Kristen K Brannock, President
Resources for Seniors, Inc.
1110 Navaho Drive, Suite 400
Raleigh, NC 27609
919-713-1524; Fax-872-6683, Email Kristenb@rfsnc.org

MEMORANDUM

To: **Glenda Reed, Program Manager**
Craig Burrus, Assistant Division Director
Wake County Human Services

From: **Kristen K Brannock**

Date: **May 10, 2021**

Re: **2021-2022 Home and Community Care Block Grant Materials**

Attached please find the 2021-2022 Home and Community Care Block Grant (HCCBG) materials. On the original copies delivered to your office, I have placed a "sign here" sticker where signatures are needed after approval at a June Commissioner's meeting. I have also placed "sign here" stickers in the places where the County Finance Officer has to sign, acknowledging county match dollars. This electronic copy will allow your finance department to review our documents while many of our organizations are working remotely.

The rate of growth in the 60+ population in our County is outpacing all other groups. Without the County's commitment to matching these funds with local dollars, the funding would not come to residents of Wake County. This year, Wake County's portion of the HCCBG has grown somewhat, not as a result of an increased allocation, but as a reflection of our population. Due to Wake County's population growth outpacing most other regions of the state, the allocation for Wake County increased slightly by $86,218. Additional non-recurring funds for the Block Grant are under consideration at the General Assembly at this time as the pandemic has created many challenges for older adults, and as the need for home and community based services continue to grow exponentially. As the Lead Agency representative for the Home and Community Care Block Grant in Wake County, I will notify Wake County Human Services immediately if there are any changes.

Sincerely,

Kristen K. Brannock

President

2021-2022

HOME AND COMMUNITY CARE BLOCK GRANT

The Home and Community Care Block Grant for Older Adults is a combination of federal and state monies made available to the local community from the N.C. Division of Aging and Adult Services. The monies are used to provide services such as home-delivered and congregate meals, in-home aides, transportation, case assistance, respite care, adult day care / adult day health care, Senior Activity Centers, Information-Referral-Options Counseling, housing and home improvement, overnight respite and others. Federal law requires that the local County jurisdiction approve the plans on how the funds will be allocated. Once approved the funds will be processed to Triangle J Council of Governments and then to Resources for Seniors, Inc. and Meals on Wheels of Wake County. By agreement of the Wake County Board of Commissioners and Wake County Human Services, Resources for Seniors serves as the Lead Agency for the Home and Community Care Block Grant in Wake County.

The funding for FY 2021-2022 will be made available to Wake County in the amount of **$3,613,552** and have been apportioned for fiscal year 2022 as follows: Meals on Wheels **$1,395,599** and Resources for Seniors **$2,217,953.**

In order for these funds to be available to older adults in our county, the required local matching funds of **$401,504** must be secured from Wake County Government, either through the County Manager's Recommended Budget or other sources, for fiscal year 2021-2022.

Of the required total local matching funds provided by Wake County, **$155,066** will match the funding for Meals on Wheels and **$246,438** will match the funding for Resources for Seniors. The Total Allocation plus Local Match made available for Block Grant services in Wake County for FY20 is **$4,015,056**.

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DAAS -730
(Rev. 4/2019)

Home and Community Care Block Grant for Older Adults

County Funding Plan

Identification of Agency or Office with Lead Responsibility for County Funding Plan

County___Wake__________ ______ July 1, _2021 through June 30, _2022

The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families.

Resources for Seniors, Inc.
(Name of agency/office with lead responsibility

________________________________5/1/2021________
Authorized signature (date)

Kristen K Brannock, President
(Type name and title of signatory agent)

DOA-731 (Rev. 2/15)

Home and Community Care Block Grant for Older Adults

County Funding Plan

County Services Summary

County Wake
July 2021 through June 2022
REVISION # , DATE :

