
Profile**Which Boards would you like to apply for?**

Domestic Violence Fatality Review Team: Submitted
Greater Raleigh Convention and Visitors Bureau: Submitted
Historic Preservation Commission: Submitted
Knightdale Land Use Review Board: Submitted
GoTriangle Board of Trustees: Submitted
United Arts Grants Panels: Submitted
Commission For Women: Submitted

Please select your first Board preference: *

☒ Commission for Women

Please select your second Board preference: *

☒ Historic Preservation Commission

Please select your third Board preference: *

☒ Wendell Board of Adjustment

Please select your fourth Board preference: *

☒ Council on Fitness and Health

Please select your fifth Board preference: *

☒ Domestic Violence Fatality Review Team

Please select your sixth Board preference: *

☒ GoTriangle Board of Trustees

Stacy

First Name

Cheetham

Last Name

502A N Cypress St

Street Address

Suite or Apt

Wendell

City

NC

State

27591

Postal Code

What district do you live in?

☒ District 1

Mobile: (919) 901-9013

Primary Phone

Mobile: (919) 901-9013

Alternate Phone

scheetha@redhat.com

Email Address

Red Hat

Employer

Governance BA and
Administrator

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Wendell

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To be able to help make a difference, particularly for women, in Wake County

Work Experience

10 years of non-profit management experience in the Washington, DC area, prior to moving to Raleigh, where I have been in the for-profit manufacturing and tech spaces.

Volunteer Experience

5 years with the Jump for the Children Board, which runs the longest continuously running benefit for Duke Children's, the Jump for the Children Horse Show, having raised over \$2.4 million.

Education

MPA from George Mason University, BA in French from University of Richmond. Applying for Graduate admission to Southeastern Baptist Theological Seminary to study Biblical Languages.

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Profile**Which Boards would you like to apply for?**

Domestic Violence Fatality Review Team: Submitted**Please select your first Board preference: ***

☒ Citizen's Energy Advisory Commission**Please select your second Board preference: ***

☒ Council on Fitness and Health**Please select your third Board preference: ***

☒ Criminal Justice Partnership Advisory Board**Please select your fourth Board preference: ***

☒ Domestic Violence Fatality Review Team**Please select your fifth Board preference: ***

☒ Alliance Behavioral Healthcare**Please select your sixth Board preference: ***

☒ Greater Raleigh Convention and Visitors Bureau

Andrew

First Name

G

Middle Initial

Fontaine

Last Name

1241 University Ct

Street Address

apt 101

Suite or Apt

Raleigh

City

NC

State

27606

Postal Code

What district do you live in?

☒ District 4

Mobile: (919) 441-1864

Primary Phone

Home: (919) 967-7840

Alternate Phone

andrewfonta@gmail.com

Email Address

BJ's Brewhouse

Employer

Customer Service Specialist

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in becoming a more involved member of my community and aiding in making the decisions that impact this county. I would also like to gain experience in local government as a whole, and I believe that this would serve as a great opportunity for me to do so.

Work Experience

BJ's Brewhouse- Cary, NC Customer Service Specialist 12/2018-Present employer Acquire- Raleigh, NC, Client Representative 09/2018-11/2018 Spirits Pub- Cary, NC Customer Service Representative 06/2018-12/2018 Top of the Hill- Chapel Hill, NC Customer Service Specialist 10/2014- 09/2016, Floor Manager 10/2016- 03/2018

Volunteer Experience

UNC Healthcare Emergency Department, Chapel Hill, NC 03/2015-08/2015

Education

BS in Psychology from UNC Charlotte, Dec 2012.

Comments

[AF_Res_II.docx](#)

Upload a Resume

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Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Referred by the Raleigh Chamber of Commerce

Please upload a file

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Andrew Fontaine

1241 University Ct. Raleigh, NC 27606

919-441-1864 | Andrewfonta@gmail.com | [linkedin.com/in/andrew-fontaine-295a5896](https://www.linkedin.com/in/andrew-fontaine-295a5896)

Over several years I have chosen positions in the restaurant industry, marketing and sales as well as volunteering that have provided me with the ability to interact with people, I naturally enjoy dealing with people in all aspects. Teamwork and adaptability are essential in all of these positions to achieve a positive outcome. I believe the skills I have acquired over time are all transferable to successfully working in an office or corporate environment within a team atmosphere.

Skills & Expertise

- * Building Customer Relationships
- * Social Media Platforms
- * Proactive Problem Solving
- * Microsoft Office Suite
- * Managing/Training Staff
- * Excellent Interpersonal Skills
- * Attention to Detail
- * Organizing/Prioritizing Tasks
- * Communicate Effectively

Professional Experience

BJ's BrewHouse | Carey, NC

Customer Service Representative (12/2018-Present)

Provide an enjoyable dining experience and accommodating customer request to ensure this end result. Certified in using hand-held computers for order taking table-side, complete knowledge of menu to assist customers with selections. Ensure a clean and sanitary dining environment for guests. Pitch in where needed and focus on exceptional customer service at all times.

