



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

---

Monday, August 6, 2018

5:00 PM

Wake County Justice Center

---

**Meeting Called to Order: Chair Jessica Holmes**

**Present:** 7 - Chair Jessica Holmes, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner Erv Portman, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Bill Greeves, Chief Information and Innovation Officer; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Assistant to the County Manager

### Pledge of Allegiance

**Invocation: Commissioner Erv Portman**

### Items of Business

1. [Approval of Agenda](#)

**Commissioner Portman moved, seconded by Commissioner Ford, to approve the agenda. The motion passed unanimously.**

2. [Approval of the Minutes of the Regular Meeting of July 23, 2018](#)

**Commissioner Portman moved, seconded by Commissioner Ford, to approve the minutes of the regular meeting of July 23, 2018. The motion passed unanimously.**

3. [Recognition of 2018 #ONEWake Volunteer Recognition Award Winners](#)

**Attachments:** [Item Summary - Volunteer Recognition.docx](#)

Mr. David Ellis, County Manager, shared information about the volunteers. He said earlier today, the Commissioners recognized the winners of Wake County's 2018 ONEWake Volunteer Recognition Awards. He said all six of the outstanding volunteers were invited to join the reception and awards program. He said he is delighted that they are here this evening to be formally recognized by the board.

He said the ONEWake Volunteer Recognition Awards are an integral part of the county's approach to celebrating volunteerism, which is a sustained, long-term effort to inspire, empower and recognize the citizen and employee volunteers who help make Wake County the best place to live, work, learn and play.

Mr. Ellis said the volunteer recognition awards celebrate people who tirelessly share their time and talent with those in need throughout the county and are critical to our efforts to create a culture of volunteerism in which employees and citizens feel empowered to serve.

He said the honorees include Wake County citizens and employees who either volunteered directly for a department within Wake County Government or is a current county employee who volunteered with any organization in 2017.

Mr. Ellis said at the reception, each Outstanding Volunteer was presented with a Wake County award, as well as the Presidents Volunteer Service Award.

The first honoree recognized was in the Youth Citizens Category. Christina Williams works with Wake County Public Libraries, Meals on Wheels and the SPCA. Mr. Ellis said through her volunteer efforts, Christina helps empower kids to read, provides food and fellowship to homebound senior citizens, and provides care and supplies to some of the county's furry and feathered residents.

The next three awards were given in the Adult Citizen Category. Mr. Ellis said for years, Gene Cross has been a driving force in ensuring basic needs are met for families across northern Wake County. He said through his Community Connection Gardens and ChurchNet, he works to provide fresh food to those who may otherwise go without and to help families in need pay for heating and critical medications.

Mr. Ellis recognized State Pediatric Medical Consultant Dr. Gerri Mattson for her time spent providing medical care to some of the county's youngest and most vulnerable residents at Wake County's Child Health Clinic. He said her efforts mean that the clinic can see more patients and that staff is always up-to-date on public health issues at the state level.

Mr. Ellis said Christine Becker volunteers hundreds of hours each year at the Wake County Animal Center and has forever changed the lives of the pets and people she meets. He said Chris's devotion to these animals and her dedication to service have made her an invaluable asset at the Animal Control and Adoption Center.

The final two awards were in the employee category. Mr. Ellis said many county employees give freely of their time and talents to benefit their communities. He said for decades, Dr. Renee Johnson has served Raleigh's jobless and homeless community and supported victims of domestic violence through her Pieces of a Dream Outreach and her work at the South Wilmington Street Men's Shelter.

Mr. Ellis said Donna Jenkins volunteers her time to Meals on Wheels and God's Helpers Soup Kitchen, where she serves those in need of a warm meal, a kind smile and a word of encouragement. He said she also supports the well-being of her co-workers as the Finance Departments official wellness advocate.

Mr. Ellis said he looks forward to a continued partnership with each of the 2018 Outstanding Volunteers as we continue to promote the ONEWake campaign through volunteer spotlights on the ONEWake website and ongoing engagement on social media.

Mr. Ellis congratulated all recipients on their awards and thanked them for their service.

Chair Holmes reiterated the great work of the volunteers and thanked them for serving the citizens of Wake County. She said the volunteers are the best of Wake County and they ensure a good quality of life in the community.

## Consent Agenda

**Commissioner Burns moved, seconded by Commissioner West, to approve the consent agenda. The motion passed unanimously.**

4. [Adopt the Amended Charter of the Triangle J Council of Governments](#)

**Attachments:**    [Item Summary-TJCOG charter.docx](#)  
                          [TJCOG Charter - amended April 25 2018.doc.docx](#)  
                          [TJCOG Charter redline - April 25 2018.pdf](#)

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners adopt the Charter of the Triangle J Council of Governments, amended on April 25, 2018. The motion passed unanimously.**

**5.    [Approve Resolution to Designate Banks as Official Depositories of County Funds](#)**

**Attachments:**    [Board Item Summary Official Depositories.docx](#)  
                          [Resolution to Revise List of Official depositories.docx](#)

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners approve a resolution revising the list of banks designated as official County depositories pursuant to N.C.G.S. 159-31. The motion passed unanimously.**

**6.    [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)**

**Attachments:**    [Tax Collections Item Summary Names change](#)  
                          [Tax Committee Agenda Process](#)  
                          [Executive Summary 1](#)  
                          [Executive Summary 2](#)  
                          [August 2018 Refunds Under 500](#)  
                          [August 2018 Refunds Over 500](#)  
                          [Daily Updates For Exemptions](#)  
                          [Daily Updates For Penalties](#)  
                          [Daily Updates For Tax Relief](#)  
                          [Daily Updates For Special Situations](#)  
                          [Daily Updates For Tax Deferments](#)  
                          [Municipal Collection Report](#)  
                          [Wake County Collection Report](#)  
                          [Monthly In-Rem Foreclosure Report](#)  
                          [PFB Summary Report](#)  
                          [Register of Deeds Excise Tax Report](#)

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.**

## Public Comments

Mr. Mark Boone, 4401 Dewees Ct. Raleigh, NC, shared information about the tax increases on his property. He shared a chart of the increases on his property.

Commissioner West asked if there would be feedback toward Mr. Boone's concern. He was referred to staff.

## Regular Agenda

### 7. [Public Hearing on the General Obligation Bond Referenda for Schools, Wake Tech, and Parks, Greenways, Recreation, and Open Space for November 2018](#)

**Attachments:**    [20180806 Item Summary - Fall 2018 Referenda.docx](#)  
                          [GOB Referenda Presentation 08-06-18.pdf](#)  
                          [20180806 Attachment 1 - Adopt Bond Orders, Call for 110618](#)  
                          [Referendums - Fall 2018 Referenda.doc](#)  
                          [20180806 Attachment 2 - Tax Impact Chart - Fall 2018 Referenda.pdf](#)  
                          [20180806 Attachment 3 - Calendar of Events Fall 2018](#)  
                          [Referenda.DOC](#)

Mr. Todd Taylor, Wake County Debt Manager, said that state statute (Chapter 159, Article 4) requires a series of Board actions for the County to hold a bond referendum.

- Voter approved referendum is required for the County to issue General Obligation (GO) bonds
- County needs to issue debt as part of plan to fund Schools, Wake Tech, and County capital needs
  - GO bonds remain lowest cost financing option available to County
  - County has no remaining GO authorization for Schools, Wake Tech, or County purposes
- Prior Board actions on proposed Referenda
  - 6/18/2018 Adopted Findings Resolution; directed other administrative actions
  - 7/23/2018 Introduced Bond Orders; directed other administrative actions
- Today's request is final Board action prior to November 6 ballot

He said this action is the final required action prior to the November 6, 2018 referenda vote. He said the request today is the third and final action for the bonds. He shared the board goals that are relevant to the item.

### Initiative E2.2

***In partnership with WCPSS and Wake Tech, support a 2018 WCPSS bond referendum, and continue implementing financing strategies to address needs identified in the 7-year CIP***

***Initiative GS1.1***

***Prepare for a new parks, open space, and greenway bond referendum that will provide for more recreational opportunities and environmental education, assist in the development of a countywide interconnected greenway system, and provide additional watershed protection***

He shared the referenda summary.

- Proposed referenda size and structure
  - Schools \$548 million / 2 Year Bond (FY2020 - FY2021)
  - Wake Tech \$349 million / 4 Year Bond (FY2020 - FY2023)
  - PROS \$120 million / 6 Year Bond (FY2020 - FY2025)
- Proposed property tax impact of referenda is estimated 3.8¢ in FY2020
  - Board action on tax increase to take place concurrent with FY2020 budget process

He shared the charts of the financial information of the School Bond Program, Wake Tech Bond Program, and Parks, Greenways, Recreation, and Open Space (PGROS) Bonds. He shared charts of the fiscal and policy impact of the anticipated referenda. He shared a chart of the abbreviated calendar. He shared a summary.

- School, Wake Tech, and County look to meet capital needs through combination of GO bond funding and pay-go methods
- GO bonds are lowest cost financing option to meet County's capital needs
- Proposed referenda structure and related anticipated tax impact has been modeled and works within County policies and guidelines
- Today's request is final Board action before November 6 ballot

Commissioner West asked if there are park improvements or parks planned for Southeast Raleigh or any other areas in Wake County.

Mr. Frank Cope, Community Services Director, shared that as part of the bond package, there would be opportunity for renovations and improvements at all the existing parks. He said if the bonds are approved by the voters there would be potential construction at Lake Myra County Park, Southeast Wake County Park, Sinclair Nature Preserve, Phase 2 of Robertson's MillPond Preserve, and the Kellum-Wyatt Preserve in the

coming future.

Commissioner West asked about the cost difference in new parks and existing park repairs. Mr. Cope said that 60 percent was designated for new and existing parks and 40 percent for greenways and open space.

Chair Holmes opened the public hearing.

Ms. Regina Cassidy, 8523 Mount Valley Lane, Raleigh, NC asked why additional funds are allocated to WakeTech because the state bond was approved in 2016 for funding education. She said increases in county taxes have occurred and questioned whether this is an appropriate time.

Chair Holmes asked County Manager Ellis to connect with Ms. Cassidy to answer her question.

Chair Holmes closed the public hearing.

Mr. Taylor shared the staff recommendation.

- Adopt on second reading each of the three Bond Orders related to proposed November 2018 Bond Referenda, and direct the adopted Bond Orders to be published; and
- Adopt a resolution calling for a November 6, 2018 Bond Referendum on the adopted Bond Orders, and direct a Notice of Bond Referendum to be published twice as provided in the Local Government Bond Act.

Mr. Tom Lee, County Bond Counsel, Womble, Bond, Dickinson, said that state law requires a vote on each bond order.

**Commissioner Burns moved, seconded by Commissioner Calabria, that the Board of Commissioners:**

- 1. Hold the public hearing on the School Bonds related to proposed November 2018 Bond Referenda and, upon close of public hearing;**
- 2. Adopt on second reading each of the School Bonds related to proposed November 2018 Bond Referenda, and directs the adopted Bond Orders to be published; and**
- 3. Adopt a resolution calling for a November 6, 2018 Bond Referendum on the adopted School Bonds, and directs a Notice**

of Bond Referendum to be published twice, as provided in the Local Government Bond Act. The motion passed unanimously.

Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners:

1. Hold the public hearing on the Community College Bonds related to proposed November 2018 Bond Referenda and, upon close of public hearing;
2. Adopt on second reading each of the Community College Bonds related to proposed November 2018 Bond Referenda, and directs the adopted Bond Orders to be published; and
3. Adopt a resolution calling for a November 6, 2018 Bond Referendum on the adopted Community College Bonds, and directs a Notice of Bond Referendum to be published twice, as provided in the Local Government Bond Act. The motion passed unanimously.

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, that the Board of Commissioners:

1. Hold the public hearing on the Parks, Greenways, Recreation, and Open Space Bonds related to proposed November 2018 Bond Referenda and, upon close of public hearing;
2. Adopt on second reading each of the Parks, Greenways, Recreation, and Open Space Bonds related to proposed November 2018 Bond Referenda, and directs the adopted Bond Orders to be published; and
3. Adopt a resolution calling for a November 6, 2018 Bond Referendum on the adopted Parks, Greenways, Recreation, and Open Space Bonds, and directs a Notice of Bond Referendum to be published twice, as provided in the Local Government Bond Act. The motion passed unanimously.

Commissioner Burns asked that an amendment of correction be made to include the wording of "Parks, Greenways, Recreation, and Open Space Bonds" to the language of the third motion of



**Vice-Chair Hutchinson. Vice-Chair Hutchinson seconded the amendment.**

Commissioner Portman said that the board is allowing the county to use the lowest cost of funding for financing these bonds. He said over the past seven years, the state and county have increased the cost for the public schools, community college, and parks and open space plans. He said that the county continues to bear the cost of public education in that two thirds of the cost is by taxpayer funds. He said that Wake County funds more school employees than county employees. He said establishment of guideline is the objective so that when the county does not fund all the school board requests, then the public is not being misled that it is not funding schools. He said the Board of Commissioners have been generous in funding education.

Chair Holmes said the action taken today moves the county forward in supporting the school system, Wake Tech, and Parks, Greenway, and Open Space provides an investment in Wake County. She asked the public to support the bonds. She said there will be an expected cost savings of \$50 Million by using General Obligation Bonds as opposed to another financing method. She said that it is the least expensive method to build schools that the county is constitutionally required to construct. She said that the North Carolina General Assembly has declined to place a state bond for school construction on the ballot in November. She said that there is a commitment by the board for the schools and teachers. She said adequate facilities and adequate classrooms for students is of concern.

Commissioner West said that a comprehensive public input process is needed for the future bonds.

Chair Holmes said that commissioners had suggested conducting Town Hall meetings to inform the community about the upcoming bond and its value to the community.

**8. [Approve the Acquisition of 37.389 Acres of Open Space in Marks Creek from members of the Watson Family](#)**

**Attachments:** [Watson OS Acquisition Item Summary 2018 08 06 V2.docx](#)  
[Watson Land Acquisition Presentation 08-06-18.pdf](#)  
[Budget Memo - FY 2019 County Capital Fund - Open Space.xlsx](#)

Mr. Chris Snow, Parks, Recreation, and Open Space Director, shared information about the Open Space Preservation Program. He shared information about the acquisition.

- Approximately 37 acres
- Marks Creek area
- Adjacent to and upstream from the Turnipseed Nature Preserve
- Estimated total acquisition cost is \$760,000

He shared the action requested.

Vice-Chair Hutchinson said that this is the second nature preserve. Vice-Chair Hutchinson said the Robertson MillPond was the first nature preserve and spoke of the birds, salamanders, and wildlife that is significant to our eco-system.

Mr. Snow said the Open Space Preservation Program preserves natural resources, wildlife habitat, forest and farm land.

**Vice-Chair Hutchinson moved, seconded by Commissioner Ford, that the Board of Commissioners:**

- 1. Appropriate \$760,000 of Open Space funding; and**
- 2. Authorize the County Manager to execute an agreement to purchase specific acreage from the following: Watson Family Farms of Marks Creek, LLC; Ada Watson Sorrell; Watson and Watson of NC, Limited Partnership; and Olen L. Watson, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

- 9. [Appoint a Voting Delegate for the 2018 Annual Conference of the North Carolina Association of County Commissioners](#)**

**Attachments:** [Item Summary 2018 NCACC Voting Delegate.docx](#)

[Voting delegate form 2018.docx](#)

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners appoint Chair Jessica Holmes as the voting delegate for the business session at the 2018 Annual Conference of the North Carolina Association of County Commissioners. The motion passed unanimously.**

## **Appointments**

- 10. [Adult Care Home Community Advisory Committee](#)**

**Attachments:**    [Adult Care CAC Item Summary 7-18.doc](#)  
                          [Adult Care CAC Member List 7-18.pdf](#)  
                          [Adult Care App Roster 7-18.xlsx](#)  
                          [Adult Care Application Packet 7-18.pdf](#)  
                          [Adult Care Board Choices.xlsx](#)  
                          [Adult Care Attendance 7-18.xlsx](#)

Vice-Chair Hutchinson nominated Ms. Ellen Beidler for appointment.

**11.    [Alliance Behavioral Healthcare](#)**

**Attachments:**    [Alliance Item Summary 7-18.docx](#)  
                          [Alliance Member List.pdf](#)  
                          [Alliance BHC App Roster 8-18.xlsx](#)  
                          [Alliance BHC Applicants 8-18.pdf](#)  
                          [Alliance BHC Board Choices 8-18.xlsx](#)  
                          [FY18 Attendance for Wake County Representatives on Alliance's Board.docx](#)

Vice-Chair Hutchinson nominated Mr. David Hancock for appointment.

**12.    [Durham-Wake Counties Research Production Service District](#)**

**Attachments:**    [Durham and Wake Counties Research and Production Item Summary 7-18.doc](#)  
                          [Durham-Wake Counties Member List.pdf](#)  
                          [Durham and Wake Research App Packet .xlsx](#)  
                          [Durham-Wake Applicant Roster 7-18.xlsx](#)  
                          [Durham and Wake Research Board Choices .xlsx](#)

Vice-Chair Hutchinson nominated the following as primary members: Ms. Karen Long, Mr. Chris Buchholtz, and Ms. Ginger Dosier for reappointment.

**13.    [Fairview Rural Fire Department Inc. Board of Trustees Firemen's Relief Fund](#)**

**Attachments:**    [Fairview Rural Fire Department Item Summary.docx](#)  
                          [Fairview Rural Fire Member List 7-18.pdf](#)  
                          [Fairview Rural Fire Department Letter for Sandy.pdf](#)

Vice-Chair Hutchinson nominated Mr. Phillip Sandy for appointment.

**14.    [Industrial Facilities and Pollution Control Financing Authority](#)**

**Attachments:**    [Industrial Facilities and Pollution Control Financing Authority Item Summary 2018.doc](#)  
[Industrial Facilities Member List 7-18.pdf](#)  
[Industrial Facilities Applicant Roster .xlsx](#)  
[Industrial Facilities Applicant Packet.pdf](#)  
[Industrial Facilities Board Choices.csv](#)

Vice-Chair Hutchinson nominated Mr. John Hartley, Mr. Grady Jackson and Mr. M. Gray Styers, Jr for reappointment.

15.    [Town of Zebulon Planning Board](#)

**Attachments:**    [Town of Zebulon Planning Board Item Summary 7-18.doc](#)  
[Town of Zebulon Planning Member List 7-18.pdf](#)  
[Town of Zebulon Letters for Jenkins and Johnson.pdf](#)

Vice-Chair Hutchinson nominated Ms. Stephanie Jenkins for appointment and Ms. Laura Johnson for reappointment.

**Vice-Chair Hutchinson moved, seconded by Commissioner Calabria, to approve the appointments. The motion passed unanimously.**

16.    [Upcoming Vacancies](#)

**Attachments:**    [Upcoming Vacancies September 2018.docx](#)

## Committee Reports

## Other Business

17.    [Informational Items for the Board of Commissioners](#)

**Attachments:**    [Informational Item Summary 08-06-18.docx](#)  
[WCPSS Quarterly Status Report June 2018 - 071918.pdf](#)

## Closed Session

Mr. Scott Warren, County Attorney, said the motion is pursuant to N. C. G. S. 143-318 11. (a) 4 to discuss matters related to the location or expansion of industries or other businesses in the area served by Wake County including an agreement on a tentative list of economic development incentives that may be offered by Wake County in negotiations.

**Commissioner Ford moved, seconded by Commissioner Calabria, to enter closed session. The motion passed unanimously.**

The meeting went into recess and the meeting reconvened. No action was

taken by the board.

### **Adjourn**

**Commissioner Ford moved, seconded by Commissioner Calabria, to adjourn the meeting. The motion passed unanimously.**

Respectfully submitted,

Denise M. Hogan, NCMCC  
Clerk to the Board  
Wake County Board of Commissioners