



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2021 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2021 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2021 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: CCBI	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2020	Adopted Budget	Misc.	\$1,375,000	\$1,375,000
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division/Unit	Amount	Balance
July 1, 2020	Adopted Budget	All	\$7,138,798	\$7,138,798
<b><i>October 19, 2020</i></b>	<b><i>Proposed: Memorandum of Understanding Transfer of two Identification Specialist FTEs (and associated supplies) from CCBI to the Wake County Sheriff's Office for fingerprinting services at the Public Safety Center.</i></b>	<b><i>Identification Services</i></b>	<b><i>(\$89,428)</i></b>	<b><i>\$7,049,370</i></b>
STAFFING				
Date	Description of Revision or Adjustment	Division/Unit	FTE	Balance
July 1, 2020	Adopted Budget	All	81.000	81.000
<b><i>October 19, 2020</i></b>	<b><i>Proposed: Memorandum of Understanding Transfer of two Identification Specialist FTEs from CCBI to the Wake County Sheriff's Office for fingerprinting services at the Public Safety Center.</i></b>	<b><i>Identification Services</i></b>	<b><i>(2.000)</i></b>	<b><i>79.000</i></b>