



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, February 6, 2017

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman Sig Hutchinson

Present: 7 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Greg Ford, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager

Pledge of Allegiance

Invocation: Commissioner Matt Calabria

Items of Business

1. [Approval of Agenda](#)

Commissioner Burns moved, seconded by Commissioner Portman, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of January 17, 2017, Board of Commissioners' Retreat of January 21, 2017, and Work Session of January 23, 2017](#)

Commissioner Holmes moved, seconded by Commissioner Burns, to approve the Minutes of the Regular Meeting of January 17, 2017, Board of Commissioners' Retreat of January 21, 2017, and Work Session of January 23, 2017. The motion passed unanimously.

3. [Proclamation Recognizing February 2017 as Heart Health - Go Red For Women® Month in Wake County](#)

Attachments: [Heart Health Go Red Agenda Item](#)
 [Proclamation](#)
 [Heart Health Month Calendar of Events 2017](#)

Ms. Sonya Reid, Wake County Human Services Program Manager, recognized Ms. Betsy Vetter and Ms. Evelyn McMahon with the American Heart Association. She asked the red dress committee to stand and be recognized.

Ms. Vetter said that there has been a national call to action to recognize heart health month.

Ms. McMahon said heart disease, and stroke are issues that face women. She told the story about her symptoms of a stroke. She said that her story should be a call to action for women and individuals to recognize the signs and symptoms of a stroke.

Ms. Vetter asked the board to accept the proclamation.

Commissioner Ford thanked McMahon for sharing her story. He read the proclamation aloud.

Commissioner Burns said that heart disease is prominent in the younger ages as well as the old. He thanked staff and the American Heart Association for bringing this forward.

Chairman Hutchinson thanked Ms. Vetter and her team for coming forward.

Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners endorse the Proclamation recognizing February 2017 as Heart Health - Go Red For Women® Month in Wake County. The motion passed unanimously.

Chairman Hutchinson said that the item regarding the agreement with the UNC School of Government Development Finance Initiative about completing a recreational facilities study that includes Lake Crabtree County Park and parcels owned by RDU Airport Authority is on the consent agenda for board approval. He asked if there are citizens that would like to speak on this item can come forward during the citizens public comment period.

Consent Agenda

Vice-Chair Calabria moved, seconded by Commissioner Burns, to approve the consent agenda. The motion passed unanimously.

4. [Accept and Appropriate \\$19,232 of Grant Funds from the Association of Food and Drug Officials \(AFDO\)](#)

Attachments: [BOC_agenda item_EHS AFDO_2017.docx](#)

[AFDO_Cat 1_Letter of Award.pdf](#)

[AFDO_Cat 2_Letter of Award.pdf](#)

[AFDO_Cat 3_Letter of Award.pdf](#)

[Budget Memo - FY 2017 Grants Fund.xlsx](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners accept grant funds from the Association of Food and Drug Officials (AFDO) and appropriates \$19,232 to the County's Grants and Donations fund. The motion passed unanimously.

5. [Accept and Appropriate \\$195,645 for EMS Data Sharing Projects](#)

Attachments: [EMS Data Sharing Projects.docx](#)

[Alliance Behavioral Healthcare Agreement FY17.pdf](#)

[Budget Memo - FY 2017 Grants Fund.xlsx](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners accept and appropriate \$195,645 for EMS data sharing projects into the Grants and Donations Fund. The motion passed unanimously.

6. [Approve Grant Agreements and Appropriate NC Biotechnology Center Funding for INC Research](#)

Attachments: [Draft Agenda Item Summary for Center grants.docx](#)

[incentive letter to INC Research, Inc. from North Carolina](#)

[Biotechnology Center 7-14-2016.pdf](#)

[Grant Agreement between North Carolina Biotechnology Center and Wake County.docx](#)

[Economic Development Award Performance Agreement between North Carolina Biotechnology Center and INC Research, LLC.docx](#)

[Budget Memo - 2017 Business Development Grants.xlsx](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners:

- 1. Approve grant agreements to facilitate a North Carolina Biotechnology center Grant for INC Research, subject to terms and conditions acceptable to the County Attorney; and,**

2. Appropriate \$100,000 of North Carolina Biotechnology Center Grant funds for INC Research.

The motion passed unanimously.

7. [Conveyance of Utility Easement at South Wake Landfill to BellSouth Telecommunications, LLC, d/b/a AT&T North Carolina](#)

Attachments: [Agenda Item.doc](#)
 [Aerial Overview.pdf](#)
 [Exhibit A.pdf](#)
 [AT&T Easement.pdf](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners:

1. Approve the conveyance of a utility easement at the South Wake Landfill to BellSouth Telecommunications, LLC, d/b/a AT&T North Carolina; and

2. Authorize the Chairman to execute said easement (along with any supporting documentation), subject to the terms and conditions acceptable to the County Attorney.

The motion passed unanimously.

8. [Verizon License Agreement to provide 4G service in Wake County Buildings](#)

Attachments: [Verizon 4G Item Summary.docx](#)
 [Existing DAS License.pdf](#)
 [New IRBD License.pdf](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners authorize the County Manager to enter into a license agreements that authorizes Verizon Communications to install new 4G broadband service in Wake County designated buildings and adds new 4G services to existing Digital Antennae Systems (DAS) with terms and conditions acceptable to the Wake County Attorney. The motion passed unanimously.

9. [Resolution for the Restructure of the Fire Commission](#)

Attachments: [Fire Commission restructure agenda Item - Feb 2017](#)
 [Fire Commission Rules of Procedures - 2017 Final after Legal Review](#)
 [Wake County Policy and Procedures for Advisory Boards](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners:

1. Authorize the restructuring of the Wake County Fire Commission to include the appointment of two additional members to serve as alternate citizen representatives; define a citizen appointee as a resident of Wake County; require citizen appointees not be affiliated in any manner with a Wake County Fire Department or their Board of Directors; reduce the number of unexcused absences from three (3) to one (1); and clarify that primary representatives of the four Fire Service Planning and Service regions be individuals serving as a Fire Chief of any of the represented region's fire departments; and
 2. Authorize the Fire Commission to implement the approved changes by amending the current Fire Commission Rules of Procedure.
- The motion passed unanimously.

10. [Consultant Agreement with UNC School of Government Development Finance Initiative for a Recreational Facilities Study](#)

Attachments: [Agenda Item](#)
 [Study Area Map](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners approve and authorize the County Manager to sign an agreement, in an amount not to exceed \$67,000, with the UNC School of Government Development Finance Initiative, LLC, to complete a recreational facilities study that includes Lake Crabtree County Park and parcels owned by RDU Airport Authority, pursuant to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

11. [Appointment of Map and Plat Review Officers for the Town of Fuquay-Varina](#)

Attachments: [Item Summary](#)
 [Resolution from Town of Fuquay-Varina.pdf](#)
 [Board of Commissioners Resolution.docx](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners adopts a Resolution appointing staff from the Town of Fuquay-Varina as Map and Plat Review Officers. The motion passed unanimously.

12. [Tax Committee Recommendations for Value Adjustments, Late Filed Applications.](#)

Collections Refunds and Tax Collections

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process](#)
 [Executive Summary 1](#)
 [Executive Summary 2](#)
 [Feb 2017 refunds under \\$500.00](#)
 [Feb 2017 refunds over \\$500.00](#)
 [Daily Updates For Exemptions](#)
 [Daily Updates For Penalties](#)
 [Daily Updates For Tax Relief](#)
 [Daily Updates For Special Situations](#)
 [Daily Updates For Tax Deferments](#)
 [Municipal Report DEC 2016](#)
 [Collection Report DEC 2016](#)
 [In-Rem Foreclosure Report](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda**13. [Public Hearing for FY2017-2018 Affordable Housing Action Plan](#)**

Attachments: [Item Summary.docx](#)
 [Public Hearing BOC February 6, 2017 Revised.pptx](#)

Ms. Alicia Arnold, Wake County Housing Director, said that the Fiscal Year 2017-2018 Affordable Housing Action Plan is a one-year plan to address the housing and community development needs of low-income families in Wake County. She said the action plan is implemented by the Housing and Community Revitalization (HCR) program of the housing division of the Human Services Department using a combination of federal and local funds. It is the third part of the Fiscal Year 2015-2020 Consolidated Plan approved by the Board of Commissioners in May 2015. The Consolidated Plan defines the housing and community revitalization needs of low-income families in Wake County for five years, 2015-2020.

She said the Action Plan will describe the way the funds will be used and will be submitted to HUD for approval in May 2017. She shared a chart of expected revenues for grants for Fiscal Year 2017-2018 for Community Development Block Grant, HOME Investments Partnership Act, Housing Opportunities for Persons with Aids (HOPWA), Emergency

Solutions Grant (ESG), and Wake County CIP. She shared the priority populations information. She shared information about the programs to assist priority populations that include: preserving existing affordable housing, developing new affordable housing, providing rental assistance and support services, fund public facilities improvements, and offer job training and employment opportunities. She shared the proposed programs and expenditures from each of the funding sources. She shared the next steps.

- February/March, 2017: Writing of the Plan
- April, 2017: 30 day public comment period
- April 27, 2017: Human Services Board for endorsement of the Plan
- May 1, 2017: Board of Commissioners for approval of the Plan
- May 15, 2017: Action Plan is due to HUD

Commissioner Ford asked if the communications plan for April 2017 planned to reach out to citizens who may not have the internet. Ms. Arnold said there is advertisement in newspapers and online to be received by mail.

Commissioner Portman asked about changes in the funding of block grants under the new administration, as it relates to funding of block grants. Ms. Arnold said there had not been any changes to date. Commissioner Portman asked if the public comment notification is posted in facilities such as shelters and areas in which citizens live. Ms. Arnold said that it will be published in newspapers, and she could report back to the board as to whether there is advertisement in shelters.

Commissioner West asked about the trend of the federal administration not continuing the commitment as in the past. Ms. Arnold said there had not been changes in the funding sources, processes, or planning.

Mr. David Ellis, Deputy Manager, said that HUD has made changes in funding housing units and moved toward vouchers and rapid re-housing.

Commissioner Holmes requested a letter be forwarded to the Legislative Delegation from the Board of Commissioners emphasizing the importance of the funds and advocacy toward increasing the funds for affordable housing.

Chairman Hutchinson opened the public hearing.

Ms. Shauna Overdorf, 939 St. Mary's Street Raleigh, NC, thanked the Board of Commissioners for allowing her the opportunity to speak to the board about homelessness. She shared statistics from HUD. She said there has been a shift from HUD. She said that inventory for

homelessness must be preserved. She said shelters are at 100 percent utilization. Data should determine the units needed. She thanked the Board of Commissioners, County Manager's office, and Human Services Department for their support toward these efforts.

Ms. Bage Shade, Triangle Family Services, 3937 Western Blvd. Raleigh, NC, thanked the Board of Commissioners for the support provided, supporting the families and the sacrifices made for the citizens of Wake County. She shared information about the living wage. She said that service providers want to be a village for the families served. She said there is a lack of affordable housing for families.

Ms. Kayla Rosenberg Straupe, Project Manager, DHIC, 113 S. Wilmington Street, Raleigh, NC, said DHIC has 18 affordable housing developments in Wake County. She said that there are 1215 units of affordable housing in Wake County serving low-income families and seniors. She said that all of the properties are at least 92 percent occupied. She said the wait lists are extensive. She said the rent cost of Willow Creek, in the Town of Cary is geared toward low income earners. She said Pennington Grove in the Town of Garner will open soon and will provide 83 units of affordable housing. She said that additional development is needed. She spoke of a recent event that was held to assist homeowners with affordable housing.

Ms. Briana Warren, Women's Center of Wake County, Board of Directors, said priority should be placed for affordable development for single women. She asked the board to consider development that is available for affordable housing for single women.

Ms. Debra King, CEO, CASA, 624 W. Jones Street, Raleigh, NC, said that supporting homeless and special needs housing is supported by CASA. She explained that the affordable housing need is not being met in Wake County. She said that CASA partners with the Women's Center and Triangle Family Services. She thanked the Board of Commissioners for their support of affordable housing in Wake County.

Mr. Tim Morgan, Evergreen Construction, 7706 Six Forks Road, thanked the Board of Commissioners that recently attended the Affordable Housing Steering Committee. He said that Evergreen Construction has assisted in developing 17 rental communities for affordable housing. He said Woodspring near the Town of Fuquay-Varina opened in January 2017. He thanked the Board of Commissioners for their past support and ongoing support of affordable housing in Wake County. He said investors are large banks and insurance companies rely on the corporate tax rate of 35 percent. He said that it is unknown to investors whether the rate will remain the same. He said he is working with the Congressional Districts and the Housing Finance Agency to arrange a

tour of an affordable housing property.

Ms. Burnetta Smith, CEO, Wake County Housing Authority, 2140 Pace Farm Road Wendell, NC, said there are 345 public housing units that cover the Town of Apex, Town of Garner, Town of Fuquay-Varina, Town of Wake Forest, Town of Zebulon, and Town of Wendell. She said the Wake County Housing Authority administers the Housing Choice voucher program. She said the largest volume of vouchers are designated for veterans. She said there is a need for housing in Wake County and the Section 8 waiting list has not been open since 2009. She said that there is a new development in the Town of Garner owned by the Housing Authority that will serve the need for affordable housing.

Mayor Frank Eagles, Town of Rolesville, said that the town endorses the affordable housing plan. He said workforce housing is needed. He said the teachers in Rolesville are not moving to the town because of the housing cost. He spoke about 13 acres of surplus property in the Town of Rolesville that the Board of Education purchased that could be used for affordable housing. He said female veterans are one of the largest growing populations.

Chairman Hutchinson closed the public hearing.

Commissioner Burns complimented Ms. King for her work and said that he looks forward to the final product.

Commissioner Holmes thanked the members of the Affordable Housing Steering Committee for attending today's meeting and said that their presence matters for standing true to the mission and addressing the need of affordable housing.

Commissioner Portman said that he is looking forward to the work of the Affordable Housing Steering Committee. He said it is important to quantify the return, capture the cost, and support the political support across the spectrum.

Commissioner West said federal funds will not fully meet the affordable housing need. He said there was a mix of needs across Wake County. He said that at the Affordable Housing Steering Committee there was feedback from the citizens about the affordable housing needs including citizen engagement.

Chairman Hutchinson commended those present at the meeting that support affordable housing. He thanked staff, Ms. Regina Petteway, Human Services Director, and Ms. Annemarie Maiorano, Human Services Deputy Director, for their work toward affordable housing. He also commended Commissioner Holmes and her vision toward

affordable housing in making it a priority. He said a financial argument must be made about the cost savings to find housing for those in need and to find a solution to homelessness.

14. [Approval of Wake County's 2017 State Legislative Goals and NCACC Legislative Goals](#)

Attachments: [2017WakeLegislativeGoalsAgendaItemFinalforApproval.docx](#)
[2017legislativepriorities.docx](#)
[2017NCACCGoalsUpdate.docx](#)

Mr. Chris Dillon, Intergovernmental Relations Manager, said the county commissioners discussed the draft Wake County 2017 Legislative goals at the January 23, 2017 Work Session. Wake County's 2017 local legislative goals include:

1. Prevent the relaxation of environmental protections for drinking water supplies
2. Increase access to healthcare for County residents through Medicaid expansion or similar alternatives
3. Improve economic development and social vitality through the repeal of HB2

Additionally, the North Carolina Association of County Commissioners (NCACC) met on January 12 and 13 to approve their 2017-2018 Legislative Goals. Included in the NCACC Legislative Goals were specific items requested by the Wake County Board of Commissioners, including:

- GG-1: Support increased state funding for transportation construction and maintenance needs, and support legislation to ensure that the STI funding formula recognizes that one size does not fit all and that projects in both rural and urban areas are prioritized and funded.
- GG-2: Seek legislation to authorize counties to require HOAs or developers to post maintenance bonds for publicly dedicated subdivision roads, require DOT to expedite acceptance of subdivision roads into the state road system, and implement a statewide approach to maintaining pre-subdivision ordinance roads.
- GG-3: Seek legislation, funding, and other efforts to expand digital infrastructure/broadband capability to the un-served and under-served areas of the state.
- HHS-1: Support increased state funding for behavioral health services and facilities at the state and local level, including dedicated resources for community paramedicine projects. Support Medicaid reimbursement to EMS for behavioral health transport to crisis centers and structure appropriate county

participation in behavioral health program governance.

- JPS-2: Support increased state funding for NC courts, including reinstating funding for drug treatment court.
- PE-3: Support legislation to provide for an overall increase of funding based on average daily memberships outside of the current formula system.
- TF-1: Support efforts to preserve and expand the existing local revenue base of counties, and oppose efforts to divert to the state fees or taxes currently allocated to the counties to the state. Oppose efforts to erode existing County revenue streams and authorize local option revenue sources already given to any other jurisdiction.

The Commissioners are asked to approve Wake County's 2016 State Legislative Goals and endorse the goals identified in the North Carolina Association of County Commissioners 2017-2018 Legislative Goals.

Commissioner West asked if the Board of Commissioners are scheduled to meet with the Wake County Delegation. Mr. Dillon said there will be a meeting scheduled in the coming weeks with the Senate and House representatives. Commissioner West asked if there would be opportunity at the 2017 NACo Legislative Conference in Washington D.C. to meet with Wake Delegation members. Mr. Dillon said that there would be meetings at the upcoming conference.

Commissioner Burns said that the Alliance Behavioral Health Board would be circulating a letter and asking the legislature to consider restoring the cuts made to the CMOs for Medicaid behavioral health services. He asked whether this could be added to the state goals for approval. Mr. Dillon said that the Board of Commissioners has included this in the request for the 2017 Legislative Goals.

Commissioner Holmes said she is pleased that the NCACC has focused on the "Raise the Age" initiative. She said that North Carolina is one of two states in the entire country that charges youth as adults in the prison pipe line.

Commissioner Portman asked for clarification of the goal PE-3 "Support Legislation to provide for an overall increase of funding based on average daily memberships outside of the current formula system" and whether this is education funding. Mr. Dillon said this is education funding and clarifies that additional funding from the state is distributed across the state per average daily membership (ADM). Wake County receives one third compared to other counties on an ADM basis for distribution of state-wide funding.

Commissioner Ford moved, seconded by Commissioner Holmes, that

the Board of Commissioners:

- 1. Approve Wake County's 2017 State Legislative Goals; and**
- 2. Endorse the North Carolina Association of County Commissioners 2017-2018 Legislative Goals** The motion passed unanimously.

Public Comments

No one came forward for public comments.

15. [Approve Wake County Board Goals, Objectives and Initiatives for 2017](#)

Attachments: [Board Goals Item Summary.docx](#)
 [Board Goals, Objectives and Initiatives 2017.docx](#)

Ms. Denise Foreman, Assistant the County Manager, said that the Board of Commissioners discussed the eight goal areas, objectives and initiatives at the January 21, 2017 board retreat. She said the board has worked through the Committee Structure, Work Session and the retreat to refine them. She said that staff has taken the board's work and finanized it. She said the next step would be to continue the goal work from prior years and work with the measures that the board identified at the retreat to bring forward to the board in the coming months.

Vice-Chair Calabria thanked Ms. Foreman for her work and the work of staff for compiling the information of the Board of Commissioners. He said the areas presented clearly identifies the work that the board wants to accomplish for Wake County.

Chairman Hutchinson thanked board members for the clear, concise, and outcome based goals. He said they will improve the lives, health and well being of the citizens of Wake County.

Commissioner West said that the community is excited about the social and economic vitality in vulnerable communities goal. He said that the City of Raleigh has joined the Board of Commissioners in these efforts. He said Crosby Garfield discussions have taken place and the community is aware that the board places priority toward these efforts.

Commissioner Holmes moved, seconded by Commissioner Ford, That the Board of Commissioners approve the Wake County Board Goals, Objectives and Initiatives for 2017. The motion passed unanimously.

Appointments

16. [Alliance Behavioral Healthcare](#)

Attachments: [Item Summary Alliance Behavioral Healthcare.docx](#)
 [Alliance Members.docx](#)
 [Alliance Recommendation Letters 2017.pdf](#)
 [Alliance applications and resumes.pdf](#)
 [Alliance Attendance.pdf](#)

Vice-Chair Calabria nominated Mr. James Edgerton and Mr. George Corvin for reappointment.

17. [Greater Raleigh Convention and Visitors Bureau](#)

Attachments: [Item Summary GRCVB.docx](#)
 [Greater Raleigh Convention and Visitors Bureau Members.docx](#)
 [GRCVB Applicants.docx](#)
 [GRVCB Letter of Recommendation.pdf](#)
 [GRCVB Attendance 2016.xlsx](#)

Vice-Chair Calabria nominated Mr. Dan Freeland, Mr. Hector Jeyakaran, Ms. Mary Henderson, Mr. Michael Landguth, and Mr. James "Jim" Beley for reappointment. He nominated Ms. Rebecca Quinn-Wolf for appointment.

18. [Historic Preservation Commission](#)

Attachments: [Item Summary Historic Preservation.doc](#)
 [Historic Preservation Commission Members.docx](#)
 [Historic Preservation Applicants.pdf](#)
 [HPC Attendance record 2016.xlsx](#)

Vice-Chair Calabria nominated Ms. Stephanie Ashworth, Mr. Marshall Harvey, Mr. Charles Morris, and Mr. Daniel Turner for reappointment who require suspension of rules regarding term limits. He nominated Ms. Carrie Ehrfurth for reappointment. He nominated Mr. Charles Blunt for appointment.

19. [United Arts Grants Panel](#)

Attachments: [Item Summary.doc](#)
 [United Arts Grants Panels Members.docx](#)
 [United Arts Grant Panels Applicants 2017.pdf](#)
 [Grant Panels guidelines.docx](#)

Vice-Chair Calabria nominated Ms. Erica Coln (District 2); Ms. Theresa Farland (District 6); and Mr. Brian Breneman (District 7) for reappointment. He nominated Ms. Rebecca Jackson (District 3) and

Ms. Lacey Caldwell Senko (District 4) for appointment.

20. [Wake County Board of Adjustment](#)

Attachments: [Item Summary BOA.doc](#)
 [Board of Adjustment Members docx.docx](#)
 [WC Board of Adjustment Applicants and Resumes 2017.pdf](#)
 [BOA Attendance record 2016.xlsx](#)

The appointments for the Wake County Board of Adjustment was postponed until the March meeting.

21. [Wake County Commission for Women](#)

Attachments: [Commission for Women Item Summary.doc](#)
 [Commission for Women Members 2017.docx](#)
 [Commission for Women Applicants 2017-2.pdf](#)
 [2015 Attendance Commission for Women 11.10.16.xlsx](#)

Vice-Chair Calabria nominated Ms. Maria Cervania (District 3) and Ms. Ashton Smith (At-Large) for appointment.

22. [Wake County Housing Authority](#)

Attachments: [Item Summary Wake County Housing Authority.doc](#)
 [Housing Authority Members.docx](#)
 [Housing Authority Applicants and Resumes 12-16.pdf](#)
 [Housing Attendance.xls](#)

Vice-Chair Calabria nominated Mr. John Austin for reappointment.

23. [Wake County Planning Board](#)

Attachments: [Item Summary Planning Board.doc](#)
 [Planning Board Members.docx](#)
 [Planning Board Applicants 2017.pdf](#)
 [PB Attendance record 2016.xlsx](#)

Vice-Chair Calabria nominated Mr. Phil Feagan, Ms. Tara Kreider, Mr. Alan Swanstrom, and Mr. G. Thomas Wells for reappointment.

24. [Fuquay-Varina Board of Adjustment](#)

Attachments: [Item summary FV BOA.doc](#)
 [Fuquay-Varina Board of Adjustment Members.docx](#)
 [Fuquay Varina Recommendation.pdf](#)

Vice-Chair Calabria nominated Mr. Dan Miller for appointment.

25. [Knightdale Land Use Review Board](#)

Attachments: [Item Summary Knightdale Land Use.doc](#)
 [Knightdale Land Use Review Board members.docx](#)
 [Knightdale Land Use Recommendation.pdf](#)

Vice-Chair Calabria nominated Mr. Michael Blake for reappointment.

Vice-Chair Calabria moved, seconded by Commissioner Burns, to approve the appointments by acclamation. The motion passed unanimously.

26. [Upcoming Vacancies](#)

Attachments: [Upcoming Vacancies for March 2017.docx](#)

Committee Reports

Commissioner West commended the County Manager and Deputy County Managers for their leadership.

Commissioner Holmes commended staff for their work toward the kickoff for the Affordable Housing Steering Committee and the attendance of the Board of Commissioner members. She said the committee far exceeded her expectations.

Commissioner Portman said that he and Commissioner Ford met with the Board of Education Chair Monika Johnson-Hostler and Vice-Chair Christine Kushner about the Board of Education base and expansion budget. He said that discussion was made about community needs that include: counselors and nurses, mental health care, expansion of pre-K, music arts and global languages, teacher salaries, living wage for non-teaching staff, and funding of tech resources and supplies.

Commissioner West asked if the achievement gap barriers were discussed. Commissioner Portman said there would be further discussion on this topic in the future.

27. [Manager's Report](#)

Attachments: [Managers Report Item Summary.docx](#)
 [MBE FY16 Memo with WCPSS & Wake Tech - 01-19-17.pdf](#)

Mr. Jim Hartmann, County Manager, pointed out that the board has received a report on minority business purchasing that Wake County has performed. He said that Wake County has exceeded the goal of 10 percent this past year. He said the report is provided each year to the Board of Commissioners.

Closed Session

Mr. Scott Warren, County Attorney, said the motion is pursuant to N. C. G. S. 143-318 11. a (3), (4), to consult with the County Attorney in order to preserve the attorney client privilege between this board and its attorney and also to discuss matters related to the location or expansion of industries or other business in the area served by Wake County including an agreement on a tentative list of economic incentives that may be offered by Wake County in negotiations.

Commissioner West moved, seconded by Commissioner Burns, to go into Closed Session. The motion passed unanimously.

The meeting recessed and reconvened.

No action was taken by the Board of Commissioners.

Adjourn

Commissioner Burns moved, seconded by Commissioner Holmes, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCCCC
Clerk to the Board
Wake County Board of Commissioners