If you live in an Extraterritorial Jur	isdiction Area, select Yes:
○ Yes ⊙ No	
In order to assure countywide rep	resentation, please indicate your place of residence:
Raleigh	
Interests & Experiences	
Why are you interested in serving	on a Board or Commission?
I'm concerned about water quality and deforestation of Wake County.	development in the watershed. I'm also concerned about the
Work Experience	
Property Manager Historic Preservation	า
Volunteer Experience	
Helen Wright Center Deacon at Church	1
Education	
BA NCSU MBA Meredith College	
Comments	
Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
✓ Female	

Ethnicity ^	
✓ Caucasian	
Other	
How did you become aware of Wake County volunteer opportunities?	
County Website	
If you selected "Other" above, how?	
Please unload a file	

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found <a href="https://example.com/here">here</a>.

#### Edward R Buchan

If you live in an Extraterritorial Jurisdiction Area, select Yes:
⊙ Yes ○ No
In order to assure countywide representation, please indicate your place of residence:
Interests & Experiences
Why are you interested in serving on a Board or Commission?
To help facilitate a county wide partnership between water utilities to ensure our respective communities have resilient and clean water resources.
Work Experience
15 years with Raleigh Water serving in various water resource planning and engineering roles.
Volunteer Experience
Wake County Board of Human Services (current) Exploris School Board Member (current)
Education
B.S. Bio-Ag Engineering from NCSU (1994)
Comments
I am hoping to replace Kenneth Waldroup as Raleigh Water's board representative
Buchan_resume.docx Upload a Resume
If you have another document you would like to attach to your application, you may upload it below:
Please upload a file
Demographics
Date of Birth
Gender *
✓ Male

Ethnicity *	
Caucasian	
Other	
How did you become aware of Wake County volunteer opportunities?	
✓ Current Wake County Volunteer	
If you selected "Other" above, how?	
Please unload a file	

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found <a href="https://example.com/here">here</a>.

8451 Wycombe Lane, Raleigh, NC 27615

edward.buchan@raleighnc.gov

## **Professional Profile**

For the past eight years I have worked in the City of Raleigh Public Utilities Department and have been directly involved with several key initiatives such as the management of water resources during severe droughts, administration of the City's watershed protection program, development of departmental Strategic Plan and Employee Leadership and Development program. I believe these experiences have provided a strong background in Triangle area drinking water issues as well as organizational leadership. The following are some of my assets, which I believe are relevant to the Water Quality Director position:

- Management of program budgets
- Supervision experience
- Facilitation of City Council appointed taskforces
- Design of Employee Leadership and Development program
- Member of department strategic plan team

## **Professional Experience**

City of Raleigh Public Utilities Department, Raleigh, NC January 22, 2007 to present **Environmental Coordinator** 

#### Achievements:

- Reducing the City of Raleigh's average water demand from 122 gallons per day in 2007 to 96 gallons per day currently, which is one of the lowest values in the nation
- Development of new water resource management plan using the OASIS hydrologic model, the first such system adopted by a large municipal utility in North Carolina
- Approval of initial phase of the Public Utilities Employee Leadership and Development program, which was the most critical element identified in the Department's strategic plan

#### Responsibilities:

- Management of all water conservation and efficiency programs
- Management of all watershed protection efforts
- Review and coordinate new water resource development
- Project lead for Employee Leadership and Development program
- Responsible for drinking water education and outreach efforts

ACF Environmental, Richmond, VA May, 2001 through December 2006

## **Central North Carolina Territory Manager**

#### Achievements:

- Establish new distribution location in Raleigh for construction and storm water product lines.
- Developed and maintained customer base to support distribution facility
- Installation of first large scale underground stormwater storage system in Raleigh, at Trinity Baptist Church on Six Forks Road

#### Responsibilities:

- Expand overall territory sales
- Provide technical design services to clients
- Project bid submission
- Manage product inventory

Department of Environment and Natural Resources, Raleigh, NC April, 1996 through May, 2001

## **Environmental Engineer**

#### Achievements:

- Initiated new Animal Feedlot Operation inspection program for the Fayetteville Regional Office
- Development of new municipal Sanitary Sewer Overflow policy
- Recognized by Governor for enforcement work on high profile animal operation discharge incidents

#### **Responsibilities:**

- Manage Animal Feedlot Operation regulatory program
- Adjudicate and issue water quality permits to regulated facilities
- Waste water system plan design review
- Manage municipal utility loan program for western North Carolina

### **Education**

North Carolina State University, Raleigh, NC Bachelor of Science in Biological and Agricultural Engineering May, 1994

#### References

Available upon request

Page 2 of 2

Profile			
Which Boards would you like	to apply for?		
Wake County Water Partnership:	Submitted		
Please select your first Board	preference: *		
✓ Alcoholic Beverage Control Bo	pard		
Please select your second Bo	ard preference: *		
Please select your third Board	l preference: *		
Please select your fourth Boar	rd preference: *		
	<u> </u>		
·	•		
Please select your fifth Board			
Alliance Behavioral Healthcare	•		
Please select your sixth Board	d preference: *		
✓ United Arts Grants Panels			
Emily	N Hughes		
First Name	Middle Initial Last Name		
110 Talisman Way		Apt. 417	
Street Address		Suite or Apt	
RALEIGH		NC	27615
City		State	Postal Code
What district do you live in?			
☑ District 7			
Mobile: (704) 906-6260	Business: (919) 752-6652		
rimary Phone Alternate Phone			
emilyhughes1093@gmail.com			
Email Address			
N.C. Department of Information Technology	Information and Communications Specialist II		
Employer	Job Title		

If you live in an Extraterritorial Jurisdiction Area, select Yes:
○ Yes ⊙ No
In order to assure countywide representation, please indicate your place of residence:
Raleigh
Interests & Experiences
Why are you interested in serving on a Board or Commission?
I am interested in giving back to the community and helping with something I am passionate about. The boards I've shown interest in are all things that I have some background or knowledge in. I would love to give my spare time to the county that I call home. I have extensive knowledge in government, especially local government, and a love for volunteering.
Work Experience
I worked in local government in a small town near Charlotte as a Communications Specialist and Clerk while I worked on my Master of Public Administration. When I graduated, I knew I wanted to work for the state to learn more and serve my home state. I currently work as a Communications Specialist for the NC Department of Information Technology focusing on government data, health information, and other related areas. I write, edit and publish press releases and speeches for the department along with other communication needs.  Volunteer Experience
Parkway cleanups, coaching soccer, tutoring in Spanish, volunteering at local events.
Education
Appalachian State University -Bachelor of Science in Communication, Journalism Appalachian State University -Bachelor of Arts in Spanish Arkansas State University -Master of Public Administration
Comments
Emily Hughes Resume.docx Upload a Resume
If you have another document you would like to attach to your application, you may upload it below:
Please upload a file
Demographics

Date of Birth	
Gender *	
<b>▽</b> Female	
Ethnicity *	
Other	
How did you become aware of Wake County volunteer opportunities?	
County Website	
If you selected "Other" above, how?	
Please upload a file	

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Phone | 704.906.6260 • E-mail | emilyhughes1093@gmail.com • Raleigh, NC



## **Objective**

## Public Relations | Bilingual (English & Spanish) | Creative Content Development Government | Communications

A government professional in the public relations and journalism field seeks to apply current educational credentials and job experiences to a professional role. Adept research skills contribute to the ability to remain cognizant of current trends within selected markets. Demonstrates positive and professional interpersonal skills when liaising with peers and clients. Capable of prioritizing workload to continuously meet all set deadlines. Continuously strives to create captivating, informative content for employers.

## **Experience**

## NC Department of Information Technology, Raleigh, North Carolina 2019 - Present

**August** 

#### **Communications Specialist II**

- Author and edit press releases on behalf of the Strategic Communications Office of the North Carolina Department of Information Technology.
- Create content and maintain monthly updates on health IT for the department to provide articles, links, and sources for the public.
- Create communications plans for the North Carolina Health Information Exchange Authority, Government Data Analytics Center, and North Carolina 911 Board.
- Facilitate communication among internal and external stakeholders.
- Research and develop content for presentations in publication software, including graphics and infographics.
- Maintain knowledge surrounding health IT, Medicaid transformation, the state health information exchange and data division, and statewide IT initiatives.

## NC Department of Agriculture & Consumer Services, Raleigh, North Carolina August 2019

August 2018 -

#### **Public Information Officer II**

- Authored and edited press releases on behalf of the department for the media and public.
- Created content and maintained the blog for the department to provide updates, links, ideas and sources for the public.
- Prepared and edited speeches for the NC Agriculture Commissioner.
- Served as a public information officer for various divisions within the department such as Emergency Programs, Research Stations, NC State Fair, Soil and Water Conservation and Special Projects.
- Assisted the Commissioner's office in preparing any content to come from the NC Agriculture Commissioner.
- Worked with the local media to distribute information from the department.
- Coordinated releases, blogs, and social media surrounding major events within the department.



## **TOWN OF STALLINGS,** Stallings, North Carolina **August 2018**

May 2016 -

## **Communications Specialist/Deputy Town Clerk**

- Authored all press releases for the Town of Stallings for distribution to local media.
- Developed original marketing and advertising material for the Town.
- Created content and maintained the website for the Town of Stallings to provide concise and updated information for the public.
- Assisted in organizing and advertising public events for the Town of Stallings.
- Maintained Town Council minutes and attended Town Council meetings as the Deputy Town Clerk.
- Generated social media posts and media content in an attractive manner on behalf of the Town.
- Served as a staff liaison to all media relations for the Town of Stallings.
- Assisted the Historical Committee of the Town as a staff liaison to preserve and feature the history of Stallings.
- Worked with the Technology Committee of the Town as a representative to amend and modernize the website for the Town.
- Prepared and planned the Town's internal events and communications to promote staff involvement.

### **Education**

### ARKANSAS STATE UNIVERSITY August 2016 - May 2018 Master of Public Administration

Laude

Cum

## APPALACHIAN STATE UNIVERSITY August 2012 - May 2016

Bachelor of Science in Communication, Journalism Bachelor of Arts in Spanish

## **Professional Licenses**

## **NORTH CAROLINA NOTARY PUBLIC**

**FEMA Certification** 

Completed on Nov. 15, 2018

Commission expires May 31, 2023

Profile			
Which Boards would you lik	e to apply for?		
Wake County Water Partnership	o: Submitted		
Please select your first Boar	d preference: *		
✓ Industrial Facilities and Pollu	tion Control Financing Authority		
Please select your second E	Board preference: *		
	ommission		
Please select your third Boa	rd preference: *		
✓ Juvenile Crime Prevention C	council		
Please select your fourth Bo	pard preference: *		
✓ Open Space and Parks Advi	<u> </u>		
Please select your fifth Boar	•		
	<u> </u>		
Wake County Water Partner			
Please select your sixth Boa	ard preference: *		
Min	U Lee		
First Name	Middle Initial Last Name		
2716 Charleston Oaks Drive			
Street Address		Suite or Apt	
Raleigh		NC	27614
<sup>City</sup> What district do you live in?		State	Postal Code
None Selected			
Mobile: (919) 931-7331	Home: (919) 931-7328		
Primary Phone	Alternate Phone		
mulee@ncsu.edu		_	
Email Address			
MBS Pro Inc.	Administrative Assistant and  MBS Pro Inc.  Mployer  Administrative Assistant and  Supervisor  Job Title		
Employet	JOD TRIE		

If you live in an Extraterritorial Jurisdiction Area, select Yes:
○ Yes ⊙ No
In order to assure countywide representation, please indicate your place of residence:
Raleigh
Interests & Experiences
Why are you interested in serving on a Board or Commission?
I am interested in serving on a Board or Commission because I have always had an avid interest in serving my community. This deep interest can be observed in past work and volunteer experiences, and my continued dedication to improving my community and assisting the people who reside in it. As a member of a Board/Commission, I hope to be working with fellow members to create a positive change to improve Wake County for everyone. My current and prior experiences will provide me with an ideal insight and guidance for the work that I will carry out with my fellow board/commission members. I will strive to ensure progress is made in this great county and in the board/commission that I am selected to serve in.
Work Experience
Part-Time Janitorial Supervisor and Administrative Assistant MBS Pro Inc. (2015 – Present) Law Firm Office Intern Perry & Brandt, Attorneys at Law (2019-2020) NC Governor's Page (2017) NC Senate Page (2017) NC House Page (2017)
Volunteer Experience
Police Explorer, Lieutenant (2015 - Present) Raleigh Police Explorers, Post 911 Guardian ad Litem (2021 – Present) Judicial District 10, Wake County 2nd Vice President (2021 - Present) Wake County Democratic Party, AAPI Caucus Volunteer (2021 – Present) Capital City Sierra Club
Education
North Carolina State University (2019 – Present) Exp. Graduation: 2023 Dean's List: Spring 2020, Spring 2021 Wakefield High School Magna Cum Laude
Comments
Resume -  Minu Lee WC Boards and Commissions Apppdf  Upload a Resume
If you have another document you would like to attach to your application, you may upload it below:
Please upload a file

**Demographics** 

Date of Birth
Gender *
✓ Male
Ethnicity *
✓ Asian
Other
How did you become aware of Wake County volunteer opportunities?
County Website
If you selected "Other" above, how?
Please upload a file

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# Minu Lee

## **OBJECTIVE**

I am a hard-working Political
Science major currently attending
North Carolina State University with
ample work experience. I am
seeking opportunities that will allow
me to assist and improve my
community. I have sought
experiences to be engaged in my
community, and I hope to serve on
a Board/Commission to further
assist my community.

## **PERSONAL DETAILS**

## **Birth Date**

05/25/2001

# **Nationality**

Asian

## **Address**

2716 Charleston Oaks Dr., Raleigh, NC 27614

## CONTACT



mulee@ncsu.edu



(919) 931-7331

# WORK/VOLUNTEER EXPERIENCE

# Part-Time Supervisor and Administrative Assistant

MBS PRO INC.

Small commercial building cleaning business owned/managed by my family.

- As Supervisor, I am tasked with overseeing cleaners' work and to resolve any/all

- As Administrative Assistant, I am tasked with the communications of the company (e.g., drafting/sending e-mails and letters on behalf of the company), and drafting all bid proposals for
- drafting/sending e-mails and letters on behalf of the company), and drafting all bid proposals for new buildings that the company has an interest in cleaning.

## Police Explorer Lieutenant

## **RALEIGH POLICE EXPLORERS, POST 911**

Nov. 2015 - Present

2015 - Present

Volunteer program assisting to educate/train members aged 14-20 on police procedures, tactics, uniform inspections, as well as partaking in various outreach events targeted to improve relations between the police department and citizens of Raleigh.

- Served as Communications Director from 2019-2021; drafted all correspondence for the Post.
  - Promoted from Explorer Corporal to Explorer Lieutenant on February 3rd, 2020.

## 2nd Vice-President

## WAKE COUNTY DEMOCRATIC PARTY, AAPI CAUCUS

2021 - Present

Serves to promote unity among the AAPI communities in Wake County, and increase voter registration among such communities. As 2nd Vice-President, I play an extremely important role in the decision-making process for how to manage the Chapter.

- Was tasked with creating and managing social media platforms for the Chapter.
- Worked with the other officers to design an official logo for the Chapter.

## Guardian ad Litem

# 10TH JUDICIAL DISTRICT OF NORTH CAROLINA (WAKE COUNTY)

2021 - Present

Advocates for the needs and wants of abused/neglected children throughout the judicial process.

- Ensures that the children have access to all essential needs to survive and thrive (emotionally, physically, academically, etc.).
- Completes/Files reports to the Court on behalf of the child, expressing the child/children's needs and desires, as well as making a recommendation to the Court on how to proceed with the case.

## Political Volunteer

## CAPITAL GROUP OF THE NC SIERRA CLUB

2021 - Present

Interviews local political candidates on behalf of the Sierra Club Chapter to determine whether the candidates shall receive endorsements from the Chapter.

# Campaign Volunteer

# JEFF JACKSON FOR U.S SENATE

2021 - Present

Assists with telecommunicating with potential voters to raise awareness to events that the candidate will be hosting in the area.

# Intern

# PERRY & BRANDT, ATTORNEYS AT LAW

Jan. 2019 - June 2020

Served as an intern for a semester, fulfilling various office tasks (e.g. answering office calls, faxing letters, making copies, and filing paperwork).

- Fulfilled a research assignment on the background and history of a property.

# • Governor's Page

# NC OFFICE OF THE GOVERNOR

Aug. 2017

Carried out various office tasks assigned by the Page Coordinator including hand-delivering letters from the Office of the Governor to various state government offices.

# Senate Page

# NORTH CAROLINA GENERAL ASSEMBLY

June 2017

Carried out various office tasks assigned by the Page Coordinator including assisting various state senators' offices.

# House Page

# NORTH CAROLINA GENERAL ASSEMBLY

Feb. 2017

Carried out various office tasks assigned by the Page Coordinator including assisting various state representatives' offices.

# EDUCATION

# • Political Science, B.A

NORTH CAROLINA STATE UNIVERSITY

Currently Enrolled

- DEAN'S LIST: SPRING 2020, SPRING 2020

Exp. Graduation: June 2023

- CURRENT GPA: 3.096

# High School Diploma

WAKEFIELD HIGH SCHOOL

Graduated: June 2019

- MAGNA CUM LAUDE

SKILLS		
	Spanish	Korean
	Organization	Collaboration
	Research	Microsoft Programs
	Communication	Leadership

Profile			
Which Boards would you like	to apply for?		
Wake County Water Partnership: §	Submitted		
Please select your first Board	preference: *		
Wake County Water Partnersh	ip		
Please select your second Boa	ard preference: *		
	ry Committee		
Please select your third Board	preference: *		
Raleigh-Durham Airport Author	ity		
Please select your fourth Boar	d preference: *		
Please select your fifth Board	preference: *		
	nent		
Please select your sixth Board	I preference: *		
	epartment Board of Trustees Fire	emen's Relief Fund	
shawn	uyemura		
First Name	Middle Initial Last Name		
100 UTLEY BLUFFS DRIVE			
Street Address		Suite or Apt	
HOLLY SPRINGS		NC	27540
City		State	Postal Code
What district do you live in?			
✓ District 2			
Mobile: (732) 853-2462 Primary Phone	Mobile: (732) 853-2462		
shawnu_28@yahoo.com  Email Address			
Employer	Job Title		

Submit Date: Mar 03, 2021

If you live in an Extraterritorial Jurisdiction Area, select Yes:	
c Yes c No	
In order to assure countywide representation, please indicate your	place of residence:
None Selected	
Interests & Experiences	
Why are you interested in serving on a Board or Commission?	
To serve my community and use my experience to help Wake County be morprosper.	re secure, grow, and
Work Experience	
Director of IT for a non profit for 3 years. Own an IT business Senior Software	e Engineer
Volunteer Experience	
Director of IT for a non profit for 3 years.	
Education	
Bachelor of Science in Computer Science and various post University course	S.
Comments	
ShawnUyemuraProfile.pdf	
Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
✓ Male	

Ethnicity *	
Other	
Other	
How did you become aware of Wake County volunteer opportunities?	
None Selected	
If you selected "Other" above, how?	
Please upload a file	

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf

## Shawn Uyemura

## Software Engineer II at Melife Insurance

shawnu\_28@yahoo.com

## Summary

N/A

## Experience

## Sr Software Develop Engineer at MetLife

March 2015 - Present

Team Lead

Team Player

Responsible for overseeing junior developers on multiple high-visibility projects

Ability to manage multiple projects simultaneously

Business knowledge in many insurance categories such as Universal Life, Deferred Annuities, Individual

Business, Solvency II, Embedded Value, and SIFI.

Develop distributed application processes on company developed grids, as well as Cloud Servers

Excited to learn new procedures and technologies

ASP.NET - User interfaces, validation, controls, AJAX (javascripting), Silverlight, and .NET Remoting

C# - business logic, data processing, validation, console programming, services, and HPC integration

VB.NET - 2nd and 3rd tier processing, platform integration assemblies, and user communication

Sharepoint Services - Sharepoint 2013/2010 integration and development, including API development

High Performance Computing - Microsoft Compute Cluster - sophisticated model processing

Hadoop - Setup Hortonworks Hadoop cluster on multinode platform

Pig - Developed Pig scripts for transactional processing

Qlikview - Designed functional reports allowing business users the ability to view large amounts of data from the Hadoop Hive, PDW, Oracle, DB2, and external flat files

Oracle - data access layer routines, procedures, functions, and maintenance

MS SQL- data access layer routines, procedures, functions, and maintenance

IBM DB2 - data access layer routines, procedures, functions, and performance enhancements

Excel Services - console program integration and report generation

SSIS - Backend data processing

SRS and process flow documentation

MS Access and Office Applications

## Software Development Engineer II at MetLife

July 2011 - March 2015 (3 years 9 months)

Team Player

Ability to manage multiple projects simultaneously

Develop distributed application processes

Excited to learn new procedures and technologies

ASP.NET - User interfaces, validation, controls, AJAX (javascripting), Silverlight, and .NET Remoting

C# - business logic, data processing, validation, console programming, and HPC integration

VB.NET - 2nd and 3rd tier processing, platform integration assemblies, and user communication

Sharepoint Services - Sharepoint 2013/2010 integration and development, including API development

High Performance Computing - Microsoft Compute Cluster - sophisticated model processing

Hadoop - Setup Hortonworks Hadoop cluster on multinode platform

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Oracle - data access layer routines, procedures, functions, and maintenance

MS SQL- data access layer routines, procedures, functions, and maintenance

IBM DB2 - data access layer routines, procedures, functions, and performance enhancements

Excel Services - console program integration and report generation

SSIS - Backend data processing

SRS and process flow documentation

MS Access and Office Applications

## Software Development Engineer II-Assignment Metlife at TEKsystems

July 2007 - July 2011 (4 years 1 month)

Develop distributed application processes.

**ASP.NET** 

C#

VB.NET

**Sharepoint Services** 

**High Performance Computing** 

Microsoft Compute Cluster

IBM DB2

Oracle

**Excel Services** 

## **Computer Operator**

January 2008 - December 2009 (2 years)

Managed and troubleshoot network related issues.

Enhanced user desktop hardware and software.

Managed Window and Oracle servers.

## Windows Active Directory / TRUE64 Unix / Oracle and SQL Database / VAX/VMS / Exchange Administrator at Pinnacle Solutions Incorporated, New Jersey

January 1999 - July 2007 (8 years 7 months)

## Application Programmer / Systems Administrator / Database Administrator / VAX/VMS Administrator at Pinnacle Solutions Incorporated, New Jersey

January 1999 - July 2007 (8 years 7 months)

## Education

## **Learning Tree**

Certificate, Big Data, 2014 - 2014

## **Harvard University**

Master's Degree, Data Science, 2016 - 2018

## **Learning Tree International**

Certificate, Sharepoint Development, 2014

## **Learning Tree International**

Certificate, SharePoint 2010 Business Intelligence, 2013 - 2013

## **New Jersey City University**

Bachelor of Science (BS), Computer Science, 1999 - 2003

## **Shawn Uyemura**

Software Engineer II at Melife Insurance

shawnu\_28@yahoo.com



Contact Shawn on LinkedIn

B (1)				
Profile				
Which Boards would you like to	o apply for	r?		
Wake County Water Partnership: S	ubmitted			
Please select your first Board p	oreference	* *		
Wake County Water Partnership     ■     County Water Partnership     ■     County Water Partnership     □     □     County Water Partnership     □     County Water Partnership     □     County Water Partnership     □     County Water Partnership     □     □     County Water Partnership     □	0			
Please select your second Boa	rd prefere	nce: *		
None Selected     ■				
Please select your third Board	preference	e: *		
✓ None Selected				
Please select your fourth Board	d preferen	ce: *		
Please select your fifth Board p	oreference	: *		
Please select your sixth Board	preference	e: *		
✓ None Selected				
Matthou	D	Dalina		
Matthew First Name	B Middle Initial	Poling  Last Name		
134 North Main Street				
Street Address			Suite or Apt	
Fuquay-Varina			NC NC	27526
City			State	Postal Code
What district do you live in?				
None Selected				
Dusings (010) 750 1005	Malaila. (	200) 071 4050		
Business: (919) 753-1035 Primary Phone	Alternate Phon	336) 971-4253 ne		
mpoling@fuquay-varina.org				
Email Address				
Town of Fuquay-Varina  Employer	Engineer Job Title	ing Director		

If you live in an Extraterritorial J	urisdiction Area, select Yes:
○ Yes ⊙ No	
In order to assure countywide re	epresentation, please indicate your place of residence:
None Selected	
Interests & Experiences	
Why are you interested in servin	g on a Board or Commission?
I think this would be a great opportun water quality and water quantity issue	nity to network with other professionals who are working to solve the es that affect Wake County.
Work Experience	
15 Years of Civil Engineering Experie	ence in both the private and public sectors.
Volunteer Experience	
I have never served on any kind of B Wrestling.	oard, but I have volunteered with Stream clean ups and Coach
Education	
B.S. Civil Engineering, 2005, NC A&	Γ State University
Comments	
Resume_2021.docx Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
<b>Demographics</b>	
Date of Birth	
Gender *	
✓ Male	

Ethnicity *
Other
How did you become aware of Wake County volunteer opportunities?
✓ Current Wake County Volunteer
If you selected "Other" above, how?
Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf

## Matthew B. Poling, PE, CFM

98 Cypress Ridge Way, Willow Spring, NC 27592 Home Phone (336) 971-4253 Email: <a href="mbpoling1126@gmail.com">mbpoling1126@gmail.com</a>

**OBJECTIVE** To represent the Town of Fuquay-Varina on the Wake County Water Partnership Board and utilize my

experience to help the Board establish and achieve its goals.

**EDUCATION** North Carolina A&T State University – Greensboro, North Carolina

B.S., Civil Engineering, May 2005, GPA: 3.9

LICENSURE N.C. Professional Engineer # 036201

Registered Engineering Intern (E.I.) # A-21144 Certified Floodplain Manager NC-15-0616

**RELEVANT WORK** Town of Fuquay-Varina Fuquay-Varina, NC

EXPERIENCE Engineering Director 1/2021-Present
Assistant Engineering Director 5/2019-12/2020
Staff Engineer 5/2014-5/2019

- Procured Engineering and Construction services utilizing FHWA, FEMA, HUD, and Municipal funding sources
- Managed and Budgeted ~\$20 Million in roadway construction and have prepared ~\$12 Million in Federal and State reimbursement claims within the last 5 years
- Conducted employee performance evaluations
- Currently serve as the Town's FEMA Floodplain Administrator

NCDENR/Land Quality Section Raleigh, NC 2/2012 – 5/2014

**Assistant State Sedimentation Specialist** 

- Prepared material for and reported to the Sedimentation Control Commission about local program delegations, statistics and relevant program action and informational items
- Prepared and reviewed enforcement packages for legal cases
- Conducted formal audits of all participating North Carolina agencies and municipalities (NCDOT, Cities, and Counties) who enforce the sedimentation pollution control act
- Prepared material and presentations for Local Program and Design Workshops
- Interpreted State Erosion Control Laws and provided guidance to 7 regional offices and over 50 local governments on program implementation

NCDENR/Land Quality Section 2/2007 – 2/2012

Assistant Dam Safety EngineerRaleigh, NCAssistant Regional EngineerWinston-Salem

- Performed technical evaluations of submitted materials for the permitting of erosion and sediment control and dam safety repairs and impoundment
- Conducted routine field evaluations of regulated water impoundment structures
- Prepared enforcement packages for legal cases
- Managed Environmental Specialists

Davis, Martin, Powell & Associates High Point, NC 8/2006 – 2/2007

Staff Engineer

- Performed calculations for all aspects of dam design
- Executed advanced hydraulic and hydrologic computations
- Conducted routine field evaluations of regulated water impoundment structures
- Estimated engineering and construction costs

Schnabel Engineering Greensboro, NC 2/2005 – 8/2006

**Staff Engineer** 

 Executed advanced hydraulic and hydrologic computations following regulatory guidelines and performed dam safety inspections

Developed erosion and sediment control plans and aided in site planning