

**Item Title:** Approval of Second Amendment to Memorandum of Understanding with the Town of Morrisville for the Joint Use Master Plan and Feasibility Study of Wake County Convenience Center # 3 and Morrisville Public Works Facility

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Authorizes the County Manager or Designee to execute the Second Amendment to Memorandum of Understanding with the Town of Morrisville for the Joint Use Master Plan and Feasibility Study of Wake County Convenience Center # 3 and the Morrisville Public Works Facility, subject to conditions acceptable to the County Attorney; and**
- 2. Accepts and appropriates up to the amount of \$224,470.00 from the Town of Morrisville for their share of the additional cost of the schematic design plus phase outlined in the Second Amendment.**

**Item Summary:**

**Purpose:** The Board of Commissioners must approve and appropriate funding for capital projects. This action modifies an existing MOU between the County and the Town of Morrisville for the scope and design of a potential capital project.

**Background:** Wake County has established convenience centers throughout the County to provide recycling and waste disposal services to residents in the unincorporated area. Convenience Center # 3 is located along Aviation Parkway just outside the limits of the Town of Morrisville. This site is located adjacent to the Town's existing Public Works Facility at 414 Aviation Parkway. Due to the proposed widening of Aviation Parkway, the Town and County desire to jointly redevelop this Town owned site for their respective facilities. In October 2017, the Board of Commissioners approved a Memorandum of Understanding with the Town for a Joint Use Master Plan and Feasibility Study for the County's Convenience Center #3 and the Morrisville Public Works Facility (see attached MOU). The First Amendment and proposed Second Amendment expand the design and planning phase of this project.

**Board Goal:** This action supports routine County operations.

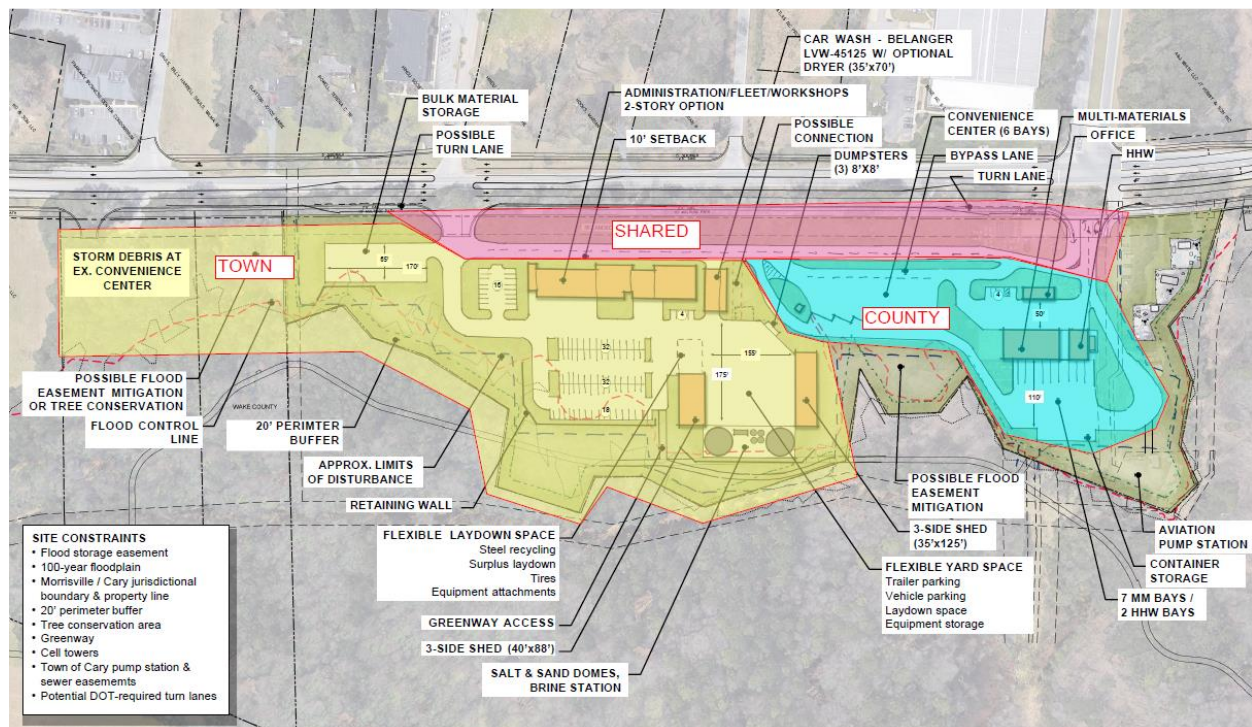
**Fiscal Impact:** The total budget for this phase of the project is \$335,200.00. Wake County's portion is up to \$110,730.00 and is currently budgeted in the Solid Waste Capital Projects Fund. No additional appropriation is required for this phase of the project. Funds for the remainder of the project will be appropriated in future County budget ordinances.

## Additional Information:

In September 2019, the Board of Commissioners approved a First Amendment to Memorandum of Understanding wherein several design alternatives were developed along with cost estimates, with cost allocations for both the Town and County. The First Amendment further refined the schematic layout and provided for a space needs study for the town and another estimate to help determine future costs (see attached First Amendment).

The Second Amendment, for consideration today, also allocates cost between the County and Town to further develop and prepare a much more thorough schematic design of the recommended design alternative. This action also appropriates funds received from the Town for its share of study and design work.

The MOU requires this amendment to move the next phase of the project forward. A proposed design alternative is shown below, and an associated design proposal from SCS Engineers with cost breakout is attached. It was determined that a joint use site could work that would address both the Town's public works needs and the County's solid waste needs. The next phase will refine the project design through the "schematic design plus" process and develop a more accurate cost estimate to help determine the feasibility of moving forward with design and construction. The total anticipated cost is \$335,200.00 for which the County will be responsible for up to \$110,730, or 33.0%. The Town will be responsible for up to \$224,470 or 67.0%. The Town's portion was appropriated in its 2020 annual budget. Wake County's portion is already funded in the Solid Waste Enterprise Capital Project fund.



The Second Amendment to MOU was developed and reviewed by staff and attorneys from both entities. Morrisville Town Council approved the Second Amendment on

February 23, 2021. Staff recommends approval of the specific actions requested, subject to the terms and conditions acceptable to the County Attorney.

**Attachments:**

1. Original MOU
2. First Amendment to Memorandum of Understanding
3. SCS Engineers Proposal with Cost Breakout
4. Second Amendment to Memorandum of Understanding
5. Budget Memo – FY 2021 Solid Waste Capital Projects Fund