



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, March 4, 2024

5:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chair Shinica Thomas

Pledge of Allegiance

Present: 7 - Chair Shinica Thomas, Vice-Chair Susan Evans, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Don Mial, Commissioner Cheryl Stallings, and Commissioner Tara Waters

Staff present: David Ellis, County Manager; Scott Warren, County Attorney; Ashley Jacobs, Deputy County Manager; Emily Lucas, Deputy County Manager; Jason Horton, Strategic Initiatives Director; Michael James, Assistant County Manager; Danya Perry, DEI Director; Ben Canada, Chief of Staff; Yvonne Gilyard, Clerk to the Board, Dara Demi, Chief Communications Officer; Ellen Meder, Communications Consultant; Toni Womack, Deputy Clerk; Portia Johnson, Senior Executive Assistant and Tanika Cooper, Senior Executive Assistant.

Others present: Lisa Jones, CEO, Girl Scouts-Coastal Pines, Girl Scouts and parents, and Betty Parker, Sr. Director, WCPSS Real Estate Services.

Invocation: Commissioner Don Mial

Items of Business

1. Approval of Agenda

Commissioner Calabria moved, seconded by Vice-Chair Evans, to approve the Agenda. The motion carried by the following vote:

Aye: 7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

2. Approval of the Minutes of the Regular Meetings of January 2, 2024 and January 16, 2024, and the Work Session of January 8, 2024

Commissioner Mial moved, seconded by Commissioner Stallings, to approve of the Minutes of the Regular Meetings of January 2, 2024 and January 16, 2024, and the Work Session of January 8, 2024. The motion carried by the following vote:

Aye: 7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

3. Girl Scout Week Proclamation

Attachments: [Girl Scout Week Proclamation Item Summary.docx](#)
[Girl Scout-State Proclamation-March-2024.docx](#)

Chair Thomas shared the Girl Scout proclamation. She shared that the majority of the women on the Board are former Girl Scouts.

4. Proclamation for Women's History Month

Attachments: [Women's History Month Proclamation Item Summary.docx](#)
[Women's History Month Proclamation.docx](#)

Commissioner Stallings read the proclamation.

Consent Agenda

Commissioner Adamson moved, seconded by Commissioner Waters, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

5. Interlocal Agreement between Wake County and the Town of Morrisville for Church Street Park

Attachments: [Item Summary.docx](#)
[Interlocal Agreement.docx](#)

6. Subordination of Deed of Trust Associated with Property Secured by a Wake County Affordable Housing Development Loan

Attachments: [Agenda Item-Rock Quarry Landing.docx](#)
[County Deed of Trust-DB 18925 PG 1296.pdf](#)
[South Creek request ltr.pdf](#)
[Sanitary Sewer Easement Maps.pdf](#)
[COR-Deed of Easement #1.pdf](#)
[COR-Deed of Easement-#2.pdf](#)
[Sanitary Sewer Easement Agreement-Easement#3.pdf](#)

7. Appropriate and Transfer Funds for Agricultural Conservation Easements

Attachments: [FY24 Ag Conservation Easement funding appropriation.docx](#)
[CIP Budget Memo - FY2024 County Capital Fund - PRGROS.pdf](#)
[Budget Memo FY24 - General Government.pdf](#)
[Deferred Tax Resolution Nov 21 2022.pdf](#)
[Proposed OPEB Funding Policy + Rollback Taxes Ppt - V8.pdf](#)

8. Accept and Appropriate Federal Funds for Public Health Infrastructure and Establish Two Full-Time Positions

Attachments: [BOC Additional CDC Grant funds 3-2024 FINAL.docx](#)
[Org. chart for CDC 2 FTE Positions Item.pdf](#)
[A 2 YR 2 NOA.pdf](#)
[Budget Memo - FY2024 Grants and Donations Fund.pdf](#)
[Budget Memo FY24 - Personnel Ordinance Memo.pdf](#)

9. FY2024 WCPSS Purpose and Function Realignment

Attachments: [DRAFT Report of FY24 WCPSS Purpose and Function Reallocation .docx](#)
[2024-01-16 County Appropriation by Purpose and Function.pdf](#)
[WCPSS 2023-24 Balanced Budget Resolution.pdf](#)

10. FY 2024 Community Capital Competitive Process Approval and Appropriate Funds

Attachments: [FY24 Community Capital Agenda Item Summary.docx](#)
[01 - FY24 Community Capital - Recommendations to BOC \(2024.02.26\).pdf](#)
[02 - FY24 Comm Capital Recommendations \(DRAFT; 2024.02.15\).pdf](#)
[03 - Recommended Project Alignment with Board Goals.pdf](#)
[Budget Memo - FY24 Non-Departmental.pdf](#)
[CIP Budget Memo - FY2024 County Capital Fund - Community Capital.pdf](#)

11. Tax Committee Recommendations for Gross Receipts Penalty, Refund Requests and

Various Reports

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[March 2024 Refunds Under 500.pdf](#)
[March 2024 Refunds Over \\$500.00.pdf](#)
[Daily Updates For Gross Receipts.pdf](#)
[Daily Updates For Refund Request.pdf](#)
[Daily Updates For Special Situations.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)

General Public Comments

12. General Public Comments

Councilor Steve Rao- shared that the Town of Morrisville won the Smart Cities Award, green job creation in Wake County, Language Access Collaborative Initiative.

Denise Fitzpatrick- United Nations, ACL Action Leader, she shared comments on public records on Julian Glenn Coltley, who was denied housing based on disability. She shared that she feels that government should set the standards for citizen behaviors and uphold civil and human rights of citizens. She read from court records relating to the Coltley case 15CVD9292. She shared that his mother was stripped of her guardianship for him. Her time ran out and she placed items for the Board to review in the basket provided.

LeAnn Spapine - welfare of the animal in the animal shelter. (see online comments for spelling) Asking for additional funds to support staffing for the shelter.

Lisa Huget - volunteer with Wake County Animal Control Center. Requesting additional resources for the Wake County Animal Shelter.

Antoine Yelverton, shared a sincere thank you for the community capital fund for the YES foundation, youth organization.

Rev Laurie, Apex, thanked the Board for the capital funding for the YES Foundation.

Regular Agenda

13. Land Acquisition of a Parcel Containing a Total of ± 1.083 Acres Across from Wendell Elementary and Adjacent to Wendell Elementary School's Thompson Field on West Academy Street, Wendell, NC, in Eastern Wake County (First Reading)

Attachments: [Agenda Item - Wendell ES Addition 1st reading.docx](#)
[WCPSS land acquisition slides 03.04.2024.pdf](#)
[BOE Precis - Wendell ES Addition.pdf](#)
[Purchase Contract.pdf](#)
[Survey.pdf](#)

Ms. Betty Parker, Director, Real Estate Services, Wake County Public School System (WCPSS), shared the Wendell Elementary School location. (First Reading)

LAND ACQUISITION: Request for Approval and Funding of The Wake County Board of Education Acquisition of a 1.083 acre Acre Parcel Adjacent to Wendell Elementary

Ms. Parker shared maps and photographs showing: Wendell Elementary School Location, GIS Aerial: Wendell Elementary School Parcels, Adjacent Parcel, Opportunities With Adjacent Tract Acquisition.

Site Acreage Increase:

WES Site:	10.70 acres
Huerta Tract:	<u>1.08</u> acres
Total School Site	11.78 acres

Design Flexibility for future projects:

- Safe Pedestrian access between tracts
- Potential queueing improvements
- Program Support
- CIP major renovation

She shared the Purchase Contract Terms and Information.

Site Acreage Increase:

WES Site:	10.70 acres
Huerta Tract:	<u>1.08</u> acres
Total School Site	11.78 acres

Design Flexibility for future projects:

- Safe Pedestrian access between tracts
- Potential queueing improvements
- Program Support

- CIP major renovation

She shared Assemblage Contract Terms and Information.

Assemblage Contract Terms and Information (Cont.)

- **Funding Source:**
Site acquisition costs are funded from the Land Acquisition line item of the ongoing CIP.
- **Operational Cost Impacts:**
Minor maintenance costs are anticipated until the WES improvements or major renovation project is prioritized and scheduled to begin.
- **Public Transit:**
GoWake SmartRide NE offers on-demand public transit in Wendell , Zebulon, Rolesville and the surrounding unincorporated areas.

Appointments

14. Alliance Health

Attachments: [Alliance Health Item Summary 2.21.24.pdf](#)
[Alliance Health Member List 2.19.24.pdf](#)
[Alliance Health Board - Reappointment Recommendations.pdf](#)
[Alliance Health attendance as of 12.2023.pdf](#)

- **Alliance Health = 2 Reappointments**
 - 2 Reappointments:
 - David Hancock
 - Lynne Nelson

15. Board of Adjustment (Wake County)

Attachments: [BOA Item Summary 2.20.24.pdf](#)
[BOA Member List 2.19.24.pdf](#)
[BOA Ltr of Recommendation 2.22.24.pdf](#)
[BOA Applicant Roster 2.20.24.pdf](#)
[BOA Applicant Packet 2.20.24.pdf](#)
[BOA Board Choices 2.20.24.pdf](#)
[BOA Attendance 1-23-2-24.pdf](#)

- **Board of Adjustment (Wake County) = 2 Vacancies + 1 Recommendation**

- 2 Vacancies:
 - _____, Alternate voting member
 - _____, Alternate voting member
- 1 Recommendation by Commissioner Vickie Adamson:
 - Frank Pearce Jr., Alternate voting member

16. City of Raleigh Appearance Commission

Attachments: [City of Raleigh Appearance Commission Item Summary 2.20.24.pdf](#)
[City of Raleigh Appearance Commission Member List 2.19.24.pdf](#)
[City of Raleigh Appearance Commission Roster 2.20.24.pdf](#)
[City of Raleigh Appearance Commission App. Packet 2.20.24.pdf](#)
[City of Raleigh Appearance Commission Board Choices 2.20.24.pdf](#)

- **City of Raleigh Appearance Commission = 1 ETJ Vacancy**
 - 1 ETJ vacancy seat
 - _____

17. City of Raleigh Board of Adjustment

Attachments: [City of Raleigh BOA Item Summary 2.22.24.pdf](#)
[City of Raleigh BOA Member List 2.19.24.pdf](#)
[City of Raleigh BOA App. Roster 2.22.24.pdf](#)
[City of Raleigh BOA App. Packet 2.21.24.pdf](#)
[City of Raleigh BOA Board Choices 2.22.24.pdf](#)

- **City of Raleigh Board of Adjustment = 1 ETJ Vacancy**
 - 1 Vacancy:
 - _____, ETJ representative (Reminder: Wake County appointees must live in City of Raleigh's ETJ)
 - 1 Recommendation by Chair Shinica Thomas:
 - Antione Midgett, to fill ETJ representative vacancy seat

18. Energy Advisory Commission

Attachments: [Energy Advisory Commission Item Summary 2.22.24.pdf](#)
[Energy Advisory Commission Member List 2.19.24.pdf](#)
[Energy Advisory Commission App. Roster 2.22.24.pdf](#)
[Energy Advisory Commission App. Packet 2.22.24.pdf](#)
[Energy Advisory Commission Board Choices 2.22.24.pdf](#)

- **Energy Advisory Commission = 1 Reappointment + 2 Resignations + 1 Recommendation**
 - 1 Reappointment:
 - William Jensen
 - 2 Resignations:
 - Robert Leker
 - Marty Clayton
 - 1 Recommendation by the Energy Advisory Commission:
 - Adrienne Elder to fill vacancy seat previously held by Marty Clayton

19. Holly Springs Board of Adjustment

Attachments: [Holly Springs BOA Item Summary 2.22.24.pdf](#)
[Holly Springs BOA Member List 2.19.24.pdf](#)
[Holly Springs BOA Ltr of Recommendation 2.22.24.pdf](#)
[Holly Springs BOA App. Roster 2.22.24.pdf](#)
[Holly Springs BOA App. Packet 2.22.24.pdf](#)
[Holly Springs BOA Board Choices 2.22.24.pdf](#)

- **Holly Springs Board of Adjustment = 1 Vacancy + 1 Recommendation**
 - 1 Vacancy:
 - _____, ETJ seat
 - 1 Recommendation by the Town of Holly Springs:
 - Kimberly Day, to fill ETJ vacancy seat (term start date: March 1, 2024; term end: February 28, 2027)

20. Human Services Board

Attachments: [Human Services_Item Summary 2.22.24.pdf](#)
[Human Services Board Member List 2.19.24.pdf](#)
[Human Services Board App. Roster 2.22.24.pdf](#)
[Human Services Board App. Packet 2.22.24.pdf](#)
[Human Services Board Board Choices 2.22.24.pdf](#)

- **Human Services Board = 2 Vacancies**

- 2 Vacancies:
 - _____, Optometrist
 - _____, Physician

21. Juvenile Crime Prevention Council

Attachments: [JCPC_Item Summary 2.22.24.pdf](#)
[JCPC Member List 2.19.24.pdf](#)
[JCPC App. Roster 2.22.24.pdf](#)
[JCPC Applicant Packet 2.22.24.pdf](#)
[JCPC Board Choices 2.22.24.pdf](#)
[JCPC Attendance 2.22.24.pdf](#)

- **Juvenile Crime Prevention Council = 5 Vacancies + 1 Recommendation**

- 5 Vacancies:
 - _____, Commissioner Appointee
 - _____, Parks and Recreation Designee
 - _____, United Way or Non-Profit
 - _____, Faith Community
 - _____, District Attorney/designee
 - _____
- 1 Recommendation by Vice Chair Susan Evans:
 - Michael T. Williams, to fill Commissioner Appointee vacancy seat

22. Planning Board (Wake County)

Attachments: [Planning Board_Item Summary 2.22.24.pdf](#)
[Planning Board Member List 2.19.24.pdf.pdf](#)
[Planning Board_Ltr of Recommendation 2.22.24.pdf](#)
[Planning Board_Applicant Roster 2.22.24.pdf](#)
[Planning Board Applicant Packet 2.22.24.pdf](#)
[Planning Board Board Choices 2.22.24.pdf](#)
[Planning Board Attendance 1-23-24.pdf](#)

- **Planning Board (Wake County) = 1 Vacancy + 1 Recommendation**
 - 1 Vacancy:
 - _____
 - 1 Recommendation by Commissioner Adamson:
 - Sally Rice

23. Rolesville Board of Adjustment

Attachments: [Town of Rolesville BoA Item Summary 2.22.24.pdf](#)
[Rolesville Board of Adjustment Member List 2.19.24.pdf](#)
[Rolesville BOA Ltr of Recommendation 2.22.24.pdf](#)
[Rolesville BOA Applicant Packet 2.22.24.pdf](#)

- **Rolesville Board of Adjustment = 1 Vacancy**
 - 1 Vacancy:
 - _____, ETJ seat
 - 1 Recommendation by the Town of Rolesville:
 - Tracy Goss

24. Water Partnership (Wake County)

Attachments: [Water Partnership Item Summary 2.22.24.pdf](#)
[Water Partnership Member List 2.19.24.pdf](#)
[Water Partnership App. Roster 2.22.24.pdf](#)
[Water Partnership App. Packet 2.22.24.pdf](#)
[Water Partnership Board Choices 2.22.24.pdf](#)

- **Wake County Water Partnership = 3 Vacancies**
 - 3 Vacancies:
 - _____, Environmental Advocacy Group
 - _____, Town of Rolesville representative
 - _____, Town of Knightdale representative

25. Upcoming Vacancies for April

Attachments: [Upcoming Vacancies April 2024.pdf](#)

- **Adult Care Home Community Advisory Committee = 5 Vacancies**

(reminder: all interested candidates must be vetted by Adult Care Home CAC for State qualifications)

- 5 Vacancies
- **Board of Adjustment (Wake County) = 1 Vacancy**
 - 1 Vacancy:
 - _____, Alternate voting member
- **City of Raleigh Appearance Commission = 1 ETJ Vacancy**
 - 1 ETJ vacancy seat
 - _____
- **Energy Advisory Commission = 1 Vacancy**
 - 1 Vacancy:
 - _____
 - 1 Recommendation by the Energy Advisory Commission:
 - Hayward Fain
- **Juvenile Crime Prevention Council = 1 Term Completion + 1 Reappointment**
 - 1 Term Completion:
 - Robert LaTour, RPD Designee
 - 1 Reappointment:
 - Ashley Parker, District Court Judge Designee
- **Nursing Home Community Advisory Committee = 5 Vacancies**

(reminder: all interested candidates must be vetted by Nursing Home CAC for State qualifications)

 - 5 Vacancies
- **United Arts Grants Panel = 2 Vacancies**
 - 2 Vacancies:
 - _____, District 2
 - _____, District 7
- **Wake County Water Partnership = 3 Vacancies**
 - 3 Vacancies:
 - _____, Environmental Advocacy Group
 - _____, Town of Rolesville representative
 - _____, Town of Knightdale representative

Other Business

Commissioner Mial - shared that he and Commissioner Stallings went to

Cary where Congresswoman Ross to visit the Women, Infants, and Children Office (WIC) office. He also shared that he attended the uncoupling of the hose in Knightdale.

Vice-Chair Evans shared that the Capital Area Metropolitan Planning Organization (CAMPO) Board will be reviewing and considering the final recommendations for the US 401 South corridor study at their next meeting on March 20, 2024. A great deal of work has been done on this study. Presentations were given. She urges the public to review the study which can be found at www.us401corridorstudy.com and the CAMPO Board will hear public comments at the meeting in person on 3/20/24 information on the meeting can be found on the website as well.

Commissioner Stallings shared they attended the Farm Bureau Legislative Breakfast.

Manager Ellis shared March is National Social Worker Month. He thanked all of the Wake County Social Workers for their dedication to the occupation. He shared that the work they do is invaluable and they provide help to many of the residents throughout Wake County.

Commissioner Adamson visited the Law Enforcement Training Center and she saw the robots and drones. She stated that it was really impressive to see the different ways they can help keep people safe.

Commissioner Mial wished the Clerk a Happy Birthday.

Chair Thomas asked the citizens to go vote tomorrow. She read comments stating "As Women's History Month unfolds this March we celebrate the incredible strides women have made in leadership roles reshaping the landscape of our changing times from boardrooms to political arenas women are spearheading innovation fostering inclusivity and driving positive change in politics women continue to make history proving that leadership knows no gender we shine a spotlight on trailblazing women who navigate complex political landscapes championing policies that prioritize equality justice and human rights and that is what I believe we do."

She also wished the Clerk Happy Birthday.

Closed Session

Attorney Warren shared that there was not a need for a Closed Session.

Adjourn

The meeting adjourned at 5:50 pm.

Respectfully submitted,

Yvonne C. Gilyard, NCCCC
Clerk to the Board