



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, July 23, 2018

2:00 PM

Room 2700, Wake County Justice Center

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### Meeting Called to Order: Chair Jessica Holmes

**Present:** 5 - Chair Jessica Holmes, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Erv Portman, and Commissioner James West

**Absent:** 2 - Vice-Chair Sig Hutchinson, and Commissioner Greg Ford

Others Present: David Ellis, County Manager; Bill Greeves, Chief Information and Innovation Officer; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Assistant to the County Manager

### Pledge of Allegiance

Chair Holmes indicated that she interviewed two youth that are participating in the YouthVoice activities at the upcoming North Carolina Association of County Commissioners Conference in Catawba County, August 22-26, 2018. She asked the youth to lead the Pledge of Allegiance.

Selina Ifidon, Southeast Raleigh High School, and James Chavis, Garner Magnet High School, introduced themselves and led the Pledge of Allegiance.

### Invocation: Chair Jessica Holmes

### Items of Business

1. [Approval of Agenda](#)

Chair Holmes asked that item # 13 be removed on the consent agenda and be considered at a future date.

**Commissioner West moved, seconded by Commissioner Portman, to approve the agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Holmes, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 3 - Vice-Chair Hutchinson, Commissioner Burns, and Commissioner Ford

2. [Approval of the Minutes of the Regular Meeting of June 18, 2018 and the Work Session of July 9, 2018](#)

**Commissioner Calabria moved, seconded by Commissioner West, to approve the Mmnutes of the Regular Meeting of June 18, 2018 and the Work Session of July 9, 2018. The motion carried by the following vote:**

**Aye:** 4 - Chair Holmes, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 3 - Vice-Chair Hutchinson, Commissioner Burns, and Commissioner Ford

3. [Recognition of Paul White for his Service on the Wake County Alcohol Beverage Control Board](#)

**Attachments:** [Paul White Item Summary.docx](#)

Commissioner West recognized Mr. Paul White for his service on the Wake County Alcohol Beverage Control Board. He said that "In every walk of life and every honest calling has its own aristocracy of excellence." He said that this statement represents Mr. White's aristocracy of excellence. He said Alexis de Tocqueville, French Historian, political scientist, historian, and politician spoke about the genius of America, citizenship, and Democracy. Commissioner West said that Democracy is needed in order for the Wake County Alcohol Beverage Control Board to engage citizens, conduct the business of the county effectively, and improve the quality of life. He said that Mr. White has worked at Universal Chevrolet in Wendell, NC as a salesman. He said that his community involvement includes involvement with the Wendell Chamber of Commerce, served on the Town of Wendell Planning Board, Wendell Economic Development Committee, and North Carolina Chevrolet Dealer Council.

Commissioner West said the Board of Commissioners thank Mr. White for his service.

He presented him with a plaque for his service.

Mr. White said that he has enjoyed his service on the Wake County Alcohol Beverage Control Board. He said that the Wake County Alcohol Beverage Control Board provides a service for Wake County in a controlled environment. He said the income keeps the taxes down by providing funds to government organizations and grants to prevent education, treatment and prevention of alcohol drug abuse and addiction. He said the State of North Carolina and Wake County has one of the best programs in the country. He recognized Mr. Joel Keith, General Manager, Wake County Alcohol Beverage Control Board and Mr. Bryan Hicks, Assistant General Manager; Wake County Alcohol Beverage Control Board.

**That the Board of Commissioners recognizes Paul White for his service on the Wake County Alcohol Beverage Control Board**

4. [Resolution Recognizing Dr. Stephen C. Scott on his Retirement as President, Wake Technical Community College](#)

**Attachments:**     [Dr. Stephen Scott Item Summary.docx](#)  
                              [Dr. Scott Resolution.doc](#)

Commissioner Calabria recognized Dr. Stephen C. Scott for his service to Wake County and on his retirement from Wake Technical Community College on August 31, 2018. He said that when he first ran for office, he was given instruction to support Wake Technical Community College and its president. He said for fifteen years Dr. Scott has led Wake Technical Community College. Commissioner Calabria said that it is an honor for the board to recognize Dr. Scott.

Dr. Scott said that it has been a wonderful 15 years to serve as President of Wake Technical Community College. He commended the Board of Commissioners for the forward thinking and outstanding partners of the community college. He said that workforce development, economic development, and individual development are important for students. He said that enrollment has reached 77,000 students this past year. He commended the 1,300 faculty, staff, and 2,000 adjunct professors that make learning happen for the students.

Commissioner Calabria presented a plaque to Dr. Scott and read the Resolution aloud.

**Commissioner Calabria moved, seconded by Commissioner West, that the Board of Commissioners recognize Dr. Stephen C. Scott on his retirement as President, Wake Technical Community College. The motion carried by the following vote:**

**Aye:**                4 - Chair Holmes, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 3 - Vice-Chair Hutchinson, Commissioner Burns, and Commissioner Ford

5. [Recognition of Recent Awards](#)

**Attachments:** [Revised Awards Item Summary July 23.docx](#)

**Wake County Recognized for Excellence in Technology**

Mr. Bill Greeves, Chief Information and Innovation Officer, shared the digital county awards. He said Wake County was named the nations number 2 digital county of its size in the 16th annual digital counties survey. He said this is Wake county's seventh consecutive top 10 finish in a survey of over 3,000 counties. Mr. Greeves said the survey is a partnership between NACo and The Center for Digital Government to identify the best technology practices among U.S. counties, including initiatives that streamline delivery of services, encourage open data, collaboration and shared services, enhance cybersecurity and contribute to disaster response and recovery efforts.

He said according to the survey results, Wake County is again near the top of the pack for an ongoing commitment to aligning IT with the county's broader strategic goals. He said the survey recognized our strong citizen engagement and inclusion efforts, such as a new program that sends automatic appointment reminders via phone or text to people enrolled in the WIC program, resulting in an annual cost savings of more than \$50,000. He said another area where Wake County excels is cybersecurity. The survey highlighted our robust employee training and communication efforts around phishing and other cyberattacks. The survey applauded Wake County for attracting and retaining the best and brightest IT professionals in a very competitive tech environment, as well as for our progress in advancing innovative initiatives that improve productivity and enhance customer service.

Mr. Greeves said as evidenced by our consistent ranking as a top Digital County, Wake County clearly recognizes the value of innovation and adaption, and effectively leverages technology and data to better inform and protect our organization and our citizens, save taxpayer money, and provide a better citizen experience. He recognized the following IT staff:

John Higgins, Information Technology Director

Mike Bass, Assistant IT Director  
Jackie Brady, Assistant IT Director  
Jakeema Dawkins, IT Manager  
Lisa Jones, Assistant IT Director  
Sara Mazurak, IT Manager  
Paula Richardson, Assistant IT Director

Mr. Greeves congratulated the entire Information Services staff on this remarkable achievement, and thanked them for the work they do to make our services more efficient, accessible and user-friendly for our employees and the citizens Wake County.

### **2018 NACo Achievement Awards**

Mr. David Ellis, County Manager, presented additional NACo Achievement Awards. He said since 1970, the annual National Association of Counties Achievement Awards Program has recognized innovative initiatives and programs that modernize county government and enhance services to county residents.

He said Wake County has consistently earned recognition through this program, and this year is no different. Wake County received six NACo Achievement Awards in four different categories. He said today, we are recognizing those winning initiatives and the employees responsible for them.

He asked the following staff to join him:

Regina Petteway, Human Services Director  
Jason Mahoney, Human Services Program Manager  
Jennifer Evans, Human Services Supervisor II  
Sandi Nuss, Human Services Senior Practitioner

### **Children and Youth Category**

Mr. Ellis said the Human Services Child Welfare Program received a NACo Achievement Award in the Children and Youth category for the Educational Advocacy Project, which seeks to improve the educational outcomes for children in foster care.

He said studies have consistently shown that children in foster care have

lower academic achievement compared to children not in foster care. Some studies indicate that 60 percent of these students finish high school and only 3 percent pursue post-secondary education.

Mr. Ellis said to reverse this trend, Wake County worked with several community partners, including the Wake Guardian ad Litem Program, Friends of Wake Guardian ad Litem Program, and Triangle Literacy Council to launch the Educational Advocacy Project.

He said through this project, underperforming students in the county's foster care system were enrolled in a unique tutoring program that addressed the specific challenges facing children in foster care.

He said nearly 50 foster children participated in the program between April 2016 and August 2017, and pre- and post-program testing showed that more than 70% demonstrated progress in reading and 55% improved in math.

Mr. Ellis congratulated the Human Services Child Welfare team and their community partners on this achievement, and for their continued work to make the future brighter for Wake County's foster children.

### **Community and Economic Development**

Mr. Ellis asked Ms. Petteway to join him again as well as Verna Best, Human Services Program Manager; and Katherine Williams, Cooperative Extension Director.

Mr. Ellis said as part of an ongoing effort to revitalize one of Wake County's most vulnerable communities, Human Services partnered with United Way, City of Raleigh, Southeast Raleigh Promise, as well as a community Co-Design Team to sponsor the Southeast Raleigh Innovation Challenge.

He said this unique initiative brings skill-building, resources and networks for innovation to fuel the economic engine vital to the historic yet vulnerable Southeast Raleigh community.

He said the competitive Challenge invited community residents, small businesses, nonprofits, faith-based groups and youth to develop innovative but practical solutions to the areas specific economic and social issues,

then present their ideas for a chance to win seed money. He said fifty-three community members applied to participate and 42 were selected to pitch their ideas to a live audience.

Mr. Ellis said a six-week accelerator program, managed through United Way and the Carolina Small Business Development Fund, helped 24 semi-finalists develop their ideas and prepare to pitch them publicly. Ultimately, five finalists and five seed capital winners were awarded funding from a \$120,000 prize pool.

He said the Challenge's first year success measures included community engagement, ideation for economic vitality and authentic skill building. In addition, the Challenge ignited financial, human and intellectual capital development in this underserved community and celebrated community development driven both by and for the residents who live and work there.

Mr. Ellis congratulated Human Services, and especially Verna, on this recognition of innovation and excellence at work.

The next award went to Human Resources for their holistic, whole life approach of well-being. Mr. Ellis asked the following staff to join him:

Angela Crawford, Human Resources Director  
Glenda Farrell, Deputy Human Resources Director  
Robin Pleasant, Human Resources Consultant  
Taylor Miron, Wellness Coordinator

### **Personnel Management Employment and Training**

Mr. Ellis said Wake County's Human Resources department swept the Personnel Management, Employment and Training category, receiving three Achievement Awards. He said the first award recognized the Living Great @ Wake employee wellness program.

He said in 2016, Wake County expanded its employee wellness program to take a more holistic approach to well-being. The new program focuses on all dimensions of personal wellness, going beyond the traditional focus on physical health and emphasizing emotional, social and financial wellness as well. He said the program is branded Living Great @ Wake and is anchored by an innovative, interactive website that provides

employees access to more than 200 different wellness programs and events. He said activities range from disease management and acute care to financial seminars and stress relief workshops.

Mr. Ellis said by offering a wide variety of options, the program ensures that all employees have opportunities to improve their personal wellness, regardless of where they fall on the health and well-being continuum. In addition to helping employees reduce their health risks and make measurable improvements to their personal wellness, Living Great @ Wake has also contributed to Wake County being named the Triangle Business Journal's Healthiest Employer in the Triangle and the 14th Healthiest Employer in the Country.

### **Supervisory Training Achieves Results (STAR) (Human Resources)**

The next award was also for Human Resources for the Supervisory Training Achieves Results (STAR) program. Mr. Ellis asked Ms. Crawford to join him again along with Paige Dosser, Human Resources Manager; Shayla Frinks, Human Resources Consultant; and Rochelle Whitaker, Human Resources Consultant.

Mr. Ellis said Wake County recognizes that leadership is one of the most influential elements of government and business, and that effective leadership training provides our leaders with the tools, knowledge and ability to impact and inspire their staff. He said when a countywide needs assessment and feedback from exit interviews revealed deficiencies in training for leadership, HR developed the Supervisory Training Achieves Results (STAR) program. The county's former leadership training program required more than 110 hours of classroom instruction, had only 100 graduates over a four-year period, and generally did not produce results.

He said the new application-based, 40-hour program provides training in eight essential leadership competencies and covers topics such as problem-solving, decision-making, collaboration and managing the workforce. Once accepted into the program, participants complete a self-assessment and engage with senior-level executives during the Leadership Advisory Panel. He said in order to graduate, participants must identify, develop and present a SMART goal and demonstrate progress quarterly.



Mr. Ellis said the pre- and post-program testing allows Human Resources to evaluate and substantiate the knowledge gained in the program and ensure that the STAR program effectively promotes Wake County's culture of continuous improvement and professional development.

### **Training Goes Virtual (Human Resources)**

Mr. Ellis shared the third and final award granted to the Human Resources Department. He said HR's Training team also won an Achievement Award for implementing a virtual training program that has reduced costs associated with learning and development and increased employee participation by more than 500%.

He said Wake County's workforce includes five very different generations of employees, and our training demands continue to increase while resources remain relatively lean. He said when analysis revealed that some of the county's training goals could be effectively achieved through online training rather than instructor-led training, HR purchased a tool to create nearly 70 interactive e-learning courses covering topics such as diversity, discrimination and interviewing.

Mr. Ellis said HR also transitioned the four-hour new-hire benefits orientation and the annual open enrollment process to interactive e-learning modules, allowing employees and their families to review their benefit options virtually, when and where it is most convenient for them to do so. E-learning has decreased the county's training costs due to the speed and ease in which e-learning is delivered and the ability to update and customize content in-house. He said virtual training is also greener and more convenient, since training is now easily-accessible 24/7. He said prior to launching the virtual training program, employees completed about 3,600 HR trainings per year. After the launch of e-learning, employees completed nearly 20,000 training sessions in 2017 alone.

Mr. Ellis congratulated the Human Resources staff on a job well done. He said the work they do is essential to the success of our employees and the work they do every day.

### **Risk and Emergency Management**

Mr. Ellis said the final department award went to the Animal Services Safety Team. He asked the following staff to join him:

Dr. Jennifer Frederico, Animal Services Director

Dr. Sandra Strong, Chief Veterinarian

Greg Ceseretti, Administrative Services Coordinator II

Jaime Stancil, Customer Services Representative

Nathan Selig, Animal Health Care Technician

Kathleen Nilsson, Safety Coordinator

Dwayne Eury, Safety and Security Director

He said NACo recognized the Wake County Animal Center for the development of the employee-led Animal Services Safety Team, which delivers a consistent evaluation of work environments and provides employees with a framework for addressing safety concerns. He said the safety team includes staff from each area of the animal center, and the county's Safety Coordinator attends team meetings to provide subject matter expertise. Management also attends frequently to stay informed of safety concerns.

Mr. Ellis said since coming together, the team has created and implemented a safety checklist used for monthly employee-led facility inspections and identified nearly 60 safety concerns and facility repair needs. In addition, a new employee safety orientation specifically trains newly hired Animal Center staff and key employees who have attended First Aid and CPR/AED training.

He said the Animal Center's OSHA Days Away Restricted or Transferred score, which reflects employee work related accidents, went from 5.61 to zero for 2017, quantifying the impact of the teams efforts to enhance employee and facility safety at the Animal Center. He said this program also proves that launching an employee-driven safety team can engage front-line staff and create a safer, healthier environment for everyone who works or visits a county facility.

### **Regina Petteway Named Living Legend by Raleigh-Wake Citizens Association**

Lastly, Mr. Ellis shared that last month, the Raleigh-Wake Citizens Association presented Ms. Regina Petteway with the 2018 Living Legend

Award in Public Health. He said the award recognizes her passion and diligence in promoting good health among the areas underserved and most vulnerable communities.

He said the RWCA acknowledged her work to strengthen the county's network of services for health and economic vitality, and highlighted the fact that under Petteway's leadership of Human Services, Wake County was recently named the healthiest county in North Carolina. He said of her most recent accomplishments, Regina is most proud of leading the effort to improve our benefits distribution systems and building a stronger network of services in the most vulnerable areas of our county. He said she is also excited to be involved in establishing a department of housing affordability that will address one of the most important social determinants of health for our residents.

Mr. Ellis said former Wake County Human Services Director and state DHHS Deputy Secretary Maria Spaulding summed up Regina's Living Legend status best when she said that "Regina has a strong background in and commitment to the field of public health and works tirelessly toward the goals and objectives of the profession. She is excellent at promoting good health through organized approaches that concentrate on informed decisions. Our community greatly benefits from this approach and specifically her efforts in this broader arena."

He congratulated Ms. Petteway for being named a Living Legend.

Commissioner Burns joined the meeting at 2:43 PM

**6. [Retiree Recognition](#)**

**Attachments:**    [Item Summary 7.23.2018.docx](#)  
                              [Donna Daughtry Bio.docx](#)  
                              [Robin Greenwald Bio.docx](#)

Mr. Ellis recognized Ms. Donna Daughtry, 30 years of service, Wake County Human Services, and Ms. Robin Greenwald, 31 years of service, Wake County Human Services.

He presented them with plaques commensurate to their services with Wake County.

**Consent Agenda**

Commissioner Burns commended the service of Mr. White and Dr. Scott. He said that he was unable to participate in the beginning of the meeting and missed the recognitions.

**Commissioner West moved, seconded by Commissioner Burns, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

7. [Acceptance of Federal Historic Preservation Fund Grant of \\$11,500 for the Wake County Historic Preservation Commission](#)

**Attachments:** [Item Summary.docx](#)  
[Award Letter - Wake County.pdf](#)  
[Budget Memo - FY 2019 Grants Fund.xlsx](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners accept and appropriate grant funding totaling \$11,500 from the Federal Historic Preservation Fund. The motion carried by the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

8. [Multi-Year Contract Providing Public Managed Wireless Internet Access for Citizens in Designated Locations](#)

**Attachments:** [Item Summary Wireless Internet Access 7-23-18.docx](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners authorize the County Manager to negotiate and execute a multi-year service contract up to nine years with Anaptyx, LLC to provide Public Managed Wireless Internet Access (Wi-Fi) in Wake County facilities. The motion carried by the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

9. [Approval of a Five-Year Agreement with Waste Industries, LLC to Operate Multi-Material](#)

[Recycling Facilities](#)

**Attachments:**     [Board Item Summary MMRF Contract.docx](#)  
[Waste Industries MMRF Operations Contract](#)  
[\(09.01.2018-08.31.2023\).docx](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners approve a five-year agreement with Waste Industries, LLC to operate the Multi-Material Recycling Facilities in Wake County and authorizes the County Manager to executive contracts on behalf of Wake County for these services, subject to the terms and conditions acceptable to the County Attorney. The motion carried by the following vote:**

**Aye:**                5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:**           2 - Vice-Chair Hutchinson, and Commissioner Ford

10.     [Ground Lease Agreement with Towns of Cary and Apex for Radio Tower](#)

**Attachments:**     [Item Summary.docx](#)  
[WWRWRF Tower Lease Agreement - Final \(06-08-2018\).pdf](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners authorize the County Manager to execute a thirty-year ground lease agreement with two (2) ten-year renewal options with the Town of Apex and the Town of Cary. The motion carried by the following vote:**

**Aye:**                5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:**           2 - Vice-Chair Hutchinson, and Commissioner Ford

11.     [First Amendment to the Interlocal Agreement for Impervious Surface Calculations at Willow Springs Elementary School](#)