	A				B	C	D	E	F	G	H	I
	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units
Services	Access	In-Home	Other	Total								
Transportation 250	115,181	-	-	\\\\\\\\\\\\\\\\	12,798	127,979		127,979	5,283	24.2265	169	3,395
Info/Case Assist. 040	246,782	-	-	\\\\\\\\\\\\\\\\	27,420	274,202		274,202	-	-	5,490	N/A
Housing & Home Impr 140	-	55,000	-	\\\\\\\\\\\\\\\\	6,111	61,111		61,111			52	27,633
				\\\\\\\\\\\\\\\\	-	-		-				
Overnight Respite 320	-	-	21,730	\\\\\\\\\\\\\\\\	2,414	24,144		24,144	100	241.4400	15	100
Inst. Respite 210	-	-	174,315	\\\\\\\\\\\\\\\\	19,368	193,683		193,683	24,209	8.0006	55	100
Senior Centers 170	-	-	381,861	\\\\\\\\\\\\\\\\	42,429	424,290		424,290	-	-	5,702	N/A
In-Home PC II 042	-	601,667		\\\\\\\\\\\\\\\\	66,852	668,519		668,519	27,633	24.1928	54	27,633
In-Home PC III 045	-	358,411	-	\\\\\\\\\\\\\\\\	39,823	398,234		398,234	15,004	26.5419	16	15,004
	-	-	-	\\\\\\\\\\\\\\\\	-	-		-	-	-	-	-
				\\\\\\\\\\\\\\\\	-	-		-				
ADC- Social 030	-		107,187	\\\\\\\\\\\\\\\\	11,910	119,097		119,097	3,601	33.0733	35	3,601
H Mgmt Level I 041	-	5,003	-	\\\\\\\\\\\\\\\\	556	5,559		5,559	341	16.3021	9	341
PC Level II 042	-	150,816	-	\\\\\\\\\\\\\\\\	16,757	167,573		167,573	8,866	18.9006	30	8,866
				\\\\\\\\\\\\\\\\	-	-		-				
				\\\\\\\\\\\\\\\\	-	-		-				
Home Delivered Meals			1,095,599	\\\\\\\\\\\\\\\\	121,733	1,217,332	125,600	1,342,932	156,342	7.7863	1,100	161,479
Congregate Meals			300,000	\\\\\\\\\\\\\\\\	33,333	333,333	40,000	373,333	49,985	6.6686	900	51,485
Total	361,963	1,170,897	2,080,692	3,613,552	401,504	4,015,056	165,600	4,180,656		\\\\\\\\\\\\	13,627	

Signature, Chairman, Board of Commissioners Date

NAME AND ADDRESS
COMMUNITY SERVICE PROVIDER
Resources for Seniors, Inc.
1110 Navaho Dr., Suite 400
Raleigh, NC 27609

Home and Community Care Block Grant for Older Adults

County Funding Plan

Provider Services Summary

DAAS-732
County: Wake
Budget Period: July 2021 through June 2022
REVISION # 1 , DATE :

	Ser. Delivery (Check One)		A				B	C	D	E	F	G	H	I
			Block Grant Funding											
Services	Direct	Purch.	Access	In-Home	Other	Total	Required Local Match	Net* Serv Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse. Rate	Projected HCCBG Clients	Projected Total Units
Transportation (General)		√	115,181	-	-	115,181	12,798	127,979		127,979	5,283	24.2265	169	3,395
Information & Case Assistance	√		246,782	-	-	246,782	27,420	274,202		274,202	-		5,490	N/A
In-Home Aide-Level II - Personal Care	√		-	601,667	-	601,667	66,852	668,519		668,519	27,633	24.1928	54	27,633
In-Home Aide-Level III - Personal Care		√	-	358,411	-	358,411	39,823	398,234		398,234	15,004	26.5419	16	15,004
Respite, Institution	√		-	-	174,315	174,315	19,368	193,683		193,683	24,209	8.0006	55	55,516
Respite, Overnight	√		-	-	21,730	21,730	2,414	24,144		24,144	100	241.4400	15	100
Housing & Home Improvement	√	√	-	-	55,000	55,000	6,111	61,111		61,111	-		52	N/A
Senior Center Operation	√	√	-	-	381,861	381,861	42,429	424,290		424,290	-		5,702	N/A
						-	-	-		-				
						-								
ADC -Social 030		√			107,187	107,187	11,910	119,097		119,097	3,601	33.0733	35	3,601
H Mgmt Level I 041		√		5,003		5,003	556	5,559		5,559	341	16.3021	9	341
PC Level II 042		√		150,816		150,816	16,757	167,573		167,573	8,866	18.9006	30	8,866
Total	\\\\\\\\	\\\\\\\\	361,963	1,115,897	740,093	2,217,953	246,438	2,464,391	-	2,464,391	85,037	\\\\\\\\\\\\\\	11,627	114456

*Adult Day Care & Adult Day Health Care Net Service Cost

	ADC	ADHC
Daily Care		
Transportation		
Administrative		
Net Ser. Cost Total		

Certification of required minimum local match availability.
Required local match will be expended simultaneously
with Block Grant Funding.

Signature, County Finance Officer Date

[signature], President, 5-2-21
Authorized Signature, Title Date
Community Service Provider

Signature, Chairman, Board of Commissioners Date

NAME AND ADDRESS
COMMUNITY SERVICE PROVIDER
Wake County Meals on Wheels
1001 Blair Dr, Ste. 100
Raleigh, NC 27603

Home and Community Care Block Grant for Older Adults

County Funding Plan

Provider Services Summary

DAAS-732 (Rev. 2/16)
County__Wake__
July 1,2021 through June 30, 2022
REVISION # , DATE :

			A				B	C	D	E	F	G	H	I
	Ser. Delivery (Check One)		Block Grant Funding				Required	Net*	NSIP	Total	Projected HCCBG	Projected Reimburse.	Projected HCCBG	Projected Total
Services	Direct	Purch.	Access	In-Home	Other	Total	Local Match	Serv Cost	Subsidy	Funding	Units	Rate	Clients	Units
Congregate 180					300000	\\\\\\\\	33333	333333	40000	373333	49985	6.6686	900	51485
Home Delivered 020					1095599	\\\\\\\\	121733	1217332	125600	1342932	156342	7.7863	1100	161479
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
						\\\\\\\\	0	0		0				
Total	\\\\\\	\\\\\\	0	0	1395599	1395599	155066	1550665	165600	1716265	206327	\\\\\\\\	2000	212964

*Adult Day Care & Adult Day Health Care Net Service Cost

	ADC	ADHC
Daily Care		
Transportation		
Administrative		
Net Ser. Cost Total		

Certification of required minimum local match availability.
Required local match will be expended simultaneously
with Block Grant Funding.

Alan Winstead, Executive Director April 30, 2021
Authorized Signature, Title Date
Community Service Provider

Signature, County Finance Officer Date

Signature, Chairman, Board of Commissioners Date

North Carolina Division of Aging and Adult Services
Service Cost Computation Worksheet

DAAS-732A

Provider: Resources for Seniors, Inc.
County: Wake
Budget Period: July 2021 through June 2022

I. Projected Revenues	Grand Total	Service Transportation (General) 250	Service Information & Case Assistance 040	Service Aide-Level II Personal Care 042	Service Aide-Level III - Personal Care 045	Service Respite, Institution 210	Service Respite, Overnight 320	Service Home Improvement 140	Service Senior Center Operation 170
A. Fed/State Funding From the Div. of Aging & Adult Svcs.	$ 1,954,947	$ 115,181	$ 246,782	$ 601,667	$ 358,411	$ 174,315	$ 21,730	$ 55,000	$ 381,861
Required Minimum Match - Cash									
1)	$ -								
2) Wake County	$ 217,215	$ 12,798	$ 27,420	$ 66,852	$ 39,823	$ 19,368	$ 2,414	$ 6,111	$ 42,429
3)	$ -								
Total Required Minimum Match - Cash	$ 217,215	$ 12,798	$ 27,420	$ 66,852	$ 39,823	$ 19,368	$ 2,414	$ 6,111	$ 42,429
Required Minimum Match - In-Kind									
1)	$ -								
2)	$ -								
3)	$ -								
Total Required Minimum Match - In-Kind	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
B. Total Required Minimum Match (cash + in-kind)	$ 217,215	$ 12,798	$ 27,420	$ 66,852	$ 39,823	$ 19,368	$ 2,414	$ 6,111	$ 42,429
C. **Subtotal, Fed/State/Required Match Revenues**	$ 2,172,162	$ 127,979	$ 274,202	$ 668,519	$ 398,234	$ 193,683	$ 24,144	$ 61,111	$ 424,290
D. NSIP Cash Subsidy/Commodity Valuation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
E. **OAA Title V Worker Wages, Fringe Benefits and Costs**	$ -								
Local Cash, Non-Match									
1)	$ -								
2) Wake County	$ 114,898	$ 5,000						$ 74,858	$ 35,040
3)	$ -								
4)	$ -								
F. **Subtotal, Local Cash, Non-Match**	$ 114,898	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ 74,858	$ 35,040
Other Revenues, Non-Match									
1)	$ -								
2) Reserves	$ -								
3)	$ -								
G. **Subtotal, Other Revenues, Non-Match**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Local In-Kind Resources (Includes Volunteer Resources)									
1)	$ -								
2)	$ -								
3)	$ -								
H. **Subtotal, Local In-kind Resources, Non-Match**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
I. **Client Cost Sharing**	$ 1,541	$ -	$ 75	$ -	$ -	$ 916		$ 550	
J. **Total Projected Revenues (Sum I.C,D,E,F,G,H, & I)**	$ 2,288,601	$ 132,979	$ 274,277	$ 668,519	$ 398,234	$ 194,599	$ 24,144	$ 136,519	$ 459,330

