including an agreement of economic development incentives that may be offered by Wake County in negotiations.

Vice-Chair Ford moved, seconded by Commissioner West, to go into closed session. The motion passed unanimously

The meeting went into recess and the meeting reconvened. No action was taken by the board.

Adjourn

Vice-Chair Ford moved, seconded by Commissioner Evans, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners