
Profile**Which Boards would you like to apply for?**

Alcoholic Beverage Control Board: Submitted
Board of Adjustment: Submitted
Capital Area Workforce Development Board: Submitted
City of Raleigh Board of Adjustment: Submitted
City of Raleigh Housing Appeals Board: Submitted
City of Raleigh Planning Commission: Submitted
Council on Fitness and Health: Submitted
Greater Raleigh Convention and Visitors Bureau: Submitted
Jury Commission: Submitted
Juvenile Crime Prevention Council: Submitted
Library Commission: Submitted
Open Space and Parks Advisory Committee: Submitted
Raleigh-Durham Airport Authority: Submitted
Wake Technical Community College Board of Trustees: Submitted
Yates Mill Park Advisory Board: Submitted

Please select your first Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your second Board preference: *

☒ Alcoholic Beverage Control Board

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Capital Area Workforce Development Board

Please select your fifth Board preference: *

☒ Jury Commission

Please select your sixth Board preference: *

☒ Juvenile Crime Prevention Council

Chad

First Name

M

Middle Initial

Hunter

Last Name

1210 Westview Lane

Street Address

Apt. 205

Suite or Apt

Raleigh

City

NC

State

27605

Postal Code

What district do you live in?

☒ District 5

Home: (704) 564-2648

Primary Phone

Business: (919) 745-2920

Alternate Phone

chadmhunter@gmail.com

Email Address

Syneos Health

Employer

Project Manager I

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I would like to give back to my community.

Work Experience

Project Manager I, Syneos Health - 11/18-Current Project Specialist II, Syneos Health - 04/17-11/18
Project Specialist, Premier Research - 05/16-04/17 Postdoctoral Research Associate, North Carolina
State University - 01/16-05/16 Graduate Research and Teaching Assistant, North Carolina State
University - 08/11-12/15 Graduate Research and Teaching Assistant, East Carolina University - 08/09-
07/11

Volunteer Experience

Theta Chi Alumni Corporation Treasurer, Delta Rho Chapter - 4/11-Current

Education

Ph.D., Genetics - North Carolina State University - 08/11-12/15 M.S., Cell Biology - East Carolina
University - 08/09-05/11 B.S., Biological Sciences - North Carolina State University - 08/05-05/09

Comments

I am very eager to make a positive impact in my community and would love the opportunity to do this by
serving on a committee.

[Hunter_Chad_CV.pdf](#)

Upload a Resume

If you have another document you would like to attach
to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Chad Hunter

USA-NC-Morrisville-1030-SyncSt Project Manager I

Biography

Chad M. Hunter has over 2.5 years experience in Project Management, phases I-IV, in a clinical research organization (CRO). Chad M. Hunter also has over 8 years experience in biological research focusing broadly in biological sciences with a detailed focus on genome stability.

Chad. M Hunter has experience in all phases of clinical research from start-up to close-out. He has successfully aided in the startup, maintenance, and close out of numerous studies.

His therapeutic area experiences include:

- Analgesia: transdermal patch (Phase III)
- Dermatology: wrinkle correction (Phase IV)
- Hepatology: liver disease (Phase I & III)
- Neuroscience: schizophrenia and bipolar disorder (Phase III)
- Rare Disease: immunodeficiency disorder (Phases II & III)

Professional Experience

Nov 2018 - Present Syneos Health

Project Manager I

Project Administration

- Creates and maintains the Trial Master File Management (TMF) Plan. Routinely reviews the TMF to ensure quality, completeness and inspection readiness.
- Coordinates and monitors the activities associated with study deliverables across all applicable internal functional departments and vendors.
- Assists with activities associated with interim analyses, database snapshots and locks, final CSR and study closure.
- Assists with identification of and contracting with approved vendors, as necessary.
- Provides vendor management, inclusive of ensuring key deliverables are met, potential scope creep is identified and change orders are developed, as necessary.
- Assists with development and implementation of change orders.
- Assists with resource management and team member transition by collaborating with appropriate Resource Managers and ensuring detailed Transition Plans are developed and implemented efficiently.

Financials/Reporting

- Develops contingency planning and risk mitigation strategies to ensure meeting or exceeding

study milestones.

- Creation and maintenance of metric reports, inclusive of data collection from multiple sources, for delivery to client or senior management.
- Assists with overall financial performance of the study by interacting with internal functional departments or vendors to obtain required metrics for financial reporting.
- Attends financial review meetings to assist with reconciliation and identification of budget overrun.
- Reviews and approves invoices from sites or vendors and to the client.

Business Development

- Participates in representing the company to the client, ensuring satisfaction levels are met and statuses of deliverables are communicated effectively.
- May participate in Customer proposal development.
- In collaboration with the Project Team, will plan, coordinate and present at internal and external meetings.

Knowledge/Training

- Facilitates team training in accordance with protocol and/or project requirements, including therapeutic, protocol specific, and process training.
- Develops knowledge of current therapeutic environment.

Jan 2018 - Nov 2018 Syneos Health

Project Specialist II

- Supports Project Manager (PM) to ensure the contracted services and expectations of a clinical study are carried out by the assigned project team in accordance with the executed contract and the Customer's expectations.
- Tracks and analyzes project details and maintains internal systems for assigned projects within a therapeutic area.
- Assures compliance with local regulations, Code of Federal Regulations/International Conference of Harmonization (ICH), Good Clinical Practices (GCP) guidelines, and Company and Sponsor Standard Operating Procedures (SOPs).
- Mentors and coaches site activation staff in specialized areas of expertise (e.g., ICF/IB/IRB/Advertising review teams).

Apr 2017 - Jan 2018 INC Research

Project Specialist II

- Supports Project Manager (PM) to ensure the contracted services and expectations of a clinical study are carried out by the assigned project team in accordance with the executed contract and the Customer's expectations.
- Tracks and analyzes project details and maintains internal systems for assigned projects within

a therapeutic area.

- Assures compliance with local regulations, Code of Federal Regulations/International Conference of Harmonization (ICH), Good Clinical Practices (GCP) guidelines, and Company and Sponsor Standard Operating Procedures (SOPs).
- Mentors and coaches site activation staff in specialized areas of expertise (e.g., ICF/IB/IRB/Advertising review teams).

May 2016 - Apr 2017 Premier Research

Project Specialist

- Assisted in overall Project Delivery of clinical trials, coordinating efforts of multiple departments.
- Identified risks to milestones and deliverables to ensure project delivery within all contracted timelines.
- Initiated communication and documentation internally and externally.
- Ensured adherence of project to budget and scope of work in order to maximize project profitability.
- Ensured project tasks are completed in accordance with project plans and standard operating procedures and projects are audit ready.

Dec 2015 - May 2016 North Carolina State University

Postdoctoral Research Associate

- Investigated the link between hybrid sterility and recombination in the model organism, *Drosophila melanogaster*.
- Performed experiments to examine correlated gene expression in response to parasitism.

Jul 2011 - Dec 2015 North Carolina State University

Graduate Research and Teaching Assistant

- Developed several independent projects to address the environmental and genetic determinants of recombination rate variation in *D. melanogaster*, leading to three high quality publications.
- Supervised the training of nine undergraduates in the scientific process and assisted them in executing independent projects resulting in publications.
- Taught multiple sections of Introduction to Genetics recitation sessions.

Aug 2009 - Jun 2011 East Carolina University

Graduate Research and Teaching Assistant

- Investigated genome integrity of multiple DNA replication proteins in *D. melanogaster* using both in vitro and in vivo approaches.
- Taught multiple sections of Introduction to Biology laboratory sessions.

Therapeutic Experience

- | | |
|----------------------------------|--|
| CNS Psychiatry | - Schizophrenia |
| Dermatology | - Dermatology - Hyperfunctional Facial Lines |
| Hepatology | - Cirrhosis, Hepatic |
| Immunology / Inflammatory | - Immune Deficiency |

Languages

- English - Speaking, Reading, Writing**
 - Native

Additional Experience

- Pain, Bunionectomy
- Pain, Knee Replace

Education

- | | |
|-------------|---|
| 2015 | North Carolina State University - United States
Doctor of Philosophy PhD - Genetics |
| 2011 | East Carolina University - United States
Masters - Cell Biology |
| 2009 | North Carolina State University - United States
Bachelor - Biological Sciences |

Publications & Presentations

- Hunter, C. M., M. C. Robinson, D. L. Aylor, and N. D. Singh. Genetic background, maternal age and interaction effects mediate rates of crossing over in *Drosophila melanogaster* females. *G3: Genes | Genomes | Genetics* 6 (2016):1409-1416. doi: 10.1534/g3.116.027631
- Hunter, C.M., W. Huang, T. F. C. Mackay, and N. D. Singh. The genetic architecture of natural variation in recombination rate in *Drosophila melanogaster*. *PLOS Genetics* (2016). doi: 10.1371/journal.pgen.1005951
- Hunter, C. M. and N. D. Singh. Do males matter? Testing the effects of male genetic background on female meiotic crossover rates in *Drosophila melanogaster*. *Evolution* 68

(2014):2718-2726. doi: 10.1111/evo.12455

Profile**Which Boards would you like to apply for?**

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Board of Adjustment: Submitted
City of Raleigh Board of Adjustment: Submitted
City of Raleigh Planning Commission: Submitted
Planning Board: Submitted
Northern Wake Board of Trustees Firemen's Relief Fund: Submitted

Please select your first Board preference: *

☒ City of Raleigh Planning Commission

Please select your second Board preference: *

☒ City of Raleigh Board of Adjustment

Please select your third Board preference: *

☒ Planning Board

Please select your fourth Board preference: *

☒ Board of Adjustment

Please select your fifth Board preference: *

☒ Alcoholic Beverage Control Board

Please select your sixth Board preference: *

☒ Raleigh-Durham Airport Authority

Philip

First Name

Law

Middle Initial

Last Name

2824 Peachleaf Street

Street Address

Suite or Apt

Raleigh

City

NC

State

27614

Postal Code

What district do you live in?

☒ District 6

Mobile: (910) 554-1525

Primary Phone

Mobile: (910) 554-1525

Alternate Phone

pjlaw1@gmail.com

Email Address

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To continue to serve my country and community so that it is a better place for my children.

Work Experience

IT Business Analyst Manager—Genworth Financial— Sep 16 – Current • Core Team project support and experience with MISITE rollout • Project Manager for 100+ Small-Medium projects • Gather and development of Business Requirements & Functional Requirements • Facilitate and support QA and UAT testing • Primary contact for integrations to Genworth for Loan Servicing • Experience with 3rd Party development & testing. Encompass, Mortgagebot, Mortgage Builder, LendingQB, Empower, Calyx, Byte, FICS, Fiserv, Black Knight, D&H, Roostify, • Working relationships with multiple departments at Genworth. Lender Servicing, Sales, Marketing, Commercial, IT, Delinquencies, Reporting, Rates, Compliance, Claims, Training, etc. • Experience with industry standards MISMO, XML, many different billing formats, MILAR • Extensive experience interacting with customers to promote and support the product. Which in turn increases New Insurance Written. Project Site Supervisor—Hewlett Packard— FEB 04 – APR 2015 NMCI/COSC/NGEN Contract ISO 9001 TOP Secret Clearance Project Site Supervisor (May 08 – Apr 15) • Manage cross-functional project teams and team leaders over different geo areas • Supervise projects from scope to completion • Gather, maintain and report metrics/milestones on projects • Instruct knowledge transfer to customers as part of project handover • Tier 3 Active Directory administrator. Unclassified and Classified. Creation, modification and deletion of objects, users, groups, permissions • Recruit, train supervisors and technicians on policies and procedures, performance reviews, action plans • Led implementation of all of Japan projects for 15 months on schedule, under budget and with superior customer satisfaction. Received commendations from SVP and customers. Recommended for advancement based on consistent outstanding results. Business Analyst Advanced (July 06 – May 08) • Administrator of central logistics database • Held daily round table meetings with customers and support personnel, Final project meeting with Executive leadership • Full support of tens of thousands of devices during break in period according to SLAs and KPIs • Interacting with customers to provide deliverables and customer service • Create, maintain and report records for unclassified and classified hardware • Worked with application developers to troubleshoot, log and test applications • Installed customer specified images from network or mobile resources both on and off site Computer Technician (Feb 04 – July 06) • Data and profile migration using CA Desktop Migration Manager, Windows USMT & Easy Transfer • Troubleshoot software/hardware and network issues • Installed, maintained and troubleshoot thousands of applications mostly in the .gov realm Team Leader Sgt/E5 – U.S. Marines – DEC 99 – FEB 04 • Supervise personnel to complete missions in hostile environments • Develop operational plans • Manage training and development of Marines • Maintained and troubleshoot both hardware and software for the unit • Maintained inventory of equipment and parts as well ordering replacement parts • Combat Iraq, Peace Keeping in Kosovo, Humanitarian in Liberia • While on deployment aboard the USS Iwo Jima my unit participated in the invasion of Iraq where we were inserted to Mosul and captured the airport. During hostile conditions I maintained order, overcame obstacles and completed the mission.

Volunteer Experience

American Legion – Service Officer – Jan 2015 – JUN 2017 • Oversee delivery of American Legion program benefits. Provide evaluation and recommendations • Act as case manager preparing documents for submittal for financial assistance • Coordinate with Veterans groups and attend Community events

Education

Strayer University Degree: Bachelor of Science Major: Information Systems Leadership Institute: International Leadership and Negotiation

Comments

[Philip_Law_Resume_V4.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Asian

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Philip J. Law

2824 Peachleaf St Raleigh, NC 27614
(910)554-1525 - Cell
Pjlaw1@gmail.com

OBJECTIVE

- Seeking an opportunity where I can be an asset to my employer by applying my experience leading cross-functional teams to successfully complete projects and achieve goals that include wide ranging challenges and multiple interactions with customers.
- I am capable and successful at jumping into new and difficult situations. I drive for and get results.

SUMMARY OF QUALIFICATIONS

- IT Project manager with 14 years of experience in cross-functional leadership as a site manager on DOD/Private projects, 1000+ projects completed
- Operated, supervised and assists with policy and standing operating procedure creation
- Manage implementation projects of COTS computers for DOD exceeding 2000 devices per month ITIL
- IT Business Analyst experience with JIRA, Service Now, Daptiv, Sharepoint, Salesforce, Tea Leaf, Secure FX, Active Batch 10

EDUCATION

Strayer University Degree: *Bachelor of Science* Major: *Information Systems*
Leadership Institute: International Leadership and Negotiation

PROFESSIONAL EXPERIENCE

IT Business Analyst Manager-Genworth Financial- Sep 16 - Current

- Core Team project support and experience with MISITE rollout
- Project Manager for 100+ Small-Medium projects
- Gather and development of Business Requirements & Functional Requirements
- Facilitate and support QA and UAT testing
- Primary contact for integrations to Genworth for Loan Servicing
- Experience with 3rd Party development & testing. Encompass, Mortgagebot, Mortgage Builder, LendingQB, Empower, Calyx, Byte, FICS, Fiserv, Black Knight, D&H, Roostify,
- Working relationships with multiple departments at Genworth. Lender Servicing, Sales, Marketing, Commercial, IT, Delinquencies, Reporting, Rates, Compliance, Claims, Training, etc.
- Experience with industry standards MISMO, XML, many different billing formats, MILAR
- Extensive experience interacting with customers to promote and support the product. Which in turn increases New Insurance Written.

Project Site Supervisor-Hewlett Packard- FEB 04 - APR 2015 ***NMCI/COSC/NGEN Contract ISO 9001*** ***TOP Secret Clearance***

Project Site Supervisor (May 08 – Apr 15)

- Manage cross-functional project teams and team leaders over different geo areas
- Supervise projects from scope to completion
- Gather, maintain and report metrics/milestones on projects
- Instruct knowledge transfer to customers as part of project handover
- Tier 3 Active Directory administrator. Unclassified and Classified. Creation, modification and deletion of objects, users, groups, permissions
- Recruit, train supervisors and technicians on policies and procedures, performance reviews, action plans
- Led implementation of all of Japan projects for 15 months on schedule, under budget and with superior customer satisfaction. Received commendations from SVP and customers. Recommended for advancement based on consistent outstanding results.

Business Analyst Advanced (July 06 – May 08)

- Administrator of central logistics database
- Held daily round table meetings with customers and support personnel, Final project meeting with Executive leadership
- Full support of tens of thousands of devices during break in period according to SLAs and KPIs
- Interacting with customers to provide deliverables and customer service
- Create, maintain and report records for unclassified and classified hardware
- Worked with application developers to troubleshoot, log and test applications
- Installed customer specified images from network or mobile resources both on and off site

Computer Technician (Feb 04 – July 06)

- Data and profile migration using CA Desktop Migration Manager, Windows USMT & Easy Transfer
- Troubleshoot software/hardware and network issues
- Installed, maintained and troubleshot thousands of applications mostly in the .gov realm

Team Leader Sgt/E5 – U.S. Marines – DEC 99 – FEB 04

- Supervise personnel to complete missions in hostile environments
- Develop operational plans
- Manage training and development of Marines
- Maintained and troubleshot both hardware and software for the unit
- Maintained inventory of equipment and parts as well ordering replacement parts
- Combat Iraq, Peace Keeping in Kosovo, Humanitarian in Liberia
- While on deployment aboard the USS Iwo Jima my unit participated in the invasion of Iraq where we were inserted to Mosul and captured the airport. During hostile conditions I maintained order, overcame obstacles and completed the mission.

Community Service

American Legion – Service Officer – Jan 2015 – JUN 2017

- Oversee delivery of American Legion program benefits. Provide evaluation and recommendations
- Act as case manager preparing documents for submittal for financial assistance
- Coordinate with Veterans groups and attend Community events

Profile**Which Boards would you like to apply for?**

Board of Adjustment: Submitted

Fire Commission: Appointed

Please select your first Board preference: *

☒ Fire Commission**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Billy

First Name

S

Middle Initial

Myrick

Last Name

3120 Hodge Road

Street Address

Suite or Apt

Knightdale

City

NC

State

27545

Postal Code

What district do you live in?

☒ District 1

Home: (919) 266-1450

Primary Phone

Mobile: (919) 427-7052

Alternate Phone

myrickconst@yahoo.com

Email Address

Retired

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Knightdale

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Presently Chairman of the Wake County Fire Commission. I have served for14 years and would like to continue with the fire service.

Work Experience

Volunteer Experience

Education

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Asked to serve by County Commissioner Vernon Malone

Please upload a file

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