Acquire Marketing Firm | Raleigh, NC

Client Representative (9/2018-11/2018)

Informed customers of promotions, scheduled consultations and installations. Discussed, applied, and improved the application of marketing strategies. Relayed information to colleagues via mobile group communication, participated in meetings and conferences, assisted Corporate Trainers in teaching new hires the fundamentals of direct marketing.

Spirit's Pub | Carey, NC

Customer Service Representative (6/2018-12/2018)

Provided a pleasant, consistent dining experience for this local customer base. As a "locals" spot it was important to recognize and remember the customers and their preferences which was key to the customer's comfort and ensuring repeat business. Knowledge of daily specials and a clean/sanitary dining environment as well as teamwork were basic essentials at this establishment.

Top of the Hill Restaurant | Chapel Hill, NC

Floor Manager (10/2016-3/2018) Customer Service Representative (10/2014-9/2016)

Coordinated the functions of all front of house staff, organized and lead daily server meetings. Anticipated guest needs and proactively took the steps to resolve a potential issue before it became a problem. Handled various administrative duties using Microsoft Office Suite as well as social media on a daily basis. Delegated tasks as needed, communicated effectively with guests and staff, analyzed and resolved conflicts, multitask in

a time-effective way, managed/orchestrated the logistics required to operate a business. As a Server the priority was focused on providing a top-notch customer experience as well as seamless teamwork to ensure a consistently positive result.

UNC Medical Center | Chapel Hill, NC

Volunteer (3/2015-9/2015)

Assigned to Emergency Department (ER), was First Responder to Nurse Call button for non-medical help, kept patients comfortable and communicated necessary information to nurses promptly. Also assigned to send bloodwork tests to lab for analysis.

The Peculiar Rabbit | Charlotte, NC

Senior Customer Service Professional (3/2013-10/2014)

Provided fine dining experience to restaurant guests. Mastered complete menu and nightly specials to enable informed customer selections. Alerted guests of special restaurant events as well as assisted managers in event planning and preparation of venue space. Answered phones, logged reservations and helped with marketing restaurant events to local businesses.

Taco Mac Restaurant | Charlotte, NC

Customer Service Representative (12/2012-3/2013)

Provided exceptional customer service and pleasant dining experience. Informed customers of special events, social and interactive, held at the restaurant. Focus on extensive beer menu—knowledge of 200 beers and their characteristics. Teamwork was essential for smooth and easy transition from shift to shift.

Education

Bachelor's Degree, Psychology | Minor, Cognitive Neuroscience | UNC Charlotte, 12/2012

While at UNC became a member of the Concerts & Causes Club as an Event Planner to raise money for the monthly charity event. I worked within the membership team to consistently meet our set goals.

Certifications

CPR/BLS | 6/2018

Profile**Which Boards would you like to apply for?**

Capital Area Workforce Development Board: Submitted
City of Raleigh Planning Commission: Submitted
Council on Fitness and Health: Submitted
Domestic Violence Fatality Review Team: Submitted
Population Health Task Force: Submitted
Commission For Women: Submitted

Please select your first Board preference: *

☒ Commission for Women

Please select your second Board preference: *

☒ Population Health Task Force

Please select your third Board preference: *

☒ Council on Fitness and Health

Please select your fourth Board preference: *

☒ Capital Area Workforce Development Board

Please select your fifth Board preference: *

☒ Domestic Violence Fatality Review Team

Please select your sixth Board preference: *

☒ Economic Development Commission

Dori

First Name

Robertson

Last Name

12009 Shavenrock PI

Street Address

Suite or Apt

Raleigh

City

NC

State

27613

Postal Code

What district do you live in?

☒ District 7

Mobile: (919) 522-4332

Primary Phone

Home: (919) 845-2479

Alternate Phone

dori.m.robertson@gmail.com

Email Address

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

After a break in my volunteer activities, I'm available to become involved again. I hope to improve the lives of those in my community because I believe the saying that we are only as strong as our weakest link. We need to increase the number of contributing individuals in our community by giving them greater and equal opportunity, offering safe environments, and providing access to education. When there are more contributors, our community soars. I know that Wake County is a wonderful place to live, and I want to help that become a reality for more of our residents.

Work Experience

2016-2020: Sales & Marketing Manger (ED&D /Eurofins MET Labs), Management, Sales, Marketing, Business Development, Operations 2007-2016: Business Owner/Independent Contractor (Sidekick Business Services), Marketing, Business Development, Accounting, Operations Prior: Stay-at-home mom; earlier experience office management

Volunteer Experience

Children of Chernobyl: Board Member, host family (10+ years) Wake County: Guardian ad Litem (7+ years) Wake County Schools: Tutoring, room parent, chaperon (15+ years) Asbury United Methodist Church: Teacher, Leader, Board Member, Actor, Organizer

Education

Associates, Computer Science Bachelors, Business & Marketing

Comments

[Dori_Robertson_Resume_2019_August.pdf](#)

Upload a Resume

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Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

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Dori Robertson

dori.m.robertson@gmail.com

919.522.4332

12009 Shavenrock Place, Raleigh, NC 27613

SUMMARY OF QUALIFICATIONS

Product safety compliance Sales & Marketing Professional for NRTL and ISO 17025 Accredited Lab. Responsible for defining, managing, and implementing strategies and processes to impact growth and increase brand awareness.

KEY CAPABILITIES

- NRTL Product Safety Testing & Certification Sales
- Environmental & Performance Testing Sales
- CE Mark & Compliance Assistance Sales
- Field Labeling Sales
- Business Development & Partner Identification
- Account & Relationship Management
- Strategic Thinking & Tactical Implementation
- Sales, Marketing & Operations Management
- Planning, Analyzing, Forecasting & Reporting
- Quality Assurance & Customer Service
- Proposal Coordination & Production
- Marketing Strategy, Messaging & Execution
- Team Leadership & Development
- Problem Solving & Dispute Resolution

PROFESSIONAL EXPERIENCE

Eurofins MET Laboratories SE/CertifiGroup/ED&D Sales & Marketing Manager

2015-Present
Cary, NC

- Product Safety Testing & Certification Sales Manager for NRTL & ISO 17025 Accredited Lab.
- Achieved percentage growth goals in three departments and exceeded overall growth goal of 15% topline.
- Managed B2B Partner Program, securing signed commitments from 83% of contacts.
- Led Sales Team in achieving the highest selling year in services division history.
- Improved Pay-per-click rates by 2% above industry standard, leading to increased leads and quotes.
- Evaluated, managed, and attended B2B and consumer trade shows and networking events to generate leads and increase brand awareness.
- Prospecting of cold and warm leads, and account management of personal leads.
- Led daily employee, weekly team, and monthly departmental meetings.
- Responsible for developing sales and marketing team, setting goals, and identifying learning experiences.
- Provide support to team by reviewing quotes, approving pricing, and resolving customer concerns.
- Operational lead in equipment division, leading to the best 6-month string in division history.

SideKick Business Services Independent Consultant & Owner

2007-2015
Raleigh, NC

- Provided services in the Telecommunications, Medical, Technology, and Automotive industries.
- Pursued and developed partnerships for the launch of a mobile audiology unit, securing commitments from 90% of contacts.
- Established a physician referral marketing program, managed development of associated marketing pieces, and participated in educational sessions leading to increased referrals.
- Managed key referrer relationships of over 80 physicians through consistent face-to-face visits, resulting in increased referrals and revenue generation over prior year.

- Initiated consistent face-to-face visits to over 20 ophthalmologists, retina specialists, and optometrists to increase brand recognition and awareness of specialized low-vision services, resulting in a waiting list of new patients.
- Via nurturing campaign, cost-effectively identified industry professionals and KOLs interested in audiology technology and obtained commitments from those interested in serving on an advisory board.
- Identification, attendance, and logistical coordination for B2B and consumer trade shows and special events to generate leads and increase awareness.
- Researched and developed strategies for messaging, social media promotions, and ad campaigns offering cost-effective solutions to attract potential customers and grow the subscriber base.
- Managed and executed all aspects of the marketing mix, including: communications, database & information management, report generation, performance metrics, website content, SEO maintenance, digital & inbound campaigns, domain management, collateral development, and Pay-per-Click campaigns to develop customer loyalty and satisfaction.
- Evaluated options and implemented a patient management system capable of generating performance metrics while balancing cost, value, and ease of use.
- Established office procedures and administered human resources policies to create a successful environment for patients and employees.
- Worked with the CEO and foreign investors at the earliest stages to research, plan, and launch a new audiology practice, including budgeting, branding, hiring, and securing a location.
- Editing of various communications, including white papers, e-learning modules, press releases, and proposals.

Longent, LLC**Marketing Coordinator, Office Manager & Advisor****2009-2011****Raleigh, NC**

- Provided marketing, business development, and accounting services in Technology industry.
- Identified new business opportunities and potential partners via trade shows and networking.
- Account management of customers to ensure satisfaction.
- Coordinated team efforts of successful bid responses of over \$10 million and produced and edited final product.
- Evaluated and established accounting, reporting, and administrative infrastructures to support rapid growth and improved cash management.
- Managed rebranding campaign to improve industry perception and increase brand recognition which included messaging, logo development, basic print collateral, and initial website design.
- Worked with CEO to identify targets and develop a marketing strategy.
- Hired and trained administrative and accounting staff.

EDUCATION & TRAINING**BS Business Administration-Marketing, Strayer University, Summa Cum Laude****AS Computer Science, Commonwealth College, Summa Cum Laude****Work of Leaders Certification****Managing for Results Training****Managing Problem Performance Training**