



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, October 16, 2017

2:00 PM

Wake County Justice Center

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### Meeting Called to Order: Chairman Sig Hutchinson

**Present:** 7 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Greg Ford, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager; Chris Dillon, Assistant County Manager; and Denise Foreman, Assistant County Manager

### Pledge of Allegiance

**Invocation: Commissioner James West**

### Items of Business

1. [Approval of Agenda](#)

**Vice-Chair Calabria moved, seconded by Commissioner Ford, to approve the Agenda. The motion passed unanimously.**

2. [Approval of the Regular Minutes of October 2, 2017](#)

**Commissioner Burns moved, seconded by Vice-Chair Calabria, to approve the Regular Minutes of October 2, 2017. The motion passed unanimously.**

3. [Proclamation Recognizing Capital Area Veterans Stand Down Day](#)

**Attachments:** [Item Summary.docx](#)  
[Proclamation.docx](#)

Mr. Frank Lawrence, Wake County Human Services, South Wilmington Street Center Supervisor, shared that the Capital Area Veterans Stand Down will be held at 1420 South Wilmington Street, Raleigh, NC. on Friday, October 27, 2017 from 8:30 A.M. to 2 P.M. He said the Stand Down allows for veterans to engage in services in one location. He said it is one of the most effective tools to reach homeless veterans. He thanked the Board of Commissioners for supporting veteran's services in Wake County.

Commissioner West said that when he served on the Raleigh City Council he assisted with the 10-Year Plan for ending homelessness.

Commissioner West read aloud the Proclamation.

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners proclaim October 27, 2017 as Capital Area Veterans Stand Down Day. The motion passed unanimously.**

4. [Domestic Violence Awareness Month Proclamation](#)

Attachments:    [Domestic Violence Item Summary.docx](#)  
                          [2017 Domestic Violence Awareness Month Proclamation.docx](#)

Ms. Regina Petteway, Wake County Human Services Director, thanked the Board of Commissioners for recognizing domestic violence and addressing the issue. She introduced Ms. Leigh Duque, Executive Director, Interact.

Ms. Duque thanked the Board of Commissioners for partnering with InterAct for supporting recognition of domestic violence in Wake County. She thanked the department and partners in Wake County that assist with support of the programs of InterAct. She recognized Judge Margaret Eagles that was present in support of the proclamation.

Commissioner Holmes asked for individuals present to stand in awareness of Domestic Violence Month. She acknowledged the "Me Too" campaign related to domestic violence campaign that has been highlighted by social media.

Commissioner Holmes read aloud the Proclamation.

Commissioner Portman complimented first responders and counselors that respond to domestic violence issues in Wake County.

Commissioner Burns thanked InterAct for the shelters that are available to assist with domestic violence. He spoke of a family that was served by InterAct.

**Commissioner Holmes moved, seconded by Vice Chair Calabria, that the Wake County Board of Commissioners receives a brief presentation from InterAct and proclaims the month of October as Domestic Violence Awareness Month. The motion passed unanimously.**

5. [Recognition of Recent Awards](#)

Attachments:    [awards--October.docx](#)

Mr. Jim Hartmann, County Manager, asked the Board of Commissioners to consider funding InterAct in the coming years as it is a deserving organization that provides important services that are needed in Wake County.

**Bill Greeves Named C-Suite Award Winner**

Mr. Hartmann said Chief Information and Innovation Officer Bill Greeves has been named a 2017 C-Suite Award winner by the Triangle Business Journal.

He said Mr. Greeves is among the inaugural class of C-Suite Award winners, which honors outstanding C-level executives in the Triangle for their contributions to the community.

Mr. Hartmann said the 12 award recipients represent the best of the best in corporate leadership in the Triangle and include leaders from a variety of industries, including higher education, technology, finance and real estate.

Mr. Hartmann said TBJ profiled the winners in a special section that was published in the July 13 subscriber edition.

He congratulated Mr. Greeves on the recognition.

Chairman Hutchinson said that Wake County won the award for number one in large counties for digital counties. He said that Mr. Greeves leads the Innovation Department in Wake County.

**Public Libraries' Reading Program Video Recognized for Excellence**

Mr. Hartmann said Wake County Public Libraries were recognized for excellence in public relations for their animated video *Summer Reading 2016: Get in the Game...Read*.

He said the American Library Association's annual PR Xchange Awards honor the years very best public relations materials produced by libraries.

Mr. Hartmann said Wake County's video was among 390 entries submitted. Entries were evaluated on content, originality and design by a team of experts in public relations, graphic design, communications and marketing.

He said the judges recognized Wake County's video as imaginative, innovative and compelling.

The board congratulated the following staff for this outstanding award:

- Ms. Ann Burlingame, Assistant Library Director
- Ms. Nicole Ealy, Library Assistant
- Ms. Megan Marshall, Librarian II
- Mr. Ben McFadden, Regional Library Supervisor
- Ms. Elena Owens, Librarian II
- Ms. Angie Pridgen, Librarian II
- Mr. Michael Wasilick, Library Director

**Human Services Receives Certificate for Child Support**

Mr. Hartmann said during a recent conference, state Child Support Chief Judy McArn presented Wake County Human Services with a Certificate for Child Support from the North Carolina Child Support Council.

He said only five other counties in the state received this award.

Mr. Hartmann said Wake County earned the award for meeting performance measures related to child support orders and collection, such as collecting nearly \$48 million in child support and establishing paternity and cash/medical support obligations for more than 2,350 cases.

He said the Child Support team includes 74 employees, several of which are here today. Collectively, this team brings more than 300 years of experience to child support management for Wake County.

Mr. Hartmann said in addition to their work in managing child support collections, the Child Support Team connects families with education and resources regarding custody, visitation and mediation programs. It also works with partner organizations to promote responsible fatherhood, workforce and reentry programs.

6. [Retiree Recognition](#)

**Attachments:**    [Item Summary 10.16.docx](#)  
                          [James Horton Placeholder.docx](#)  
                          [Ken McArtor Placeholder.docx](#)

Mr. Hartmann recognized Mr. James Horton, Community Services, for 30 years of service and Mr. Ken McArtor, Revenue Department, for 25 years of service. He thanked them for their service to Wake County.

He presented them with plaques commemorative to their service to Wake County.

7. [Recognize Outgoing County Manager, Jim Hartmann](#)

**Attachments:**    [Recognize Outgoing County Manager Jim Hartmann.docx](#)  
                          [Resolution of Appreciation for Jim Hartmann 10-16-17.docx](#)

Chairman Hutchinson said that Mr. Hartmann will leave Wake County in a great place. He said that Mr. Hartmann believes in staff development, innovation and services to Wake County. He said Mr. Hartmann also has a passion for the underserved and Human Services for the mental health and vulnerable communities. He said that the belief in the investment of technology has allowed Wake County to be in a better place.

Chairman Hutchinson read aloud the resolution in appreciation of Mr. Hartmann.

Commissioner Portman said that Mr. Hartmann made the job look easy, which is the mark of real professional.

