



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, February 19, 2018

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Present: 7 - Chair Jessica Holmes, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner Erv Portman, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Deputy County Manager; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Assistant to the County Manager.

Pledge of Allegiance

Invocation: Commissioner John Burns

Chair Holmes thanked Commissioner Burns for speaking on the difficult topic of recent mass shootings in the invocation. She shared a quote from Dr. Martin Luther King, Jr. "There comes a time when one must do something that is neither politic nor convenient but he must do so because it is right."

Items of Business

1. [Approval of Agenda](#)

Commissioner Portman moved, seconded by Vice-Chair Hutchinson, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of February 5, 2018.](#)

Commissioner Ford moved, seconded by Commissioner Calabria, to approve the minutes of the Regular Meeting of February 5, 2018. The motion passed unanimously.

3. [Recognition of Recent Awards](#)

Attachments: [awards--February 19 .docx](#)

Mr. David Ellis, County Manager, shared the awards to be received.

Mr. Ellis said Wake County Public Libraries recently received recognition for three innovative programs and he asked that staff come forward for recognition.

He said Wake County received the award for Best Children's Program in the state from the North Carolina Public Library Directors Association (NCPLDA) for their ABC Craft and Learn Kindergarten Readiness program. He said the program is designed for children ages three to five and their caregivers. He said the purpose of the program is to prepare children for Kindergarten.

He recognized the following staff for this award:

Mr. Michael Wasilick, Wake County Library Director
Ms. Elena Owens, Librarian II
Ms. Nicole Lambert, Librarian II
Ms. Michelle Hildreth, Librarian II
Ms. Connie Harr, Librarian II
Ms. Rebekah Hilton, Library Assistant
Ms. Christie Scott, Library Assistant

He said Wake County was also recognized by North Carolina Public Library Directors Association (NCPLDA) for developing and implementing 2017's best library staff development program. He said the STEPS to Enhance Performance and Skills core training program ensures library staff members are adequately trained in key principles of service, and focuses on topics including Customer Service, Readers' Advisory, Reference Services and Storytime 101. He said the program focuses on newly hired Library Assistants and Librarians.

He recognized the following staff for this award:

Mr. Michael Wasilick, Wake County Library Director
Ms. Elena Owens, Librarian II
Ms. Christina Piscitello, Regional Library Supervisor
Ms. Katrina Vernon, Fiscal and Policy Analyst
Ms. Sarah Lyon, Librarian II

The NCPLDA also recognized Wake County for demonstrating innovative, creative and functional building design, naming Middle Creek Community Library the state's Best New Library for 2017. He said the library opened

on March 4, 2017 and fills a gap in service for the communities in Southwest Raleigh, which are among the fastest growing in the county.

He recognized the following staff and contractors for this award:

Mr. Michael Wasilick, Library Director
Ms. Elena Owens, Librarian II
Ms. Terri Luke, Regional Library Supervisor
Ms. Deborah Davis, Librarian II
Mr. Mark Forestieri, Facilities, Design and Construction Director
Mr. Patrick McHugh, Facilities, Design and Construction Project Manager
Mr. Dan Huffman, Huffman Architects
Mr. Eric Sowers, Huffman Architects

Commissioner Portman said that there was a recent Work Session that commissioners received a presentation for the benchmarking of the operating costs of libraries. He said that the Wake County libraries are providing their services for a third of the cost of peer communities across the state.

4. [Retiree Recognition](#)

Attachments: [Item Summary 2.19.2018.docx](#)
 [Henry Smith.docx](#)
 [Ronnie Hopkins.docx](#)
 [Ella Robertson.docx](#)
 [Bart Bear.docx](#)
 [Roger Hawley.docx](#)
 [David Hedberg.docx](#)
 [Mark Justice.docx](#)
 [Carrie Petrosky.docx](#)
 [Laura Stout.docx](#)

Chair Holmes complimented the retiring employees for their service to Wake County and said the board wishes them well.

