
Profile**Which Boards would you like to apply for?**

Juvenile Crime Prevention Council: Submitted

Please select your first Board preference: *

☒ Juvenile Crime Prevention Council**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Chris

First Name

D

Middle Initial

Wiley

Last Name

207 Main St.

Street Address

Suite or Apt

Knightdale

City

NC

State

27545

Postal Code

What district do you live in?

None Selected

Home: (919) 633-3053

Primary Phone

Business: (919) 217-2230

Alternate Phone

chris.wiley@knightdalenc.gov

Email Address

Town of Knightdale

Employer

Director of Parks & Recreation

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Knightdale

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I would like to serve the Knightdale & Eastern Wake Community as an active member on the JCPC.

Work Experience

Over 20 plus years in the Parks & Recreation profession.

Volunteer Experience

Volunteer coaching in numerous athletic programs.

Education

East Wake High School 1983 Elon College 1988

Comments

I was asked to consider serving on the JCPC.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Knightdale Mayor James Roberson.

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Profile**Which Boards would you like to apply for?**

Alcoholic Beverage Control Board: Submitted
Board of Adjustment: Submitted
Fire Commission: Submitted
Juvenile Crime Prevention Council: Submitted

Please select your first Board preference: *

☒ Fire Commission

Please select your second Board preference: *

☒ Alcoholic Beverage Control Board

Please select your third Board preference: *

☒ Board of Adjustment

Please select your fourth Board preference: *

☒ Juvenile Crime Prevention Council

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Robert

First Name

H

Middle Initial

Stagg

Last Name

4901 Grinnell Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

☒ District 7

Mobile: (919) 368-0850

Primary Phone

Home: (919) 783-8338

Alternate Phone

rhstagg@bellsouth.net

Email Address

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Give back to the community that I have spent the vast majority of my life as a resident. I think that I have the knowledge, skills and abilities to be an asset to the county/citizens in this area.

Work Experience

Over 47 years in the various fields of public safety, including law enforcement, emergency medical, fire training/education, security, emergency management.

Volunteer Experience

Member: Wake County Fire Commission - 2008-present - Training and Administration Committees, Sponsor of the Leadership Award for Outstanding Fire Academy Recruit; Member: National Fire Protection Association Technical Committee on Loss Prevention Practices - 1991 - present (Standards for Industrial Fire Departments and Security Services in Fire Loss Prevention). Member: National Fire Protection Association Technical Committee on Premises Security - 2012 - present; (Guidelines for Premises Security and Standard on Electronic Premises Security) Member - Education Security/Safety Task Force Member: Durham Co. (NC) Terrorism Task Force 2009 - present Member: Wake Co. (NC) Safer Schools Task Force 2013 Disaster/Emergency Response Drill Evaluator for state and federal government with emphasis in public health situations and emergency response. Wake County Community Drug Overdose Prevention Coalition 2016

Education

BS (P) - East Carolina University MS - Virginia Commonwealth University Post-Graduate Certificate - School of Public Health UNC-Chapel Hill

Comments

Honor to be part of the commission and would like to continue to serve.

[Stagg_vitae.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Direct contact with County Commissioner

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Curriculum Vitae

Robert H. Stagg

Education

University of North Carolina at Chapel Hill, Chapel Hill, NC
Graduate Certificate, Community Preparedness and Disaster Management, 2004

Virginia Commonwealth University, Richmond, VA
Master of Science, Administration of Justice, May 1981

East Carolina University, Greenville, NC
Bachelor of Science, Correctional Services with Minor in Law Enforcement, March 1976
Student Government Attorney General 1975

University of North Carolina at Chapel Hill, Institute of Government
Police Executive Development 1990

North Carolina State University, Raleigh, NC
North Carolina Community College Instructional Administrators' Leadership Institute 1986

Relevant Experience

- 2017 - Present **Wake Technical Community College, Raleigh, NC**
Lead Instructor - Fire Protection Technology, Public Safety Administration
- Manage program activities of the 64-semester hour associate degree program at the largest college/university in North Carolina.
 - Design course delivery shells to assure continuity in course delivery.
 - Develop and design instructional content.
 - Instruct fire and emergency management degree courses using Blackboard as the delivery platform.
 - Track trends in the fire service and emergency management to integrate into assigned programs.
 - Maintain program deadlines.
 - Develop and maintain relationships with external partners to assure program viability.
 - Market degree program via various means including social media.
 - Design course instructional shells applicable to the Public Safety Administration program
- 2016 – 2018 **Veterans' Affairs Medical Center, Durham, NC**
Volunteer, Emergency Management and Infection Control
- Assist the Emergency Manager of a 271bed tertiary care medical center, outpatient clinics and health care center in a 26-county area of central and eastern North Carolina.
 - Participate, evaluate and complete after action reports involving HSEEP compliant emergency exercises.
 - Participate in various hospital committees.
 - Participate in emergency management presentations to employees, visitors.
 - Evaluate and propose revisions for hospital policies, including all medical center and related healthcare delivery locations continuity of operation plan.
 - Serve in incident command assisting area emergency manager in emergency situations.
 - Develop online safety presentation for healthcare professionals dealing with needlestick and sharps injury prevention.

- 2016 - Present **East Carolina University, Greenville, NC**
School of Criminal Justice
- Adjunct Instructor focusing in security studies.
- 1985 - 2008 **North Carolina Central University, Durham, NC**
School of Criminal Justice
- Adjunct Instructor in criminal justice, with a focus in management and supervision.
- 1990 – 2015 **Guardsmark, LLC, Raleigh, NC**
Manager, Internal Auditor
- Responsible for development and administration of initial and monthly training for exempt and non-exempt employees.
 - Develop training programs in response to perceived operational problems, performance shortfalls and service delivery failures based upon root cause and trend analysis to increase organizational compliance and improve internal and external customer service, including leadership development, homeland security awareness, some awarding university credit.
 - Develop and revise various organizational policies, including crisis/emergency management and response, for external and internal clients.
 - Assisted in designing and evaluating client business continuity exercises.
 - Designed first branch office business continuity plan, serving as a model for other branch offices.
 - Subject matter expert on emergency management, security policy development, workplace violence and domestic activist groups posing threats to businesses.
 - Operational responsibilities for over 7000 hour per week national security company branch office, including oversight of selection, training, compliance, customer service, employee integrity (discipline/coaching) and sales assistance.
 - Conduct complex security/safety audits/risk analysis of practices at various companies/industries and sports venues both nationally and internationally providing detailed, solid, reasonable recommendations for improvements.
 - Developed quality assurance program to validate adherence to contractual obligations, training, and identified processes.
 - Participated in the company expansion into Europe, developing policies and conducting risk assessments for various companies.
 - First company-based ISO 9001-2008 internal auditor, responsible for validating internal compliance through complex reviews of operational procedures, developing corrective action plans for identified deficiencies, evaluating the implementation of corrective action plans, assuring continual improvement concerning company policies/standards at 80 offices including the company headquarters, mentoring new managers in the total quality processes, resulting in cost savings in excess of \$1 million within first three years of assuming the position.
 - Extrapolated data derived from internal audits as part of company-wide trend analysis, providing reports to executive management for process improvement and/or areas of concern.
- 1984 - 1990 **Durham Technical Community College, Durham, NC**
Program Director: Criminal Justice and Fire Protection Technology,
- Manage department and program activities
 - Instruct fire and criminal justice degree courses at multiple locations in a multi-county service area.
 - Prepare and administer program budgets.
 - Track trends in public safety to integrate into the two degree programs.
 - Supervise and evaluate program faculty.
 - Develop, design and review instructional content and curriculum development.
 - Maintain program deadlines.
 - Market programs.

- 1989 **Duke University, Durham, NC**
Assistant to Director of Public Safety (Sabbatical)
- Special event security preparation.
 - Hospital security review and revisions.
- 1981 - 1984 **Virginia Department of Alcoholic Beverage Control**
Special Agent, Regulatory Division
- 1978 - 1981 **Virginia Commonwealth University Police Department**
Patrol Officer/Officer in Charge
- Awarded Meritorious Service Medal.

Professional Certifications:

- Certified Protection Professional, American Society for Industrial Security – Lifetime Designation
- RABQSA Certified ISO 9001 Internal Auditor, QMI-SAI Global
- Professional Continuity Practitioner – Federal Emergency Management Agency, Emergency Management Institute
- EPIC Online Teaching Certification, Wake Technical Community College

Professional Organizations:

- National Fire Protection Association
- American Society for Industrial Security
- North Carolina Criminal Justice Association
- North Carolina Society of Fire Rescue Instructors Association
- National Volunteer Fire Council
- North Carolina Emergency Management Association

Honors Organizations:

- Alpha Phi Sigma, National Honorary Society for Criminal Justice
- Servire Society, East Carolina University

Relevant Volunteer Contributions:

- Gubernatorial Appointee, Community Resource Council, Durham Correctional Unit: 1985-1990
- Board Member, National Kidney Foundation of North Carolina: 1989-1990
- National Fire Protection Association: 1988 - present
 - o Member - Technical Committee - Loss Prevention Procedures and Practices, 1991-present
 - Responsible for revisions/rewrites:
 - NFPA 600 Facility Fire Brigades,
 - NFPA 601 Security Services in Fire Loss Prevention
 - o Member – Technical Committee - Premises Security, 2012 – present
 - Responsible for revisions/rewrites:
 - NFPA 730 Premises Security,
 - NFPA 731 Selection of Electronic Premises Security Systems
- Advisory Board, Community Preparedness and Disaster Management, School of Public Health, University of North Carolina at Chapel Hill 2004-2006
- Wake County (NC) Fire Commission: 2008 – present
 - o Member: Training and Administration Committees.
 - Committee Chair: Determine Future of Suburban and Rural Fire Protection in Wake County 2019-2020
 - o Sponsor “Outstanding Fire Recruit” award for each academy

- Durham County (NC) Terrorism Task Force: 2009 – present
- Program Advisory Committee: ITT Technical Institute 2013 – 2015
- Member, Wake County (NC) Board of Education: Safer Schools Task Force 2013
- Member, Community Drug Overdose Prevention Coalition of Wake County (NC) 2016 – present
- North Carolina Emergency Management Association, 2018-present
 - o Member: Institutions of Higher Education Caucus
- Evaluator, Five Year Review, Criminal Justice Program, East Carolina University 2020

Disaster Exercises Evaluated:

- 2015 Charlotte Douglas International Airport Triannual Emergency Preparedness Exercise
- 2015 Raleigh Durham International Airport Triannual Emergency Preparedness Exercise
- 2017 Department of Veterans' Affairs National Disaster Medical System Exercise, Durham, NC
- 2017 Department of Veterans' Affairs National Disaster Medical System Exercise, Charlotte, NC
- 2018 University of North Carolina Greensboro Active Assailant Full-scale Exercise, Greensboro, NC

Publications:

- “*Linguistic Barriers to Effective Communication*,” National Report, National Crisis Prevention Institute, vol. 10, #4, pp. 18-20.
- “*Incivility, Aggression and Violence Directed Toward Nurses Outside the Hospital Emergency Department*,” Tar Heel Nurse, Sept. - Oct. 1998, with E.G. Stagg

Presentations/Forums:

- 1995 International Facilities Management Association presentation “Workplace Violence.”
- 1996 “Incivility/Aggression/Violence,” University of North Carolina at Chapel Hill, School of Business
- 2004 “*Chemical Terrorism*,” Public Health Training and Information Network, North Carolina Center for Public Health Preparedness, (Televised lecture aired throughout NC).
- 2018 “Active Shooter Response for EMS Students,” Wake Technical Community College, Emergency Medical Science program.

Higher Education Semester Courses Taught

North Carolina Central University

- CRJU 4150 Police Management Theory

Wake Technical Community College

- FIP 120 Introduction to Fire Protection
- FIP 124 Fire Prevention and Public Education
- FIP 128 Detection and Investigation
- FIP 132 Building Construction
- FIP 136 Inspections and Codes
- FIP 152 Fire Law
- FIP 162 Firefighter Safety and Wellness
- FIP 164 OSHA Standards
- FIP 176 Hazard Material Operations
- FIP 220 Fire Fighting Strategies
- FIP 229 Fire Dynamics and Combustion
- FIP 240 Fire Service Supervision
- FIP 244 Fire Protection Project
- FIP 256 Municipal Public Relations
- FIP 260 Fire Protection Planning
- FIP 278 Managing Fire Services

- EPT 140 Emergency Management

East Carolina University

- JUST 3006 Security Systems

Profile**Which Boards would you like to apply for?**

Juvenile Crime Prevention Council: Submitted**Please select your first Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your second Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your third Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your fourth Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your fifth Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your sixth Board preference: ***

☒ Juvenile Crime Prevention Council

Jacob

First Name

Rigg

Last Name

1104 Groveview Wynd

Street Address

Suite or Apt

Wendell

City

NC

State

27591

Postal Code

What district do you live in?

☒ District 1

Mobile: (321) 604-1327

Primary Phone

Home: (321) 604-1327

Alternate Phone

jacobrigg17@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Wendell

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I just moved to the Raleigh area and having volunteered with Teen Court, figured this would be a great opportunity to network and be more involved in my community.

Work Experience

Lend-A-Wing Pantry Assistant Director Eastern Florida State College Junior Student Recruiter

Volunteer Experience

Teen Court throughout high school. American Lung Association college internship

Education

A.S. Degree in Digital Media B.S. In Communications with a concentration in Public Relations

Comments

I attended JCPC's September meeting. At this time I'm only interested in joining the JCPC board.

[Rigg Resume .pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics


Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Asian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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JACOB RIGG

JacobRigg17@gmail.com

<https://www.linkedin.com/in/jacob-rigg-4a8080b6/>

Jacksonville, Florida

EDUCATION:

University of North Florida, Jacksonville Florida

August 2017-August 2019

Expected Graduation: August 2019

Bachelor of Science in Communication with a concentration in Public Relations

Eastern Florida State College, Melbourne Florida

August 2013- May 2017

Associates of Arts

Associates of Science in Digital Media

RELEVANT EXPERIENCE:

American Lung Association

Jacksonville, Florida

Development Intern

May 2019-July 2019

- Assisted with the production of multiple fundraisers
- Contacted and secured in-kind donations from various local businesses
- Fostered a positive relationship with existing donors
- Compiled and updated lists of sponsors for each event

University of North Florida, Student Government

Lend-A-Wing Assistant Director

Jacksonville, Florida

October 2017-August 2018

- Promoted the food pantry on main campus
- Ensured the pantry operated smoothly
- Edited the Lend-A-Wing website
- Managed Lend-A-Wing staff

LEADERSHIP EXPERIENCE:

Student Government Association, Eastern Florida State College

Cocoa, Florida

President

2016-2017

Student Government Association, Eastern Florida State College

Cocoa, Florida

Student Ambassador

2015-2016

Digital Media Bobcats, Eastern Florida State College

Cocoa, Florida

President

2015-2016

Other EXPERIENCE:

Ad/PR Campaigns

Jacksonville, Florida

Research Team

January 2019-May 2019

Digital Media Bobcat Independent Digital Features Festival

Cocoa, Florida

Festival Director

May 2015-May 2017

Eastern Florida State College, Melbourne Florida

Cocoa, Florida

Junior Student Recruiter

August 2016- July 2017

Skills:

Microsoft Word

Ektron CMS

Photography

Basic AP Style Knowledge

Public Speaking

Organizational Management

Profile**Which Boards would you like to apply for?**

Historic Preservation Commission: Submitted

Juvenile Crime Prevention Council: Submitted

Please select your first Board preference: *

☒ Historic Preservation Commission**Please select your second Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Carla

First Name

Monroe

Middle Initial

Last Name

The Science House

Street Address

909 Capability Drive, Suite
1200

Suite or Apt

Raleigh

City

NC

State

27695

Postal Code

What district do you live in?

☒ District 4

Home: (404) 909-5842

Primary Phone

Mobile: (404) 909-5842

Alternate Phone

crmonroe@ncsu.edu

Email Address

NCSU

Employer

Grant Writer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I want to be an active citizen in Raleigh and help improve the quality of life in the city. My professional and personal interests are most aligned with the boards that I have selected.

Work Experience

NC State University, Grant Writer 2018-present

Volunteer Experience

Education

BA, Meredith College, MA, Emory University PhD, Emory University

Comments

[Carla_Monroe_1-page_CV.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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CV

CARLA R. MONROE

Fall 2019

Mailing Address:

Phone: (404) 909-5842

The Science House
North Carolina State University
909 Capability Dr., Suite 1200
Raleigh, NC 27695

E-mail: crmonroe@ncsu.edu;
carla@drclamonroe.com

EDUCATION

Postdoctoral study, The University of Georgia, Athens. Affiliation: Institute for Behavioral Research.

Ph.D., Emory University, Atlanta, Georgia, May 2004. Major field: Educational Studies.

M.A., Emory University, Atlanta, Georgia, May 2000. Major field: Educational Studies.

B.A., Meredith College, Raleigh, North Carolina, May 1997. Major: Spanish; Minor: Psychology; Teacher Certification: K-12/Spanish. *Cum laude*.

RELEVANT WORK EXPERIENCE (selected)

NC State University, Grant Writer (2018-present)
Wake County Public School System, Teacher (2014-2018)
Governor Morehead School, Teacher (2014)
University of Georgia, Research Scientist (2006-2009)

Profile**Which Boards would you like to apply for?**

Juvenile Crime Prevention Council: Submitted**Please select your first Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your second Board preference: ***

☒ Human Services Board**Please select your third Board preference: ***

☒ Housing Authority**Please select your fourth Board preference: ***

☒ Capital Area Workforce Development Board**Please select your fifth Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your sixth Board preference: ***

☒ Housing Authority

Cory

First Name

S

Middle Initial

Johnson

Last Name

7621 Sumter Crest dr

Street Address

Apt 8307

Suite or Apt

Raleigh

City

NC

State

27617

Postal Code

What district do you live in?

☒ District 7

Home: (443) 509-6111

Primary Phone

Mobile: (443) 831-3137

Alternate Phone

cjohn4050@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

None Selected

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I want to be more involved with how our community operates. I feel like I can help add value to the process.

Work Experience

Volunteer Experience

While in the U.S. Army, I volunteered on several occasions to assist the present mission. For example, I volunteered to help with Veteran funeral services, provided tactical medical training to Federal Agents at the Pentagon, and provided medical coverage for Presidential speeches.

Education

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Google Search

Please upload a file

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☒ Juvenile Crime Prevention Council**Please select your second Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your third Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your fourth Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your fifth Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your sixth Board preference: ***

☒ Juvenile Crime Prevention Council

Christy

First Name

famolare

Middle Initial

Last Name

2401 Balmoor Trace

Street Address

Suite or Apt

Apex

City

NC

State

27523

Postal Code

What district do you live in?

None Selected

Home: (919) 815-1541

Primary Phone

Mobile: (919) 757-7789

Alternate Phone

christy.famolare@gmail.com

Email Address

Town of Morrisville

Employer

Parks & recreation

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Apex

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Served on Wake County JCPC for years because I believe finding alternatives for juveniles to detention is the best way to stop the cycle of perpetual adjudication.

Work Experience

Worked at Boston YMCA in diverting newly immigrated youth from gangs Moved to Raleigh in 2006 and been working with 'at risk' youth in South Raleigh for the City of Raleigh

Volunteer Experience

Education

MPA in public administration

Comments

[2019 Christy Famolare Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics


Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

on it in the past

Please upload a file

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CHRISTY FAMOLARE

919.815.1541

Christy.Famolare@gmail.com

SUMMARY

Over 15 years of bilingual (English/Spanish) community development with extensive community outreach.

WORK HISTORY

2006– Present	City of Raleigh Recreation Facility Director
2003-2006	YMCA of Greater Boston Director of School-age Childcare
2001-2002	English Academy, S. Korea English Teacher
1998-2000	Peace Corps., Guatemala Agricultural Diversification

EDUCATION

2015-2017	Clemson University MPA: Public Administration
1994-1998	University of New Hampshire BA: Cultural Anthropology

CERTIFICATIONS

- CPRP- Certified Parks & Recreation Professional
- CPR/First Aid/AED/ EPI Pen Certified
- Crowd Management
- NCSU Leadership Development Series
- ESL Certification –English as a second language

MEMBERSHIPS

- NRPA- National Recreation and Parks Association
- NCRPA- North Carolina Recreation, and Parks Association
- ICMA- International City/County Management Association.

EXPERIENCE

PLANNING AND IMPLEMENTATION

- Plan and direct recreational programs and city-wide events
- Manage daily facility operations
- Develop and maintain general fund & revolving fund budget
- Develop and execute programming strategies and objectives
- Generate and cultivate community connections and partnerships
- Create and implement community surveys, evaluations and program improvement plans
- Coordinate grant writing, support and accountability

HUMAN RESOURCES AND STAFF DEVELOPMENT

- Develop and implement hiring campaigns
- Hire, train, supervise and support all program/facility staff
- Ensure policy, licensures, protocols, and training requirements are followed.
- Internal Diversity, Activities & 'Positive Asset Development' Trainer
- Coordinate volunteers and Summer Youth Workers.

OUTREACH

- Bilingual (English/Spanish) communications representative (all medias)
- Hispanic community engagement coordinator
- Wake County Juvenile Crime Prevention Council, Executive Member
 - Grants Accountability Liaison Coordinator and Funding Committee co-chair
- North Carolina Recreation and Parks Association Workshops, Guest Speaker
 - 'Minorities in Recreation' and Needs-based Programming
- 'Service Learning' Mentor for NCSU, Meredith College and Wake Tech
- Government and Community relations and partnership liaison
- Youth sports league recruiter, division head and coach

Profile**Which Boards would you like to apply for?**

Citizens Energy Advisory Commission: Submitted

Juvenile Crime Prevention Council: Submitted

United Arts Grants Panels: Appointed

Please select your first Board preference: *

☒ United Arts Grants Panels**Please select your second Board preference: ***

☒ Commission for Women**Please select your third Board preference: ***

☒ Criminal Justice Partnership Advisory Board**Please select your fourth Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your fifth Board preference: ***

☒ Historic Preservation Commission**Please select your sixth Board preference: ***

☒ Human Services Board

Erica

First Name

Coln

Middle Initial

Last Name

1102 Buckhorn Rd

Street Address

Suite or Apt

Garner

City

NC

State

27529

Postal Code

What district do you live in?

☒ District 2

Mobile: (919) 827-7624

Primary Phone

Business: (919) 455-2331

Alternate Phone

ericamcoln@yahoo.com

Email Address

Concord Hospitality Enterprises

Employer

Controller

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Garner

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have been serving on a United Arts Panel for the past 8 years or so and would enjoy the opportunity to continue to serve on this panel as well as another Board if available.

Work Experience

Volunteer Experience

Education

East Carolina University-B.S Political Science

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

[Redacted]

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Profile**Which Boards would you like to apply for?**

Housing Authority: Submitted

Juvenile Crime Prevention Council: Submitted

Please select your first Board preference: *

☒ Juvenile Crime Prevention Council**Please select your second Board preference: ***

☒ Housing Authority**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Tisha

First Name

E

Middle Initial

Buelto

Last Name

2610 Masonboro Ct

Street Address

Suite or Apt

Raleigh

City

NC

State

27604

Postal Code

What district do you live in?

☒ District 6

Mobile: (919) 923-0503

Primary Phone

Mobile: (919) 923-0503

Alternate Phone

tebuelto@gmail.com

Email Address

Morris Allen & Associates, Inc

Employer

NC National Guard Child and
Youth Program Specialist

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board/Commission because I am passionate about serving my community. I have served on the Town of Chapel Hill's Human Services Advisory Board for the past three years. As a new resident to Raleigh, I would like to continue my community service and continue to invest in my community, utilizing my diverse experience and knowledge.

Work Experience

I have worked in the human services field for more than 10 years. I have worked primarily in the group home setting, working with at-risk youth, undocumented minors, and developmentally disabled individuals. As well, I have several years experience working in the preschool setting. I am also a US Coast Guard Reservist, having served 11 years as a Marine Science Technician. Currently, I am a civilian contractor with the NC National Guard, where I work in their child and youth program to help teach youth about resiliency through the challenges of their parents' deployment cycles.

Volunteer Experience

As previously stated, I have volunteered for the past three years on the Town of Chapel Hill's Human Services Advisory Board. I also have volunteer experience as a Guardian ad Litem advocate within Orange County, where I supported abused and neglected youth for five years.

Education

I am currently enrolled in my last course to complete my BA in Liberal Arts with a concentration in Political Science and Communication.

Comments

[Resume.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

☒ Hispanic

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Tisha E. Buelto
2610 Masonboro Ct
Raleigh, NC 27604
Phone: 919-923-0503
Email: tebuelto@gmail.com

Experience:

Morris Allen & Associates, Inc.
Child and Youth Program Specialist

Raleigh, North Carolina

From: 03/18/2019
Hours Per Week: 40+ hours

To: Present
Salary: \$19.54/hr

- Create and implement deployment cycle curriculum for National Guard youth during Department of Defense Yellow Ribbon Reintegration Program events; in conjunction, providing resources and briefings of services and assistance to families during a deployment.
- Provide resources, support, and education to any expecting parents in the National Guard.
- Attend Youth Camp and Teen Retreat every summer as well as overnight weekend Kids on Guard events throughout the year.
- Collaborate with the North Carolina National Guard (NCNG) Child & Youth Team to assist with development and implementation of statewide programs that support the academic, physical and emotional well-being of the NCNG children.

Residential Services, Inc.
PRN Direct Support Professional/Direct Support Coordinator

Chapel Hill, North Carolina

From: 03/02/2013
Hours Per Week: 5 hours

To: Present
Salary: \$11/hr

- Help individuals with intellectual disabilities learn life skills and working towards their personal goals.
- Complete all reporting requirements as established by agency and funding sources.
- Administer medication; Observe and implement necessary chronic medical care procedures.
- Maintain client stats and records for program effectiveness and prepare clinical progress reports.
- Plan all activities, designate staff assignments prior to each shift and conduct shift meetings as necessary.

United States Coast Guard Reserves
Marine Science Technician (E-5)

Wilmington, North Carolina

From: 10/28/2008
Hours Per Week: 15 hours

To: Present
Salary: \$8000/yr

- Conduct shipping container inspections for hazardous material and structural compliance under the authority of the Federal Hazardous Materials Transportation Law, International Safe Container Act, International Maritime Dangerous Goods Code, International Convention for the Prevention of Pollution from Ships, and the Ports and Waterways Safety Act.
- Observe, record, and analyze environmental and scientific data; conduct field monitoring for chemical and oil identification in conjunction with pollution investigations; operate and maintain Coast Guard data processing systems; retrieve and assimilate data from remote sensing and local observations; identify and contract with marine environmental response organizations as appropriate; protect U.S. waters and the public from oil and hazardous material responses under the authority of the Federal Water Pollution Control Act and Oil Pollution Act of 1990.

- Lead commercial waterfront facility inspections to ensure compliance with safety and security federal regulations under the authorities of the Maritime Transportation Security Act of 2002 and the Safe Port Act of 2006. Check Transportation Worker Identification Credentials for validity and compliance. Identify the actions required to respond to current and future security threats and concerns involving the maritime transportation system.
- Conduct vessel boardings to ensure compliance with applicable domestic laws and international treaties by checking structural and stability conditions; by verifying appropriate electrical, fire safety, lifesaving, mechanical and navigation systems; and by examining living conditions for crew members on foreign-flagged vessels. As well, enforce security requirements on foreign-flagged vessels under the authority of the International Convention for the Safety of Life at Sea.
- Deployed to Yuma, AZ to assist Border Patrol in in-processing, escorting and feeding newly arrived migrants; conducted safety checks, inventoried property, prepared paperwork, and provided more than 250 hours of Spanish translation.

OE Enterprises
Occupational Training Specialist

Hillsborough, North Carolina

From: 09/02/2018

To: 03/17/2019

Hours Per Week: 40+ hours

Salary: \$14/hr

- Trained consumers to perform job tasks by modeling duties and using appropriate methodology.
- Acted as positive role model at all times, manage crisis situations, and advocate for consumer.
- Developed training activities appropriate for consumer that will develop new skills.
- Assisted consumers in developing and implementing goals and complete all necessary documentation.
- Communicated regularly with staff to assure progress and assure work environment meets safety standards.

First Environments Early Learning Center
Preschool Teacher

Durham, North Carolina

From: 01/03/2017

To: 08/29/2018

Hours Per Week: 40+ hours

Salary: \$11.25/hr

- Tended to children's basic needs by feeding them, dressing them, and changing their diapers.
- Met with parents and guardians to discuss their children's progress and needs, determine their priorities for their children, and suggest ways that they can promote learning and development.
- Maintained accurate student records as required by laws, policies, and administrative regulations.
- Taught basic skills, such as color, shape, number and letter recognition, personal hygiene, and social skills.
- Organized and led activities designed to promote physical, mental, and social development, such as games, arts and crafts, music, and storytelling.

Guardian ad Litem District 15B
Guardian ad Litem Volunteer

Chapel Hill, North Carolina

From: 08/01/2014

To: 04/01/2018

Hours Per Week: 10 hours

Salary: N/A

- Testified, when needed, to support recommendations or informed the court of changes in the child's situation.
- Facilitated the child's participation in court hearings as appropriate.
- Gathered and assessed independent information about the child's situation and needs.
- Attended court hearings, Child and Family Team meetings, and wrote child-focused reports for court hearings.
- Communicated with the Guardian ad Litem attorney advocate to develop legal strategies and prepare for court.
- Made recommendations in the child's best interests and ensured that the court knew the child's wishes.
- Kept the child informed about the court proceedings and monitored the situation on an ongoing basis.

Debut Preschool & Child Care
Owner and Operator

Raleigh, North Carolina

From: 02/12/2012
Hours Per Week: 40+ hours

To: 03/01/2013
Salary: \$32000/yr

- Marketed services, recruited clients, and maintained relationships.
- Evaluated programs and made modifications to meet participant needs.
- Provided care for children and established routines that fostered greater independence.
- Completed necessary intakes with family and child, as appropriate, to review program expectations and maintain necessary communication to ensure academic and developmental progress.
- Operated day care business including: completing taxes, invoices, collecting regular payments, and abiding by all applicable local, state, and federal regulations.

Washington Conservation Corps
AmeriCorps Crew Member

Tacoma, Washington

From: 10/15/2010
Hours Per Week: 40 hours

To: 10/15/2011
Salary: \$10/hr

- Conducted disaster response operations and constructed fencing.
- Sprayed and/or injected vegetation with herbicides to reduce competing vegetation
- Assisted in habitat restoration by planting native plant species and removing invasive plants.
- Implemented erosion control techniques and participated in salmon recovery projects

Pioneer Human Services
Resident Monitor

Tacoma, Washington

From: 01/01/2009
Hours Per Week: 40+ hours

To: 11/28/2011
Salary: \$12.50/hr

- Monitored facility cleanliness, safety, and security.
- Reported and monitored the daily activities of undocumented minor residents.
- Ensured accountability of all undocumented minor residents.
- Mentored undocumented minor residents and created group activity ideas such as gardening and book club.

Certifications:

- American Heart Association- CPR and First Aid
- North Carolina Interventions (NCI) Core Plus

Honors and Awards:

- Coast Guard Meritorious Unit Commendation Ribbon
- Armed Forces Reserve Medal
- Coast Guard Commandant Letter of Commendation Ribbon (2)
- National Defense Service Medal
- Coast Guard Special Operations Service Ribbon
- Coast Guard Reserve Good Conduct Medal (2)
- Sector North Carolina Sailor of the Quarter 2019

Languages Skills:

- Spanish Intermediate

Education:

Excelsior College Bachelor of Arts in Liberal Arts with focus in Political Science and Communication

Anticipated Graduation: Spring 2020 117 of 120 Semester Hours Completed *GPA:* 2.52

Profile**Which Boards would you like to apply for?**

Juvenile Crime Prevention Council: Submitted

Please select your first Board preference: *

☒ Human Services Board**Please select your second Board preference: ***

☒ Criminal Justice Partnership Advisory Board**Please select your third Board preference: ***

☒ Wake County Steering Committee on Affordable Housing**Please select your fourth Board preference: ***

☒ Commission for Women**Please select your fifth Board preference: ***

☒ Alliance Behavioral Healthcare**Please select your sixth Board preference: ***

☒ Domestic Violence Fatality Review Team

Colleen

First Name

L.

Middle Initial

Bishop

Last Name

7305 Bryn Athyn Way

Street Address

Apt 126

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

☒ District 5

Home: (919) 452-5099

Primary Phone

Business: (919) 256-4979

Alternate Phone

clbishop20@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

None Selected

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Service to mankind has always been a staple quote of mine. In a country where local democracy is valued, I feel like it's my duty as a citizen to be involved in my community and learn more about local issues. The board or commission offers an important opportunity for me to be of service to mankind. I also think serving is a great learning experience in many dimensions, including people's perspectives.

Work Experience

Legal Assistant Security Guard Public Safety Officer Client Relations Specialist

Volunteer Experience

Guardian Ad Litem Volunteer Program KidzNotes Parent Volunteer Coordinator Alpha Kappa Alpha Sorority Incorporated

Education

BA-Criminal Justice Pursuing a Graduate Degree in Child Advocacy and Policy

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics


Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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Profile**Which Boards would you like to apply for?**

Capital Area Workforce Development Board: Submitted
Jury Commission: Submitted
Juvenile Crime Prevention Council: Submitted
Nursing Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Capital Area Workforce Development Board

Please select your second Board preference: *

☒ Human Services Board

Please select your third Board preference: *

☒ Juvenile Crime Prevention Council

Please select your fourth Board preference: *

☒ Alliance Behavioral Healthcare

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Joy

First Name

C

Middle Initial

Belk

Last Name

1107 Buckhorn Rd

Street Address

Suite or Apt

Garner

City

NC

State

27529

Postal Code

What district do you live in?

☒ District 2

Mobile: (919) 815-7019

Primary Phone

Business: (919) 815-7019

Alternate Phone

joycbelk@aol.com

Email Address

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Garner

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I believe my experience in the legal and education fields along with my experience in management, marketing and budgeting will allow me to assist in the work that has already been laid by the commissions.

Work Experience

North Carolina State Bar November 2013 – Present Assistant Director of Paralegal Certification • Manage the daily administration of the paralegal certification program, including supervising the compliance coordinator • Assist director with planning for board meetings • Provide advice and assistance to the Board of Paralegal Certification, its committees, and chairs • Transcribe minutes of board and committee meetings • Assist with preparation of annual budget and annual report to Council • Coordinate bi-annual administration of certification exam; work with the ExamSoft and the board's psychometrician on the processes necessary for a valid and reliable exam • Provide information and make public presentations on paralegal certification to bar organizations, prospective applicants, and the public North Carolina Prisoner Legal Services, Inc. January 2009 – September 2013 Paralegal • Prepared legal documents including complaints, motions, orders, discovery, subpoenas, and pleadings • Researched and prepared summations of medical records, legal research and client correspondence • Assisted in trial preparation, compiling trial notebooks, briefing clients, and compiling witness and exhibit lists • Reviewed and checked accuracy of trial transcripts, Transcript of Plea, Judgment and Commitment Forms, Prior Record Level Worksheets Quintiles, Inc., May 2008 – November 2008 Contracts Paralegal • Authored Standard Operating Procedures (SOPs) regarding Confidentiality Agreements, SOP Requests and requests for financial data • Reviewed, negotiated and developed contract terms for client-generated contract templates, assuring consistency, accuracy, and legal protection of client information • Fulfilled requests for financial information and SOP requests from project managers and legal team members Department of Justice October 2006 – April 2008 Legal Assistant • Negotiated repayment contracts to the State of North Carolina • Researched legal remedies, property inquiries, and payment options for both the payee and State of North Carolina • Maintained accuracy of negotiation records, payments and correspondence in database

Volunteer Experience

Paralegal Education Presenter June 2010 – Present • Frequently serves as a guest speaker for several continuing legal education sponsors and paralegal associations. • Lectures paralegal students who attend qualified paralegal programs in the areas of ethics, industry trends and the importance of seeking board certification Miller Motte College Paralegal Education Program Advisory Board Member • Reviews program curriculum and provide feedback regarding the adequacy of the program objectives, program length, curriculum content and learning resources • Recommends expansion, modification, or discontinuance of a program • Provides advice regarding equipment needs and instructional materials necessary to make learning • environment most beneficial • Establishes standards to act as guidelines for the assessment of student readiness for employment • Teams with fellow board members to provide suggestions to strengthen community relationships and service to the profession Vance Granville Community College Paralegal Education Program Advisory Board Member • Collaborates with and provides directives to paralegal education program administrators regarding increasing enrollment in existing paralegal courses while preserving overall program attendance • Reviews and comments on the paralegal program's including the appropriateness of curriculum objectives, program length, curriculum, and employment outcomes prior to submission for approval of the new courses • Highlights geographical area training needs and training possibilities for the program • Recommends expansion, modification, or discontinuance of a program • Advises special topics to include as part of educational experience Guardian Ad Litem, North Carolina Bar Association - Paralegal & Small Firm & Technology Divisions, Delta Sigma Theta Sorority, Inc.

Education

Meredith College~ Raleigh~ North Carolina A.B.A. Post Graduate Certification~ Paralegal Studies Liberty University, Lynchburg, VA M.A. Human Services – Family and Marriage Counseling Meredith College, Raleigh, NC A.B.A. Post Graduate Certification, Paralegal Studies East Carolina University, Greenville, NC B.A. Health and Human Performance

Comments

[Joy C. Belk NCCP Resume.doc](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Joy C. Belk, NCCP

Joy C. Belk, NCCP

1107 Buckhorn Road • Garner, NC 27529
(919) 815.7019 • joycbelk@aol.com

PROFESSIONAL EXPERIENCE

Paralegal Education Presenter

June 2010 – Present

- Frequently serves as a guest speaker for several continuing legal education sponsors and paralegal associations.
- Lectures paralegal students who attend qualified paralegal programs in the areas of ethics, industry trends and the importance of seeking board certification

Miller Motte College

Paralegal Education Program Advisory Board Member

- Reviews program curriculum and provide feedback regarding the adequacy of the program objectives, program length, curriculum content and learning resources
- Recommends expansion, modification, or discontinuance of a program
- Provides advice regarding equipment needs and instructional materials necessary to make learning environment most beneficial
- Establishes standards to act as guidelines for the assessment of student readiness for employment
- Teams with fellow board members to provide suggestions to strengthen community relationships and service to the profession

Vance Granville Community College

Paralegal Education Program Advisory Board Member

- Collaborates with and provides directives to paralegal education program administrators regarding increasing enrollment in existing paralegal courses while preserving overall program attendance
- Reviews and comments on the paralegal program's including the appropriateness of curriculum objectives, program length, curriculum, and employment outcomes prior to submission for approval of the new courses
- Highlights geographical area training needs and training possibilities for the program
- Recommends expansion, modification, or discontinuance of a program
- Advises special topics to include as part of educational experience

North Carolina State Bar

November 2013 – Present

Assistant Director of Paralegal Certification

- Manage the daily administration of the paralegal certification program, including supervising the compliance coordinator
- Assist director with planning for board meetings
- Provide advice and assistance to the Board of Paralegal Certification, its committees, and chairs
- Transcribe minutes of board and committee meetings
- Assist with preparation of annual budget and annual report to Council
- Coordinate bi-annual administration of certification exam; work with the ExamSoft and the board's psychometrician on the processes necessary for a valid and reliable exam
- Provide information and make public presentations on paralegal certification to bar organizations, prospective applicants, and the public

North Carolina Prisoner Legal Services, Inc.

January 2009 – September 2013

Paralegal

- Prepared legal documents including complaints, motions, orders, discovery, subpoenas, and pleadings
- Researched and prepared summations of medical records, legal research and client correspondence

Joy C. Belk, NCCP

- Assisted in trial preparation, compiling trial notebooks, briefing clients, and compiling witness and exhibit lists
- Reviewed and checked accuracy of trial transcripts, Transcript of Plea, Judgment and Commitment Forms, Prior Record Level Worksheets

Quintiles, Inc.,
Contracts Paralegal

May 2008 – November 2008

- Authored Standard Operating Procedures (SOPs) regarding Confidentiality Agreements, SOP Requests and requests for financial data
- Reviewed, negotiated and developed contract terms for client-generated contract templates, assuring consistency, accuracy, and legal protection of client information
- Fulfilled requests for financial information and SOP requests from project managers and legal team members

Department of Justice
Legal Assistant

October 2006 – April 2008

- Negotiated repayment contracts to the State of North Carolina
- Researched legal remedies, property inquiries, and payment options for both the payee and State of North Carolina
- Maintained accuracy of negotiation records, payments and correspondence in database

SKILLS

Word • Excel • Powerpoint • Slack • G-Suite • Zoom • Legal Files • ACIS • Amicus • Needles • Client Profile • PracticeMaster • Notary Public • Westlaw • TaskMaster • Tort Claims Tracking • Affinity • Workshare Professional 5.0 • Salesforce/Customer Relations Management/Database • ExamSoft

PROFESSIONAL & PAST ACCOMPLISHMENTS

Guardian ad Litem Advocate
2013 North Carolina Bar Association Distinguished Paralegal of the Year Nominee
Former Board Member of the North Carolina Bar Association Paralegal Division
Former Co-chair of the Continuing Education Committee for the North Carolina Bar Association Paralegal Division
Former Chair of the Pro-Bono Committee

ASSOCIATIONS/MEMBERSHIPS

North Carolina Board Certified Paralegal
North Carolina Bar Association – Paralegal Division/Small Firm & Technology Division
Member of Delta Sigma Theta Sorority, Inc.

EDUCATION

Liberty University, Lynchburg, VA
M.A. Human Services – Family and Marriage Counseling

Meredith College, Raleigh, NC
A.B.A. Post Graduate Certification, Paralegal Studies

East Carolina University, Greenville, NC
B.A. Health and Human Performance