



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, April 3, 2017

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman Sig Hutchinson

Present: 6 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Excused: 1 - Commissioner Greg Ford

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager

Pledge of Allegiance

Chairman Hutchinson introduced Cub Scout Troup 399 and said they would lead the Pledge of Allegiance. He said the group is known as the Savage Norwalks.

Ms. Geniece Lehmann, Scout Leader, introduced the scouts.

Invocation: Commissioner James West

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Calabria moved, seconded by Commissioner Portman, to approve the agenda. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

2. [Approval of the Minutes of the Regular Board of Commissioners' Meeting of March 20, 2017](#)

Commissioner Burns moved, seconded by Commissioner Holmes, to approve the Minutes of the Regular Board of Commissioners' Meeting of March 20, 2017. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

3. [Recognize April as Child Abuse Prevention Month](#)

Attachments: [Child Abuse Prevention Month 2017 Agenda Item](#)
[2017 PROCLAMATION CHILD ABUSE PREVENTION MONTH](#)
[2017 CHILD ABUSE PREVENTION COMMITTEE MEMBERS](#)
[2017 Child Abuse - Better Childhoods \(April Events\).pdf](#)
[2017 Pastries and Prevention Tea Invitation](#)

Mr. Jason Mahoney, Wake County Human Services Program Manager, Child Welfare, shared information about the history of Child Abuse Prevention Month. He said for the first time April 1983 was proclaimed as Child Abuse Prevention Month. He asked the public to take a stand to prevent child abuse and neglect. He shared information about activities throughout the month.

Ms. Sharon Hirsch, President and CEO, Prevent Child Abuse North Carolina, shared about the stress that occurs as a result of child abuse and neglect. She said that the month of April was about preventing abuse and neglect. She said interested citizens can volunteer to be a caring adult for a child, encourage parents to take parenting classes and read about child development, connect with parents to provide social support, and support agencies that provide direct support to families. She asked everyone to plant pinwheel gardens to raise awareness.

Commissioner Holmes read aloud the proclamation.

Commissioner Holmes moved, seconded by Commissioner Burns, that the Board of Commissioners recognize April as Child Abuse Prevention Month. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

4. [Proclamation Recognizing April as Parkinson's Awareness Month](#)

Attachments: [Parkinson's Awareness Month Item Summary](#)
 [Parkinson's Awareness Month Proclamation](#)

Ms. Regina Petteway, Wake County Human Services Director, said her father passed away from Parkinson's Disease eight years ago.

Mr. David Malarkey, Councilor, People with Parkinson's Advisory Council, Parkinson's Foundation, said that he has Parkinson's Disease and has raised his family, exercises, and is still employed. He thanked the Board of Commissioners for recognizing the month.

Vice-Chair Calabria read the proclamation aloud. He said that it is appreciated that Parkinson's awareness is celebrated.

Vice-Chair Calabria moved, seconded by Commissioner Holmes, that the Board of Commissioners adopt a proclamation recognizing April as Parkinson's Awareness Month. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

Consent Agenda

Commissioner Holmes moved, seconded by Commissioner Burns, to approve the consent agenda. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

5. [Request for a Time Extension by the Wake County Task Force on Employment and Wage Issues for Women](#)

Attachments: [Extension of Time for the Wake County Task Force on Employment and Wage Issues for Women Agenda Item](#)

Commissioner Holmes moved, seconded by Commissioner Burns, that the Wake County Board of Commissioners grant a time extension for the Wake County Task Force on Employment and Wage Issues for Women through June, 2017. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

6. [Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections](#)

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2](#)
[April 2017 Refunds Under 500](#)
[April 2017 Refunds Over 500](#)
[Daily Updates For Penalties](#)
[Municipal Report Feb 2017](#)
[Collection Report Feb 2017](#)
[Monthly In-Rem Report](#)
[Register of Deeds Excise Tax Report](#)

Commissioner Holmes moved, seconded by Commissioner Burns, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

Regular Agenda

7. [Land Acquisition for an Adaptive Reuse School Site in the Central Raleigh Area \(First Reading\)](#)

Attachments: [2017-03-28 BOC Agenda Item Capital Blvd Assemblage.docx](#)
[2017-3-29 Capital Boulevard Land Acquisition Presentation - BOC First Reading 4-3-2017.pdf](#)
[2016-11-3 Fully exec Offer To Purchase Murray Investment Company No. 2 LLC Capital Boulevard Assemblage.pdf](#)
[Capital Blvd @ Fenton St Appraisal.pdf](#)
[2017-01-13 Capital Blvd Assemblage Sealed Boundary and Improvements Survey.pdf](#)