Division of Aging and Adult Services
Service Cost Computation Worksheet

	Grand Total	Admin. Cost	Service	Service	Service	Service	Service	Service 5.13%	Service	Service
			Transportation (General) 250	Information & Case Assistance 040	Aide-Level II - Personal 042	Aide-Level III - Personal 045	Respite, Institution 210	Respite, Overnight 320	Home Improvement 140	Senior Center Operation 170
II. Line Item Expenses										
Staff Salary From Labor Distribution Schedule										
1) Full-time Staff (do not include Title V workers)	$ 736,870	$ 66,322	$ 23,755	$ 169,021	$ 82,941	$ 55,131	$ 46,439	$ 370	$ 37,304	$ 255,587
2) Part-time staff (do not include Title V workers)	$ 136,894	$ 6,556	$ -	$ -	$ -	$ -	$ 61,079	$ -	$ -	$ 75,815
A. **Subtotal, Staff Salary**	$ 880,320	**$ 72,878**	**$ 23,755**	**$ 169,021**	**$ 82,941**	**$ 55,131**	**$ 107,518**	**$ 370**	**$ 37,304**	**$ 331,402**
Fringe Benefits										
1) FICA @ 7.65 %	$ 67,344	$ 5,575	$ 1,817	$ 12,930	$ 6,345	$ 4,218	$ 8,225	$ 28	$ 2,854	$ 25,352
2) Health Insurance	$ 119,391	$ 8,739	$ 5,775	$ 35,305	$ 7,359	$ 9,103	$ 29,543	$ -	$ 8,951	$ 14,616
3) Retirement	$ 17,606	$ 1,458	$ 475	$ 3,380	$ 1,659	$ 1,103	$ 2,150	$ 7	$ 746	$ 6,628
4) Unemployment Insurance	$ 1,893	$ 27	$ 24	$ 45	$ 51	$ 26	$ 82	$ -	$ 23	$ 1,615
5) Worker's Compensation	$ 22,420	$ 117	$ 292	$ 687	$ 1,032	$ 684	$ 705	$ -	$ 5,025	$ 13,878
6) Other	$ 11,386	$ 2,174	$ 429	$ 1,207	$ 914	$ 784	$ 1,933	$ -	$ 664	$ 3,281
B. **Subtotal, Fringe Benefits**	$ 240,040	$ 18,090	$ 8,812	$ 53,554	$ 17,360	$ 15,918	$ 42,638	$ 35	$ 18,263	$ 65,370
Local In-Kind Resources Non-Match										
1)	$ -									
2)	$ -									
3)	$ -									
C. **Subtotal, Local In-Kind Resources Non-Match**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
D. **OAA Title V Worker Wages, Fringe Benefits and Costs**	$ -									
Travel										
1) Per Diem	$ -		$ -							
2) Mileage Reimbursement	$ 1,072	$ -	$ 1	$ -	$ 209	$ 51	$ 406	$ -	$ -	$ 405
3) Other Travel Cost	$ 9,507	$ -	$ -	$ 115	$ 129	$ 102	$ 408	$ -	$ 5,627	$ 3,126
E. **Subtotal, Travel**	$ 10,579	$ -	$ 1	$ 115	$ 338	$ 153	$ 814	$ -	$ 5,627	$ 3,531
General Operating Expenses										
1) Supplies	$ 7,828	$ 1,397	$ 6	$ 222	$ -	$ -	$ 1,834		$ 1,455	$ 2,914
2) Occupancy	$ 77,863	$ 7,860	$ 1,795	$ 10,520	$ 6,975	$ 7,713	$ 24,481		$ 3,389	$ 15,130
3) Telephone	$ 14,313	$ 746	$ 63	$ 9,165	$ 479	$ 171	$ 797	$ -	$ 285	$ 2,607
4) Postage, Shipping, Printing	$ 3,552	$ 192	$ 37	$ 335	$ 27	$ 969	$ 103	$ -	$ 852	$ 1,037
5) Equipment Maintenance	$ 3,622	$ 3,256	$ 1	$ 65	$ 72	$ 4	$ 101		$ 29	$ 94
6) Publications/Internet	$ 16,276	$ 904		$ 10,133	$ 261	$ -	$ 719		$ 209	$ 4,050
7) Special Assistance to Individuals	$ 986,426		$ 90,784		$ 522,264	$ 294,078	$ 3,468	$ 22,500	$ 53,143	$ 189
8) Miscellaneous	$ 64,286	$ 28,593	$ 902	$ 7,076	$ 3,505	$ 3,666	$ 2,143		$ 8,959	$ 9,442
F. **Subtotal, General Operating Expenses**	$ 1,174,166	$ 42,948	$ 93,588	$ 37,516	$ 533,583	$ 306,601	$ 33,646	$ 22,500	$ 68,321	$ 35,463
G. **Subtotal, Other Administrative Cost Not Allocated in**	$ -									
H. **Total Proj. Expenses Prior to Admin. Distribution**	**$ 2,305,105**	**$ 133,916**	**$ 126,156**	**$ 260,206**	**$ 634,222**	**$ 377,803**	**$ 184,616**	**$ 22,905**	**$ 129,515**	**$ 435,766**
I. **Distribution of Admininistrative Cost**	$ (117,412)		$ (6,823)	$ (14,071)	$ (34,297)	$ (20,431)	$ (9,983)	$ (1,239)	$ (7,004)	$ (23,564)
J. **Total Proj. Expenses After Admin. Distribution**	$ 2,288,601		**$ 132,979**	**$ 274,277**	**$ 668,519**	**$ 398,234**	**$ 194,599**	**$ 24,144**	**$ 136,519**	**$ 459,330**
	0.058095401		5.13%	5.13%	5.13%	5.13%	5.13%	5.13%	5.13%	5.13%
			$ 6,823	$ 14,071	$ 34,297					