**Attachments:**     [Item Summary.docx](#)  
[Willow Springs Elementary ILA 2002.pdf](#)  
[Proposed First Amendment to ILA.docx](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners authorize the County Manager to execute this First Amendment to the Interlocal Agreement for Impervious Surface Calculations at Willow Springs Elementary School. The motion carried with the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

12. [Interlocal Agreement with the City of Raleigh for Hazardous Materials Response Team Services](#)

**Attachments:** [2018 Raleigh Hazmat contract agenda item 6-4-2018.doc](#)  
[Wake County ILA for City of Raleigh HazMat Service 2018.docx](#)  
[Exhibit A - Equipment and Supplies Expended Report.pdf](#)  
[Exhibit B - Distribution of Costs.pdf](#)  
[Exhibit C - Hazmat Fee Schedule v2.pdf](#)  
[Budget Memo - FY 2019 Fire Services.xlsx](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners:**

**1. Authorize the County Manager to sign an Interlocal Agreement with the City of Raleigh for Hazardous Materials Response Team Services.**

**2. Reduce the Fire Services Budget by \$80,000 to eliminate the municipal share of payments to the City of Raleigh for Hazardous Materials Response Team Services. The motion carried with the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

13. [Wake County Water, Sewer and Road Financial Policy](#)

**Attachments:** [Item Summary](#)  
[Wake County Water, Sewer, & Road Financial Policy \(Amended\)](#)  
[Sample Petition \(Amended\)](#)

**This item was deferred to a future meeting.**

14. [General Obligation Bond Referenda for Schools, Wake Tech and Parks, Greenways, Recreation and Open Space for November 2018 Ballot](#)

**Attachments:**    [20180723 Item Summary - Fall 2018 Referenda.docx](#)  
                          [20180723 Attachment 1 - Introduce Bond Orders - Fall 2018 Referenda.DOC](#)  
                          [20180723 Attachment 2 - Sworn Statement of Debt - Fall 2018 Referenda.DOC](#)  
                          [20180723 Attachment 3 - Statement of Total Estimated Interest - Fall 2018 Referenda.DOC](#)  
                          [20180723 Attachment 4 - Tax Impact Chart - Fall 2018 Referenda.pdf](#)  
                          [20180723 Attachment 5 - Schools Project List for Referendum.pdf](#)  
                          [20180723 Attachment 6 - Wake Tech Project List for Referendum.pdf](#)  
                          [20180723 Attachment 7 - Fall 2018 Referendum Calendar.DOC](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners:**

- 1. Introduce respective Bond Orders related to proposed November 2018 Referenda;**
- 2. Authorize filing of Sworn Statement of Debt and Statement of Estimated Interest with Board Clerk; and**
- 3. Call for a public hearing at the August 6, 2018 Board of Commissioners meeting and direct local publication of Notice of Public Hearing for same. The motion carried with the following vote:**

**Aye:**                5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:**           2 - Vice-Chair Hutchinson, and Commissioner Ford

- 15.    [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)**

**Attachments:**    [Tax Collections Item Summary](#)  
                          [Tax Committee Agenda Process](#)  
                          [Executive Summary 1](#)  
                          [Executive Summary 2](#)  
                          [July 2018 Refunds Under 500](#)  
                          [Daily Updates For Penalties](#)  
                          [Daily Updates For Special Situations](#)  
                          [Daily Updates For Tax Deferments](#)  
                          [Municipal Collection Report](#)  
                          [Wake County Collection Report](#)  
                          [Monthly In-Rem Foreclosure Report](#)  
                          [PFB Summary Report](#)  
                          [Register of Deeds Excise Tax Report](#)

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion carried by the following vote:**

**Aye:**                5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:**           2 - Vice-Chair Hutchinson, and Commissioner Ford

### **Public Comments**

Mr. Bob Sorrels, 4709 West Grey Court, Fuquay-Varina, said he lives in the West Oaks Subdivision in Fuquay-Varina and he thanked the board for seeking a remedy to address the abandoned streets. He said the change in the payback formula would put a financial strain on some citizens.

Mr. Mike Inman, 4601 Eastbrae Court, Fuquay-Varina, said the road in the West Oaks Subdivision is used by the county and the state. He thanked the board for seeking a solution but feels some families may struggle with a short payback period.

Mr. Bob Hall, 4700 Wyndchase Court, Fuquay-Varina, said his neighborhood has been working with the county to bring the West Oaks subdivision roads up to state standards. He said the residents were expecting a ten-year payback period and he feels a shorter time-frame will make the project unaffordable to some residents. He asked that the repayment period not be reduced.

Mr. Chris Pappas, 5404 West Oaks Drive, Fuquay-Varina, said the neighbors are working together to get the roads repaired. He said the delay in the vote on the item provides time for alternatives to the issue. He



thanked the board for delaying the vote.

Mayor Frank Eagles, Town of Rolesville, spoke about Union Station and the cost of parking there. He said that the cost is \$18 a day for parking. He asked the board to speak with the City of Raleigh about the charges.

## Regular Agenda

### 16. [Public Hearing to Consider Text Amendment OA-01-18 to the Wake County Unified Development Ordinance](#)

**Attachments:**    [Item summary.docx](#)  
                          [UDO Amendment Presentation 7-23-18.pdf](#)  
                          [Staff Report OA-01-18.docx](#)  
                          [OA-01-18 Statement of Consistency Resolution BOC.docx](#)  
                          [OA-01-18 Ordinance Amendment ResolutionBOC.docx](#)  
                          [Planning Board minutes.pdf](#)

Ms. Terry Nolan, Planner III, shared the purpose of the ordinance amendment OA-01-18. She said the purpose of the amendment is to update and edit four sections of the Wake County Unified Development Ordinance pertaining to lakes and dams, processing of reports to the Board of Adjustment, and definitions used for planning purposes. She said the proposed amendment will accomplish the following three things.

- Brings UDO in line with North Carolina State Law
- Reflects current practice for processing special use requests heard by the Board of Adjustment
- Clarifies definitions of Floor Area and Lot Width

She shared information about the conformity to state law. She shared the regulation for lakes and dams. She shared the changes in special use procedure. She shared the correction to the floor area definition. She shared the lot width information and how it is measured.

Commissioner Burns asked about the method used to determine the size of an irregular shaped lot. Ms. Nolan said the definition was proposed by development staff and the Unified Development Ordinance (UDO) uses the measurement for a guide.

Commissioner Burns asked about the dam safety that are between 15 and 25 feet. Ms. Nolan said there is a process for those sizes and the first provision addresses the dam standards. Commissioner Burns asked how

many dams meet this criteria. Ms. Nolan said since the state law changed, there were two dams that fell within this regulation.

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Ms. Nolan said that staff supports the ordinance amendment.

Mr. Jason Behren, Vice-Chair, Wake County Planning Board, said that the Wake County Planning Board received information about the dams that fell within 15 and 25 feet. He said after review, the Planning Board voted to support the amendment.

**Commissioner Portman moved, seconded by Commissioner Burns, that the Board of Commissioners:**

**1. Finds that Text Amendment OA-01-18 is consistent with the Wake County Land Use Plan and the Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopts the attached resolution; the motion carried by the following vote:**

**Jessica Holmes - Aye**  
**Sig Hutchinson - Absent**  
**John D Burns - Aye**  
**Matt Calabria - Aye**  
**Greg Ford - Absent**  
**Erv Portman - Aye**  
**James West - Aye**

**and by a separate motion**

**Commissioner Portman moved, seconded by Commissioner Burns, that the Board of Commissioners:**

**2. Adopts the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Text Amendment OA-01-18 The motion carried by the following vote:**

**Aye:**           5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:**       2 - Vice-Chair Hutchinson, and Commissioner Ford

17. [Public Hearing on the Proposed 2018 Installment Financing Agreement not to exceed \\$385,000,000](#)

**Attachments:**    [20180723 Item Summary - 2018 IFA Draw Program.docx](#)  
                          [Installment Financing Presentation 7-23-18.pdf](#)  
                          [20180723 Attachment 1 - Approving Resolution - 2018 Draw Program.DOC](#)  
                          [20180723 Attachment 2 - FY2019 Capital Needs List - 2018 Draw Program.docx](#)

Mr. Todd Taylor, Debt Manager, shared the background for today's request.

NC General Statute 160A-20 requires Board approval of Installment Financing Agreements (proposed financing is Draw Program)

- Draw Program funds FY2019 capital needs for Schools & Wake Tech
- Today's request is the final step of Board approval
- Prior June 18, 2018 Board action:
  - Authorized Findings Resolution for proposed Draw Program
  - Scheduled public hearing for July 23, 2018 for proposed Draw Program
  - Directed staff to apply to LGC for approval of proposed Draw Program

He shared the information about no General Obligation (GO) Authorization.

Prior voted GO Authorization for Schools (2013) & Wake Tech (2012) are committed; No GO Authorization remains

- County did not hold 2016 Referenda for Schools or Wake Tech
- Necessitated other Non-GO debt for Schools & Wake Tech's capital needs in Fiscal Years 2017, 2018 and 2019
- Schools & Wake Tech's Fiscal Years 2017 & 2018 capital needs have been appropriated by other Draw Programs currently in use
- Proposed Draw Program will fund Fiscal Year 2019 capital needs for Schools & Wake Tech, as included in 7-year CIP

Mr. Taylor shared the projected financing details.

Collateral Properties for Draw Program

- Parkside Elementary
  - East Wake Middle
  - Fuquay Varina High
- 
- Bank of America to administer Draw Program
    - Lowest cost RFP bidder for entire \$385,000,000 Draw Program

- Interest on Draws: 79% of 1-Month LIBOR + 47 basis points
- Interest on Undrawn: 22 basis points
- 4 year term
- Further diversification of County's banking relationships
- Release of each collateral property will coincide with 3 projected LOBs takeouts
- Use of construction period Draw Programs continues to provide cash-flow savings
  - Estimated Debt Service in FY2019-FY2022:
    - \$12 million for proposed Draw Program vs. \$106 million LOBs (\$94 million cash flow savings) proposed Financing Details

He said the total for both programs is 380,518,000. He shared two photos of the schools projects for fiscal year 2019.

He shared the fiscal impact anticipated.

- Proposed Draw Program has been anticipated in the County's Debt and Capital Model as a matter of due course
- Associated closing costs and future debt service incorporated into the County's FY 2019 Adopted Budget

He shared the relevant board goal complements 2018 Board of Commissioners *Initiative E2.2*

***In partnership with WCPSS and Wake Tech, support a 2018 WCPSS bond referendum, and continue implementing financing strategies to address needs identified in the 7-year CIP***

He shared the take-aways.

#### **Take Aways**

- Provides funding for schools & Wake Tech's FY2019 capital needs
  - Schools \$305,599,000
  - Wake Tech \$74,919,000
  - Total \$380,518,000
  - As included in 7-year CIP
- Three School facilities pledged as collateral to 4-year Draw Program
- Lowest cost construction period financing option
  - Bank of America lowest cost RFP bidder
  - During construction period, County continues to benefit from

*cash-flow* savings by utilizing Draw Programs vs. LOBs

- Fiscal impact already anticipated in Fiscal Year 2019 Budget; County's Debt and Capital model

Chair Holmes noted that the drawing of funds as needed represents a cost savings to tax payers. Mr. Taylor said that the funds are drawn and used as they are needed.

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Mr. Taylor said that staff recommends the resolution for the financing.

Commissioner Calabria asked if the recommendation went through the schools staff and the Joint Facilities Committee. Mr. Taylor said it has been discussed with them.

Commissioner Burns asked if there are any projects that have been postponed in order to comply with the current agreement. Mr. Taylor said that he was not aware of any projects that have been postponed.

**Commissioner Burns moved, seconded by Commissioner Calabria, that the Board of Commissioners:**

**1. Conduct a public hearing on the proposed issuance of Installment Financing Agreement; and, upon close of the public hearing,**

**2. Adopt a resolution authorizing the execution and delivery of an Installment Financing Agreement in an amount not to exceed \$385,000,000 and related documents in connection with the financing of the construction and equipping of certain public school and community college facilities for the County of Wake, North Carolina**  
**The motion carried by the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

**18. [Funding Agreement with the Town of Rolesville for Granite Falls Greenway](#)**

**Attachments:**    [Agenda\\_Item\\_Greenway\\_Rolesville.docx](#)  
                          [Granite Falls Greenway Presentation 7-23-18.pdf](#)  
                          [FINAL\\_Granite\\_Falls\\_Greenway\\_Funding\\_Agreement\\_.docx](#)  
                          [Budget Memo - FY 2019 County Capital Fund - Open Space.xlsx](#)

Mr. Chris Snow, Parks, Recreation, and Open Space Director, shared information about the Open Space Preservation Program.

He said the purpose of the program is to protect and conserve County land and water for current residents and future generations. Those land types include land that would preserve natural resources, wildlife habitat, and historical and cultural properties; protect forest and farm land, scenic landscapes, riparian corridors and water quality; provide venues for outdoor recreation.

He shared the successes of the program.

Protected outright or through partnership:

6,360 acres

Partnerships have included ten local municipalities, non-profits, the State of North Carolina, and the federal government

Assisted with design and construction:

21.8 miles of greenway trail

Partnerships have included seven local municipalities.

He shared information about the Granite Falls Greenway.

- First open space partnership with Rolesville•.9-mile section
- Connecting Rolesville's Main Street Park and Mill Bridge Nature Park.
- Estimated protect cost is \$900,000; County's participation is \$360,000 or 40%.

He shared a map of the greenway connections.

Mr. Snow shared the action requested.

Commissioner West asked about the connection of the greenway to the Towns of Wake Forest and Town Rolesville and the timing. Mr. Snow said the county-wide plan includes the town's information.

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners:**

1. **Appropriate \$360,000 of Open Space Funding; and**
  2. **Authorize the County Manager to execute a Funding Agreement between Wake County and the Town of Rolesville for the Granite Falls Greenway, subject to terms and conditions acceptable to the County Attorney**
- The motion carried by the following vote:

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

## Appointments

### 19. [Alcohol Beverage Control Board](#)

**Attachments:** [ABC Item Summary 6-18.doc](#)  
[ABC Board Members 6-18.pdf](#)  
[ABC BD Applicant Roster 7-18.xlsx](#)  
[ABC Board Applicants 7-9-18.pdf](#)  
[ABC Board Choices 7-18.xlsx](#)  
[ABC Board Attendance.xlsx](#)

Commissioner Calabria nominated Ms. Betty Whitaker for reappointment. He nominated Lucius Jones for appointment. He nominated Mr. Willie Rowe as Chair for a one-year term.

### 20. [Juvenile Crime Prevention Council](#)

**Attachments:** [Item Summary JCPC.docx](#)  
[JCPC Recommendations July 2018.pdf](#)  
[JCPC Member List.pdf](#)  
[JCPC Applicant Roster 7-18.xlsx](#)  
[JCPC Applicants 7-18.pdf](#)  
[JCPC Board Choices .xlsx](#)

Commissioner Calabria nominated Mr. Darryl Blevins (County Manager Designee), Judge Lori Christian (Chief District Court Judge designee), Ericka Lucas (School Superintendent designee), Antwon Williams (At-Large), and Mala Ross (At-Large) for appointment.

### 21. [Library Commission](#)

**Attachments:**    [Library Commission Item Summary 5-18.docx](#)  
[Library Commission Member List 5-23-18.pdf](#)  
[Library Commission App Roster 5-30-18.xlsx](#)  
[Library Commission Applications 5-30-18.pdf](#)  
[Library Commission Board Choices 5-30-18.xlsx](#)  
[Library Commission Attendance 2017-2018  
\(December2017-May2018\).xlsx](#)

Commissioner Calabria nominated Ms. Teresa Marcellin-Little (District 1), Ms. Allie Lindahl (District 2), Ms. Clementine Trotter (District 5), Ms. Brenda Buchanan (District 7), Ms. Lynn Edmonds (At-Large), Mr. Abraham Jones (At-Large), and Mr. Will Little (At-Large) for reappointment.

**22.    [Town of Garner Planning Commission](#)**

**Attachments:**    [Item Summary Town of Garner.doc](#)  
[Town of Garner Planning Commission Member List.pdf](#)  
[Town of Garner-Strindberg- Howe Ltr of Recommendation.pdf](#)

Commissioner Calabria nominated Ms. Ruth Strindberg-Howe for appointment.

**23.    [Wake County Water Partnership](#)**

**Attachments:**    [Water Partnership Item Summary 5-23-18.doc](#)  
[Water Partnership Member List.pdf](#)  
[Water Partnership Applicants Roster 6-19-18.xlsx](#)  
[Water Partnership Applicants 6-19-18.pdf](#)  
[Water Partnership Bd Choices 6-19-18.xlsx](#)  
[Water Partnership Attendance 5-24-18.xlsx](#)

Commissioner Calabria nominated Mr. Kelly Arnold (Rolesville representative) for appointment.

**24.    [Upcoming Vacancies](#)**

**Attachments:**    [Upcoming Vacancies for August 2018.docx](#)

Commissioner Calabria read aloud the Upcoming Vacancies.

**Commissioner Calabria moved, seconded by Commissioner Burns, to approve the appointments by acclamation. The motion carried by the following vote:**

**Aye:**                5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West



**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

**25. [Growth, Land Use and Environment Committee](#)**

Commissioner Burns reported on the recent Growth, Land Use, and Environment (GLUE) Committee meeting. He said the regional food system was discussed at the recent meeting on July 9th. He said their report will be coming to a public meeting in the future. He said the committee received an update on fox trapping from Dr. Jennifer Federico, Animal Care Director. He said currently, Wake County does not allow fox trapping but coyote trapping is permitted. After discussion at the GLUE meeting, it was decided the matter would be added to the legislative agenda. Commissioner Burns said there was also discussion on a pooper scooper ordinance that had been proposed by a resident. He said it was decided that enforcing such an ordinance would cost more than the benefit, so it was decided to provide some public education instead.

**Other Business**

Commissioner West said there is a Regional Advisory Group that met on behalf of the GoTriangle Citizens Advisory Board and officers will be elected soon.

**26. [Informational Items for the Board of Commissioners](#)**

**Attachments:** [Informational Item Summary 7-23-18.docx](#)  
[CIP Transfers Report July 2018.pdf](#)  
[1. WCG Monthly Pension Spiking Cover Memo.docx](#)  
[PENSION MEMO 6-25-18 5-1-18boe.docx](#)  
[PENSION MEMO 6-25-18 6-5-18boe.docx](#)  
[County May2018 LGERS.CAP.pdf](#)  
[County June 2018 LGERS.CAP.pdf](#)  
[May 2018 Financials.pdf](#)

**Closed Session**

Mr. Scott Warren, County Attorney, said the closed session motion is pursuant for N.C.G. S. 143-318. 11 (a) 4 and 3.to discuss matters relating to the location and expansion of industries or other businesses in the area served by Wake County including an agreement on a tentative list of economic development incentives that may be offered by Wake County in negotiations and further to consult with the County Attorney in order to preserve the attorney client privilege between the board and its attorney.

**Commissioner Burns moved, seconded by Commissioner West, to go into closed session. The motion carried by the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

The meeting went into recess and the meeting reconvened. No action was taken by the board.

### **Adjourn**

**Commissioner Calabria moved, seconded by Commissioner West, to adjourn the meeting. The motion carried by the following vote:**

**Aye:** 5 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Absent:** 2 - Vice-Chair Hutchinson, and Commissioner Ford

Respectfully submitted,

Denise M. Hogan, NCMCC  
Clerk to the Board  
Wake County Board of Commissioners