Ms. Betty Parker, Wake County Public Schools Senior Director, Real Estate, said that as part of the Space Needs Analysis and Prioritization (SNAP) process, a centrally located innovative comprehensive high

school program need was identified with intentions of enhancing academic standards with innovative approaches to learning that maximize student potential, and addressing crowding and future projected growth. She said that the two high schools closest to the Capital Boulevard Assemblage, Enloe and Broughton, are two of the most crowded centrally located high schools and will be beneficially impacted by the development of a innovative high school on the new site. She said that the Board of Education has developed a goal of a 95 percent graduation rate by 2020. She said that for the 2017-2018 school year, planned percent crowding at Enloe is anticipated to be 111.0 percent and at Broughton is anticipated to be 124.3 percent. She said that price points and walkable neighborhoods were considered in the process. She said crowding and graduation rates were the two needs most addressed.

Ms. Parker shared a chart of planned crowding for 2016-2017, number of temporary classrooms, and planned crowding for 2017-2018. She shared a map of the school site. She shared an aerial view of the site with the proximity to the nearest high schools. She shared the City of Raleigh Corridor Study map. Ms. Parker shared a map of the concept plan of the new building. She shared a map of the GoRaleigh public transportation access bus stop area. She shared the contract terms and information.

- **Purpose:** To accommodate a SNAP-identified educational need for an innovative comprehensive high school to address crowding in downtown high schools, primarily Enloe and Broughton
- **Seller:** Murray Investment Company No. 2 LLC. The Murray family first acquired the site in 1968.
- **Location.** Central Wake County inside the beltline on the southern side of Capital Boulevard east of its intersection with Fenton Street
- **Asset Description.** ±72,226 sq. ft. one story commercial buildings located on 12.14 acres.
- **Recent Use.** Car dealership, currently leased to Capital Chevrolet, which is expected to continue for ± 2 years and generate rent revenue estimated at an average of \$46,520/month.
- **Negotiated Purchase Price:** \$6,351,695.
- **Appraised Value:** \$6,230,000.

She shared a chart of price influences: Remediation costs and income. She shared a chart of the land acquisition comparison.

Ms. Parker said that staff has collaborated with Wake County Public Schools on the request.

Commissioner Burns asked about the rental income and whether the site would be used in the interim. Ms. Parker said the existing tenant, Capital Chevrolet, will lease the facility from the Murray family until the site is ready. Commissioner Burns commended the Board of Education for creativity and using the site and asked about the innovative programs. Ms. Parker said the Career and Technical Education (CTE) concentrators make a difference in successful education with increased graduation rate.

Commissioner Portman asked about whether the flood zone area has been considered. Ms. Parker said the flood plain should not have an impact. Commissioner Portman said there will be redevelopment that will benefit the students in this area.

Commissioner Holmes asked if the burden of overcrowding would be remedied. Ms. Parker said that she should have this information within a year. Commissioner Holmes noted that Wake County is lacking land for schools. She said that students that have been waiting to gain entrance and asked that these students be given priority. She said there has been question about whether there is a correlation between the overcrowding at these schools and the issue with School Resource Officer (SRO) needs.

Commissioner West asked if there is a trend to build schools where there is the most growth. Ms. Parker said the Office of Research and Economic Development (ORED) entry data provides this information. She said that sometimes the footprint does not allow for growth. Commissioner West asked what innovative strategies to enhance students are offered. Ms. Parker said there is not a particular targeted population. She said that academics are on the forefront of educational instruction. She said project based learning and providing the space assists with the process.

Vice-Chair Calabria thanked staff for assistance in understanding the process. He asked if the City of Raleigh has approved the request. Ms. Parker said that staff has approved the location. She said this project will revitalize downtown. Vice-Chair Calabria asked if the site can be used as a model elsewhere and whether the table top method can be used in Wake Forest. Vice-Chair Calabria asked about the prototype. Ms. Parker said this approach can be scaled to use in other design if it is successful. Vice-Chair Calabria noted the site is located next to the Food Bank.

Commissioner West asked if there were similar partnerships. Ms. Parker said the Moore's Square School has been a great partnership.