Commissioner Holmes said that Wake County had never supported early childhood development and Mr. Hartmann welcomed the support because of his leadership. She said that Mr. Hartmann has a passion for helping

people and has never turned down an opportunity to do so. She said he was instrumental in creating school pantries and supporting Domestic Violence services in Wake County. Commissioner Holmes expressed her gratitude for Mr. Hartmann and said she will sincerely miss him.

Vice-Chair Calabria said that the public has commended Mr. Hartmann for his confidence, insight, and humor and he will be missed. He said the number of people Mr. Hartmann has touched and the number of services he has advanced in the county are remarkable.

Commissioner Ford said that the manager is respected throughout the entire county for his reputation and dedication to staff, nonprofits, and the business community. He said the legacy and the service Mr. Hartmann has set is very high and it has been a privilege to work with him.

Commissioner Burns said the former board hired Mr. Hartmann and he has managed change remarkably well. He said Mr. Hartmann will leave the county in good hands and with remarkable staff. Commissioner Burns thanked Mr. Hartmann for being a mentor and wished him the best in his retirement.

Commissioner West said that Mr. Hartmann has formed relationships, and brought out synergy and positivity in everyone. He said that he considers Mr. Hartmann to be more than a manager, but a friend. He said complex situations are taken with divergent solutions. He noted a book about engagement and said Mr. Hartmann has helped to achieve engagement in every system in the county. He said that Mr. Hartmann is skilled in positional and personal leadership and the board is truly blessed to have had his leadership.

Mr. Hartmann said it has been a pleasure to serve the Board of Commissioners, the citizens, and the employees of the county. He said that relationships built on trust are important and he feels the county has that. He asked the board to continue to listen to staff, the community, and each other in order to make the right decisions. Mr. Hartmann thanked the board for allowing him to serve this great community.

**Chairman Hutchinson moved, seconded by Commissioner Portman, that the Board of Commissioners recognize outgoing County Manager, Jim Hartmann, and adopt the attached resolution. The motion passed unanimously.**

## **Public Comments**

Mr. Ray Hinnant, 205 Dogwood Trail, Wendell, NC, said he is opposed to the land acquisition for the parcel of land for the acreage located across from Wendell Elementary School. He spoke of the historic homes on

Academy Street in the Town of Wendell and the disruption the land acquisition would cause for the history of the town.

Ms. Carol Hinnant, 205 Dogwood Trail, Wendell, NC, said she is opposed to the land acquisition for the parcel of land for the acreage located across from Wendell Elementary School. She spoke of her family history in the Town of Wendell.

Mr. Jason Joyner, Town of Wendell Councilman, 505 Commander Drive, Wendell, NC, spoke of the Town of Wendell and the sense of community. He said that traffic is of concern in the town. He said that the town has reached out to Wake County Public Schools and there are additional questions that have not been answered for satisfactory approval of the land acquisition. He said the proposal is not good for the town and town officials approved a resolution against the land acquisition.

Mayor Virginia Gray, Town of Wendell, 210 S. Cypress Street, Wendell, NC, spoke of meetings with Wake County Public Schools and the land owner. She spoke of her concern about traffic issues, carpool issues for the school, the Thompson Football Field and water tower. She said the property is short of needed property and amenities for the families in the Town of Wendell. She said the town board has approved a resolution against the acquisition.

Mr. Bill Rowe, NC Justice Center, thanked the Board of Commissioners for establishing the Affordable Housing Steering Committee. He thanked Commissioner Holmes for her dedication to creating the plan. He said the lack of affordable housing puts pressure on the community as a whole. He said that the production of affordable housing in the county is not keeping up with the demand. He asked the board to support the Affordable Housing Consolidated Plan and Action Plan amendment.

Mr. Mack Paul, 3705 Shadybrook Drive, Raleigh, asked the board to support the Affordable Housing Consolidated Plan and Action Plan Amendment. He commended Commissioner Holmes for her leadership with the Affordable Housing Steering Committee.

Ms. Karen Rindge, Executive Director, Wake Up Wake County, 1543 Sunrise Avenue, Raleigh, thanked Jim Hartmann for his leadership. She said the organization is concerned about growth and in maintaining the quality of life in Wake County. She said housing is suffering due to the rapid growth and affordable housing needs to be available to residents of all income levels. She said that the Affordable Housing Consolidated Plan and Action Plan supports affordable housing in Wake County. She asked the board to look at all the recommendations for potential funding options. She thanked Commissioner Holmes for her leadership with the Affordable

Housing Steering Committee. She said Wake Up Wake County could assist with community education.

Ms. Yvette Holmes, Vice President of Resource and Development, DHIC, spoke of behalf of Mr. Greg Warren, DHIC President. She thanked the Board of Commissioners for supporting the Affordable Housing Consolidated Plan and Action Plan Amendment and for recognizing the needs in the community for affordable housing. She thanked all those who came to the meeting today in support of the plan. She said that Washington Terrace is breaking ground on October 24, 2017 and thanked the Commissioners for obtaining a grant for the project.

Mr. Tom Anhut, 610 Presidents Walk Lane, Cary said that the population has increased over 70 percent since 2000. He said that in order to keep up with the growth, the County should be producing 21,000 new properties per year but only 11,000 were produced last year. He said that growth has not kept up with affordable housing. He spoke of accessory dwelling units, available property by Wake County, and prioritization of citizens that need help (veterans, children, handicapped), supporting existing units, and work with future units for affordability.

Ms. Elizabeth Hocutt, 4608 Old Village Road, Raleigh asked the board when the Affordable Housing Consolidated Plan and Action Plan would be implemented.

Ms. Delores Callback, 4608 Old Village Road, Raleigh said she read the Affordable Housing Plan and commended everyone involved in putting it together. She asked what the funding source is for the Affordable Housing Plan and when the funding will be available to implement the plan. Chairman Hutchinson said the information will be provided later in the meeting.

Ms. Rachel Zeitler, 107 Sue Ann Court, Carrboro NC, spoke on behalf of Habitat for Humanity and asked for the Board of Commissioners to consider approving the Affordable Housing Consolidated Plan and Action Plan Amendment. She thanked the Board and particularly Commissioner Holmes for addressing the affordable housing issue in Wake County. She said Kevin Campbell, CEO of Habitat for Humanity was unavailable for the meeting today, but Ms. Zeitler expressed his appreciation for the opportunity to work on this plan. She asked the board to invest in affordable housing for Wake County.

Mr. Tim Morgan, Evergreen Construction, 7706 Six Forks Road, Raleigh, thanked Commissioner Holmes for her leadership with the Affordable Housing Steering Committee. He said Wake County is estimated to lose 800-1300 units of affordable housing each year and this issue will continue



to grow due to the growth of the County. He asked the board to be accountable for affordable housing in Wake County. He asked for dedicated revenue to fund affordable housing in Wake County.

Ms. Anne Franklin, 200 S. Dawson St. Raleigh, NC, asked the board to look at mixed income communities for the long-term goals. She asked for engagement of conversation in the community for building goals.

Commissioner Holmes acknowledged the Affordable Housing Committee members and asked them to stand and be recognized.

## **Consent Agenda**

**Commissioner Ford moved, seconded by Commissioner Portman, to approve the Consent Agenda. The motion passed unanimously.**

**8. [Affordable Housing Consolidated Plan and Action Plan Amendment](#)**

**Attachments:**    [Item Summary.docx](#)  
                          [Public Notice.docx](#)

**Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners,**

**1. Amend the FY 2015-2020 Consolidated Plan to include the purchase of equipment for the Garner Recreation Center as a public services project; and,**

**2. Allocate Federal Community Development Block Grant funds, up to \$180,000, from the FY 2016-2017 Action Plan to purchase equipment for the Garner Recreational Center (up to \$180,000). The motion passed unanimously.**

**9. [Donation of Decontamination Trailer and Equipment from Rex Hospital](#)**

**Attachments:**    [Agenda Item - Rex Decon Trailer Donation.doc](#)  
                          [Trailer letter from Rex.pdf](#)  
                          [GSA Assessment.pdf](#)  
                          [Rex Trailer Inventory and Value.docx](#)

**Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners accepts the donation of the Decontamination Trailer and included equipment from Rex Hospital. The motion passed unanimously.**

10. [Conveyance of a Guying Easement at the Wake County South Wake Landfill to Duke Energy Progress, LLC](#)

**Attachments:**    [Agenda Item.doc](#)  
                          [Contruction Drawing.pdf](#)  
                          [Duke Energy Easement Request ltr.pdf](#)  
                          [Exhibit A.pdf](#)  
                          [Guying Easement.pdf](#)

**Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners,**

- 1. Approve the conveyance of a guying easement at the South Wake Landfill to Duke Energy Progress, LLC; and**
- 2. Authorize the Chairman to execute said easement (along with any supporting documentation), subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

11. [Conveyance of Additional Right-of-Way and a Temporary Construction Easement to the North Carolina Department of Transportation \(NCDOT\) on Wake County-Owned Land Adjacent to Crabtree Creek Watershed Site #23](#)

**Attachments:**    [Agenda Item.docx](#)  
                          [Site Map.pdf](#)  
                          [NCDOT I-5506 Acquisition Map.pdf](#)  
                          [Summary Statement \(Offer\).pdf](#)  
                          [NCDOT Appraisal.pdf](#)  
                          [Right of Way Deed & TCE.pdf](#)  
                          [\(W-9\) FRM4-M ROW.pdf](#)  
                          [Notification of Conditional Relocation Payments form.pdf](#)  
                          [Budget Memo - FY 2018 County Capital Fund - County Buildings.xlsx](#)

**Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners,**

- 1. Approve the conveyance of additional right-of way and a temporary construction easement to the NCDOT for Aviation Parkway in Morrisville;**
- 2. Accept the amount of \$49,025.00 from NCDOT as just compensation for this conveyance; and**

3. Accept the amount of \$2,895.75 as compensation to relocate the existing ground mounted entrance sign for Lake Crabtree County Park and appropriate that same amount into the Parks and Recreation element of the Capital Improvement Plan to complete the park entrance sign relocation; and

4. Authorize the Chairman to execute a Deed for Highway Right of Way and Temporary Construction Easement to NCDOT (along with any supporting documentation), subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

12. [Approval of Schematic Design for New Hope EMS Station](#)

Attachments:    [Agenda Item SD.docx](#)  
                          [Presentation.pdf](#)  
                          [Program Summary.pdf](#)  
                          [Project Cost Summary.pdf](#)

Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners approve Schematic Design for the New Hope EMS Station located on the campus of Wake Tech North. The motion passed unanimously.

13. [Memorandum of Agreement for Commuter Rail Portion of Major Investment Study](#)

Attachments:    [cost share agenda item.docx](#)  
                          [Draft Memorandum of Agreement](#)

Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners approve entering into a Memorandum of Agreement between Durham County, Wake County, Capital Area Metropolitan Planning Organization (CAMPO), and the Research Triangle Regional Public Transportation Authority D/B/A GoTriangle, for the Commuter Rail Portion of the Major Investment Study, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

14. [Approval of Extension of Ammons Wake Competition Center Funding Agreement](#)

Attachments:    [Approval of Extension of Ammons Wake Competition Center Funding Agreement.docx](#)  
                          [Ammons Agreement Extension for Board Approval.docx](#)  
                          [WCC Wake County time extension - 2.docx](#)  
                          [Final funding agreement signed.pdf](#)

**Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners approve an amendment to the funding agreement with Ammons Building Corporation for Wake Competition Center extending the term of the agreement 30-months, consistent with terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

## **Regular Agenda**

**15. [Land Acquisition for a Parcel of Land Containing 1.080 Acres Located Across from Wendell Elementary School \(Second Reading\)](#)**

**Attachments:**    [Land Acquisition for Wendell Elementary - 2nd Reading Item Summary 10-2-17.docx](#)  
[Wendell Offer to Purchase.pdf](#)  
[2017-10-3 BOE Land Acquisition Presentation Gerardi at Wendell ES](#)  
[BOC 10-16-2017.ppt](#)  
[Wendell Appraisal.pdf](#)  
[Wendell Survey.pdf](#)

Ms. Betty Parker, Senior Director, Real Estate Services, Wake County Public Schools, said this is the second reading and that the price of the vacant tract is within 10 percent of the appraised value.

Commissioner Ford said that he visited the Town of Wendell this past week and recognized Town Commissioners Joyner and Carol that were present.

Ms. Parker shared an aerial photo of the parcel. She said there was a data gathering process for the renovation and engineering design for the Wendell Elementary School, but those plans have been discontinued. She said the Wendell school is not on the horizon for the seven year plan for renovation. She said that a neighbor offered them the land to provide for the needs of the students. She said the land is being purchased specifically to allow children access to the field.

Commissioner Ford said that the Town of Wendell has provided e-mails and a resolution to the Wake County Board of Commissioners stating their opposition to the acquisition. He said that he respected the town board's comments, but also understands the schools need to land bank. He asked Ms. Parker for comment on the town's feedback.

Ms. Parker reiterated that if renovations were planned, the process would be entirely different and there would be more town involvement. She said the purchase of the land provides for pedestrian access to the field and there are no plans for renovation.

Commissioner Ford said this is an opportunity to build trust and relationships with the town. He asked if there is a timeline or sense of urgency by Wake County Public School System. Ms. Parker said that the Wake County Public School System would like to honor the contract with the seller.

Commissioner Portman asked if there would be a problem if the item was tabled to a future date to allow for additional conversation for better understanding. Ms. Parker said that she could not speak for the seller. She said she has not received a request to meet with the town officials since the first reading two weeks ago.

Commissioner West said there is a misunderstanding between data versus values and structure. He asked if the property would be used for renovation or expansion. Ms. Parker said the land will be used for student accessibility to program space and there are no expansion plans at this time. She said land banking is often a consideration for future use. She said that there is no guarantee that the space would not be used for expansion in the future.

Commissioner Burns said the contract has an expiration date of six months from the date of execution, which was August 2, 2017.

Commissioner Holmes said that "good will" is the goal and addressing all concerns is important to the Town of Wendell. She suggested that more time be allowed to schedule conversations between the Wake County Public School System and the town officials prior to the board taking action. She requested tabling the item until a future meeting.

Ms. Parker said she is willing to withdraw her request until further discussions with the town council occurs.

Commissioner Burns asked if two more readings would be required if the item is tabled. Mr. Warren said that would not be necessary. He said that a withdrawal is appropriate but he suggested a motion be made for clarification.

Vice-Chair Calabria thanked citizens for their calls, e-mails, and feedback. He said that full communication is necessary for better decisions. He said communication between the Wake County Public School System and the town officials is important.

Commissioner Burns asked for communication to continue and noted that land is difficult to find for school use.

**Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners postpone the item until November 20, 2017. The motion passed unanimously.**

**16. [Approval of a Multi-Year Operating Lease for Wake County Board of Education at 3080 Business Park Drive, Raleigh, NC \(First Reading\)](#)**

**Attachments:** [Agenda Item Business Park Drive Lease 1st reading 10-2-2017 DRAFT.docx](#)  
[BOC Presentation - Purchasing Warehouse First Reading.pptx](#)  
[Precis Purchasing ERD Warehouse Flex Lease 9-19-2017 final V3.pdf](#)  
[Draft Lease \(2\).pdf](#)  
[2017-9-15 BOC Resolution re Business Park Drive Warehouse Flex Space Operating Lease - V2.docx](#)  
[Warehouse Lease 15 yr Cash Flow Analysis.pdf](#)

Ms. Parker said on September 19, 2017, the Board of Education accepted the terms and conditions of a Lease Agreement with Duke Realty Limited Partnership ("Landlord"), to lease a 44,000 SF portion of a commercial building containing  $\pm$  131,640 square feet of warehouse/flex space upon a  $\pm$  7.5 acre lot with surface parking at 3080 Business Park Drive, Raleigh, NC, subject to approval of funding by the Board of Commissioners and the Local Government Commission. The Lease Agreement is for a 15 year term (December 15, 2017-December 31, 2032), with options to renew for up to two five year periods (January 1, 2033 - January 1, 2043).

She shared information on the growth of Wake County Schools since the Purchasing Warehouse on the Central Services Campus Complex was built in 1988.

Rock Quarry Road (RQR) Central Services Complex was completed in 1988.

- 1988: 79 schools; 60,932 students; growth rate of  $\pm$  1,200 students/year
- 2017: 183 schools; 161,755 students, growth rate of  $\pm$  2,200 students/year
- 2024: 204 schools; 182,000 students; growth rate of  $\pm$  3,400 students/year

RQR Purchasing Operations Warehouse Space

- 1988: 117,725 SF building for Purchasing and Child Nutrition Services (CNS)
- CNS growth, Data & Accountability Testing Management growth, and special project space needs reduced available space

- ±81,050 SF now dedicated to Purchasing and warehouse operations
- SNAP - Temporary Warehouse Space & Trailer Parking leased: 2016-2018
- Additional space is required to maintain and improve current services as a first step in addressing long range needs.

She shared the challenges faced with the limited storage space.

- Limited bulk purchasing
- Limited surplus storage
- Schools do not have storage space
- CIP storage space and Trailer storage cost

She shared the services that require additional space.

- Instructional Warehouse
- Maintenance Warehouse
- General purchasing
- CIP FF&E and IMES staging
- Surplus/ERD Recycling

She shared information about the additional space and what it would allow for.

- Enhanced Services
- Growth
- Recycling
- Surplus sales
- Repurpose FF&E
- CIP FF&E and IMES staging

She shared the SNAP process considerations preceding site determination. She shared a map of the site locations. She shared a chart of the top potential site comparison. She shared an aerial photo of the site. She shared the lease terms.

- **Landlord:** Duke Realty Limited Partnership, who acquired the site and constructed the building in 2001.

- **Proposed Lease Term:** 15 year triple net lease beginning 12/15/17 with option to extend up to two 5 year periods.
- **Proposed Rent:** Annual rental rate is \$5.50/SF with a 3% annual rent escalation. TICAM is estimated at \$1.70/SF. Total initial rate is \$7.20/SF per year. (Comparable to the recent Wake County EM/EMS Warehouse & Training Facility 15 year lease)
- **Key Terms:** 6 months free rent (\$121,000). Landlord provides a Tenant Improvement Allowance of \$4.00/SF. (\$176,000). Up to \$3/SF of TI can be used for FF&E or to offset rent. Tenant pays for utilities and janitorial services

She shared the timeline for the lease approval.

Board of Education

- September 19, 2017

Board of Commissioners

- October 2, 2017
- October 16, 2017
- November 6, 2017

Local Government Commission

- December 5, 2017

Commissioner Portman asked is this would be new or additional space. Ms. Parker said it would be a combination of both. It will take the place of a smaller leased facility and allow for additional space in their current warehouse.

Commissioner West asked for clarification on the address and zoning of the location.

Vice-Chair Calabria asked for confirmation of the funding for this lease. He understood the reallocation from Capital funds to Operating Funds was the original payment plan. Ms. Parker said there has been internal evaluation and the school district will cover the expenses for the first year. They will then add the cost to their future budget.

17. [Repurposing Portion of CIP Funds Appropriated for CCBI DWI Blood Chemistry Laboratory Upgrade to Add Forensic Firearm/Ballistic Services to the CCBI Crime](#)



Laboratory

Attachments:    [CCBI Agenda Item Ballistics Lab.docx](#)  
                          [Budget Memo - FY 2018 CCBI.xlsx](#)

Mr. Sam Pennica, Wake County CCBI Director, said he would like to add forensic firearm/ballistics testing to the current functions of the CCBI Crime Laboratory.

Commissioner Portman thanked Mr. Pennica and District Attorney Lorin Freeman for bringing the need forward. He said focusing on citizen needs is important. He also feels this will help deter the domestic violence issue in Wake County.

Mr. Pennica said the ballistics lab will expedite the investigation and allow the District Attorney's office to prosecute more quickly. He said it will also bring closure to families much quicker.

Commissioner Portman asked about the backlog of evidence that needs processing. Mr. Pennica said the ballistics testing is currently being performed at several different labs and he is not able to speak to their backlog.

Mr. Pennica said other local governments are performing ballistics testing in their own lab. He also said performing their own ballistics will allow them to share the results with other agencies in a more efficient manner.

**Commissioner Ford moved, seconded by Commissioner Portman, that the Board of Commissioners:**

- 1. Create 2.00 Forensic Examiner FTEs in CCBI to operate the Firearms/Ballistics Laboratory, and**
- 2. Approve the transfer of \$85,000 from the County Capital Improvement Fund to the General Fund for six months of salary and benefits. The motion passed unanimously.**

18.    [Public Hearing to Close the Right-of-Way for Old Kit Creek Road \(SR 1639\) in the Research Triangle Park Area \(Petition ROW-C-01-17\)](#)

Attachments:    [ROW-C-01-17 Item Summary BOC.doc](#)  
                          [ROW-C-01-17 Request Letter.pdf](#)  
                          [Right-of-Way Closure Exhibit.pdf](#)  
                          [Aerial View ROW-C Map.pdf](#)  
                          [NCDOT Maintenance System Deletion.pdf](#)  
                          [ROW-C-01-17 Ordinance.doc](#)

Mr. Keith Lankford, Wake County Planner III, said the North Carolina General Statutes (NCGS) section 153A-241 authorizes the County to close rights-of-way that are not under the “control and supervision” of NCDOT. In this case Old Kit Creek Road was constructed many years ago and it was accepted and maintained by NCDOT up until January 21, 2014 when NCDOT deleted it from its active road maintenance program. However, the right-of-way remains open until formally closed. The Board of Commissioners unanimously approved a motion back in February 2017 to request that the State Board of Transportation close the subject right-of-way. That course of action was based upon the planning staff’s previous discussions with the NCDOT staff regarding how to proceed with this right-of-way closure request.

He said based upon a recent interpretation of NCGS 153A-241 by NCDOT, it is now their position that their 2014 abandonment action voided any and all of their “control and supervision” interest in the Old Kit Creek Road right-of-way, and that the authority to permanently close this right-of-way now lies with the Wake County Board of Commissioners.

Chairman Hutchinson opened the public hearing.

No one came forward.

Chairman Hutchinson closed the public hearing.

Mr. Lankford said that staff recommends the closure of the right-of-way.

**Commissioner Portman moved, seconded by Commissioner Holmes, that the Board of Commissioners hold a public hearing and closes the right-of-way for Old Kit Creek Road (SR 1639). The motion passed unanimously.**

**19. [Multi-Family Affordable Housing Rehabilitation Loans and Grants](#)**

**Attachments:**    [Item Summary Multifamily Rehabilitation.doc](#)  
                              [Multifamily Rehabilitation Power Point Presentation.pptx](#)  
                              [Multifamily Rehabilitation RFP.pdf](#)

Ms. Alicia Arnold, Wake County Human Services Division Director, Housing and Transportation, said that Wake County’s Housing and Community Revitalization program (HCR) distributed a Request for Proposals (RFP) for affordable housing multifamily rehabilitation in August 2017 with applications due back on September 15, 2017. Funds will be used to make essential repairs needed to maintain the habitability and affordability of existing housing units for ten years. Wake County received five applications in response to the RFP.

All applications were reviewed by staff from Wake County Housing and

Community Revitalization and the Facilities, Design and Construction Department. The criteria used for review were:

- Cost Reasonableness-Project rehabilitation needs, the reasonableness of project costs and the relevance of the project to the housing quality need will all be considered during the evaluation. Note that after the project has been completed, the developer must furnish the Housing and Community Revitalization with a cost certification.
- Project Timeline: Project completion on or prior to February 2018 is desirable.
- Rehabilitation Quality: Projects must meet all Wake County housing and building codes, as well as basic Housing Quality Standards as defined in 24 CFR part 982.
- Energy Star Standards-Commit to Energy Star standards or higher. Third party verification required.
- Favorable County Monitoring for developments that have received previous Wake County funding.

She said these funds are used to maintain the habitability and affordability of existing issues as well as preserving existing affordable housing units.

She said five development rehabilitation applications were scored based on review criteria. She shared the five recommended rehabilitation projects.

Turnberry Apartments in Wake Forest is a forty unit Senior Housing facility. DHIC, Inc. has requested grant funding of up to \$75,000 for the rehabilitation of Turnberry Apartments. She said Turnberry is located in Wake Forest on South White Street. She said the funding source for this grant would be Federal CDBG funds. The rehabilitation includes replacing shower head and toilets with Water Sense Certified units and to replace unit and interior lighting with new E-Star LED fixtures. DHIC, Inc. expects rehabilitation to be complete in 60 days.

Beechridge I Apartments in Apex is a forty unit family facility. She said DHIC, Inc. has requested funding in the total amount of \$300,000, up to \$75,000 of which would be funded through a grant and the remaining \$225,000 would come in the form of a 0 percent interest loan with repayment term not to exceed ten years for the rehabilitation of Beechridge I Apartments. Beechridge is located in Apex at 610 Upchurch Street. The funding source for this grant and loan would be Federal CDBG funds. The rehabilitation includes replacing building roofs, toilets, water heaters and heat pumps. DHIC, Inc. expects rehabilitation to be complete in 90 days.

Huntington Spring Apartments in Wake Forest is an eighty-four unit Senior Housing facility. Evergreen Construction has requested grant funding of up to \$23,436 for the rehabilitation of Huntington Spring Apartments. Huntington Spring is located in Wake Forest at 1887 South Franklin Street. The funding source for this grant would be Federal CDBG funds. The rehabilitation includes installing an Energy Control System. Evergreen expects rehabilitation to be complete in 30 days.

Silver Spring Apartments in Zebulon is a thirty-three unit Senior Housing facility. Evergreen Construction has requested funding in the total amount of \$237,082, up to \$75,000 of which would be funded through a grant and the remaining \$162,082 would come in the form of a 0 percent interest loan with a repayment term not to exceed 10 years for the rehabilitation of Silver Spring Apartments. Silver Spring is located in Zebulon on 601 Pony Road. The funding source for this grant and loan would be Federal CDBG funds. The rehabilitation includes installing an Energy Control System, exterior signage, carpet, water heater & HVAC replacement in approximately 31 units, tree limb trimming, VCT, carpet for common areas, and hallway painting. Evergreen expects rehabilitation to be complete in 90 days.

Cedar Springs Apartments in Wendell is a twenty unit Senior Housing facility. Evergreen Construction has requested funding in the total amount of \$103,003, up to \$75,000 of which would be funded through a grant and the remaining \$28,003 would come in the form of a 0 percent interest loan with repayment term not to exceed 10 years for the rehabilitation of Cedar Spring Apartments. Cedar Spring is located in Wendell at 110 Hollybrook Road. The funding source for this grant and loan would be Federal CDBG funds. The rehabilitation includes installing an Energy Control System, carpet, painting, HVAC replacement in approximately 11 units, hallway painting and tree limb trimming. Evergreen expects rehabilitation to be complete in 90 days.

Commissioner Burns thanked Ms. Arnold for her work on this project. He said the request shows ongoing efforts for rehabilitation of affordable housing units. Commissioner Burns also noted that the projects are spread throughout the county, and he is glad to see all municipalities participating.

Commissioner Burns noted that all these projects are being funded partially through Community Development Block Grant (CDGB) funds, which are slated for funding cuts. He encouraged the public to request Congress to retain the CDBG funding so these types of projects can be continued.

Commissioner West asked if this was part of the consolidated affordable housing plan. Ms. Arnold confirmed that it is.

Chairman Hutchinson said it is important to retain the current affordable housing. He also said the CDBG grant goes a long way in retaining affordable housing.

Commissioner Portman said the CDGB funds are very important in connecting the dots. He said it allows communities to make decisions on their own needs. Commissioner Portman also encouraged citizens to have conversations with Congressmen and Senators to encourage the continuation of the CDBG program.

**Commissioner Burns moved, seconded by Commissioner Portman, that the Board of Commissioners approve the following loans and grants:**

- 1. A grant in an amount not to exceed \$75,000 in Federal CDBG funds for Turnberry Apartments, an affordable Senior housing development in Wake Forest, NC;**
- 2. A grant in an amount not to exceed \$75,000 and a loan in an amount not to exceed \$225,000 in Federal CDBG funds for Beechridge I Apartments, an affordable Family housing development in Apex, NC;**
- 3. A grant in an amount not to exceed \$23,436 in Federal CDBG funds for Huntington Spring Apartments, an affordable Senior housing development in Wake Forest, NC;**
- 4. A grant in an amount not to exceed \$75,000 and a loan in an amount not to exceed \$162,082 in Federal CDBG funds for Silver Spring Apartments, an affordable Senior housing development in Zebulon, NC; and**
- 5. A grant in an amount not to exceed \$75,000 and a loan in an amount not to exceed \$28,003 in Federal CDBG funds for Cedar Spring Apartments, an affordable Senior housing development in Wendell, NC.**

**All funding commitments and awards are subject to terms and conditions acceptable to the County Attorney. In addition, all awards are contingent upon the basic terms as identified in the project descriptions, the Request for Proposals, and any applicable Federal**

**funding requirements. The motion passed unanimously.**

**20. [Wake County 20-Year Comprehensive Affordable Housing Plan](#)**

**Attachments:**    [Item Summary.docx](#)  
                              [Presentation.pptx](#)  
                              [Wake\\_Briefing Book Executive Summary.pdf](#)

Ms. Alicia Arnold, Wake County Human Services Division Director, Housing and Transportation, thanked all of those that have been part of the development of the Wake County 20-year comprehensive Affordable Housing Plan. She said the Affordable Housing Steering Committee was developed in 2016 and a resolution was approved committing to the development of a long-term affordable housing plan for Wake County. She said the plans goal is to identify strategies to preserve and produce affordable housing units and address the growing housing crisis in Wake County.

She shared the five principles that guided the creation of the plan.

- Maximum benefit from public resources
- Support overall housing growth
- Focus on populations in greatest need
- Pursue locally appropriate solutions
- Use housing as platforms for economic opportunity

She shared the five key trends of the affordable housing crisis in Wake County.

- Wake County's rapid population growth is generating upward pressure on the cost of rental and ownership housing.
- Household incomes are not keeping pace with escalating housing costs, especially for households earning less than \$39,000 per year.
- The county has experienced substantial housing production in response to growth. However, affordable housing has been a very small part of this.
- The County is losing existing naturally occurring affordable housing and publicly subsidized housing through redevelopment and conversion.

- In 2015, Wake County had an unmet housing need of 56,000 affordable units, which is likely to expand to as much as 150,000 units in the next 20 years.

She shared a chart of the affordable housing need.

She shared the three essential strategies of dealing with the housing crisis.

- Land Use - Tools that enable the County and municipalities to use their zoning authority to indirectly support the production and preservation of affordable units.
- Leveraged programs - Tools that create or preserve subsidized affordable housing directly to meet residents housing needs that are not met by the market.
- New public resources - Tools that develop new funding sources for affordable housing production and preservation so that total resources are better aligned with the scale of the challenge.

She shared the six key considerations.

- Sizing impacts and required funding to guide requested budget allocation.
- Refining policy for income targeting and location targeting.
- Strengthening internal and partner capacity, including by adding County staff and expertise and establishing partnerships with municipalities and other actors essential to plan implementation.
- Building community support.
- Establishing systems for guiding and tracking implementation.
- Launching priority programs.

Ms. Arnold shared the priority tools and programs necessary to implement the plan.

- County and Municipal partnerships
- Funds and targeting

- Supportive housing

She said more information on the plan can be found online [www.wakegov.com](http://www.wakegov.com). She said conversations will continue with municipalities to insure their needs are met.

Commissioner Portman said a leader is needed to drive the affordable housing plan beyond discussion. He commended Commissioner Holmes for her leadership and demonstrating community service during the implementation of the plan.

Commissioner Burns asked for more detail on what the initial steps are. He also asked for explanation of the familiar faces pilot and land use policy reform.

Ms. Arnold said the familiar faces pilot was developed by the County Manager's Office and collecting data on the high end users and providing permanent housing as a solution. She also said looking at their needs on a larger scale is important.

She said the land use policy reform is designed to increase land use planning throughout the county so that affordable housing is part of the planning.

Commissioner Ford thanked Ms. Arnold for her service and thanked Commissioner Holmes for her consistent and persistent leadership on the affordable housing needs. He said moving beyond the conversation presents challenges and he is looking forward to implementing this plan. He thanked the Affordable Housing Committee for their work.

Commissioner West said the process is the beginning of moving forward with more affordable housing in Wake County.

Commissioner Portman said the entire board is in favor of moving forward with the plan and suggested engaging conversations with the municipalities and spreading the word with the Kiwanis and Rotary Clubs about the importance of affordable housing. He said the familiar faces model provides a plan to save money and those savings should be utilized to provide additional services.

Commissioner Holmes commended Ms. Arnold, Mr. David Ellis, Deputy County Manager; and Mr. Jim Hartmann, County Manager; for their patience in assisting with fulfilling the promise that has been discussed about affordable housing. She said she is humbled by the efforts that



Wake County has taken to insure affordable housing. She said the Affordable Housing Preservation Warning System is part of the plan. She said the plan provides opportunity to keep affordable units for citizens who need them. She said the report is important as a part of accountability. She acknowledged Commissioner West for focusing on the population with the greatest need. She said that finding available properties and providing for people with the greatest need is important. She thanked board members and staff for their support.

Vice-Chair Calabria commended Commissioner Holmes and the Affordable Housing Steering Committee for their work on affordable housing. He said the community wants to live and work in Wake County. He said the vote today indicates support for the plan and provides a blueprint for moving forward. He said it is important that businesses, municipalities, and partners are engaged. He said he is looking forward to implementing the plan.

Commissioner West said that commitment toward affordable housing in the community is important in moving the plan forward.

Chairman Hutchinson said affordable housing is an important issue in Wake County for citizens that are in desperate need of affordable housing. He thanked Commissioner Holmes, the citizens, partners, and the board for supporting the plan. He said the board will plan for the future funding of affordable housing in Wake County.

Commissioner Holmes acknowledged Ms. Adrienne Cole, President and CEO, Greater Raleigh Chamber of Commerce, and discussed how affordable housing effects economic growth. She said that affordable housing is not only the best for the citizens but also keeps Wake County's economy competitive.

Commissioner Portman said that evidence of the plan being implemented is important to future employers.

Commissioner Burns said it has been a pleasure watching the process come together and he thanked Commissioner Holmes for her leadership. He said he is looking forward to working with Commissioner Holmes on the Uniform Development Ordinance to make sure the affordable housing plan is included.

A break was taken. The meeting went into recess and the meeting reconvened

**Commissioner Holmes moved, seconded by Commissioner West,  
That the Board of Commissioners accepts and approves the Wake**

**County 20-year comprehensive Affordable Housing Plan. The motion passed unanimously.**

**21. [Locally Administered Projects Program \(LAPP\) and Strategic Transportation Prioritization \(SPOT\) grant submissions for the future Triangle Bike Way](#)**

**Attachments:** [Triangle Bike Way Grant Funding Item 2017 10 16.docx](#)  
[Triangle Bike Way PP 2017 10 16 BOC.pptx](#)  
[Triangle Bikeway Concept Map V4.pdf](#)

Mr. Chris Snow, Wake County Parks, Recreation, and Open Space Director, shared information on the potential bike way, which will be between Raleigh and Durham. He said at the May 1, 2017 Board of Commissioners meeting, the Board approved the Wake County Greenway System Plan. The vision for the plan is to create a connected and comprehensive system of greenway trails and connections that enhances the quality of life throughout Wake County. This includes increasing connectivity for multi-modal transportation.

At the June 19, 2017 Board of Commissioners meeting, the Board approved and authorized the County Manager to sign a funding agreement with the Capital Area Metropolitan Planning Organization (CAMPO) that included budget appropriation of \$23,200 to complete the Triangle Bikeway alignment study. This feasibility study is being finalized.

He shared a map of the I-40 Corridor and discussed the congestion problem.

He said the transit plan includes additional lanes, managed lanes and improved regional bus service.

He shared a map of the potential bike commuter route, which is another possible solution to the I-40 Corridor problem.

He said that the plan is a part of the Raleigh Comprehensive Bicycle Transportation Plan from 2009 and the Capital Area Metropolitan Planning Organization (CAMPO) 2040 MTP.

He shared a map of the Wake County Greenway System Plan.

He shared information about the Locally Administered Projects Program (LAPP) and the Strategic Prioritization Transportation (SPOT), CAMPO Grant Award, and County match funding.

Mr. Snow said that the LAPP grant is recommended for Fiscal Year 2019 and the SPOT Grant for Fiscal Year 2022.

He said the LAPP grant is an annual solicitation for local roadway, transit, bicycle and pedestrian projects, and will result in an annual program of projects in the Transportation Improvement Program (TIP) managed by CAMPO. The LAPP program has approximately \$6 million to award for the FY 2019 funding cycle. Grant applications are due October 31, 2017. The County would be submitting for funding to design the Triangle Bike Way between Lake Crabtree County Park and the Wake/Durham County line (existing bike lanes at Slater Road).

He said the SPOT program is on a five-year cycle and includes roadway, public transportation, bicycle, pedestrian, rail, and aviation projects in the development of the State Transportation Improvement Program (STIP). The SPOT program has approximately \$70 million to award for the FY 2022 and FY 2027 funding cycles (five year cycle). The County would be submitting for funds to design, acquire right-of-way and construct the Triangle Bike Way section between Raleigh's Reedy Creek Greenway in the east (Trenton Road) and Lake Crabtree County Park.

Commissioner Ford said the deadline for the LAPP Grant is October 31, 2017. Mr. Snow said that Chairman Hutchinson has applied for a placeholder on the SPOT Grant since the deadline has passed.

Commissioner Portman said that the grant provides support to the housing situation in Wake County. He said it supports parks and greenways as well as healthy living.

Chairman Hutchinson said that the proposal is moving Wake County to the 21st Century. He said there is a void in this corridor and this will connect it to surrounding communities. He said by creating the corridor it provides an additional mode of transportation. He said Portland, Oregon has 6 percent of their population that use bikes. He said that Wake County can be up and coming like Oregon.

Commissioner Holmes said this is a great concept. She asked for clarification on when this was discussed with the board.

Chairman Hutchinson said when the Board of Commissioners adopted the plan in the spring the Bikeway Plan was moving through the process during that time. He said the report has been completed and he was able to provide an exception to the SPOT Grant.

Commissioner West said that there are areas for priorities in the county and asked who would be using the bikeways. He also asked for the data that provides who will use the bikeway and how it benefits them.

Chairman Hutchinson said that the board supports the \$2.3 Million Transit Plan and this plan will provide additional options and choices for transportation.

Commissioner Portman said that the board supports the transit plan and he applauds the chairman's efforts to apply for an exception to the grant.

Commissioner West said that he doesn't understand how the Triangle Bike Way Plan benefits the vulnerable communities. He feels the plans should have been shared with the vulnerable communities for their input. He said communication among the entire board is important.

Commissioner Burns said the request being made is not for funding, it is for the commitment of matching county funds if grant funds are made available. The county funds would need to be made available by 2022, so there is ample time to budget for it. He said that the board should find ways to save taxpayer money and that the connection is made to all communities that do not already have this mode of transportation. He said the board needs to think holistically and move broadly when spending funds for a healthy community.

Vice-Chair Calabria asked if Go Triangle is looking at taking a final vote at the end of the month. Ms. Nicole Kreiser, Assistant County Manager, said this is correct.

**Chairman Hutchinson moved, seconded by Commissioner Portman, that the Board of Commissioners,**

**1. Add the Triangle Bike Way to the County's Greenway System Plan; and**

**2. Authorize the County Manager to execute both the Locally Administered Projects Program (LAPP) and Strategic Transportation Prioritization (SPOT) grant submissions for the future Triangle Bike Way. The motion passed unanimously.**

**22. [Appropriation for Court-Ordered Payment of Legal Fees](#)**

**Attachments:** [ChrisAppropriationforCourtOrderedPaymentAgendaItemFinal.docx](#)  
[DeverCourtOrder.pdf](#)  
[Final Budget Memo - FY 2018 Board of Elections.xlsx](#)

Commissioner Portman said he was a plaintiff in the suit and asked to be

recused.

**Commissioner Burns moved, seconded by Vice-Chair Calabria, that the Board of Commissioners recuse Commissioner Portman from voting. The motion passed unanimously.**

Mr. Scott Warren, County Attorney, said the District Court has ordered the Board of Elections to pay certain fees associated with the Calla Wright, et al. vs. The State of North Carolina case. He said this is a very unusual case and it is concerning to him that an attorney fees provision is being used to hold a county department liable. Mr. Warren said the fees were higher than the amount awarded.

Commissioner Burns said the State Legislature is ultimately responsible for the lawsuit but they will not come forward and fund the payment of the legal fees so the Board of Elections is being held responsible. He said the outcome of the case is ground breaking and the redistricting that the Legislature imposed on Wake County was very costly. The redistricting was ultimately found to be unconstitutional, resulting in the lawsuit. Commissioner Burns expressed his unease with paying the fees but said the county has no choice but to pay it as ordered by the District Court.

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners appropriate \$407,281.37 of Undesignated Fund Balance in the General Fund for payment to plaintiffs' attorneys, as ordered by the US District Court for the Eastern District of North Carolina, in the consolidated case of Raleigh Wake Citizens Association v. Wake County Board of Elections and Calla Wright v. State of North Carolina. The motion carried by the following vote:**

**Aye:** 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Ford, Commissioner Holmes, and Commissioner West

**Recused:** 1 - Commissioner Portman

**23. [Wake County Commission for Women Realignment](#)**

**Attachments:** [Final Women's Commission Item Summary 10-16-17.docx](#)

Mr. David Ellis, Deputy County Manager, said that 23 years ago the Wake County Commission for Women (WCCW) was established. He shared the past work of the commission. He said that earlier this year, the Task Force on Women and Employment provided a report that identified a number of issues that women are facing today in Wake County. He said upon review, staff realized that realignment was necessary and focus should be on the

issues women face today. Mr. Ellis said the revisions will align with the Board priorities on issues such as vulnerable communities, health care, child care, and affordable housing as well as the issues identified in the Task Force report.

Commissioner Holmes said that Wake County has grown since 1994 when the commission was formed and she feels the realignment is necessary to align with the Board of Commissioner priorities. She said the changes provide the Commission to be influential and said this opens up the possibility of leadership for women in Wake County. She said empowerment is needed for the commission to be successful and she looks forward to working with the women.

Vice-Chair Calabria said the board received the report from the Wake County Women's Employment Task Force, and he is looking forward to working toward the efforts that have started.

Commissioner West said it is important that the boards and commissions address issues of public concern and improve the quality of life. He said leadership is the key to making this work. He recommended that the board of commissioners not only appoint the members of this board, but also appoint the Chair of the Women's Commission.

Commissioner Holmes agreed with the recommendations of Commissioner West and asked Mr. Warren how to include the appointment of the Chair as part of the motion. Mr. Warren suggested adding it as an amendment.

Commissioner Holmes acknowledged the leadership and work of former Commissioner Caroline Sullivan and the leadership of the Women's Employment Task Force.

**Commissioner Holmes moved, seconded by Commissioner West, that the Board of Commissioners,**

- 1. Realign the mission of the Wake County Commission for Women to focus on board priorities such as issues facing women in vulnerable communities, health care, child care, affordable housing and issues that were identified within the recent report from the Task Force on Women and Employment; and**
- 2. Modify the composition and structure of the Wake County Commission for Women; and**

**3. Accept applications for a more focused and issue-oriented Wake County Commission for Women; and**

**4. Amend the action to include that the board will designate the Chair of the Wake County Commission for Women. The motion passed unanimously.**

**24. [Appointment of Interim County Manager](#)**

**Attachments:** [Interim County Manager 2017.docx](#)

Chairman Hutchinson said the Board has met and agreed to appoint Mr. David Ellis as the Interim County Manager effective October 28, 2017 with an annual salary of 197,498.00.

Mr. Ellis said that he accepts the appointment and looks forward to working with the Board of Commissioners.

**Chairman Hutchinson moved, seconded by Commissioner Burns, That the Board of Commissioners appoints David Ellis as Interim County Manager effective October 28, 2017 at a temporary annual salary of \$197,498 effective October 28, 2017. The motion passed unanimously.**

**25. [Growth, Land Use and Environment Committee](#)**

Commissioner Burns said the Growth, Land Use, and Environment (GLUE) Committee met last week and considered three major issues. The first was the continuation of the development of a Wake County Comprehensive Plan. He said the County currently has a land use plan, which was implemented in 1997 but has never had a comprehensive plan. The comprehensive plan will include land use, growth, affordable housing, and transit so that land use and water use are tracked along with the developments. He said the additional bikeway was discussed as well as a "One Water" initiative. He said it is the hope that the "Day Without Water" resource will be considered and applied in families daily lives.

**Other Business**

Commissioner West expressed his concern about the RDU Authority issue and spoke of a letter he received regarding the matter. He said relationships and trust are very important and he feels the County did not follow the spirit of the resolution that was submitted. He said it does not reflect what he stands for as a commissioner and there needs to be role clarification for the land use piece of the airport property. He said the disagreement this has caused is not healthy and that decisions made require alignment as further discussions are made with the airport. He said the issue is not a one-way street and the board needs to work together.

Commissioner Portman provided an overview of the recent RDU proposal. He and the Chairman attended the Airport Authority meeting last week and expressed some of the concerns they had. Commissioner Portman said several proposals were received and reviewed at the meeting. He said the Airport Authority contacted a consultant who recommended leasing the land as opposed to selling it. The consultant also explained that according to the FAA, parks are incompatible land uses for the airport to consider. Commissioner Portman said he was in disagreement with this because the county has used airport land for years as a park. He asked the consultant for clarification and found that the FAA allows airport land to be used for recreation but not specifically parks. Commissioner Portman said the consultant also said airport land must be leased at market value. After the meeting, Commissioner Portman said he performed his own research and found the information from the consultant to be inconsistent. He then shared the information he found with his fellow commissioners as well as the Airport Authority Chairman.

Commissioner West said he has no concern with the information Commissioner Portman shared but he does have a concern with the response that was sent to the Chair of the Airport Authority. Commissioner West said the response contained things that were not necessary. Commissioner West clarified it was not Commissioner Portman's letter he was concerned with, but rather a letter from the Chairman of the Board.

Commissioner Portman said this is an important issue for our community and he wanted to make sure the Airport Authority had the necessary information to make an informed decision.

Commissioner Holmes asked for clarification on how the public can apply for the Wake County Commission for Women. Ms. Denise Hogan, Clerk to the Board, provided the website information and said the application process is open for a month and the Communications Office would be sending a news release immediately.

**26. [Manager's Report](#)**

**Attachments:** [County Manager's Report.docx](#)

Mr. Jim Hartmann, County Manager, said the monthly Wake County Public School Systems capital report was received recently and he encouraged the board to review it.

**Closed Session**

Mr. Scott Warren, County Attorney, said the motion for Closed Session is



pursuant to N. C. G. S. 143-318.11 (a) 3 to consult with the County Attorney in order to preserve the attorney client privilege between the board and its attorney and pursuant to N. C. G. S. 143-318 11 (a) 4 to discuss matters related to the location, or expansion of industries, or other businesses in Wake County, including an agreement on a tentative list of economic development incentives that may be offered by Wake County in negotiations.

**Commissioner Burns moved, seconded by Vice-Chair Calabria, to go into Closed Session. The motion passed unanimously.**

The meeting went into recess and the meeting reconvened.

No action was taken by the board.

### **Adjourn**

**Vice-Chair Calabria moved, seconded by Commissioner Ford, to adjourn the meeting. The motion passed unanimously.**

Respectfully submitted,

Denise M. Hogan, NCMCC  
Clerk to the Board  
Wake County Board of Commissioners