

**Item Title:** FY 2020 Capital Project Budget Reallocations

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Reallocates \$793,927.00 of savings in projects across multiple Elements to Uncommitted Funds in the County Capital Projects Fund; and**
- 2. Reallocates \$70,339.61 of sale of fixed asset revenue from the Open Space Element to the Parks, Recreation, Greenways, and Open Space Element of the County Capital Projects Fund.**

**Item Summary:**

**Purpose:** The Board of Commissioners must approve changes in appropriation for active projects budgeted in the County Capital Improvement Program funds. Section 9 of the Capital Improvement Fund Project Ordinance, adopted June 3, 2019, requires Board of Commissioners approval for transfers between elements.

**Background:** The Board of Commissioners adopts a seven-year Capital Improvement Program with the fiscal year budget. As needs arise, staff bring requests for revisions to appropriations to adjust project accounts. This agenda item includes an action to decrease the appropriation of capital projects based on anticipated project savings. The decrease in appropriation will not impact the scope of these projects. This agenda item also includes a reallocation between Elements in the County Capital Projects Fund.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** Decrease the appropriation of the County Capital Projects Fund by \$793,927.00 for planned projects in the County Capital Projects Fund. The recommended FY21-27 County Capital Improvement Program will include projects funded through these reserves. Reallocate \$70,339.61 from the Open Space Element to the Parks, Recreation, Greenways, and Open Space Element of the County Capital Projects Fund.

**Additional Information:**

***Reallocation of Savings to Uncommitted Funds***

It is requested that identified capital project savings totaling \$793,927.00 be transferred from projects across multiple Elements to the County Capital Uncommitted Funds to be reserved for future appropriation in the FY21-FY27 plan. Below is a table that lists the projects and funds reallocated:

<b>CIP Reallocation - Moving Savings to Uncommitted Funds</b>					
<b>Element</b>	<b>Project</b>	<b>Unit</b>	<b>Current Appropriation</b>	<b>Funds Reallocated</b>	<b>Revised Appropriation</b>
Automation	Child Support Document Management	345A	996,000.00	(500,000.00)	496,000.00
Automation	Child Support Case Management	346A	539,000.00	(53,298.06)	485,701.94
Automation	Adult Services Document Management	315A	316,000.00	(84,939.15)	231,060.85
Automation	Program Integrity Document Management	316A	291,000.00	(126,094.79)	164,905.21
<b>Automation Subtotal</b>			<b>2,142,000.00</b>	<b>(764,332.00)</b>	<b>1,377,668.00</b>
Public Safety	Tone & Voice Pager Infrastructure Replacement	079P	130,000.00	(29,595.00)	100,405.00
<b>Public Safety Subtotal</b>			<b>130,000.00</b>	<b>(29,595.00)</b>	<b>100,405.00</b>
<b>Total</b>			<b>2,272,000.00</b>	<b>(793,927.00)</b>	<b>1,478,073.00</b>

### **Automation Reallocations**

Staff recommends reducing the appropriation of four Automation Element projects and reallocating the excess revenues to the County Capital Uncommitted funds. The proposed reallocation includes \$764,332.00 in document management project savings. The projects are nearing completion and the County has identified the level of resources needed to complete remaining work.

### **Public Safety Reallocations**

Staff recommends reallocating \$25,595.00 from the Public Safety Capital Element. The project work is nearing completion, and the County is in the process of making final payments.

### **Reallocation Between Elements**

Section 9 of the Capital Improvement Fund Project Ordinance adopted with the FY 2020 budget requires Board of Commissioners approval for transfers between elements.

The 2018 PGROS bond program encompassed both open space and parks projects, and the Open Space Element was combined with the Parks Element to better align the County CIP structure with the 2018 bond projects. As part of this restructuring, staff recommends reallocating \$70,339.61 in Open Space project savings to the new combined element for continued open space administration.

<b>CIP Reallocation – Open Space Projects</b>					
<b>Element</b>	<b>Project</b>	<b>Unit</b>	<b>Current Appropriation</b>	<b>Funds Reallocated</b>	<b>Revised Appropriation</b>
Open Space	Procter Farm Preserve	063G	181,500.00	(70,079.40)	111,420.60
Parks, Recreation, Greenways, and Open Space	Procter Farm Preserve Construction Phase 1	605R	2,304,310.00	70,079.40	2,374,389.40
Open Space	Kellam-Wyatt Farm	090G	40,000.00	(260.21)	39,739.79
Parks, Recreation, Greenways, and Open Space	Kellam Wyatt Preserve Construction Phase 1	601R	3,500,000.00	260.21	3,500,260.21
<b>Total</b>			<b>6,025,810.00</b>	<b>0.00</b>	<b>6,025,810.00</b>

**Attachments:**

1. County Capital Fund Budget Memo – Automation
2. County Capital Fund Budget Memo – Public Safety
3. County Capital Fund Budget Memo – Open Space
4. County Capital Fund Budget Memo – Parks, Recreation, Greenways, and Open Space