Chairman Hutchinson noted that the location is next to the greenway and bicycle and pedestrian access.

Public Comments

Ms. Octavia Rainey thanked the Board of Commissioners for their support regarding the recent notification of resident leases at the Forest Hills Apartments. She said that the residents have not received notice that their lease has been extended. She suggested the Town of Garner and Wake County staff meet to discuss terms and funding sources. She said Legal Aid should be involved in discussions about about the residents security deposits. She suggested a resource center for residents be opened immediately. She said that June 15, 2017 is the deadline of when resident leases expire.

Chairman Hutchinson said the property owner of the Forest Hills Apartments has contacted him and the notices will be sent to the residents.

Ms. Yolanda Smith, resident of Forest Hills Apartments, thanked the Board of Commissioners for their support in helping the residents during the process.

Ms. Linda Richardson, resident of Forest Hills Apartments, thanked the Board of Commissioners for their support during the process. She said that residents have until June 15 to move. She said the elderly and handicapped need more notice.

Commissioner West asked if there are plans for a joint meeting and whether Legal Aid will be involved. He asked for feedback from staff. Commissioner Holmes asked for notification when the meetings are scheduled and information is available.

Ms. Smith said the residents need to be informed or need information about any assistance that may be available.

8. [Public Hearing on ZP-892-16 to Rezone two Tracts Totaling 116 Acres Located on the 7400 Block of Cleveland School Road from Residential-30 \(R-30\) with a Resource Conservation Overlay-2 \(RCOD-2\) to Conditional Use-Residential-15 \(CU-R-15\) with a RCOD-2 Overlay](#)

Attachments: [Item Summary](#)
[ZP 892-16 Presentation.pptx](#)
[ZP-892-16 Staff Report](#)
[ZP-892-16 Ordinance for Consistency, Reasonableness and Public Interest.doc](#)
[ZP-892-16 Ordinance for Approval of Rezoning Petition.doc](#)
[Petition Materials](#)
[ZP-892-16 Maps.pdf](#)
[Neighborhood Meeting Notes.pdf](#)
[Planning Board Minutes Excerpt-ZP-892-16 -2.docx](#)
[CAMPOEmail.pdf](#)

Mr. Bryan Coates, Wake County Planner, said the proposal is to rezone two tracts totaling 116-acres located on the 7400 block of Cleveland School Road from Residential 30. He said Residential 30 indicates that there is one lot for every 30,000 square feet. He said that RCOD-2 is an environmental overlay on the property. He said that the CU-R-15 is one house for each 15,000 square foot lot. He said that the petitioner has limited the proposed uses to single family detached residential dwellings with a density up to 312 dwellings and recreational amenities. He shared a zoning map of the parcels.

Mr. Coates shared the land use history.

1973: General zoning first applied to southern portion of county.

2004: Fuquay-Garner Area Plan was adopted and designated this property as having residential less than 1.5 units an acre.

2016: Fuquay-Garner Area Land Use Plan was amended to designate this property as residential 1-4 units an acre.

He shared the Wake County Land Use Plan information.

- ☐ Located within Garner's Long Range Urban Services Area (LRUSA), encourage input from Town, but the site is within Wake County's jurisdiction
- ☐ Fuquay-Garner Area Land Use Plan designates this area for medium density residential uses of 1 to 4 dwelling units per acre
- ☐ Consistent with the Wake County Land Use Plan

He shared the process of the rezoning process which includes staff review, review by the Wake County Planning Board, and a Board of Commissioners' Hearing. He said the process involves compliance with the Wake County Land Use Plan, Town of Garner and neighborhood input, and site conditions. He shared the site plan review process which includes staff review. He said the staff review involves compliance with all applicable Wake County standards, compliance with rezoning

conditions, Town of Garner input, and a Traffic Impact Analysis (TIA) and NCDOT review.

Mr. Coates shared the transportation information.

- ☐ The 2014 & 2015 traffic counts available from NCDOT for Cleveland School Road show it operating at approximately 8,000 vehicles per day which is less than 50% of its design capacity
- ☐ There were 18 accidents (minor, no casualties) at the intersection of Benson Road and Cleveland School Road in the 3-year reporting period.
- ☐ Based on staff experience, 6 accidents per year is a relatively low number

He shared aerial maps of the future 540/50 interchanges and Interstate 40 and NC 42 Interchange. He said CAMPO was consulted about the project and indicated there would be road widening into a 4 lane road to NC Highway 50. Mr. Coates said that I-40 would also be widened.

