



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2021 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2021 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2021 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Board of Elections	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2020	Adopted Budget	Charges for Services	\$ 5,000	\$ 5,000
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2020	Adopted Budget (corrected 8/24 to show adopted amount)		\$ 7,852,497.00	\$ 7,852,497.00
	Encumbrances Carried Forward (corrected 8/28 to show rollover amount)	All	\$ 55,090.04	\$ 7,907,587.04
August 17, 2020	Reallocating \$144,700 of Salary and Benefits reserve to establish \$11/hr minimum wage for election workers during FY2020 election cycle	Multiple	\$ 144,700.00	\$ 8,052,287.04
July 21, 2021	Proposed: Increase in overtime salaries and associated benefits from 2020 general elections, utilities, and security	Multiple	\$ 160,000.00	\$ 8,212,287.04
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2020	Adopted Budget		32.000	32.000