



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, August 1, 2016

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman James West

Present: 7 - Chairman James West, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Jessica Holmes, Commissioner Caroline Sullivan, and Commissioner Betty Lou Ward

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager

Pledge of Allegiance

Invocation: Commissioner Jessica Holmes

Items of Business

1. [Approval of Agenda](#)

Commissioner Sullivan moved, seconded by Commissioner Holmes, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of July 18, 2016](#)

Commissioner Ward moved, seconded by Commissioner Calabria, to approve the Minutes of the Regular Meeting of July 18, 2016. The motion passed unanimously.

Consent Agenda

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, to accept the Consent Agenda. The motion passed unanimously.

3. [Approval of Funding Agreement with Alliance Behavioral Healthcare for Behavioral](#)

[Health Services](#)

Attachments: [Item Summary for FY17 Funding Agreement.docx](#)
[Draft FY17 Funding Agreement Alliance - Wake.docx](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners authorize the County Manager to enter into a funding agreement not to exceed \$12,591,591 with Alliance Behavioral Healthcare that provides funding for behavioral health services subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

4. [Request from the Raleigh Durham Airport Authority to Approve a \\$1,306,945 Federal Aviation Administration Grant for the Rehabilitation of Taxiways A and F](#)

Attachments: [RDU FAA Grant Item Summary 8-1-2016.docx](#)
[RDU Letter to Denise Foreman re FAA Grant Offer 7-12-2016.pdf](#)
[FAA Grant Agreement with RDU dated 7-7-2016.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approves for the Raleigh-Durham Airport Authority to accept a grant offer, in the amount of \$1,306,945, from the FAA for Consulting Services for the Rehabilitation of Taxiways A and F. The motion passed unanimously.

5. [Granting of a Permanent Utility Easement to the Town of Cary on County-Owned Land Adjacent to Crabtree Creek Watershed Site #1](#)

Attachments: [Agenda Item-Cary Easement Request_CCW Site 1.docx](#)
[Site Map.pdf](#)
[Cary easement request ltr.pdf](#)
[Town of Cary Easement Map.pdf](#)
[Town of Cary Permanent Utility Easement.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the conveyance of a Permanent Utility Easement to the Town of Cary and authorize the Chairman to execute said easement to the Town of Cary (along with any supporting documentation), subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

6. [Granting of Permanent Utility Easements and a Temporary Construction Easement to the Town of Cary on County-Owned Property Known as Lake Crabtree County Park](#)

Attachments: [Agenda Item-Cary Easement Request_CCW Site 23.docx](#)
 [Site Map.pdf](#)
 [Town of Cary easement request ltr.pdf](#)
 [EASEMENT EXHIBIT-UPE.PDF](#)
 [EASEMENT EXHIBIT-TCE.PDF](#)
 [Town of Cary Permanent Utility Easement.pdf](#)
 [Town of Cary Temporary Construction Easement.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the conveyance of Permanent Utility Easements and a Temporary Construction Easement to the Town of Cary and authorize the Chairman to execute said easements to the Town of Cary (along with any supporting documentation), subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

7. [Award Construction in the Amount of \\$510,071 to Triangle Grading and Paving, Inc. for the Lakewood Drive Improvement Project in Wendell, NC](#)

Attachments: [CDBG Wendell Lakewood GC Award.docx](#)
 [Wendell Lakewood Drive.pdf](#)
 [Signed FDC Bid tab.pdf](#)
 [Lakewood Dr. Project Budget Summary.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners award a construction contract to Triangle Grading and Paving, Inc. of Burlington, NC in the amount of \$510,071 for construction of the Lakewood Drive Community Development Block Grant project in Wendell, NC. The motion passed unanimously.

8. [Appointment of Map and Plat Review Officers for the Town of Holly Springs](#)

Attachments: [Item Summary](#)
 [Resolution from Town of Holly Springs](#)
 [Board of Commissioners Resolution](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners adopt a Resolution appointing staff from the Town of Holly Springs as Map and Plat Review Officers. The motion passed unanimously.

9. [Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections](#)

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process](#)
 [Executive Summary 2](#)
 [Daily Updates For Penalties](#)
 [Daily Updates For Tax Relief](#)
 [Daily Updates For Special Situations](#)
 [Daily Updates For Tax Deferments](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report](#)
 [Register of Deeds Excise Tax Report](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda

10. [Appointment of the Wake County Revenue Director](#)

Attachments: [Item Summary Appointment of Revenue Director](#)
 [OATH OF OFFICE 08-01-2016](#)

Mr. Jim Hartmann, County Manager, said according to general statutes, a revenue director is appointed every two or four years. On September 2, 2008, Mr. Kinrade was appointed to a four-year term as Wake County Revenue Director. He was reappointed to a second term on August 6, 2012.

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, that the Board of Commissioners:

- 1. Appoint Marcus D. Kinrade to a third term as Wake County Revenue Director commencing August 1, 2016 for a four year term;**
- 2. Administer the oath of office as required by statute and the North Carolina Constitution; and**
- 3. Authorize the Chairman to enter into a contract with the Revenue Director as approved by the County Attorney. The motion passed unanimously.**

Chairman West came forward to administer the oath of office. Mr. Kinrade accepted the oath of office.

Chairman West complimented his work and asked him to introduce his family.

Mr. Kinrade thanked the board for allowing him to serve as Revenue Director for a third term.

Commissioner Ward said that citizens have complimented his work and she is proud of his accomplishments.

Commissioner Holmes said that she has seen Mr. Kinrade in the community late in the evening and has been impressed with his work.

Commissioner Sullivan said that Wake County is lucky to have Mr. Kinrade as Revenue Director.

11. [Land Acquisition for a High School Site in the Southwestern Wake County: Apex/Holly Springs Area \(H-12\) \(First Reading\)](#)

Attachments: [2017-7-28 H-12 Agenda Item 1st reading 8-1-2016.docx](#)
 [Precis Offer to Purchase H-12.pdf](#)
 [Offer to Purchase H-12.pdf](#)
 [Land Appropriation Tracking as of August 15, 2016](#)
 [Appraisal-8550 Stephenson Rd H-12.pdf](#)
 [Survey H-12.pdf](#)
 [Geotech Report H-12.pdf](#)
 [USACE Preliminary JD.pdf](#)
 [Stream Buffer Determination Letter.pdf](#)
 [Phase 1 Report H-12.pdf](#)
 [2016-7-28 BOC Land Acquisition First Reading Presentation H-12 8-1-2016.pdf](#)
 [2016-7-27 CLH Full High School Costs.pdf](#)

Ms. Betty Parker, Director of Real Estate Services, Wake County Public Schools, said this high school site is located in southwestern Wake County between the towns of Apex and Holly Springs. She shared maps of the current student density, the target area, topography, and an aerial view of the site. Ms. Parker said that the 66.48 acre site will be purchased for a total cost of \$4,252,720. She said staff is in communication with the land owner to the north for the purchase.

Commissioner Hutchinson asked about the stream corridor on the site.

She said the slope is steep on the site and the maps depict flood plain soils.

Commissioner Holmes asked about the land that may come available around the site. Ms. Parker said there would be continual communication with the land owners to the north about selling. She indicated there is an existing mobile home park nearby that would pose relocation issues.

Ms. Parker shared the land acquisition cost information. She said the cost is one third more than originally expected.

Commissioner Sullivan asked about increased cost for the site. Ms. Parker said the total onsite cost is \$24 million. She said a parking deck would be \$11 million of that cost and the building price is not known. She said more property would be needed to build a full-size high school.

Commissioner Burns asked if high school models are being considered that do not have full baseball and football stadiums. Ms. Parker said a feasibility study will be conducted to analyze the site and find a balance for programs to deliver capacity. She said there would be site challenges and the board action will allow for the purchase of the property. Commissioner Burns said it is important that the focus not be locked into one model of school and to be creative about the programs that are offered. Ms. Parker said that this is the only site in the area. She said the site has many streams.

Commissioner Calabria asked if the baseball and softball field can be shared by both teams. Ms. Parker said the seasons are at the same time of the year and the fields are kept separate and used for physical education classes.

Commissioner Holmes asked for explanation for the option of a smaller high school. She encouraged staff to continue to evaluate the land surrounding the site. She said that a smaller high school is not preferable. She encouraged staff to continue to evaluate the capacity for the site.

Vice-Chair Hutchinson asked about the neighborhoods surrounding the site. Ms. Parker shared a map of the H-12 target area. She said the neighborhood surrounding the site is less dense.

Vice-Chair Hutchinson asked about bicycle and pedestrian access to the neighborhoods. Ms. Parker said there are two roads that connect to the property. Ms. Parker said that for the neighborhoods there is an opportunity for students to walk to school with the connector roads.

Commissioner Burns asked about whether staff had reviewed other properties outside the growth ring for available properties. Ms. Parker said that staff looked at an area two miles beyond the target area.

Commissioner Sullivan asked about the connector roads and road improvements. Ms. Parker said that there are paved roads and there would be drainage improvements. She said there is a old landfill to the south but no road issues.

Commissioner Ward asked if staff is looking at established buildings to be used. Ms. Parker said there are not any empty large buildings to be used. She said there are challenges to find suitable land.

Chairman West said that land is expensive and there is less land. He asked if there is a master plan to address the challenges of expenses and less availability of land. She said adjustments are being made to programs that will allow for collaborative opportunities. She said that there is competition with commercial entities for land. There will be collaboration with WakeTech for online learning or career and technical education campuses.

Commissioner Sullivan asked about the stream buffer. Ms. Parker said there would be a bridge crossing. Commissioner Sullivan asked how many stories will the project be. Ms. Parker said the prototype will be four stories like the Rolesville High School including a parking deck.

Vice-Chair Hutchinson asked if other sites had been reviewed. Ms. Parker said that every site within the area plus two miles has been reviewed. Vice-Chair Hutchinson asked about the streams and how close they are to the sidewalk and buildings because of storm water runoff. Ms. Parker pointed out the streams on the map and said that staff would be conscious of the impervious surfaces.

Commissioner Calabria asked about the impacts of traffic in the area. Ms. Parker said a traffic study would be conducted. She said there is density and there would be impacts. Commissioner Calabria asked about how the availability of land varies based on the required acreage to construct a school. Ms. Parker said that 65 acres is the average and this site is 66 acres. She said the streams only allow 50-55 acres for construction. She said there was no elementary school in this area.

Mr. Mark Edmondson, Wake County Facilities, Design, and Construction Director, said staff approves the recommendation. He said this is the first reading of the item, so there is no action needed by the board today. He said sites are limited in this area.

Public Comments

Ms. Heather Schaefer, Wake County 4H, introduced Rachel Smallwood, Wake County 4H participant, who will be attending the upcoming North Carolina Association of County Commissioners Conference August 11-14, 2016 in Winston Salem, NC.

Rachel said that she has been working toward attending the YouthVoice program at the upcoming conference and is excited about attending the upcoming conference.

Appointments

12. [Wake County Alcoholic Beverage Control Board](#)

Attachments: [Item Summary.doc](#)
[Alcoholic Beverage Control Board Members.docx](#)
[Alcoholic Beverage Control Board Applicants.docx.pdf](#)
[Board Member attendance 2015-2016 Fiscal Year.docx](#)

Vice-Chair Hutchinson nominated Mr. Willie Rowe for appointment.

13. [Domestic Violence Fatality Review Team](#)

Attachments: [Item Summary Domestic Violence Fatality Review Team.doc](#)
[Domestic Violence Fatality Review Team Members.docx](#)
[Domestic Violence Fatality Review Team Applicants.pdf](#)
[Wake County Domestic Violence Attendance.xlsx](#)
[SB 288.pdf](#)

Vice-Chair Hutchinson nominated Mr. Barry Bryant and Ms. Darlene Johnson (**Alternate Member**) for reappointment. He nominated Ms. Mary Morris and Ms. Beth Johnson (**Primary Member**) for appointment.

14. [Durham and Wake Counties Research and Production Service District Advisory Committee](#)

Attachments: [Item Summary.docx](#)
[Durham and Wake Counties Research and Production Service District Advisory Committee Members.docx](#)
[Durham-Wake Counties Research and Production Service District Recommendations letter.pdf](#)
[Durham and Wake Counties Research and Production Service District Attendance.xlsx](#)

Vice-Chair Hutchinson nominated Mr. Bruce Sargent, Mr. Stephen Martin, Ms. Jean Davis, and Mr. Daniel Tomso for appointment.

15. [Wake County Housing Authority](#)

Attachments: [Item Summary.doc](#)
 [Housing Authority Members.docx](#)
 [Wake County Housing Authority Application.pdf](#)
 [Housing Authority Attendance.pdf](#)

Vice-Chair Hutchinson nominated Ms. Freda Bonilla.

16. [Open Space and Parks Advisory Commission](#)

Attachments: [Item Summary.docx](#)
 [Members.docx](#)
 [Open Space and Parks Applications and Resumes 2016.pdf](#)
 [FY2016 OSAPAC Attendance.xlsx](#)

Vice-Chair Hutchinson nominated Ms. Mallory Martin **(District 7)** and Ms. Robin Hammond **(Soil and Water Representative)**.

17. [Town of Morrisville Board of Adjustment](#)

Attachments: [Item Summary.doc](#)
 [Morrisville Board of Adjustment Member.docx](#)
 [Town of Morrisville Mack Baker Appointment Letter.pdf](#)
 [Town of Morrisville Attendance.xlsx](#)

Vice-Chair Hutchinson nominated Mr. Mack Baker for reappointment.

18. [Town of Wendell Planning Board](#)

Attachments: [Item Summary Wendell Planning Board.doc](#)
 [Wendell Planning and Zoning Board Member.docx](#)
 [Wendell Planning Board TAS Ltr of Recommendation.pdf](#)

Vice-Chair Hutchinson nominated Mr. Terry Allen Swaim for appointment.

19. [Town of Wendell Board of Adjustment](#)

Attachments: [Item Summary Wendell Board of Adjustment.doc](#)
 [Wendell Board of Adjustment Members.docx](#)
 [Wendell BOA TS Ltr of Recommendation.pdf](#)

Vice-Chair Hutchinson nominated Mr. Tommy Scoggins for appointment.

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, to accept the appointments by acclamation. The motion passed unanimously.

20. [Upcoming Vacancies](#)

Attachments: [Upcoming Vacancies.docx](#)

Ms. Denise Hogan, Clerk to the Board, reviewed the Upcoming Vacancies for September 2016.

Committee Reports

Commissioner Burns said the Growth, Land Use, and Environment Committee (GLUE) met on July 28, 2016. He said that there was an update on contaminated well water in the unincorporated area of east Raleigh. He shared the information about the Bond Street contaminated wells status. He said there is collaboration between Environmental Services and the EPA to resolve issues .

Commissioner Burns reported that the GLUE Committee discussed the Shotwell Construction and Demolition Landfill/Proposed Franchise Amendment. He said that staff gave a report on green construction initiatives for landfills and gas usage policies.

Chairman West said that he and Commissioner Ward have served on the board for a number of years and are familiar with discussion about Shotwell Landfill.

Chairman West said that Vice-Chair Hutchinson and Commissioner Ward attended the National Association of Counties (NACo) Conference in Long Beach, CA July 20-24, 2016. He asked commissioners to share a report on the conference.

Vice-Chair Hutchinson said that Commissioner Betty Lou Ward served as President for NACo and is a member of the Board of Directors. He said that Commissioner Ward was recognized for multiple awards at the NACo Conference. He said that Wake County was recognized for top national honors for excellence in technology at the conference. He said that Wake County was named the number one digital county of its size in the country in the 14th annual Digital Counties Survey. Vice-Chair Hutchinson said the conference had many informative sessions and encouraged other board members to attend future conferences.

Commissioner Ward said the Americans for the Arts honored her at the conference. Commissioner Ward encouraged other board members to attend the conference in the coming years. She said next year's conference will be held in Columbus, Ohio.

Chairman West thanked Commissioner Ward for setting the example for Wake County.

Closed Session

Mr. Scott Warren, County Attorney, said that there was no need for a

closed session.

Adjourn

Commissioner Holmes moved, seconded by Commissioner Sullivan, to Adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCCCC
Clerk to the Board
Wake County Board of Commissioners