Mr. Coates shared the transportation information.

- ☐ Any future development on this site will be required to comply with the requirements of the Wake County UDO including the submittal of a Traffic Impact Analysis (TIA)
- ☐ NCDOT may require road improvements during the review of the subsequent site plan for development
- ☐ Any roadway improvements and/or driveway permits will have to be coordinated with, and approved by NCDOT, during the site plan review process

He shared the utilities and environment information.

- ☐ The plan is to use community well for water service and construct a package treatment plan for wastewater service
- ☐ There are no Town of Garner utility lines nearby at this time and no timeline exist for extensions to the subject parcels
- ☐ Johnston County does have a waterline along this section of Cleveland School Road.
- ☐ No Federal Emergency Management Agency (FEMA) regulatory floodplains located on the property; flood hazard soils and a USGS blue line stream do exist on site

Mr. Coates shared the conditions proposed by the applicant. He said all conditions are above and beyond the requirements of the Wake County UDO.

- 1) One side of every street will have either a sidewalk or a multi-use

path.

- 2) The development will use an urban streetscape with curb and gutter (rolled curb or valley curb) anywhere that a sidewalk is planned and a swale where a multi-use path is planned.
- 3) The wastewater and water distribution system will be designed to meet the Town of Garner, City of Raleigh and the State of NC requirements.
- 4) An active recreation area and off-street greenways will be provided for residents.

Mr. Coates shared photos of examples of the conditions proposed by the applicant. He said typical options are roadside swale, six inch curb and gutter, and valley/rolled curb.

He shared the input from the Town of Garner.

- ☐ The subject property is located within the Town of Garner's LRUSA (town does not have a timeline for utilities and services), rezoning process includes input from the Town.
- ☐ Town staff is in agreement with the petitioners conditions on utility infrastructure and recreation amenities
- ☐ Town staff has asked that sidewalks be on both side of any collector street instead of one side as proposed by the applicant
- ☐ The Town of Garner does not allow for a rolled or valley curb within its jurisdiction

He shared the input from neighboring property owners.

- ☐ Letters sent to each property owner within 1,000 feet of the subject property.
- ☐ Posted meeting notification signs on Cleveland School Road
- ☐ Staff has received three inquiries
- ☐ The petitioner held a neighborhood informational meeting - July 21, 2016. Invited 75 property owners to the meeting

Mr. Coates shared the staff findings.

1. The proposed Conditional Use-Residential-15 rezoning (with a RCOD-and the stated proposed uses are consistent with the Fuquay-Varina/Garner Area Land Use Plan designation
2. The proposed rezoning is consistent with the land use plan's objectives
3. The proposed rezoning complies with goals of the Wake County and the Fuquay-Garner Area Land Use Plan.
4. The traffic volumes and accident reports from the NCDOT do not indicate any significant traffic issues for Cleveland School Road.
5. A detailed subdivision plan must be approved by Wake County

- prior to future development to ensure compliance with all applicable regulations.
6. Any roadway improvements and/or driveway permits must be coordinated with, and approved by the NCDOT during the subdivision plan review process.
 7. The Town of Garner's staff has indicated they are in agreement with conditions of the rezoning petition as it relates to utilities and recreation amenities.
 8. The Town of Garner's staff asked that sidewalks be located on both sides of any street serving as a collector or future collector road instead of on one side as proposed by the applicant.
 9. The Town of Garner's staff also noted that they require a 6" high curb along their roadways rather than a rolled curb or valley curb as proposed.
 10. The proposed rezoning would be a similar density to the developments located just over the county line in Johnston County.

Commissioner West asked if the area is in the non-incorporated area. Mr. Coates said the proposed rezoning is Wake County's jurisdiction.

Chairman Hutchinson expressed his concern about the stormwater runoff with the proposed valley/rolled curb treatment. Mr. Coates said the neighborhood would meet all the requirements for stormwater treatment and the site plan review process will be reviewed by Wake County Environmental Services staff. Chairman Hutchinson asked for feedback from the developers about sidewalks on both sides of the neighborhood.

Commissioner Portman said that the applicants have not indicated the type of proposed stormwater collector method that will be used. Mr. Coates said that the developer recommends valley/rolled curb and the Town of Garner requires six inch curb and gutter in their jurisdiction. Mr. Coates said Wake County does not maintain the sidewalks.

Chairman Hutchinson opened up the public hearing.

Mr. Donnie Adams, 335 Athletic Club, Clayton, NC, Adams and Hodge Engineering, said he represents the applicant. He said a valley or rolled type curb is proposed. He said that the roadside swale will be used outside the development. He said there is a benefit using the rolled type curb for the builder for turnouts to the driveway installation. He said sidewalks are proposed on one side to tie into the nearby greenway. He said the stormwater will be collected throughout the neighborhood for quality and quantity.

Chairman Hutchinson closed the public hearing.

Mr. Coates said the planning staff recommends the approval of the statement of consistency and the requested zoning map amendment.

Mr. Alan Swanstrom, Chair, Wake County Planning Board, said a compromise is made with the development since the Town of Garner will not provide water connection. The developer has opted to provide sidewalks on one side, which is not a requirement. He said a traffic impact study will be conducted later in the process. He said the Wake County Planning Board unanimously approved the request.

Chairman Hutchinson asked about the packaged treatment plant and water provider. Mr. Adams said Old North State Utilities would provide the water and sewer system for the neighborhood.

Commissioner Burns asked when the Wake County Land Use Plan was last amended. Mr. Coates said the main land use plan was updated in 1999 and the area plans were updated in early 2000s. Commissioner Burns expressed his concern about future planning for development outside the municipal boundaries in overwhelming infrastructure. He said that the southeastern portion of the county is developing rapidly.

Mr. Swanstrom said the Wake County Land Use Plan is outdated and this request was difficult, but the plan helps with guidance. He asked the Board of Commissioners to consider an update of the plan.

Commissioner West asked if there is a county-wide Land Use Plan. Mr. Swanstrom said the current plan is old. He said there will be a lot of development pressure in this area in the future.

Commissioner Portman said that because there are not municipal services there will be no maintenance of the roads and water and sewer systems for the development. He said swale design may reduce density that can be built and should be considered in the public interest. He said property owners may question why taxes are not covering sidewalks and water systems. He said disclosures must be clear to homeowners that there will be private roads and water systems.

Commissioner Portman moved, seconded by Commissioner Holmes, that the Board of Commissioners adopt the draft statement finding that the requested rezoning to Conditional Use-Residential-15 with a Resource Conservation Overlay-2, the stated proposed use, and the permissible range of uses are consistent with the Wake County Land Use Plan, reasonable, and in the public interest. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

Commissioner Portman moved, Seconded by Vice-Chair Calabria, that the board approve the zoning request as presented. The motion carried by the following vote:

Sig Hutchinson - Aye

Matt Calabria - Aye

John D. Burns - Aye

Greg Ford - Absent

Jessica Holmes - Aye

Erv Portman - Aye

James West - Aye

9. [Wake County Response to Recommended FY18 Transit Work Plan](#)

Attachments: [Item Summary](#)

[Letter to the Transit Planning Advisory Committee.docx](#)

Mr. Tim Maloney, Wake County Planning, Development, and Inspections Director, said that Wake County continues to work in partnership with transit stakeholders on implementation of the Wake County Transit Plan. On February 17th, the Transit Planning Advisory Committee released the recommended Fiscal Year 2018 Transit Work Plan for public review and comment. The Annual Work Plan outlines projected revenue along with operating and capital expenditures for the upcoming fiscal year. On March 13, 2017, staff presented the recommended Fiscal Year 2018 Transit Work Plan to the Board of Commissioners' Transit Committee. He highlighted the recommended work plan.

- Increased weekend and evening bus service for Raleigh and Cary and more frequent service between downtown Raleigh and RDU;
- Continuation of express routes connecting Knightdale, Zebulon, Wendell, and Fuquay-Varina;
- Provides an additional 9,000 rides for County residents living in rural areas;
- Starts the planning process to determine best solutions for bus rapid transit (BRT) and commuter rail;
- Funds efforts for public engagement, communications and

marketing;

- Establishes additional staff and administrative resources for administration of the Tax District and Transit Plan; and
- Builds capital reserves for future year expenditures/increases operating reserves.

Mr. Maloney said that staff has prepared a letter in response to the recommended Fiscal Year 2018 Transit Work Plan. He said the letter, directed to the Chair of the Transit Planning Advisory Committee (TPAC), includes comments prepared by staff and those provided by commissioners.

Chairman Hutchinson thanked the Transit Planning Advisory Committee and said that the plan is moving forward.

Mr. Maloney said the Transit Work Plan was released on February 17, 2017 and comments have been taken online and community meetings have been held.

Commissioner Portman said that cost sharing questions have been raised as they relate to the Interlocal Agreement. He asked if there has been an indication as to when the answers to these questions will be shared. Mr. Maloney said staff is carefully reviewing those questions.

Mr. Jim Hartmann, County Manager, said staff is reviewing the questions and the governance agreement is in place and there are meetings with Go Triangle. He said funds are being reviewed. He said that Ms. Beth Smerko, Senior Deputy County Attorney, and Mr. Chris Dillon, Intergovernmental Relations Manager, are meeting every two weeks to discuss transit.

Commissioner Burns said that the Board of Commissioners want the transit plan to be a cutting edge system. He said that it sets examples for an environmentally sound system. He said that it is important that the process runs smoothly.

Commissioner Holmes said that attention should be placed on enhanced bus stops in the future. She said she would like to see expanded coverage of stops in non-grassy areas and signage used for advertisement at the stops.

Commissioner Portman moved, seconded by Commissioner Burns, that the Board of Commissioners authorize a letter from Wake County to the Transit Planning Advisory Committee in response to the Recommended FY18 Transit Work Plan. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

Appointments

10. [Fire Commission](#)

Attachments: [Fire Commission Item Summary.doc](#)
[Fire Commission Board Details List.pdf](#)
[Fire Commission Member List.pdf](#)
[Fire Commission Applicant Roster.xlsx](#)
[Fire Commission Applicant Packet.pdf](#)
[Fire Commission Attendance.xls](#)

Vice-Chair Calabria nominated Ms. Nancy Anderson and Ms. Susan Ramsey for appointment as Alternate Members.

11. [Library Commission](#)

Attachments: [Library Commission Item Summary.docx](#)
[Library Commission Board Details.pdf](#)
[Library Commission Member List.pdf](#)
[Library Commission Applicant Roster.xlsx](#)
[Library Applicant Packet.pdf](#)
[Library Commission Attendance 2017.xlsx](#)

Vice-Chair Calabria nominated Ms. Christa Washington for an At-Large appointment.

12. [Open Space and Parks Advisory Committee](#)

Attachments: [Open Space Item Summary.docx](#)
[Open Space and Parks Advisory Board Details.pdf](#)
[Open Space Member List.pdf](#)
[Open Space Applicant Roster.xlsx](#)
[Open Space and Parks Applicant Packet 4-21-17.pdf](#)
[2017 OSAPAC Attendance.xlsx](#)

The Board of Commissioners deferred appointments to this board until May 2017.

13. [United Arts Grants Panel](#)

Attachments: [United Arts Grants Panel Item Summary.doc](#)
 [United Arts Board Details List.pdf](#)
 [United Arts Grants Panel Member List.pdf](#)
 [United Arts Applicant Roster.xlsx](#)
 [United Arts Grants Panel Applicants.pdf](#)

Vice-Chair Calabria nominated Mr. William Seth Palmer for appointment for District 7.

14. [Wake County Board of Adjustment](#)

Attachments: [Item Summary Board of Adjustment.doc](#)
 [BOA Board Details.pdf](#)
 [Board of Adjustment member list.pdf](#)
 [BOA Applicant Roster.xlsx](#)
 [Board of Adjustment Applicant packet.pdf](#)
 [BOA Attendance record 2016.xlsx](#)
 [Board of Adjustment Attendance.xlsx](#)

Vice-Chair Calabria nominated Mr. DeAntony Collins for appointment for an Alternate position.

15. [Wake County Nursing Home Community Advisory Committee](#)

Attachments: [NHCAC Item Summary.doc](#)
 [Nursing Home CAC Board Details.pdf](#)
 [Nursing Home CAC Member List.pdf](#)
 [NHCAC Applicant Roster .xlsx](#)
 [NHCAC Applicant Packet 4-21-17.pdf](#)
 [NH CAC Attendance 2017.xls](#)

Vice-Chair Calabria nominated Ms. Andrea Segar for appointment.

Vice-Chair Calabria moved, seconded by Commissioner Burns, to approve the appointments by acclamation. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

16. [Upcoming Vacancies for May](#)

Attachments: [Upcoming Vacancies for May 2017.docx](#)

Ms. Denise Hogan, Clerk to the Board, read aloud the upcoming vacancy list for May 2017.