Mr. Ellis recognized the following retirees:

Mr. Henry Smith, 27 years of service, EMS
Mr. Ronnie Hopkins, 27 years of service, Sheriff's Department
Ms. Ella Robertson, 30 years of service, CCB
Mr. Barton Bear, 29 years of service, GSA
Mr. Roger Hawley, 32 years of service, Sheriff's Department
Mr. David Hedberg, 38 years of service, Community Service
Mr. Mark Justice, 29 years of service, EMS

Ms. Carrie Petrosky, 31 years of service, Human Services

Ms. Laura Stout, 27 years of service, Human Services

He presented each of them a plaque commensurate of their service to Wake County.

Consent Agenda

Commissioner West moved, seconded by Commissioner Ford, to approve the consent agenda. The motion passed unanimously.

5. [Land Acquisition for an Elementary School Site and Land Bank Middle School site in the Southern Wake County/Fuquay-Varina Area \(E-49/M-XX\) \(Second Reading\)](#)

Attachments: [Land Acquisition E-49 Second Reading 2-19-18.docx](#)
[2018-2-6 E-49 BOC presentation Second Reading 2-19-2018.pdf](#)
[Contract - Adcock Trust Agreement.002.pdf](#)
[Appraisal - 62 ac Bowling Rd E-49.002.pdf](#)
[2017-11-02 Sealed Boundary Survey 2 pgs E-49.002.pdf](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners approve funding of the purchase price together with closing costs in an amount not to exceed \$2,956,630.00 pursuant to NCGS 115C-426. The motion passed unanimously.

6. [Wake County Public School System Capital Improvement Program Reallocations and Appropriation \(Second Reading\)](#)

Attachments: [WCPSS CIP Program Reallocations Second Reading 2-19-18.docx](#)
[WCPSS CIP Presentation.pdf](#)
[BOC Resolution.docx](#)
[Seven-Year CIP Appropriation Summary as of 2.19.18.pdf](#)
[CIP 2013 Appropriation Summary as of 2.19.18.pdf](#)
[Board of Education Resolution.pdf](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners approve the following requests from the Board of Education:

1. **Reallocate \$10,000,000 from CIP 2013 Life Cycle Replacements to the Seven-Year CIP for early construction funding at Parkside Elementary (E-50);**

2. Reallocate \$2,000,000 from Program Contingency in the Seven-Year CIP for early construction funding at Parkside Elementary (E-50); and

3. Appropriate \$12,000,000 for early construction funding at Parkside Elementary (E-50). The motion passed unanimously.

7. [FY 2018 Capital Project Budget Appropriation](#)

Attachments: [CIP BOC Agenda Item 02.19.17.docx](#)

[Budget Memo - FY 2018 County Capital Fund - Public Safety.xlsx](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners:

1. Appropriate \$184,386 in the Sprint/Nextel - Rebanding Project within the Capital Improvement Plan for the Sprint Frequency Preconfiguration Agreement for the final reimbursement of the project; and

2. Appropriate \$509,202 in the Computer Aided Dispatch (CAD) System Replacement within the Capital Improvement Plan for municipal reimbursement of the CAD system hardware infrastructure and installation services. The motion passed unanimously.

8. [Award Construction Contract in the Amount of \\$991,950 to Narron Construction for the Young Street Sidewalk Project in Rolesville, NC](#)

Attachments: [Item Summary.docx](#)

[Project Location Map.pdf](#)

[Bid Tab.pdf](#)

[Project Cost Summary.xlsx](#)

[Rolesville Municipal Agreement.doc](#)

[Budget Memo - FY 2018 Housing.xlsx](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners:

1. Award a construction contract to Narron Construction of Clayton, NC in the amount of \$991,950 for construction of the Young Street Sidewalk Community Development Block Grant project in Rolesville, NC; and

2. Accept and appropriate \$557,444 in additional funding from the

**Town of Rolesville for construction of a sidewalk along Young Street;
and**

3. Authorize the County Manager to execute the attached Municipal Agreement with the Town subject to terms and conditions acceptable to the County Attorney; and

4. Authorize the County Manager to execute subsequent Municipal Agreements in substantially similar form with other Municipalities receiving assistance with qualified projects using CDBG funds subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

9. [Accept and Appropriate \\$140,000 in Grant Funds Awarded by the North Carolina Department of Health and Human Services \(NCDHHS\) to Wake County EMS for the Wake Community Paramedicine Program](#)

Attachments: [Agenda Item -Wake Community Paramedicine Program.docx](#)
[Budget Memo - FY 2018 Grants Fund.xlsx](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners:

1. Accept and appropriate \$140,000 in revenues and expenditures to the Grants and Donations Fund from the North Carolina Department of Health and Human Services to be used for the Department of EMS's advanced practice paramedic program; and

2. Authorize the County Manager to execute the two-year service agreement with the North Carolina Department of Health and Human Services subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

10. [Appropriate Edward Byrne Memorial Justice Assistance Grant \(JAG\) Funds for the Wake County Sheriff's Office](#)

Attachments: [Item Summary 2017 JAG Appropriation.docx](#)
[Budget Memo - FY 2018 Grants Fund.xlsx](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners accept and appropriate \$66,081 in grant funds for the Edward Byrne Memorial Justice Assistance Grant (JAG) funds. The motion passed unanimously.

11. [Three-Year Microsoft Purchasing Agreement for Licensing of Server Operating Systems, Microsoft SQL, and Associated Client Access Licenses](#)

Attachments: [Item Summary.docx](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners authorize the County Manager to execute a contract on behalf of Wake County for a three-year Microsoft purchasing agreement that covers specific Microsoft operating system licenses for the County's servers and the associated client access licenses. The motion passed unanimously.

12. [Resolution Creating the 2018 Board of Equalization and Review](#)

Attachments: [E&R Resolution Agenda Item2018](#)

[E&RResolu2018](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners adopt a resolution appointing a special Board of Equalization and Review for 2018. The motion passed unanimously.

13. [Resolution Setting Date for Advertisement of Tax Liens](#)

Attachments: [2018 Item Summary for resolution for adv of tax liens](#)

[Report of Unpaid Taxes](#)

[2018 RESOLTXLIENAD](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners adopt a resolution authorizing the Revenue Director to publish on March 9, 2018, or as soon thereafter as possible, tax liens on real property in Wake County. The motion passed unanimously.

Public Comments

Mayor Frank Eagles, Town of Rolesville, thanked the board for appointing Mr. David Ellis as County Manager. He said that Mr. Ellis has always been supportive Human Services, Food Security and the needs in Wake County. He thanked the board for supporting all the citizens in Wake County. He said Ms. Angela Humphries of the Jones Dairy Farm neighborhood is working on the issue of the double billing of the water service in the Wake Forest area.

Ms. Melanie Winter, Teacher, Raleigh Charter High School, asked the board to view a video on lynching. A brief video was shown to board members. She said she is working with students on a proposal to

memorialize victims of lynching. She said the Equal Justice Initiative is creating a memorial in Alabama and she shared the reasons why students would like to memorialize North Carolina.

Mr. Steven Powell, Raleigh Charter High School, spoke about Mr. George Taylor, who faced lynching in Wake County. He spoke about racial injustice that has occurred and said Mr. Taylor never received justice. He said a memorial needs to be erected to honor these victims. He also spoke of Oliver Moore, who was taken from his prison cell and lynched by a group of men seeking revenge. He said racial injustice has been a nationwide problem for decades and needs to be addressed.

Ms. Lucy Murray, Raleigh Charter High School, spoke of persons lynched in Gilford and Granville Counties. She said Eugene Harrison, a 20 year old man who was taken from his jail cell in Greenboro and murdered. She also spoke of Henry Tanner, John Tanner and Alonzo Smith, who were also taken from their jail cells and lynched in Granville County. She said lynching is a fact that is not spoken of and must be addressed in order to move forward into a just world.

Ms. Kara Parker, Raleigh Charter High School, spoke of the lynching of five men in 1885. She said they were taken from their cells in Pittsboro and lynched in Chatham County. She said the memorial will help people remember these victims.

Ms. Christina Jones, Raleigh Charter High School, spoke of the lynching of Mr. Eugene Daniels that occurred in Chatham County in 1921. She said Mr. Daniels was only 16 years old when he died. She asked that a memorial to be erected in hopes that racial discrimination would be eliminated.

Ms. Alissa Myerhoffer, Raleigh Charter High School, said there were 121 reported lynchings in the state and there are no memorials honoring those victims. She shared a photo of a memorial in Alabama and asked that a similar memorial be placed in the Justice Center or Courthouse. She shared letters with the board from students at Middle Creek High School.

Ms. Winter thanked the board for their time. She also thanked Commissioners Burns and Calabria for speaking to her students last year.

Commissioner Burns thanked the students for coming before the board and wished them luck with their project.

Ms. Kim Coley, 202 Brittany Place, Cary, NC said that Ms. Louise Davis worked with teen court and retired recently. She said that the program is a benefit for those that take part in it. She commended Ms. Davis for her

service to Wake County.

Mr. Wayne Bostic, 3609 Willow Creek Drive, Raleigh, NC, was impressed that students have come forward to speak about former history.

Regular Agenda

14. [Community Use of Schools Funding Agreement with the Town of Fuquay-Varina for the Construction of Park Amenities at the Future South Lakes Elementary School Site](#)

Attachments: [South Lakes Elem Partnership Agenda Item 2018 02 19.docx](#)
 [Schools Funding Fuquay Varina Presentation.pdf](#)
 [South Lakes Elem CUOS Request 2017 07 28.pdf](#)

Mr. Chris Snow, Wake County Parks, Recreation, and Open Space Director, shared information about the Community Use of Schools Program. He said this program allows the county to use school parks after hours for various programs.

He shared a map and information about the South Lakes Elementary (E-35) School.

He shared the funding agreement request from the Town of Fuquay-Varina.

- Appropriate \$250,000 of Community Use of Schools CIP Funds for the construction of park amenities at the Future South Lakes Elementary in partnership with the Town of Fuquay-Varina and the Wake County Public School System, and
- Authorize the County Manager to execute a funding agreement with the Town of Fuquay-Varina and Wake County Public Schools in the amount of \$250,000, subject to terms and conditions acceptable to the County Attorney.

Vice-Chair Hutchinson asked what the County will contribute to the park and what the benefits will be.

Mr. Snow said partnering with WCPSS will allow for the Town of Fuquay-Varina to add two additional parks at the elementary school site along with adequate parking to support them.

Vice-Chair Hutchinson thanked WCPSS, the Town of Fuquay-Varina and County staff for their innovative approach to partnering together on this project.

Chair Holmes thanked staff for leveraging funds and using taxpayer dollars efficiently. She said this is an example of how partnerships can benefit

everyone.

Vice-Chair Hutchinson moved, seconded by Commissioner Calabria, that the Board of Commissioners:

1. Reallocate \$250,000 of Community Use of Schools CIP Funds for the construction of park amenities at the future South Lakes Elementary in partnership with the Town of Fuquay-Varina and the Wake County Public School System, and

2. Authorize the County Manager to execute a funding agreement with the Town of Fuquay-Varina and Wake County Public Schools in the amount of \$250,000, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

- 15. [Approval of Construction Contract with Construction Manager at Risk for Cary Regional Library and Downtown Cary Parking Structure and Second Amendment to Memorandum of Understanding](#)**

Attachments: [AA BOC Cary Lib GMP-1 R1 .docx](#)
[Power Point Presentation.pdf](#)
[Construction GMP Cost Summary.pdf](#)
[Minority Participation Report.pdf](#)
[Bid Package Tabulation \(15 Pgs\).pdf](#)
[Draft of 2nd Amendment to MOU.docx](#)
[Budget Memo - FY 2018 Libraries CIP.xlsx](#)

Mr. Mark Forestieri, Director, Wake County Facilities Design and Construction, introduced Mr. Mike Wasilick, Director, Wake County Library System; Mr. Steve Schuster, Architect, Clearscapes; Mr. Paul Kuhn, Division Director, Cary Facilities, Design and Construction; Mr. David Rutherford, Project Manager, Wake County Facilities, Design and Construction; Mr. Ted Boyd, Development Director, Town of Cary; and Mr. Jeff Beam, CMAR Senior Project Manager, Balfour Beatty Construction.

Mr. Forestieri shared the Memorandum Of Understanding (MOU) recap.

- Town Provides Site for Library via Ground Lease
- County Designs, Builds, Operates & Owns Library
- County & Town Develop Shared Parking Structure
 - Owned & Operated by the Town
- Town Funds Majority of Deck Cost/County Contributes
- County Manages Design & Construction of Deck on behalf of

the Town of Cary

- 2nd Amendment Covers Modifications to Deck Scope

He shared an image of the library and described the surroundings.

He shared an image of the schematic design.

He shared an image of the town development plan.

He shared an image of the project site plan.

Mr. Forestieri shared information about the evolution of the parking deck scope.

- Private Development Opportunity for Town
- Town Requested Increase to 600-Spaces
- Private Development will Wrap Deck
- North, South and East Facades Changed
- Result is Significant Increase in Deck Budget
- County Maintains 120 Spaces @ Its Same Cost

He shared an image of the site plan.

He shared the second amendment of the MOU and explained the changes.

- 2nd Amendment Serves as Bridge Document
- Addresses Parking Deck Changes
- Design & Engineering for Deck Expansion
- Initial Town Payment to County - **\$750,000**
- Town Will Pay County a Total of **\$13,945,409** - this is in addition to previous payments
- Amendment will be Replaced by Interlocal Agreement

He shared information on the construction cost escalation.

- Very steep cost escalations - past 12 months
- Several other Public Sector projects affected
- Reasons:
 - Skilled labor shortage -esp. Masonry, Plumbing, Mechanical, Electrical
 - Material cost escalations-wood, concrete, steel, glass

- Numerous site infrastructure projects
- Excessive work flooding market-schools, universities, municipalities
- New private development
- Natural Disasters across the Country in 2017

He shared information about the bid results and budget reconciliation.

- Bids Taken in November 2017
- \$2.5 Million over budget
- Extensive Value Engineering exercise reduced shortfall by Over \$600,000; Shortfall Remains
- Reallocate \$1.9 Million from North Hills project

He shared a chart of construction cost allocations.

<u>Total GMP Contract Award</u>	<u>\$ 23,730,816</u>
Wake County	\$ 11,125,407
Town of Cary	\$ 12,605,409
*Minority Business Participation	~ 16.3%

He shared information about Wake County's total costs.

Library & Parking Deck Construction	\$ 11,125,407
Utility & Permit Fees	\$ 97,000
Books & Library Materials	\$ 1,750,000
FF+E	\$ 650,000
Professional Services	\$ 985,200
<u>Construction Contingency</u>	<u>\$ 457,393</u>
Total Project Cost	\$ 15,065,000

He shared information about the Town of Cary's total costs.

Expansion Design/Engineering for Parking Deck	\$ 555,000
Additional Soft Cost Allowance (QC Testing, etc.)	\$ 185,000
Construction of Town space within Library	\$ 525,000
Construction of 600-Space Parking Deck	\$ 12,080,409
<u>Construction Contingency</u>	<u>\$ 600,000</u>
Total Town Payment	\$13,945,409*

*** Total Cost This Point Forward**

He shared a chart of the project schedule.

He shared the milestone dates.

Construction Contract Approval	-Feb 19, 2018
MOU Amendment Approval	- Feb 19, 2018
Interlocal Agreement Approval	- Mar 19, 2018
Library Construction Begins	- April 2018
Parking Deck Construction Begins	- July 2018
Construction Substantial Completion	- July 2019
Grand Opening	- Sept 2019

He shared the accomplishments with this project.

- Provides Needed Capacity to Downtown Cary Library
- Supports Cary's Downtown Renaissance
- Provides an Amenity for the Town & Local Region
- Demonstrates Collaboration with Municipal Partner
- Creates an Attractive, Pleasant Environment for Town Citizens and Library Patrons

He shared the actions requested.

- 1) Approve Guaranteed Maximum Price (GMP) #1 Contract in the amount of \$23,730,816 with the previously selected Construction Manager at Risk, Balfour Beatty Construction of Raleigh for building construction work for the Cary Library and Downtown Parking Structure.
- 2) Authorize the Chairman to execute contract documents with Balfour Beatty Construction establishing the terms, conditions, and GMP #1 amount of \$23,730,816; Said contract documents to be reviewed and approved by the County Attorney.

Chair Holmes asked if there is a date for the groundbreaking. Mr. Forestieri said a date has not been determined, but the board will be notified when it is.

Commissioner Portman said he is pleased to see this project move forward. He said this is a real revitalization for the Town of Cary and this is a classic example of a great partnership.

Commissioner Burns asked about the \$1.9 million that will be transferred from the North Hills Project. He asked for confirmation that the North Hills project is not moving forward as planned because there is not suitable land available. Mr. Forestieri said that the project at North Hills will now potentially be a lease situation, which is not eligible for bond funds.

Commissioner Burns asked if the \$1.9 million would be used for the library or the parking deck. Mr. Forestieri confirmed that it will be used for the library.

Commissioner Burns asked if the art wall will be replaced. Mr. Forestieri said the wall will not be replaced but there will be public art work displayed.

Commissioner Burns asked what will happen to the old library. Mr. Forestieri said it is owned by the Town of Cary so it will revert back to them.

Commissioner West said he reviewed the Minority Business Enterprise (MBE) Report and there is a gap in equity. He said that social and economic vitality is a goal of the board and more focus is needed toward training, equipment, and sub-contractors to ensure MBE guidelines are met. He said that a more identifying process is needed.

Mr. Forestieri said the project is within the statues of the MBE guidelines. He said the process is to hire subcontractors based on bidding. He said there are subcontractors not reflected in the total. There are allowances for extending the parking deck spaces, which may increase the percentage from 16 to 20.

Commissioner West reviewed the MBE Report and said there is legislation in the General Assembly that limits certain things. He said he wants to be sure the County is meeting all the necessary requirements.

Mr. Forestieri said the county is well within the necessary guidelines.

Mr. Jeff Beam, Balfour Beatty Construction, shared an overview of the subcontractors that are being used. He said there was an error on the report so he expects the percentage to increase.

Vice-Chair Hutchinson said he is very glad to see the use of partnerships for this project. He pointed toward the rendering of the project and asked Mr. Schuster to comment on the project.

Mr. Schuster said the project is in a very important part of the town and has a civic presence.

Commissioner Calabria thanked all those involved in the project. He asked about the town development plan for the area around the library. Mr. Schuster said that is private development and is in the early stages of planning. He said Clearscapes has met with the developer to ensure the development is consistent with the library plans.

Commissioner Portman moved, seconded by Commissioner Ford, that the Board of Commissioners:

- 1. Approve Guaranteed Maximum Price (GMP) #1 Contract in the amount of \$23,730,816 with the previously selected Construction Manager at Risk, Balfour Beatty Construction of Raleigh for building construction work for the Cary Library and Downtown Parking Structure, contingent on approval of Second Amendment and appropriation of funding required by Second Amendment by Cary Town Council on February 22, 2018; and**
- 2. Authorize the Chairman to execute contract documents with Balfour Beatty Construction establishing the terms, conditions, and GMP #1 amount of \$23,730,816; Said contract documents to be reviewed and approved by the County Attorney; and**
- 3. Authorize the County Manager to execute the Second Amendment to the previously approved Memorandum of Understanding with the Town of Cary for design and construction of the Cary Regional Library and associated Town of Cary Parking Deck, subject to conditions acceptable to the County Attorney, and to take actions contemplated by Second Amendment; and**
- 4. Accept and appropriate initial payment of \$750,000 from the Town of Cary for final engineering of the Cary Parking Deck, with remainder of balance due to be paid upon execution of subsequent Interlocal Agreement; and**
- 5. Reallocate and appropriate \$1,900,000 from North Hills Library account and 2007 General Obligation Bonds per attached budget memo. The motion passed unanimously.**