III. Computation of Rates	Grand Total		Service ion (General) 250	Service & Case Assistance 040	Service Aide-Level II - 042	Service Aide-Level III - 045	Service Respite, Institution 210	Service Respite, Overnight 320	Service Home Improveme 140	Service Center Operation 170
A. Computation of Unit Cost Rate:										
1. Total Expenses (equals line II.J)	$ 2,288,601		$ 132,979	$ 274,277	$ 668,519	$ 398,234	$ 194,599	$ 24,144	$ 136,519	$ 459,330
2. Total Projected Units			5,489		27,633	15,004	24,323	100		
3. Total Unit Cost Rate			$ 24.2265	$ -	$ 24.1928	$ 26.5419	$ 8.0006	$ 241.4400	$ -	$ -
B. Computation of Reimbursement Rate:										
1. Total Revenues (equals line I.J)	$ 2,288,601		$ 132,979	$ 274,277	$ 668,519	$ 398,234	$ 194,599	$ 24,144	$ 136,519	$ 459,330
2. Less: NSIP (equals line I.D)	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Title V (equals line I.E less II.D)	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Non Match In-Kind (equals line I.H less II.C)	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3. Revenues Subject to Unit Reimbursement	$ 2,288,601		$ 132,979	$ 274,277	$ 668,519	$ 398,234	$ 194,599	$ 24,144	$ 136,519	$ 459,330
4. Total Projected Units (equals line III.A.2)			5,489	-	27,633	15,004	24,323	100	-	-
5. Total Reimbursement Rate			$ 24.2265	$ -	$ 24.1928	$ 26.5419	$ 8.0006	$ 241.4400	$ -	$ -
C. Units Reimbursed Through HCCBG			5,283	-	27,633	15,004	24,209	100	-	-
D. Units Reimbursed Through Program Income*			-	-	-	-	114	-	-	-
E. Units Reimbursed Through Remaining Revenues			206	-	-	-	-	-	-	-
F. Total Units Reimbursed/Total Projected Units			5,489	-	27,633	15,004	24,323	100	-	-

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have

Certification:

I certify to the best of my knowledge and belief that the information included in the cost computation above is accurate and complies with all laws and regulations. I also understand that material deviations in reported cost information could limit funding, and also result in

[signature] President 5-3-21

Authorized Signature Title Date

Supplement to Provider Services Summary

In-Home Services Detail

DAAS-732 Supplement (Effective: 7/08)

Resources for Seniors, Inc.