17. [Joint Public Safety & Human Services Committee Report](#)

Vice-Chair Calabria said that on Monday, March 27, 2017, there was a joint meeting of the Public Safety and Human Services Committee. He said that before the recession there were educational programs available to incarcerated individuals. He said moving forward new programs are needed for them. He said this would be huge benefit to inmates and their families and would save the county money and improve lives.

He said the following four areas would be the focus of the initiative: vocational training, life skills training, GED preparation, and Public School Education programming in the jails.

He said Mecklenburg County is ahead with educational opportunities. He said the board would consider additional funding for the upcoming budget toward these initiatives. He said it is the hope to include funding in the upcoming budget for these initiatives. He said the Sheriff Harrison has seen the importance of the initiative. He said that Capital Area Workforce Development, Wake Technical Community College, Wake County Public School System, NC Justice Center, and Board of Commissioners have have been involved in the collaboration of the initiative.

Commissioner West said there must be a process between the committee and other content areas. He said that collaboration is needed with other organizations. He said that connecting with other organizations will assist with vulnerable communities and youth. He said that communication is needed between organizations and coordination is made to maximize efforts. He said realignment to create synergy is important.

Commissioner Holmes said she serves on both the joint Public Safety and Human Services Committee and there is a Second Chance at Success Pilot Program proposal that she circulated to board members for review that covers vocational and life skills training. She said building upon each other to accomplish goals and communications is important to the work of incarcerated individuals.

Commissioner Reports

Commissioner Portman said the Triangle J meeting on March 22 reviewed the purpose and a benchmarking exercise that will take place by staff in the future.

Commissioner Portman said there is a resolution opposing House Bill

436 for fees that have been granted by the state to pay for growth. He said House Bill 436 is an unfunded mandate. He said he has shared a draft with the Board of Commissioners.

Commissioner Portman said the school budget is being reviewed and House Bill 13 is a concern for the Board of Education.

Commissioner Portman complimented Chairman Hutchinson and staff for working with the Town of Garner about the Forest Hills Apartment issue. He said that commissioners are working with the Town of Garner about the issue.

He commended Commissioner Holmes for attending the Smart Start event on Saturday. He said the data of impacts and the innovative approach is important.

Commissioner Burns noted that Ms. Novella Harris recently celebrated her 100th birthday. He said Chairman Hutchinson and Commissioner Holmes also attended the celebration.

Commissioner West said he was involved in the 2008 Affordable Housing Task Force that the City of Raleigh formed. He said there are strategies to address affordable housing in Wake County.

Commissioner Holmes congratulated Ms. Novella Harris for her 100th birthday and expressed her condolences to Chief Langston, Town of Rolesville Fire Chief that recently passed away. She acknowledged Ms. Portia Johnson, Executive Assistant, Wake County Clerks' Office for her customer service to the commissioners office and for treating citizens as her number one priority.

Chairman Hutchinson addressed the Forest Hills Apartment issue and said that Wake County is growing because of development in Wake County. He said placement for housing and affordability is an issue in Wake County. He said that Mr. Eller has indicated moving the date to June 15, 2017 for tenants was necessary. He said workforce housing is needed in Wake County. He said that the residents need a better place for teachers and fire personnel to live. He thanked staff for stepping up to make the transition happen.

Commissioner West he attended a birthday celebration of Ms. Millie Dunn Beasley who celebrated her 95th birthday.

Closed Session

Mr. Scott Warren, County Attorney, said there was a need to go into Closed Session pursuant to N.C.G.S. 143-318 11 a. (3) (4) to consult with the County Attorney in order to preserve the attorney client privilege

between this board and the attorney and further to discuss matters related to the location or expansion of industries or other businesses in the area served by Wake County including an agreement on a tentative list of economic development incentives that may be offered by Wake County in negotiations.

Commissioner Burns moved, seconded by Commissioner Holmes, to go into Closed Session. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Ford

The meeting went into recess and the meeting reconvened. No action was taken by the board.

Adjourn

Commissioner Burns moved, seconded by Commissioner Holmes, to adjourn the meeting. The motion carried by the following vote:

Aye: 5 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Holmes, and Commissioner Portman

Absent: 2 - Commissioner Ford, and Commissioner West

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners