
Profile**Which Boards would you like to apply for?**

Durham and Wake Counties Research and Production Service District Advisory Committee: Submitted**Please select your first Board preference: ***

☒ Durham and Wake Counties Research and Production Service District Advisory Committee**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Steven

First Name

Pearson

Middle Initial

Last Name

2 Woodsey Court

Street Address

Suite or Apt

Durham

City

NC

State

27703

Postal Code

What district do you live in?

None Selected

Home: (919) 841-2200

Primary Phone

Home: (919) 841-2200

Alternate Phone

pearsons@us.ibm.com

Email Address

IBM

Employer

U.S. Corporate Social
Responsibility Leader

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

None Selected

Interests & Experiences

Why are you interested in serving on a Board or Commission?

As President of RTP Owners & Tenants Association it is critical to have representation on the SDAC committee.

Work Experience

Volunteer Experience

Board of Directors RTP Foundation President of RTP Owners & Tenants Association Board of Directors Triangle Community Foundation Board of Directors YMCA of Greater Triangle

Education

B.S. Business Northeastern University M E.D. University of Pennsylvania

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

RTP Foundation

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

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☒ Durham Highway Fire Department Board of Trustees Firemen's Relief Fund**Please select your third Board preference: ***

☒ Housing Authority**Please select your fourth Board preference: ***

☒ Criminal Justice Partnership Advisory Board**Please select your fifth Board preference: ***

☒ Water Partnership**Please select your sixth Board preference: ***

☒ Open Space and Parks Advisory Committee

Stephanie

First Name

Harris

Middle Initial Last Name

808 N Elizabeth Street

Street Address

Suite or Apt

Durham

City

NC

State

27701

Postal Code

What district do you live in?

None Selected

Mobile: (713) 471-0025

Primary Phone

Home: (713) 471-0025

Alternate Phone

stephanie.harris@credit-suisse.com

Email Address

Credit Suisse

Employer

Vice President

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

None Selected

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To get involved in the community

Work Experience

Army Major, Certified Facility Manager, licensed real estate broker

Volunteer Experience

Habitat for Humanity, Special Olympics, Houston Food Bank, etc.

Education

United States Military Academy bachelors degree

Comments

[Stephanie_Harris_Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

RTF

Please upload a file

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Stephanie L. Harris

(713) 471-0025

LinkedIn: <https://www.linkedin.com/in/stephanieleeeharris>

EDUCATION

**B.S. Art, Philosophy and Literature, Environmental Engineering Minor
United States Military Academy at West Point**

PROFESSIONAL EXPERIENCE

January 2018 to Present: Vice President of Facilities Services Americas, Credit Suisse Raleigh, NC

Manage soft services for CS offices in the Americas, including \$28MM annual operations budget.

- Stood up all aspects of operations associated with a new 250,000 sq ft building in Raleigh, transitioning the Reception to a professionally managed service, operating out of one building for the campus, opening a new Conference Center and Café, and “Smart Working” open plan programs
- Called on to be the key business partner for Facilities operations for all Americas offices; developed strong and valued relationships with business partners
- Completed Global Print Services RFP and successfully transitioned six Print Centers in the US to the new vendor with no downtime
- Outsourced Transactional Print service, causing a direct cost savings of \$224K annually
- Transitioned Health Center to a new vendor, resulting in \$150K annual cost savings and increased employee participation
- Completed Food Service RFP for the Americas, putting in place a new vendor and providing a cost savings of \$400K annually
- Transitioned Fitness Center to P&L operation, resulting in \$100K annual cost savings
- Implemented Smart Working open plan operations for four floors in the NY office
- Managed project to implement new late night food ordering tool, with a projected cost savings of \$200K annually, enhanced service, and charitable donations in the bank’s name

June 2016 to December 2017: Facilities Manager / Business Services, Freedom Oil & Gas Houston, TX

Business Services position at small start-up company, performing role of managing Facilities & Real Estate, Procurement, HR, IT, and management of Corporate Books and regulatory filings.

- Managed the business services for the sale of main company asset, which included transfer of all property, sale of associated company equipment (vehicles, operating/processing equipment, etc), and transfer or lay-off of 20+ personnel
- Developed standard operating procedures for both HR and Procurement departments
- Established over 70 new vendors for Procurement, including completing fully executed MSA’s, and completed over 15 RFQ’s to implement new services in remote location in support of drilling, oil facilities design and construction, and production operations

September 2014 to October 2015: Facilities Operations Supervisor 3, BHP Billiton Houston, TX

Promoted to role of Operations Supervisor 3 of the Specialty Services team, which includes the same responsibilities as previous position, plus additional team members and enhanced services. Team includes 14 employee direct reports, 1 contractor direct report and 41 service provider personnel.

- Implemented home office Pool Vehicle Rental Program, which has an annual cost savings \$250,000
- Managed \$15MM annual operations budget
- Coordinated the set-up of a short-term (one year) office in Mexico City, to support oil and gas exploration activities
- Continued enrollment in Key Employee Retention Program (KERP), which was renewed annually (2012-2015)

March 2012 to August 2014: Facilities Operations Supervisor 2, BHP Billiton Houston, TX

Promoted to role of Operations Supervisor 2 of the Specialty Services team, which included managing daily operations over 9 Field Offices, 4 Satellite Field Offices, Gym operations, Fleet Management program, Café operations, Graphics Center operations, Company Store operations, and all associated vendor management. Team included 11 employee direct reports, 2 contractor direct reports and over 30 service provider personnel.

- Selected to enroll in Key Employee Retention Program (KERP) because of individual value to organization
- Designed operations strategy for facilities field office support
- Prepared full suite of Standard Operating Procedures (SOPs) for field office facilities operations

- Set-up new on-site Gym operation, including developing all SOPs, hiring staff and program development
- Reviewed office and land Leases and developed Lease summaries
- Performed various supply management functions, including managing vendor services contracts and RFP processes, serving as contract owner and reviewing and approving invoices
- Managed \$10MM annual operations budget

March 2011 to February 2012: Facilities Operations Supervisor, BHP Billiton Houston, TX

Promoted to role of Operations Supervisor for a newly developed Specialty Services team, which includes standing up and managing new Café operations, Graphics Center operations, Company Store operations, Sublease tenant management and all associated vendor management. Team includes three employee direct reports and 30 service provider personnel. Operations support employees globally. \$3MM annual operations budget.

February 2010 to March 2011: Facilities Operations Analyst, BHP Billiton Houston, TX

Responsible for Graphics Center and promotional items vendor; oversaw four service provider personnel.

August 2009 to October 2009: Recruiting Operations Officer, U.S. Army Cadet Command Houston, TX

Tasked with the recruitment and retention of high school students, Soldiers and college students who are Scholar-Athlete-Leaders to join the Houston Reserve Officers Training Corps (ROTC) Battalion.

July 2008 to May 2009: Electrical Systems Manager, Texas Systems and Controls Houston, TX

Managed 2 Team Leads and 19 electricians in the process control industry, at a global provider of custom skid-mounted systems. Promoted to Manager of the Electrical Engineering Dept, which added management of 4 Engineers and 1 Electrical Drafter.

January 2003 to April 2008: Platoon Leader, Personnel Manager, Commander 1st Cavalry Division Fort Hood, TX and Iraq

Directly accountable for receipt, storage and issue of 5,700 types of supplies valued at over \$50 million; provided these supplies to over 40,000 Soldiers. Managed 56 personnel.

- During one year deployment, served as Convoy Commander on over 80 successful resupply convoys in and around Baghdad while exposed to IEDs and enemy small arms fire
- Provided personnel management support to 485+ enlisted Soldiers including accounting, retirement benefits, job assignments/reassignments, and performance evaluations
- Served as Rear Detachment Battalion Commander for 80 Soldiers

Service:

- Logistics Staff Officer in the Pentagon, Office of the Deputy Chief of Staff, U.S. Army Reserves, with the rank of Major
- Committee Member, Durham & Wake Counties Service District Advisory Committee

Licenses and Certifications:

- Licensed Real Estate Broker in the state of North Carolina
- Certified Facility Manager (CFM)

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☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Ostra

First Name

R

Middle Initial

Jewell

Last Name

202 Downing Forest Pl

Street Address

Suite or Apt

Cary

City

NC

State

27709

Postal Code

What district do you live in?

None Selected

Mobile: (919) 995-2243

Primary Phone

Business: (919) 907-1951

Alternate Phone

ojewell@g1therapeutics.com

Email Address

G1 Therapeutics, Inc

Employer

Vice President, Human
Resources

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am invested in my personal and professional communities and welcome the opportunity to help serve these communities, and provide added insights and/or perspectives from my 20+ as a Human Resources leader on people impacts and motivators.

Work Experience

I began my career in Human Resources in 1997 and have been in HR leadership roles since 1998. Through my HR career, I have worked across multiple industries, from start-ups to large established organizations, and in those in between.

Volunteer Experience

While I have not had much time in the last year or two with my most recent roles and the HR and commercial build-outs, I have been a volunteer mediator for the Wake County Court System through the Carolina Dispute Settlement Services for over 5 years now. When more active in this role, I was mediating cases at the Raleigh courthouse one Friday per month. I consider this my community give-back and something I strongly value.

Education

MBA with a concentration in Human Resources and International Management.

Comments

[Ostra_Jewell_Resumé_-_5.7.2020.docx](#)

Upload a Resume

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Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Kristie Van Auken

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