Name of Community Service Provider

Budget Period: July 2021 Through June 2022

Revision #

	A	B	C	F	G	H
In-Home Services	HCCBG In-Home Funding	Required Local Match	Net Service Cost	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients
Level I - 235 Respite		$ -	$ -		#DIV/0!	
Level I - 041 H Mgmt		$ -	$ -		#DIV/0!	
Subtotal Level I	$ -	$ -	$ -	0		0
Level II - 236 Respite		$ -	$ -		#DIV/0!	
Level II - 042 PC	$ 601,667	$ 66,852	$ 668,519.00	27633	24.19277675	54
Level II - 043 H Mgmt		$ -	$ -		#DIV/0!	
Subtotal Level II	$ 601,667	$ 66,852	$ 668,519	27633		54
Level III - 237 Respite		$ -	$ -		#DIV/0!	
Level III - 044 H Mgmt		$ -	$ -		#DIV/0!	
Level III - 045 PC	$ 358,411	$ 39,823	$ 398,234.00	15004	26.54185551	16
Subtotal Level III	$ 358,411	$ 39,823	$ 398,234.00	15004		16
Level IV - 238 Respite		$ -	$ -		#DIV/0!	
Level IV - 046 H Mgmt		$ -	$ -		#DIV/0!	
Subtotal Level IV	$ -	$ -	$ -	0		0
Total	$ 960,078	$ 106,675	$ 1,066,753.00	42637		

[signature] President 5-4-21

Authorized Signature Title Date

Community Service Provider

DAAS-732A

North Carolina Division of Aging and Adult Services`
Service Cost Computation Worksheet

Provider: Meals on Wheels Wake County
County: Wake
Budget Period: 1-Jul-21 through 30-Jun-22

		Service	Service	Service	Service	Service
I. Projected Revenues	**Grand Total**	Congregate #N/A	Home Delivered #N/A	0 #N/A	0 #N/A	0 #N/A
A. Fed/State Funding From the Div. of Aging & Adult Svcs.	$ 1,395,599	$ 300,000	$ 1,095,599	$ -		$ -
Required Minimum Match - Cash						
1) Wake county	$ 155,066	$ 33,333	$ 121,733			
2)	$ -					
3)	$ -					
Total Required Minimum Match - Cash	$ 155,066	$ 33,333	$ 121,733	$ -		$ -
Required Minimum Match - In-Kind						
1)	$ -					
2)	$ -					
3)	$ -					
Total Required Minimum Match - In-Kind	$ -	$ -	$ -	$ -	$ -	$ -
B. Total Required Minimum Match (cash + in-kind)	$ 155,066	$ 33,333	$ 121,733	$ -	$ -	$ -
C. Subtotal, Fed/State/Required Match Revenues	$ 1,550,665	$ 333,333	$ 1,217,332	$ -	$ -	$ -
D. NSIP Cash Subsidy/Commodity Valuation	$ 165,600	$ 40,000	$ 125,600	$ -		$ -
E. OAA Title V Worker Wages, Fringe Benefits and Costs	$ -					
Local Cash, Non-Match						
1)	$ -					
2)	$ -					
3)	$ -					
4)	$ -					
F. Subtotal, Local Cash, Non-Match	$ -	$ -	$ -	$ -	$ -	$ -
Other Revenues, Non-Match						
1)	$ -					
2)	$ -					
3)	$ -					
G. Subtotal, Other Revenues, Non-Match	$ -	$ -	$ -	$ -	$ -	$ -
Local In-Kind Resources (Includes Volunteer Resources)						
1)	$ -					
2)	$ -					
3)	$ -					
H. Subtotal, Local In-kind Resources, Non-Match	$ -	$ -	$ -	$ -	$ -	$ -
I. Client Cost Sharing	$ 50,000	$ 10,000	$ 40,000			
J. Total Projected Revenues (Sum I.C,D,E,F,G,H, & I)	$ 1,766,265	$ 383,333	$ 1,382,932	$ -	$ -	$ -

Division of Aging and Adult Services
Service Cost Computation Worksheet

	Grand Total	Admin. Cost	Service Congregate #N/A	Service Home Delivered #N/A	Service 0 #N/A	Service 0 #N/A	Service 0 #N/A
II. Line Item Expenses							
Staff Salary From Labor Distribution Schedule							
1) Full-time Staff (do not include Title V workers)	$ 360,000	$ -	$ 60,000	$ 300,000	$ -		$ -
2) Part-time staff (do not include Title V workers)	$ 124,000	$ -	$ 88,000	$ 36,000	$ -		$ -
A. **Subtotal, Staff Salary**	$ 484,000	$ -	$ 148,000	$ 336,000	$ -	$ -	$ -
Fringe Benefits							
1) FICA @ 7.65 %	$ 37,026	$ -	$ 11,322	$ 25,704	$ -	$ -	$ -
2) Health Insurance	$ -						
3) Retirement	$ -						
4) Unemployment Insurance	$ -						
5) Worker's Compensation	$ -						
6) Other	$ -						
B. **Subtotal, Fringe Benefits**	$ 37,026	$ -	$ 11,322	$ 25,704	$ -	$ -	$ -
Local In-Kind Resources Non-Match							
1)	$ -						
2)	$ -						
3)	$ -						
C. **Subtotal, Local In-Kind Resources Non-Match**	$ -	$ -	$ -	$ -	$ -	$ -	$ -
D. **OAA Title V Worker Wages, Fringe Benefits and Costs**	$ -						
Travel							
1) Per Diem	$ -						
2) Mileage Reimbursement	$ -						
3) Other Travel Cost	$ -						
E. **Subtotal, Travel**	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Operating Expenses							
1) food	$ 1,245,239		$ 224,011	$ 1,021,228			
2)	$ -						
3)	$ -						
4)	$ -						
5)	$ -						
6)	$ -						
7)	$ -						
8)	$ -						
F. **Subtotal, General Operating Expenses**	$ 1,245,239	$ -	$ 224,011	$ 1,021,228	$ -	$ -	$ -
G. **Subtotal, Other Administrative Cost Not Allocated in Lines II.A through E**	$ -						
H. **Total Proj. Expenses Prior to Admin. Distribution**	**$ 1,766,265**	**$ -**	**$ 383,333**	**$ 1,382,932**	**$ -**	**$ -**	**$ -**
I. **Distribution of Admininistrative Cost**	$ -		$ -	$ -	$ -	$ -	$ -
J. **Total Proj. Expenses After Admin. Distribution**	$ 1,766,265		$ 383,333	$ 1,382,932	$ -	$ -	$ -

III. Computation of Rates	Grand Total		Service Congregate #N/A	Service Home Delivered #N/A	Service 0 #N/A	Service 0 #N/A	Service 0 #N/A
A. **Computation of Unit Cost Rate:**							
1. Total Expenses (equals line II.J)	$ 1,766,265		$ 383,333	$ 1,382,932		$ -	$ -
2. Total Projected Units			51,485	161,479			
3. Total Unit Cost Rate			$ 7.4600	$ 8.5642	$ -	$ -	$ -
B. **Computation of Reimbursement Rate:**							
1. Total Revenues (equals line I.J)	$ 1,766,265		$ 383,333	$ 1,382,932	$ -	$ -	$ -
2. Less: NSIP (equals line I.D)	$ 165,600		$ 40,000	$ 125,600	$ -	$ -	$ -
Title V (equals line I.E less II.D)	$ -		$ -	$ -	$ -	$ -	$ -
Non Match In-Kind (equals line I.H less II.C)	$ -		$ -	$ -	$ -	$ -	$ -
3. Revenues Subject to Unit Reimbursement	$ 1,600,665		$ 343,333	$ 1,257,332	$ -	$ -	$ -
4. Total Projected Units (equals line III.A.2)			51,485	161,479	-	-	-
5. Total Reimbursement Rate			$ 6.6686	$ 7.7863	$ -	$ -	$ -
C. **Units Reimbursed Through HCCBG**			49,985	156,342	-	-	-
D. **Units Reimbursed Through Program Income***			1,500	5,137	-	-	-
E. **Units Reimbursed Through Remaining Revenues**			-	-	-	-	-
F. **Total Units Reimbursed/Total Projected Units**			51,485	161,479	-	-	-

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

Certification:

I certify to the best of my knowledge and belief that the information included in the cost computation above is accurate and complies with all laws and regulations. I also understand that material deviations in reported cost information could limit funding, and also result in return of funds if the error or omission results in a higher than actual reported cost.

Alan Winstead — Authorized Signature

Executive Director — Title

30-Apr-21 — Date