



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2021 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2021 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2021 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Finance	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2020	Adopted Budget	Misc.	\$206,860.00	\$206,860.00
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2020	Adopted Budget	All	\$3,106,106.00	\$3,106,106.00
	Encumbrances Carried Forward	All	\$12,500.00	\$3,118,606.00
July 21, 2021	Proposed: Increase funding for overages related to overlap postions, overtime, and annual leave payout	All	\$50,000.00	\$3,168,606.00
July 22, 2021	Proposed: Bank fee adjustments	All	\$100,000.00	\$3,268,606.00
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2020	Adopted Budget	All	30.500	30.500
September 1, 2020	Transfer in Assistant County Manager for Transit to Finance and convert to Finance Director	Accounting and Reporting	1.000	31.500