



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, April 15, 2019

2:00 PM

Wake County Justice Center

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### Meeting Called to Order: Chair Jessica Holmes

**Present:** 6 - Commissioner Jessica Holmes, Commissioner Sig Hutchinson, Commissioner Matt Calabria, Commissioner James West, Commissioner Susan Evans, and Commissioner Vickie Adamson

**Absent:** 1 - Commissioner Greg Ford

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Bill Greeves, Chief Innovation and Information Officer; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; and Ben Canada, Assistant to the County Manager

### Pledge of Allegiance

**Invocation:** Chair Jessica Holmes

### Items of Business

1. [Approval of Agenda](#)

**Commissioner West moved, seconded by Commissioner Evans, to approve the agenda with the removal of item #11 on the consent agenda for later discussion. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

2. [Approval of the Minutes of the Regular Meeting of March 18, 2018, the Board of Commissioners Retreat of March 8, 2019, the Work Session of March 11, 2019, and the Board of Commissioners and Wake County Farm Bureau Meeting of March 18, 2019](#)

**Commissioner Adamson moved, seconded by Commissioner Evans, to approve the Minutes of the Regular Meeting of March 18, 2018, the Board of Commissioners Retreat of March 8, 2019, the Work Session of March 11, 2019, and the Board of Commissioners and Wake County Farm Bureau Meeting of March 18, 2019. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

3. [Proclamation Recognizing Special Olympics North Carolina](#)

**Attachments:** [Special Olympics Item Summary 2019.docx](#)  
[Special Olympics Proclamation 4-15-19.docx](#)

Commissioner Adamson read aloud the Proclamation.

Commissioner Hutchinson thanked Commissioner Adamson for bringing this Proclamation forward.

Brian Henry, Special Olympic Athlete, said he participated in the swimming competition and won two gold medals. He said it was his first trip out of the country for 17 days.

Another Special Olympic athlete spoke of the competitions she participated in and that she enjoys participating. She said it is not what you "Can't do" but what you "Can do."

Mr. Keith Fishburne, CEO, Special Olympics, North Carolina, said Special Olympics North Carolina is hosting the opening ceremony of the 2019 Special Olympics North Carolina Summer Games at the PNC Arena on May 31, 7 pm -9 pm. The Summer Games will be June 1 & 2 and is the largest annual state-level event for Special Olympics North Carolina, featuring competition in athletics, bowling, cycling, gymnastics, powerlifting, softball, swimming and volleyball. Nearly 1,800 Special Olympics athletes from across the state will attend. The sports venues are located throughout Wake County in Cary, Holly Springs, Morrisville, and Raleigh.

He said during the ceremony on May 31, they will recognize the 20th anniversary of the 1999 Special Olympics World Summer Games which were hosted in the Triangle for nearly 10,000 Special Olympics athletes and coaches from 170 countries.

**Commissioner Adamson moved, seconded by Commissioner Hutchinson, that the Wake County Board of Commissioners approve the proclamation recognizing Special Olympics North Carolina. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

4. [Proclamation Recognizing the Third Saturday of April as "Nepal Day"](#)

**Attachments:** [Item Summary - Nepal Day.docx](#)  
[Nepal Day Proclamation 4-15-19.docx](#)

Chair Jessica Holmes read aloud the Proclamation recognizing the third Saturday of April as "Nepal Day."

She recognized the Nepalese guests and said that she welcomed the diversity in the area.

Commissioner Hutchinson welcomed the guests and said he is pleased to have them in our community. He recognized Mayor Pro-Tem Steve Rao from the Town of Morrisville and offered him the opportunity to provide comments.

Chair Holmes recognized Dr. Batu Sharma, President, Nepal Center of North Carolina. He said the Nepalese community will continue to work hard for diversity. He invited the board to the celebration Saturday for the celebration of "Nepal Day."

Councilman Steve Rao, Town of Morrisville, said every diversity is celebrated every day and thanked the Nepalese community for being the champions toward these efforts.

**Chair Holmes moved, seconded by Commissioner Calabria, that the Board of Commissioners recognize the Nepal Center of North Carolina, Inc. and Proclaims the third Saturday of April as "Nepal Day". The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

5. [Resolution for Yates Mill Associates 30th Year Celebration](#)

**Attachments:** [Item Summary - Historic Yates Mill .docx](#)  
[Yates Mill Resolution 4-15-19.docx](#)

Commissioner Hutchinson said that Yates Mill was created in the 1800s.

Ms. Margaret Lillard, President, Yates Mill Associates, introduced Dr. John Vandenberg and Judge Robert Radar. She shared the efforts of the restoration of the mill. She said there are tours March through November of each year. She thanked the board for the recognition.

Commissioner Hutchinson read aloud the Resolution.

Commissioner Hutchinson introduced Mr. William Robbins, who is the Miller of Yates Mill. Mr. Robbins shared the schedule of the mill. Commissioner Hutchinson said this is the most preserved mill in the country. He presented a plaque to Dr. John Vandenberg for this 20 years of service to Yates Mills Association.

Dr. Vandenberg said there are many volunteers at the mill. He said many school children visit the mill each year. He thanked the board for funding a portion of the mill.

**Commissioner Hutchinson moved, seconded by Chair Holmes, that the Board of Commissioners recognize Yates Mill Associates 30th Year Celebration. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

6. [Proclamation Recognizing April as Child Abuse Prevention Month](#)

**Attachments:** [Agenda Item.docx](#)  
[Child Abuse Prevention Month Proclamation 4-15-19.docx](#)  
[child abuse prevention month activities.pdf](#)

Chair Holmes commended the champions of Human Services and said

they are change agents.

Ms. Regina Petteway, Human Services Director, asked the supporters of Child Welfare to stand and be recognized.

Mr. Jason Mahoney, Child Welfare Program Manager, said the children are the future. He said the pinwheel is a symbol of how a child's life should be free.

Ms. Ginger Espino, Program Coordinator, Safechild, said that having a caring community depends on how the children are treated. She said that child abuse happens in a cycle. She said Safechild has a partnership with Wake County Human Services and 40 other agencies to develop a Child Abuse Prevention Plan. She said the team will be back in the fall for recommendations.

Commissioner West read aloud the Proclamation.

Commissioner West said it is an honor and privilege to be present the proclamation. He quoted Dr. James Dobson "no man stands so tall as to when he stoops to help a child."

Mr. Mahoney asked supporting partners to come forward for a photo with the board.

**Commissioner West moved, seconded by Commissioner Hutchinson, that the Wake County Board of Commissioners approve a proclamation recognizing April 2019 as Child Abuse Prevention Month. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

7. [Proclamation of May 2019 as National Historic Preservation Month in Wake County](#)

**Attachments:** [Agenda Item - Historic Preservation Proclamation.docx](#)  
[Historic Preservation Month Proclamation 4-15-19.docx](#)

Commissioner Calabria read the Proclamation aloud.

Mr. Ed Morris, Chairman, Wake County Historic Preservation Commission, said Wake County is one of the fastest growing areas. He said the Historic Preservation Commission is made up of 12 members who volunteer their time. He recognized Mr. Jeff Hastings, President and Ms. Camille

Morrissey, who is the longest serving member. He recognized Mr. Gary Roth, President and CEO of Capital Area Preservation and Mr. Jeremy Bradham, Preservation Specialist, Capital Area Preservation. He said there have been 56 new landmarks identified with the assistance of Capital Area Preservation. He said the historic landmark survey will begin this year. He said the Town of Zebulon recently joined the historic preservation program.

Mr. Gary Roth invited the board to participate in an event on April 28.

Commissioner Hutchinson thanked the Historic Preservation Commission and said it is one of the boards with the longest serving members.

**Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners proclaim May 2019 as National Historic Preservation Month in Wake County. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

8. [Recognition of Recent Awards](#)

Attachments: [Procurement Award.docx](#)

Ms. Emily Lucas, Chief Financial Officer, said Wake County has received the 2018 Procurement Sustained Professional Purchasing Award from the Carolina Association of Governmental Purchasing. She said this annual award recognizes purchasing departments in North and South Carolina that have demonstrated high standards in the purchasing profession.

Ms. Lucas said the criteria for the award include the use of technology, minority outreach, staff certification, customer and vendor training, and the use of recycled products. She said Wake County Procurement Services was one of 13 governmental units throughout the Carolinas to receive this award among nearly 1,000 state and local governments.

She said this is the 15th consecutive year that Wake County Procurement Services has received this prestigious designation.

Ms. Lucas congratulated the following Finance staff:

Mr. Tom Wester, Procurement Director

Ms. Melissa England, Assistant Procurement Director

Ms. Donna Jenkins, Contracts Coordinator

Mr. Ty Stephens, Buyer

## Consent Agenda

Commissioner West requested further discussion on item # 11 and asked that it be removed from the consent agenda.

**Commissioner Adamson moved, seconded by Commissioner West, to approve the consent agenda as amended. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

9. [Federal Fiscal Year 2018 Emergency Management Performance Grant \(EMPG\) Supplemental](#)

**Attachments:** [EMPG supplemental Fed FY 2018 agenda item.docx](#)  
[FY2018 EMPG MOA Amendment.pdf](#)  
[Budget Memo - FY 2019 Grants and Donations Fund.xlsx](#)

**Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners accept and appropriate \$17,899.12 from the 2018 Federal Fiscal Year Emergency Management Performance Grant program via North Carolina Emergency Management for the purpose of providing a system of emergency preparedness from all hazards in the local jurisdiction. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

10. [Reallocation of FY17 HUD Grant Funding for Wake County Continuum of Care to the Wake Partnership to Prevent and End Homelessness](#)

**Attachments:** [Item Summary](#)

[Memorandum of Understanding between Wake County Department of Housing Affordability Community Revitalization and RaleighWake Partnership.pdf](#)  
[Budget Memo](#)

**Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners:**

- 1. Authorize the release of HUD grant #NC0369L4F1701 back to the Raleigh/Wake Partnership to Prevent and End Homelessness for reallocation within the broader service provider community**
- 2. Reduce the expenditure and revenue budget of the Housing Affordability and Community Revitalization Special Revenue Fund by \$150,032 in the Rapid Rehousing program. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

**11. [Conveyance of Easements to the City of Raleigh at the Crosby-Garfield Center](#)**

**Attachments:** [Agenda Item\\_Crosby Garfield Easement.docx](#)

[Raleigh Letter August 2017.pdf](#)

[Raleigh letter March 2019.pdf](#)

[Easement Survey.pdf](#)

[Construction Plan.pdf](#)

[City of Raleigh Deed of Easement.pdf](#)

Commissioner West said that Crosby Garfield has vision.

Mr. Ricky Campbells, Facilities, Design, and Construction Project Manager, said the Crosby Garfield Center is a hub for Southeast Raleigh. He said the building hosts families and children and a sewer easement is being recommended and the City of Raleigh is working for minimal impacts for the summer. Mr. Campbell said the parking lot will be reconstructed and there will be safety fencing.

**Commissioner West moved, seconded by Commissioner Adamson, that the Board of Commissioners:**



**1. Approve the conveyance of a Sanitary Sewer Easement and Temporary Construction Easements to the City of Raleigh at the Crosby-Garfield Center; and**

**2. Authorize the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

**12. [Proposed 2019 Limited Obligation Bonds not to exceed \\$240,000,000](#)**

**Attachments:** [20190415 Agenda Item 2019 LOBs - Item Summary - Findings Res. Pub Hrg, and LGC App.docx](#)  
[20190415 Agenda Item 2019 LOBs - Attachment 1 - Prelim Resolution.DOC](#)  
[20190415 Agenda Item 2019 LOBs - Attachment 2 - Notice of Public Hearing.DOC](#)  
[20190415 Agenda Item 2019 LOBs - Attachment 3 - Project Status 2017 & 2018 Draw Programs.pdf](#)

**Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners adopt the attached resolution which:**

**1. Make certain findings & determinations regarding the proposed issuance of Limited Obligation Bonds (“2019 LOBs”) not to exceed \$240,000,000; and,**

**2. Schedule a public hearing for June 3, 2019 regarding the County’s proposed bond issuance; and**

**3. Approve the filing of application to the Local Government Commission for the approval of the financing arrangement. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

13. [Petition from Property Owners in the Mallard Crossing Subdivision Requesting County Financing by Special Assessment to Improve Subdivision Roads for Acceptance into the NC Department of Transportation Maintained Highway System](#)

**Attachments:**    [Item Summary.docx](#)  
                          [Mallard Crossing Presentation 4-15-19.pdf](#)  
                          [Petition - Mallard Crossing.docx](#)  
                          [Petition Summary.xlsx](#)  
                          [Mallard Crossing Map.pdf](#)  
                          [7-Year Amortization Schedule.pdf](#)  
                          [Policy Assessment - Status Report.docx](#)  
                          [Required Steps.docx](#)  
                          [Wake County Water, Sewer, & Road Financial Policy.pdf](#)  
                          [Preliminary Assessment Resolution.docx](#)

**Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners accept the petition from property owners in the Mallard Crossing Subdivision; authorize a Preliminary Assessment Resolution for county financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System; and set a public hearing for May 6, 2019. The motion carried by the following vote:**

**Aye:**                6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:**          1 - Commissioner Ford

14. [Amendment to Extend the Duration of the Sales Tax Agreement with Wake County Board of Education Regarding Construction of New Schools and Major Renovation of Existing Schools](#)

**Attachments:**    [Agenda Item - Extension of Sales Tax Agreement 3.26.19.docx](#)  
                          [Proposed First Amendment.pdf](#)

**Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners authorize the Chair to execute the following documents:**

- 1. First Amendment to Lease Agreement to extend the Sales Tax Agreement with Wake County Board of Education Regarding Construction of New Schools and Major Renovation of Existing**

**Schools to June 2, 2029; and**

**2. Memorandum of First Amendment to Lease Agreement, to be recorded by the Wake County Board of Education at the Wake County Registry, along with any other documents required to effectuate this transaction. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

**15. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)**

**Attachments:** [Tax Collections Item Summary.docx](#)  
[Tax Committee Agenda Process.docx](#)  
[Executive Summary 1](#)  
[Executive Summary 2.doc](#)  
[April 2019 Refunds Under 500.pdf](#)  
[April 2019 Refunds Over 500.pdf](#)  
[Daily Updates For Exemptions.pdf](#)  
[Daily Updates For Penalties.pdf](#)  
[Daily Updates For Special Situations.pdf](#)  
[Daily Updates For Tax Deferments.pdf](#)  
[Municipal Collection Report](#)  
[Wake County Collection Report](#)  
[Monthly In-Rem Foreclosure Report](#)  
[PFB Summary Report.pdf](#)

**Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

**Regular Agenda**

**16. [Recommended Proposals for Multi-Family Affordable Housing Development Loans](#)**

**Attachments:**    [Item Summary](#)  
[Affordable Housing Presentation 4-15-19.pdf](#)  
[Location Map.pdf](#)  
[Appraisal Summaries.pdf](#)  
[Application Summaries#1.pdf](#)  
[Application Summaries#2.pdf](#)  
[Application Summaries#3.pdf](#)

Ms. Lorena McDowell, Wake County Housing Director, recognized Ms. Alicia Arnold, Human Services Division Director, and Ms. Kelly Baraldi, Human Services Assistant Division Director. She recognized the following affordable housing developer partners present today: Evergreen Construction, DHIC, Taft Mills group, Rea Ventures, Solstice, and the Sussex by VOA/Cadence. She thanked them for their assistance with working the new process this year. She thanked the City of Raleigh for their collaborative effort on the tax credit applications.

Ms. McDowell shared the benefits and goals of the annual RFP process.

- Leverages Federal Housing and Urban Development (HUD) funds with County Capital and Low Income Housing Tax Credits (LIHTC)
- Largest producer of subsidized affordable housing
- Aims to create housing at affordability levels the market will not naturally create
- Serves vulnerable populations including low-income families and those with special needs or experiencing homelessness

She shared the improved RFP process and criteria.

- Significant outreach and engagement to development community
- Updated scoring criteria & point values
- Added affordability targeting by limiting funding for higher AMI units and providing additional funding for lower AMI units
- Created and refined a detailed, objective scorecard
- Performed robust financial analysis and development underwriting
- Implemented developer negotiation and best and final offer process
- Mandatory additional 10% units for county permanent supportive housing
- Required more in-depth supportive service plan
- Prioritized family developments over elderly to generate diverse

projects

She shared a summary of the 2019 proposals.

- \$12.6 million requested
- 920 recommended units
- 201 permanent supportive homes

She shared the successful impacts of 2019 modifications.

- Increased affordability
- Negotiated Proposals
- Additional PSH

Commissioner West said the North Carolina Housing Finance Agency plays a key role in the financing. Ms. McDowell shared information about gap financing.

Commissioner Calabria asked about the previous year summary number. Ms. McDowell said close to half were approved last year and the hope is to do the same this year out of nine projects.

Chair Holmes thanked staff for focusing on some of the most vulnerable citizens in the community.

Commissioner West said the balance in the project is important and commended staff for their work.

Ms. Arnold shared an overview of the process. She thanked staff and developing partners for their assistance throughout the process.

She shared a timeline of the RFP process.

- December 21, 2018 - Release RFP
- January 18, 2019 - Responses must be received for 9% proposals, 4% is rolling responses through September 2019
  - 7 proposals for 9% LIHTC received
  - 2 proposals for 4% LIHTC received
- February 2019 - Applications reviewed by committee
  - Committee Representation from Wake County HACR, County Manager's Office, FD&C, Planning, and City of Raleigh Housing & Neighborhoods
  - Additional support from Wake County Revenue and Finance,

as well as consultation by HR&A

- March 2019 - Underwriting
  - Staff prepare estimated awards for developer best and final offer
- March 2019 - Best and Final Offer received from developers
  - May be accepted as presented by staff or negotiation of new terms
- April 15, 2019 - Funding recommendation presented to BOC
- May 10, 2019 - Final 9% applications due to NCHFA
- August 2019 - Notification of 9% LIHTC awards by NCHFA
- October 1, 2019 - Final 4% application due to NCHFA

She shared available funding sources. She shared the 2019 RFP evaluation criteria, location criteria. She shared a map of the location of the proposed properties. She shared a summary of the nine projects. She shared information about Pine Ridge, Pennington Grove II, Hampton Spring, Crenshaw Trace, Broadstone Walk, Abbington Square, Abbington Village and Toulon Place, The Sussex.

Chair Holmes noted that all of the 9 percent projects have 30 percent AMI category, which is impressive.

Ms. Arnold shared the total application summary. She said a requirement of 10 percent supportive housing units was in the RFP, but some developers offered as high as 15 percent.

Ms. McDowell shared a chart of the increased investment and the increased impact. She shared the fiscally responsible impacts and the rental cost impact by the numbers. She shared information about exceeding expectations of the 2019 budget.

She shared the takeaways of the project.

- All projects meet minimum NCHFA requirements, as well as more stringent County requirements
- Total funding of \$12.6 million in request generating 920 new units of affordable housing including 201 units of supportive housing
- Modifications of 2019 cycle resulted in:
  - 324 units under 50% AMI with 141 units at 30% AMI
  - Mandatory 10% set aside for County supportive housing resulting in 105 units above NCHFA required units

Commissioner Adamson asked when a decision will be made by the

Housing Finance Agency. Ms. McDowell said a decision is expected in August. Commissioner Adamson asked how quickly projects will begin after approval is received. Ms. McDowell said work will begin as soon as the developers are ready.

Commissioner West commented on the mixed use theory and said it is beneficial.

Ms. McDowell said there is a balance of mixed use in all of the proposed new developments.

Commissioner Evans commended staff and said she is passionate about the issue. She thanked the builders and developers for investing their time and effort.

Chair Holmes said she is very proud of the work of the housing department. She thanked Ms. McDowell and Ms. Arnold for the leadership. She thanked staff, community partners, the builders, and the developers for their dedication to affordable housing.

**Commissioner West moved, seconded by Commissioner Calabria, that the Board of Commissioners approve the following loan recommendations for 2019 North Carolina Housing Finance Agency Low Income Housing Tax Credit Applications, with funds up to the amounts indicated from federal HOME, HOPWA, or County CIP for:**

- 1. Affordable family housing developments including;**
  - a. \$1,230,000 for Pine Ridge Apartments in Garner NC**
  - b. \$1,044,000 for Broadstone Walk Apartments in Apex NC**
  - c. \$1,008,000 for Abbington Square Apartments in Raleigh NC**
  - d. \$880,000 for Abbington Village Apartments in Raleigh NC**
  - e. \$3,592,296 for Toulon Place Apartments in Raleigh NC**
  - f. \$3,000,000 for The Sussex Apartments in Raleigh NC**
- 2. Affordable senior housing developments including;**
  - a. \$700,000 for Pennington Grove II in Garner NC**
  - b. \$400,000 for Hampton Spring Apartments in Raleigh NC**
  - c. \$731,000 for Crenshaw Trace Apartments in Wake Forest NC**

**All funding commitments are subject to terms and conditions**

acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an award of tax credits from the NC Housing Finance Agency. All awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified. The motion carried by the following vote:

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

### Public Comments

Mr. William Wingfield, 7325 Messenger Drive, Fuquay-Varina, invited the board to the upcoming International Cultural Arts Festival April 27 in Fuquay-Varina.

#### 17. [Establish the Wake County Complete Count Committee and Appoint a Committee Chair](#)

**Attachments:** [Item Summary](#)  
[Census Day Presentation 4-15-19.pdf](#)  
[Census Day Proclamation 4-15-19.docx](#)  
[2020 Complete Count Committee Sample Chart](#)

Mr. Tim Maloney, Wake County Planning, Development, and Inspections, introduced Ms. Sharon Peterson, Long Range Planner.

Ms. Peterson shared why the Census is important.

- Provides a basis for distributing more than \$675B in federal funds annually to states and local communities
- Impacts housing, education, transportation, public employment, health care and policy

She shared the county-wide approach to completing the census.

- County staff will coordinate a countywide effort working closely with staff from each municipality
- Significant public outreach to promote participation by attending community organizations and events
- Provide educational and promotional materials
- Develop strategies for *hard to count* areas and populations



Mr. Maloney shared the complete count committee information.

- Established by the Wake County Board of Commissioners
- Comprised of local government and community leaders to increase awareness and participation in the census
- Target *hard to count* areas and populations

Mr. Maloney requested the board create a Complete Count Committee and appoint a committee chair. He also requested a proclamation designating April 1, 2020 as Census Day in Wake County.

Commissioner West said he worked with former Commissioner Webb on the last census. He suggested Commissioner Adamson as Chair of the Complete Count Committee.

Ms. Peterson asked the following attendees to stand and be recognized: Mr. Bob Coats, Governor's Office Census Liaison; Ms. Stacey Carless, NC Counts Coalition; Ms. Juliana Cabrales, NALEO (National Association of Latino Elected and Appointed Officials); Ms. Clodagh Bastion, International Focus Inc.; Ms. La-Mine Perkins, NC Child; Ms. Anna Troutman, Wake Smart Start; Ms. Bernadette Richards, U.S. Census Bureau; and Ms. Sara Ellis, City of Raleigh Planning Department.

**Commissioner Holmes moved, seconded by Commissioner Calabria, that the Board of Commissioners establish the Wake County Complete Count Committee and appoint Commissioner Adamson as the Committee Chair and adopt a proclamation recognizing April 1, 2020 as Census Day in Wake County. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

## Appointments

18. [Knightdale Land Use Review Board](#)

**Attachments:** [Knightdale Land Use and Review Item Summary 2019.doc](#)  
[Knightdale Land Use Recommendations 3-19.pdf](#)  
[Knightdale Land Use Member List.pdf](#)  
[Knightdale Land Use App Roster.xlsx](#)  
[Knightdale Land Use Applicants.pdf](#)  
[Knightdale Land Use Board Choices .xlsx](#)

Chair Holmes nominated Mr. Michael Blake for re-appointment and Ms. Tiffanie Myers for appointment.

**19. [Town of Wake Forest Board of Adjustment](#)**

**Attachments:** [Town of Wake Forest BOA Item Summary.doc](#)  
[Wake Co BOA-PB TOWF-recommended appointments.pdf](#)  
[Town of WF BOA Member List.pdf](#)

Chair Holmes nominated Mr. Mark Williams

**20. [Town of Wake Forest Planning Board](#)**

**Attachments:** [Town of Wake Forest Planning Board Item Summary.doc](#)  
[Town of WF PB Member List.pdf](#)  
[Wake Co BOA-PB TOWF-recommended appointments.pdf](#)

Chair Holmes nominated Mr. Chris Joyner.

**21. [Wake County Planning Board](#)**

**Attachments:** [Item Summary Planning Board.doc](#)  
[Nursing Home Member List.doc](#)  
[Planning Board Applicant Roster .xlsx](#)  
[Planning Board Applicants.pdf](#)  
[Planning Board Bd Choices .xlsx](#)  
[PB Attendance.xlsx](#)

The nominations were moved to the May 6, 2019 Board of Commissioner's meeting.

**22. [Wake County Water Partnership](#)**

**Attachments:** [Water Partnership Item Summary.doc](#)  
[Water Partnership App Roster.xlsx](#)  
[Water Partnership Applicants 2-19.pdf](#)  
[Water Partnership Board Choices .xlsx](#)  
[Water Partnership Member List 2019.doc](#)  
[WP Attendance.xlsx](#)

Chair Holmes nominated Ms. Kendra Parrish (Town of Holly Springs representative).

**Chair Holmes moved, seconded by Commissioner Hutchinson, to approve the appointments. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

**23. [Upcoming Vacancies for May](#)**

**Attachments:** [May Appointments 2.docx](#)

Chair Holmes announced the upcoming vacancies for May 2019.

**Other Business**

Commissioner Hutchinson said he recently visited the Town of Apex and said there was a \$42 million bond for parks for the town. He said they have doubled their greenways. He said over 23 developments in the town have greenway projects. He said there is discussion about greenway connections to the Town of Holly Springs.

**24. [Informational Items for the Board of Commissioners](#)**

**Attachments:** [Informational Item.Financial Statement.4.15.19.docx](#)  
[February 2019 Interim Financial Statements.pdf](#)  
[CIP Transfers Report April 2019 \(002\).pdf](#)

**Closed Session**

Mr. Scott Warren, County Attorney, said there was a need for a Closed Session. He said the motion is pursuant to NCGS 143-318 11.a (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Wake County, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

**Commissioner Holmes moved, seconded by Commissioner West, to go into closed Session. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

The meeting went into recess and reconvened. No action was taken by the board.

## **Adjourn**

**Commissioner Calabria moved, seconded by Commissioner Adamson, to adjourn the meeting. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Absent:** 1 - Commissioner Ford

Respectfully submitted,

Denice Hogan, NCMCC  
Clerk to the Board  
Wake County Board of Commissioners