- 16. [Wake County Response to Draft FY19 Transit Work Plan](#)**

Attachments: [Agenda Item February 19, 2018.docx](#)
 [Wake Transit Implementation and FY 2019 Draft Work Plan.pdf](#)
 [Draft Letter to Transit Planning Advisory Committee.pdf](#)
 [FY-2019-Draft-Wake-Transit-Work-Plan.pdf](#)

Ms. Nicole Kreiser, Wake County Assistant County Manager, shared the "Four Big Moves" for the Transit plan. She shared information about the Bus plan progress. She shared charts that provided the public feedback for the Transit plan. She shared the performance guidelines. She shared a map of the public feedback. She shared a chart of the Wake County major investments study progress for Bus Rapid Transit (BRT). She shared a chart of the Wake County major investment study progress for Commuter Rail Transit (CRT). She shared the implementation timeline. She shared how affordable housing was considered in the creation of the Transit Plan.

Chair Holmes asked if staff is actively looking for land along with BRT route. Ms. Kreiser confirmed that is occurring.

Chair Holmes asked about the timeline for the BRT. Ms. Kreiser said the timeline is being developed by the Senior Leadership Team.

Commissioner West asked how other major corridors are incorporated in the plan. He asked if needs of the elderly and disabled would be considered when planning the route. He asked if there are stops in concentrated areas that are developing affordable housing. Ms. Kreiser said all these issues are being considered in the development of the plan.

Commissioner Calabria asked about the fare strategies and if the board will be asked to provide feedback. Ms. Kresier confirmed and said there would be a coordinated effort with multiple stakeholders.

Commissioner Ford asked if all aspects of the community are being offered a chance to provide feedback on the plan. Ms. Kresier said there are multiple studies being conducted and there is a concentration on getting feedback at all levels. She said there are multiple ways for individuals to provide feedback such as community meetings, forums, online comments, and public meetings.

Commissioner Ford said it is important to engage the community and their feedback is important. He said the feedback will make the process more user friendly.

Ms. Kreiser shared the ridership increases with the expansion of services.

Ms. Kreiser said there will be free fares to youth riders 18 and younger effective July 1, 2018. She shared the investments and proposed

feedback. She shared the Work Plan approval timeline.

Vice-Chair Hutchinson commended staff for the report.

Vice-Chair Hutchinson moved, seconded by Commissioner Calabria, that the Board of Commissioners receive an update on Wake Transit Implementation and authorize a letter from Wake County to the Transit Planning Advisory Committee in response to the Draft FY 2019 Transit Work Plan. The motion passed unanimously.

17. [Goals and Top Priorities for the Board of Commissioners](#)

Attachments: [Approve 2018 Board Goals-Item Summary Sheet.docx](#)
 [2018 Board Goals discussion.pdf](#)
 [2018 Board Goals by goal area.pdf](#)
 [Top 22 initiatives by tier.pdf](#)

Chair Holmes commented on the retreat that was held January 27, 2018. She commended Mr. Rogers and staff for all the work they put into the retreat. She said it was the best retreat she has attended and she is looking forward to the next one.

Ms. Johnna Rogers, Deputy County Manager, said that the retreat was a team effort. She said 83 initiatives were combined and narrowed down to 60. Those initiatives were then developed into 22 priorities, put into categories and assigned to Senior Management for plan development. She said that these goals keep staff focused. She said that staff will identify the progress and update the board at an upcoming committee meeting or Work Session.

Commissioner Ford said the process was helpful in understanding the needs and thanked staff for their work. He asked how the board will be held accountable for showing progress.

Ms. Rogers said that staff work will be reported back to the board. She said the Communications Office would place the goals online. She said that the initiatives would be developed in a work plan abstract so that measurable, attainable, time bound efforts can be placed on them.

Commissioner Ford said a visual of the progress is helpful to provide accountability and to celebrate the accomplishments.

Commissioner West said that staffs assistance is needed in order to produce results and increase the quality of life for citizens.

Chair Holmes said that the visuals assisted the board in seeing the past

goals and made it easier focus on the future.

Commissioner Portman said all the materials are online for the public's review. He said the Work Plans are important for planning for the future of citizens. He said the multi-year plan is important.

Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners approve the updated set of goal areas, objectives and initiatives, and affirm the prioritized top 22 initiatives. The motion passed unanimously.

18. [Appointment of David Ellis to Serve as County Manager Beginning on Monday, February 19, 2018](#)

Attachments: [County Manager Agenda Item 2-19-18.docx](#)

Mr. Scott Warren, County Attorney, said that the action requested will require two motions. He said that a contract will be drafted.

Mr. Ellis thanked the board for their support and looks forward to working with the board and community for it to become the centerpiece for the county.

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners appoint David Ellis County Manager effective February 19, 2018, and authorize the Chair to enter into an employment contract between Mr. Ellis and Wake County, per terms and conditions acceptable to the County Attorney. The motion passed unanimously.

Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners approve an annual salary for David Ellis of \$225,000 effective today, and five weeks of annual leave, which does not roll over or accrue, and that he be allowed to cash in up to 120 hours of this leave on an annual basis. It was further moved that he receives an additional \$6,000 each year to be paid into his County 401K plan, that he receives \$600 per month for a car and travel allowance, and that the car and travel allowance begin on March 1st, 2018. The motion passed unanimously.

19. [Transit Committee](#)

Vice-Chair Hutchinson said there was a recent Transit Committee meeting. He said the half cent sales tax that was implemented last year netted \$94 Million. That revenue has been allotted for a successful and functional Transit program to benefit citizens of Wake County. He said the Bus Rapid

Transit study, Commuter Rail Study, and Community Funding Areas Study will assist with the plan. He said engagement from the public will be needed. He said feedback from the community will be helpful. He said that affordable housing is important to the plan and land use development. He said the TRACS Program and the Fare Free program will assist youth in becoming life long riders of the transit system. He said that he looks forward to continuing the plan.

Other Business

20. [County Manager's Report](#)

Attachments: [County Manager's Report.docx](#)
[2018A GO Refunding - FINAL Fitch Report.pdf](#)
[2018A GO Refunding - FINAL Moodys Report.pdf](#)
[2018A GO Refunding - FINAL SP Report.pdf](#)

Mr. Ellis said that at the January 19, 2018 meeting, authorization was given to proceed with General Obligation Bonds not to exceed \$50 million. The County received AAA rating from all three rating agencies, as they have in past years. He said the rating status is a sign of high quality, low-risk development, which investors want to see.

Commissioner Portman said that he and Commissioner Ford have performed research on how other counties fund school needs. He said they have gathered facts and best practices from other parts of the state, which they will present to the Education Committee.

Commissioner Ford said that he is looking forward to working with the Board of Education to ensure a collaborative effort.

Commissioner West asked about a study done regarding Mr. Tom Oxholm and Mr. Ben Goldstein's model for school funding and the historical context.

Commissioner Ford said that study is being considered.

21. [Informational Items for the Board of Commissioners](#)

Attachments: [Informational Items Item Summary.docx](#)
[CIP Transfers Report February 2018.xlsx](#)
[Interim Financial Statements for Period Ending December 31 2017.pdf](#)
[WCPSS Monthly Status Report - 012518.pdf](#)
[January Pensions Spiking Notice to Board.pdf](#)

Closed Session

Mr. Scott Warren, County Attorney, said the motion for closed session is pursuant to N. C. G. S. 143-318 11. a (4) to discuss matters related to the location or expansion of industries or other businesses in the area served by Wake County, including an agreement on a tentative list of economic development incentives that may be offered by Wake County in negotiations.

Commissioner Burns moved, seconded by Commissioner Calabria, to go into closed session. The motion passed unanimously.

The meeting went into recess. The meeting reconvened. There was no action by the board.

Adjourn

Commissioner West moved, seconded by Commissioner Hutchinson, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners