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**Profile****Which Boards would you like to apply for?**

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Wake County Water Partnership: Submitted

**Please select your first Board preference: \***

---

☒ Wake Technical Community College Board of Trustees**Please select your second Board preference: \***

---

☒ Water Partnership**Please select your third Board preference: \***

---

☒ Open Space and Parks Advisory Committee**Please select your fourth Board preference: \***

---

☒ Capital Area Workforce Development Board**Please select your fifth Board preference: \***

---

☒ Keep America Beautiful Advisory Board**Please select your sixth Board preference: \***

---

☒ Triangle Transit Authority Board

Jacob

First Name

L

Middle Initial

Berry

Last Name

7201 Westworth Drive

Street Address

Suite or Apt

Willow Spring

City

NC

State

27592

Postal Code

**What district do you live in?**

---

☒ District 2

Home: (407) 341-5233

Primary Phone

Home: (512) 296-0689

Alternate Phone

jacob.l.berry75@gmail.com

Email Address

DRMP, Inc

Employer

Sr. Project Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

None Selected

---

## Interests & Experiences

Why are you interested in serving on a Board or Commission?

The survey industry has provided me opportunities to excel beyond my expectations as a young adult. Having exceeded beyond my own expectations, I have become eager to involve myself in giving back to the community and people around me. I have had the opportunity to mentor young adults into education, participate in charitable events and offer my talents for the betterment of my community and although I enjoy the sense of giving, I have a greater belief that it has become my obligation to give back part of what has been so graciously provided to me, by the communities that have supported me and my family in the development of a better life. As I grow in my career, I believe the group I seek to impact by my volunteer efforts should grow as well. I feel as though volunteering on the citizen advisory board & commission is the natural next step to increase the positive impact I can have on my community while offering me the opportunity to learn and grow from the community I am serving.

---

## Work Experience

Surveying And Mapping, LLC (SAM)\_2010-2014 Survey Technician II: - June 2012 to Feb 2014 Survey Technician I: - Feb 2012 to June 2012 Party Chief: - Feb 2011 to Feb 2012 I-man: - May 2010 to Feb 2011 Texas Department of Transportation\_2014-2016 Survey Specialist III Cobb, Fendley & Associates, Inc.\_2016 Sr. Survey Technician So-Deep|SAM NC (SAM LLC Family of Companies)\_2016-2019 Phase Manager DRMP, Inc.\_2019 Senior Project Manager

---

## Volunteer Experience

Food Bank of Central & Eastern NC\_Processing Volunteer\_2018 Bridge Maniacs, Bastrop, TX\_Field Operations Volunteer\_2017 Lifeworks\_Charitable Volunteer\_2016 Heart of Pines Volunteer Fire Department, Bastrop, TX\_Volunteer Fire Fighter\_2012-2014

---

## Education

Master of Engineering\_Construction Management\_University of Alabama at Birmingham Bachelor of Science\_Business Management\_University of Central Florida Associates of Science\_CivilEngineering / Geomatics\_Valencia College

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## Comments

I appreciate your time and consideration of my application to volunteer within the Wake County Citizen Advisory Boards and Commissions. I will be available for any questions you may have through my mobile number or email provided. I hope you find my qualifications and desire to serve a fit for the opportunities you have available. I look forward to hearing from you and the possibilities of being involved in this community effort.

[JacoblBerry-  
PLS\\_Resume\\_\\_3\\_.docx](#)

Upload a Resume

\_\_\_\_\_  
If you have another document you would like to attach  
to your application, you may upload it below:

\_\_\_\_\_  
Please upload a file

---

## Demographics



Date of Birth

### Gender \*

☒ Male

### Ethnicity \*

☒ Other

---

## Other

### How did you become aware of Wake County volunteer opportunities?

☒ County Website

### If you selected "Other" above, how?

Google

\_\_\_\_\_  
Please upload a file

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## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

### ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

# JACOB LEE BERRY, PLS

---

(407.341.5233 • 7201 Westworth Drive • Willow Spring, NC 27592 • Jacob.L.Berry75@gmail.com)

## **SENIOR PROJECT MANAGER**

☐ Transportation ☐ Construction ☐ Utility ☐ Pipeline ☐ Photogrammetry ☐ Light Detection & Ranging

**10 years of experience supporting and coordinating multi-million-dollar land surveying services**

- |  |  |
|--|--|
| ☐ Business Development                   | ☐ Project Management & Leadership          |
| ☐ Contract Development Review & Analysis | ☐ Budget Development, Tracking & Invoicing |
| ☐ Quality, Cost & Safety Control         | ☐ Personnel Training                       |
| ☐ Technical Development                  | ☐ Crew Coordination                        |

---

## EDUCATION

### **M.Eng. Construction Management**

University of Alabama at Birmingham – April 2018

### **A.S. Civil Engineering**

Valencia Community College • Orlando, Florida – December 2009

### **B.S. Business Management**

University of Central Florida • Orlando, Florida – August 2006

---

## PROFESSIONAL EXPERIENCE

### **Senior Project Manager**

April 2019 to Present

DRMP, Inc. Cary, NC

- Project management (scope, budget, quality control, & delivery)
- Implementing standard operating procedure within a newly formed NC office
- Develop technical training for all survey staff to increase operational efficiencies
- Standardize technician and field crew oversight to encourage long-term employee growth
- Facilitate employee autonomy to reduce direct management oversight

### **Phase Manager**

Nov 2016 to March 2019

SAM, LLC. Austin, TX / So-Deep|SAM NC Raleigh, NC

- Selected for expansion management team (Raleigh, NC)
  - New department development (following corporate acquisition of So-Deep)
- Assisted in a managed growth of revenue exceeding \$200k per month within 6 months
- Selected for Raleigh Calibration and Training Facility task group
- Served as departmental Pinnacle administrator (develop and recording of technical procedures)

## **Senior Survey Technician** 2016

March 2016 to Nov

CobbFendley & Associates Austin, TX

- Supported engineering services with survey data for utility and right-of-way services
- Directed field crew staff
- Developed departmental standard operating procedures for survey services

## **Survey Specialist III**

Feb 2014 to March 2016

TxDOT Austin, TX

- Selected for MicroStation In-Roads beta testing group
- Served as departmental Opus project manager
- Coordinated the integration of the Austin district online geographic information system (GIS) right-of-way mapping archive
- Additional assignments
  - o Interim Austin District Survey Coordinator (May - September 2014)
  - o GIS Coordinator
  - o Safety Point of Contact

## **Survey Technician II**

May 2010 to Feb 2014

SAM, LLC. Austin, TX

- Lead technician on projects exceeding 180 parcels (Boarder Highway El Paso, Texas)
- Positional advancements:
  - o Survey Technician II Jun 2013 to Feb 2014
  - o Survey Technician I Feb 2012 to Jun 2013
  - o Party-Chief Feb 2011 to Feb 2012
  - o I-Man May 2010 to Feb 2011

---

### **LICENSING**

---

Professional Land Surveyor (NC)

L-5294

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### **LEADERSHIP & ACTIVITIES**

---

PSMJ Project Management Boot Camp

2018

Raleigh Departmental Professional Licensing Committee Chair,  
So-Deep|SAM NC

2017-2019

Raleigh Departmental Marketing Committee,  
So-Deep|SAM NC

2017-2019

Survey Camp, Instructor, Texas A&M University

2015

---

### **VOLUNTEER ACTIVITIES**

---

Food Bank of Central and Eastern North Carolina, Raleigh, NC

2018

Bridge Maniacs, Bastrop, TX

2017

Lifeworks, Austin, TX

2016

Heart of Pines Volunteer Fire Department, Bastrop, TX

2012 – 2014

---

**Profile****Which Boards would you like to apply for?**

---

Human Services Board: Appointed  
Raleigh-Durham Airport Authority: Submitted  
GoTriangle Board of Trustees: Submitted  
Wake County Water Partnership: Submitted

**Please select your first Board preference: \***

---

☒ Triangle Transit Authority Board

**Please select your second Board preference: \***

---

☒ Human Services Board

**Please select your third Board preference: \***

---

☒ Raleigh-Durham Airport Authority

**Please select your fourth Board preference: \***

---

☒ Alcoholic Beverage Control Board

**Please select your fifth Board preference: \***

---

☒ None Selected

**Please select your sixth Board preference: \***

---

☒ Fire Commission

Columbus 'Frank'

First Name

Eagles

Middle Initial

Last Name

205 South Main Street

Street Address

Suite or Apt

Rolesville

City

NC

State

27571

Postal Code

**What district do you live in?**

---

☒ District 1

Mobile: (919) 805-1002

Primary Phone

Home: (919) 556-7610

Alternate Phone

feagles1@nc.rr.com

Email Address

Town of Rolesville  
Employer

Mayor  
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Rolesville

## Interests & Experiences

Why are you interested in serving on a Board or Commission?

To assist the County Commissioners in their goals.

## Work Experience

30 years with State of NC. 2 years DOT~ established Motor Fleet Management rules and authority. State's Alternative Fuels Committee. Board of Director of Triangle Clean Cities from development until retirement. Transit Advisory Committee. Mayor for Town of Rolesville for 12 years. Served on various committees for the County. Human Services Board for over 8 years. Wake County Food Security Task Force.

## Volunteer Experience

Various Boards and Committees.

## Education

AA~ NCSU Certified Public Manager NCSU.

## Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

## Demographics

  
Date of Birth

Gender \*

☒ Male

Ethnicity \*

☒ Caucasian

---

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

County Commissioners' meetings

---

Please upload a file

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## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>



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**Profile****Which Boards would you like to apply for?**

---

Citizen's Energy Advisory Commission: Submitted

Library Commission: Submitted

Wake County Water Partnership: Submitted

**Please select your first Board preference: \***

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☒ Water Partnership**Please select your second Board preference: \***

---

☒ Citizen's Energy Advisory Commission**Please select your third Board preference: \***

---

☒ Library Commission**Please select your fourth Board preference: \***

---

☒ None Selected**Please select your fifth Board preference: \***

---

☒ None Selected**Please select your sixth Board preference: \***

---

☒ None Selected

---

Benet

First Name

---

Y

Middle Initial

---

Ge

Last Name

---

4704 Brook Top Court

Street Address

---

Suite or Apt

---

Raleigh

City

---

NC

State

---

27606

Postal Code

**What district do you live in?**

---

☒ District 4

---

Mobile: (919) 376-7305

Primary Phone

---

Mobile: (919) 724-6923

Alternate Phone

---

gebenet8@gmail.com

Email Address

---

Employer

---

Job Title

---

**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

☒ Yes ☐ No

---

**In order to assure countywide representation, please indicate your place of residence:**

☒ Raleigh

---

## Interests & Experiences

**Why are you interested in serving on a Board or Commission?**

I'm interested in relaying my thoughts and perspectives on matters of concern in my district, including those of my peers.

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## Work Experience

Algaen Corporation last summer.

---

## Volunteer Experience

Included in resume, 100+ hours at Key Club, 30+ through National Junior and National Beta Club, 30+ through Cary Teen Council, Enloe High School marshal, National Honors Society, former member of TLC at WCPL

---

## Education

Enloe High School, rising junior at NCSSM

---

## Comments

[resume.docx](#)

Upload a Resume

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If you have another document you would like to attach to your application, you may upload it below:

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Please upload a file

---

## Demographics



Date of Birth

**Gender \***

☒ Male

**Ethnicity \***

---

☒ Asian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

---

☒ County Website

**If you selected "Other" above, how?**

---

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Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

**BENET GE**

4704 Brook Top Court, Raleigh, NC 27606

Tel: (919) 376-7305

Email: [gebenet8@gmail.com](mailto:gebenet8@gmail.com)

**PROFILE**

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**EDUCATION**

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2017-present William G. Enloe High School, Raleigh, NC

2014-2017 Fred. J Carnage Middle School, Raleigh, NC

**EXTRACURRICULAR ACTIVITIES**

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- President of the Enloe chapter of National French Honor Society
- Varsity member of Enloe Science Olympiad
- Former varsity member of Carnage Science Olympiad
- Member of Enloe Math Honors Society
- Marshal at Enloe High School
- Magnet Guide Tour at Enloe High School
- Varsity member of Enloe LD Speech and Debate
- Synthesizer player for Enloe Marching Band
- 8<sup>th</sup> chair viola in Triangle Youth Orchestra
- Member of National Honor Society for 1 year
- Member of Key Club for 2 years with 100+ hours of service
- Member of National Beta Club for 1 year with 30+ hours of service
- Former member of National Junior Beta Club for 2 years with 50+ hours of service
- Member of Cary Teen Council for 2 years with 30+ hours of service
- Member of Enloe Young Democrats
- Member of Teen Leadership Corps in Wake County
- Junior journalist at The Chinese Press newspaper

**AWARDS**

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**MATH**

- 3<sup>rd</sup> place in Mathcounts School Competition (2017)
- 2<sup>nd</sup> place in Mathcounts Chapter Competition (2017)
- 4<sup>th</sup> place in Mathcounts State Competition (2017)
- 1<sup>st</sup> place in State Math Contest CC2 Division (2016)
- 2<sup>nd</sup> place in State Math Contest Comprehensive Division (2017)
- 2<sup>nd</sup> place in State Math Contest Countdown Round (2017)
- Member of Carnage Middle Duke University Mathematics Meet Team
- Nationwide top 5% score in the AMC 8 Competition (2016, 2017)
- Statewide top 10% score in the AMC 10 Competition (2017, 2018)

- Top 40 placement in Region 3 for the Log1 Contest

## SCIENCE OLYMPIAD

- Carnage Middle JV Team 1 (2016)
  - Regional Competition:
    - o 1<sup>st</sup> place Green Generation competition
    - o 1<sup>st</sup> place Crave the Wave competition
    - o 5<sup>th</sup> place Anatomy & Physiology competition
- Carnage Middle Varsity Team (2017)
  - Regional Competition:
    - o 2<sup>nd</sup> place Anatomy & Physiology competition
    - o 2<sup>nd</sup> place Rocks and Minerals competition
    - o 3<sup>rd</sup> place Optics competition
  - State Competition:
    - o 7<sup>th</sup> place Anatomy & Physiology competition
    - o 8<sup>th</sup> place Rocks and Minerals competition
    - o 9<sup>th</sup> place Optics competition
  - National Competition:
    - o 30<sup>th</sup> place Anatomy & Physiology competition
    - o 33<sup>rd</sup> place Optics competition
    - o 43<sup>rd</sup> place Rocks and Minerals competition
- Enloe High JV Team 1 (2018)
  - Regional Competition:
    - o 1<sup>st</sup> place Experimental Design competition
    - o 2<sup>nd</sup> place Rocks & Minerals competition
  - State Competition:
    - o 3<sup>rd</sup> place Paper Science competition
- Enloe High Varsity Team (2018)
  - MIT Invitational:
    - o 4<sup>th</sup> place Water Quality competition
    - o 4<sup>th</sup> place Write It Do It competition
  - Duke Invitational:
    - o 1<sup>st</sup> place Water Quality competition
  - Regional Competition:
    - o 1<sup>st</sup> place Water Quality competition
    - o 1<sup>st</sup> place Write It Do It competition
    - o 2<sup>nd</sup> place Experimental Design competition

## FRENCH

- National French Contest Bronze Medalist: Level 1A (2016), Level 2 (2017)
- 1<sup>st</sup> place in statewide High School Cultural Exhibition at NC French Festival (2018)
- 1<sup>st</sup> place in statewide Middle School Cultural Exhibition at NC French Festival (2017)
- 2<sup>nd</sup> place in statewide Middle School Cultural Exhibition at NC French Festival (2016)
- 5<sup>th</sup> place in statewide Spelling Bee at NC French Festival (2015)

## CHINESE

- 3<sup>rd</sup> place in CLA Cultural Understanding competition (2014)
- 2<sup>nd</sup> place in CLA Cultural Understanding competition (2015)
- 2<sup>nd</sup> place in CLA Chinese Spelling Bee competition (2015)
- 4<sup>th</sup> place in the 4<sup>th</sup> Annual International U.S. Chinese Essay Contest for Youth (2016)

#### SAT

- 1560 SAT Score out of 1600 (2018)
- Nationally recognized score in the ACT Talent Search Exam (2014).
- Grand Recognition and State Recognition score in the Duke TIP 7<sup>th</sup> Grade SAT (2016).
- 2100 SAT Score out of 2400 in 7<sup>th</sup> grade
- 1470 PSAT Score out of 1600 in 8<sup>th</sup> grade

#### MUSIC

- Winner of the 2018 Gregory McCallum Memorial Piano Scholarship Award
- Superior ratings in Young Artist Auditions for Piano (2013-2016, 2018)
- Superior ratings in NCMTA Piano Competition for Piano (2014-2016).
- Qualifier of the 2018 Junior Piano Competition at High Point University
- Excellent rating in Music Performance Adjudication as principal violist in Level 2 (2017).

#### PROJECTS

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- Organized the first Cary-Shengsi Culture Exchange in Shengsi (2018)
- Interned at Algaen Corp, studying AlgaBerry and its blue green algae proponents (2018)
- Interned at the Raleigh EPA assisting laboratory proteomic work (2018)

#### INTERESTS

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- Playing and performing piano and viola
- Playing tennis
- Reading classic books and short stories
- Writing short stories
- Political debate and current events
- Going to and volunteering at museums

---

**Profile****Which Boards would you like to apply for?**

---

Board of Adjustment: Appointed  
Centennial Authority: Submitted  
City of Raleigh Board of Adjustment: Submitted  
City of Raleigh Planning Commission: Submitted  
Durham and Wake Counties Research and Production Service District Advisory Committee: Submitted  
Greater Raleigh Convention and Visitors Bureau: Submitted  
Historic Preservation Commission: Submitted  
Housing Authority: Submitted  
Open Space and Parks Advisory Committee: Submitted  
Wake County Steering Committee on Affordable Housing: Submitted  
Wake County Water Partnership: Submitted  
GoTriangle Transit Citizen Advisory Committee: Submitted

**Please select your first Board preference: \***

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☒ None Selected**Please select your second Board preference: \***

---

☒ None Selected**Please select your third Board preference: \***

---

☒ None Selected**Please select your fourth Board preference: \***

---

☒ None Selected**Please select your fifth Board preference: \***

---

☒ None Selected**Please select your sixth Board preference: \***

---

☒ None Selected

Jeffrey

First Name

Goebel

Last Name

Middle Initial

2613 Bembridge Dr.

Street Address

Suite or Apt

Raleigh

City

NC

State

27613

Postal Code

**What district do you live in?**

---

☒ District 7

Mobile: (919) 931-0767

Primary Phone

Business: (919) 828-2501

Alternate Phone

samhall9900@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

## Interests & Experiences

Why are you interested in serving on a Board or Commission?

## Work Experience

## Volunteer Experience

## Education

## Comments

[Goebel\\_resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

## Demographics





Date of Birth

**Gender \***

☒ Male

**Ethnicity \***

☒ Caucasian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

☒ County Website

**If you selected "Other" above, how?**

Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

# Jeffrey Goebel

2613 Bembridge Dr.  
Raleigh, North Carolina, 27613  
919 931-0767  
samhall9900@gmail.com

---

## WORK EXPERIENCE

### **JORDAN PRICE WALL GRAY JONES & CARLTON, Raleigh, NC** **Attorney/Partner, Sep 2002 – Present**

- 18+ years' experience with all aspects of real estate transactions and management, representing buyers and sellers in matters ranging from vacant rural lots to state forests to \$600,000,000.00 multi-state industrial facilities, including:
  - contract negotiations
  - title research and curative matters
  - land acquisition, use and development pursuant to governing UDO
  - private and public financing/SBA loans
  - IRS 1031 exchanges
  - historic preservation
  - environmental regulations and remediation
  - landlord/tenant relations and commercial lease negotiations

### **BROCK & SCOTT, PLLC, Greenville, NC** **Associate attorney, Dec 2000 – Jul 2002**

- Managed Greenville law office, including staff of five.
- Responsible for firm's real estate transactions throughout eastern North Carolina.

### **AVERITT EXPRESS, Charlotte, NC** **Logistics Specialist, Aug 1994 – Aug 1998**

### **SERVICE MERCHANDISE, Charlotte, NC** **Warehouse Manager, Mar 1993 – Jul 1994**

### **OFFICEMAX, Charlotte, NC** **Shipping and Receiving Manager, Jan 1991-Mar 1993**

## EDUCATION

### **Marquette University, Milwaukee, WI** *B.A., International Affairs, 1991*

### **University of Arkansas School of Law, Fayetteville, AR** *J.D., 2000*

## ADDITIONAL SKILLS

- Licensed in State of North Carolina and Western District of North Carolina.
- Veteran attorney with experience gained from over 18 years of practice, including ability to navigate both the court system and the private financial industry.
- Effective communicator, skilled at interpreting law for both professionals and laypeople, including as instructor in various CLE presentations.
- Active in local bar association, including prior service in 11th District Bar Professional Responsibility and Lawyer Support Committees.

---

**Profile****Which Boards would you like to apply for?**

---

Housing Authority: Submitted  
Human Services Board: Submitted  
Zebulon Board of Adjustment: Submitted  
Zebulon Planning and Zoning Board: Submitted  
Wake County Steering Committee on Affordable Housing: Submitted  
Wake County Water Partnership: Submitted

**Please select your first Board preference: \***

---

☒ Wake County Water Partnership

**Please select your second Board preference: \***

---

☒ Zebulon Planning and Zoning Board

**Please select your third Board preference: \***

---

☒ Zebulon Board of Adjustment

**Please select your fourth Board preference: \***

---

☒ Housing Authority

**Please select your fifth Board preference: \***

---

☒ Human Services Board

**Please select your sixth Board preference: \***

---

☒ City of Raleigh Planning Commission

Adrian

First Name

Harris

Last Name

Middle Initial

528 Golden Plum Lane

Street Address

Suite or Apt

Zebulon

City

NC

State

27597

Postal Code

**What district do you live in?**

---

☒ District 1

Mobile: (252) 289-2404

Primary Phone

Business: (919) 515-9078

Alternate Phone

ajharris@alumni.ecu.edu

Email Address

**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

☐ Yes ☒ No

**In order to assure countywide representation, please indicate your place of residence:**

☒ Zebulon

---

## Interests & Experiences

**Why are you interested in serving on a Board or Commission?**

As a contributing member to a board or commission, I believe I can contribute to the discussion, mission, and values of organizations through the collaboration of other board team members working to listen and help meet the needs of the community. In my profession of Human Resources, I am often selected to serve on several focus groups to help identify issues and concerns of employees and to help better process improvement and policies. I most recently was selected to participate in a sprint using the process (Scrum) to help NC State Human Resource develop a program that is inclusive for all employees regarding employing recognition and awards. This sprint was a week long dedication with 9 members across the University tasked by the Associate Vice Chancellor for Human Resources to implement a better way of recognizing employees as a result of a low score on a University-wide employee engagement survey. Being able to contribute to the overall solutions after hearing and understanding the needs of people is why I chose the profession of Human Resources and why I believe serving on community boards or commissions will be beneficial to all stakeholders (community, board, leadership, and my personal ambitions).

## Work Experience

Over 5 years of Human Resources experience Human Resources Department Manager, NC State University Funeral Director's Assistant, Carrons Funeral Home

## Volunteer Experience

Volunteer with Wake County School System previously Wilson County Schools, Mentor through Kappa Alpha Psi, Fraternity, Incorporated.

## Education

B.S. Degree Business and Administration concentration in Management NC Notary Public Currently Enrolled for NC Funeral Director Program

## Comments

Will be pursuing a MBA at NC State University upon completion of HR (SHRM) certifications and NC Funeral Directors Program

[Adrian Harris -  
Resume 2019.pdf](#)

Upload a Resume

\_\_\_\_\_  
If you have another document you would like to attach  
to your application, you may upload it below:

\_\_\_\_\_  
Please upload a file

---

## Demographics



Date of Birth

### Gender \*

☒ Male

### Ethnicity \*

☒ African American

---

## Other

### How did you become aware of Wake County volunteer opportunities?

☒ County Website

### If you selected "Other" above, how?

\_\_\_\_\_  
Please upload a file

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## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

# ADRIAN J. HARRIS

Raleigh, NC • (252) 289-2404 • ajharris@alumni.ecu.edu • LinkedIn.com/in/adrianharris

## HUMAN RESOURCES

MANAGEMENT SYSTEM PROCESSES/PERFORMANCE MANAGEMENT FOCUSED

*Focused on obtaining a human resources professional opportunity that values proven success in an administrative environment and the ability to identify and address human capital issues affecting business success. Progressive thinking problem solver with highly detailed orientation, strong analytic capabilities, and excellent communication skills.*

### CORE COMPETENCIES & TRANSFERABLE SKILLS

- |                                  |                                    |                                 |
|----------------------------------|------------------------------------|---------------------------------|
| • Metric Data R&D                | • Human Capital Issues             | • Employee Relations/Issues     |
| • Management/Supervisor Training | • Troubleshooting                  | • Documentation                 |
| • Web Leave Administration       | • Change Management                | • Federal/State Employment Laws |
| • Internal Database Management   | • Candidate Selection/Interviewing | • Compensation Practices        |
| • Detailed Oriented   Analytics  | • HR Consultation   MS Office      | • Data Analysis                 |
| • Salary Adjustment Process      | • Time Management   Organization   | • Performance Management System |
| • Written/Verbal Communication   | • Mentoring/Leadership             | • Innovative Problem Solving    |

- ✓ **Excellent Human Resources/Administrative Experience:** Proven success and experience in human resources environments with expertise in handling complex employee/client relations issues. Effectively utilizes demographic data to identify and analyze human capital trends in order to develop business strategies conducive to overall company success. Strong advocate for diversity and inclusion in the workplace.
- ✓ **Valuable Team Player and Team Leader:** Strong interpersonal skills allow for seamless integration into multiple environments. Takes initiative regarding identification of potential areas for process improvement, making suggestions on in the change management process. Follows directives from multiple leadership positions in order to achieve company goals. Highly attentive to detail so as to maximize process efficiency.
- ✓ **Excellent Writer and Producer of High Quality Reports:** Excellent verbal and written communication skills with the ability to properly convey complex information in a concise fashion. Exceptional time management capabilities, completing tasks in high pressure, time sensitive environments. Ability to effectively interact with staff and leadership of varying departments in order to support engagement and achieve human capital goals.
- ✓ **Highly Valuable Consultation Skills:** Highly capable of providing consultation on matters ranging from compensation practices to departmental re-organization, as well as HR policy guidance and interpretation. Comfortable educating supervisors and managers on the utilization of the performance management system. Provides critical thinking in order to adapt to more complex situations while delivering valuable input.

### EDUCATION | LICENSURE | TRAINING | SOFTWARE SKILLS

**EAST CAROLINA UNIVERSITY, GREENVILLE, NC**  
*B.S., Business Administration / Management*



**Licensure | Commission**  
*Notary Public Commission, NC Secretary of State*

**Software Training & Skills**  
*MS Office Suite (Word, Excel, PowerPoint, Access)  
HRMS Software, PowerFAIDS Software, Google Docs,  
Adobe Pro 9, Meridian Database Software, PeopleSoft*

## WORK EXPERIENCE

### NC STATE UNIVERSITY | RALEIGH, NC

#### HR Partner, University Advancement (2017-present)

- Coordinates the key HR functions, including leave administration, HRIM actions, onboarding and offboarding while serving as a liaison between central HR and the college division.
- Maintains divisional data related to HR, employee files, records, annual evaluations, leave and timekeeping data, salary adjustments and promotions.
- Assess and evaluates issues that arise related to Human Resources, Payroll, Benefits, and Budget by reviewing policy and consulting with managers and department heads to determine actions for personnel.
- Creates and distributes correspondence to divisional employees and advising division on employee recognition and other HR policies and updates.
- Serves at the division HR representative for all matters of personnel, primary contacts, and information relating to personnel from the University.
- Coordinates division performance appraisal program and assist supervisors with performance appraisal process.
- Monitors and tracks employee time and leave information and serves as division time keeper, leave administrator, Lan-tech and Com-tech coordinator.
- Serves on focus groups and task force to improve best practices and policies at the University level. Most recently, helped develop a program initiative for improve employee recognition for the University across all levels.

### VIDANT HEALTH | GREENVILLE, NC

#### HR Specialist, Leave Management (2016-2017)

- Maintain open communication with all HR levels of management as needed regarding consistent application of Federal and State laws and regulations, Vidant Health policy and certification outcome: approvals and denials.
- Assist with ongoing quality improvement and program development while serving as a resource.
- Assists in the development and implementation of education to Vidant Health managers and employees regarding Leave Management program and process.
- Identify and resolve day to day problems or issues regarding leave management and seeks assistance from Coordinator as needed.
- Receive and process all Vidant Health FML/LOA certification requests following policy and procedures associated to the certification process and legal limits.

### BARTON COLLEGE | WILSON, NC

#### Financial Aid Advisor (2015-2016)

- Advised students and parents regarding the financial aid process and expectations of them according to institutional and governmental requirements; making recommendations according to specific needs of each situation.
- Assisted in verification of student and parent application data as to meet all material requirements according to federally mandated criteria. Coordinated work-study program for on- and off-campus opportunities.
- Provided meticulous documentation of all material terms and information while adhering to policies and procedures.
- Acted as an intermediary between the administrative office, student and governmental entities in order to facilitate a mutually beneficial result, consistent applicable program purposes and intentions.

### WILSON COUNTY PUBLIC SCHOOLS | WILSON, NC

#### HR Specialist / HRMS System Administrator (2012 - 2015)

- Trained HR staff, Hiring Managers, and Administrators regarding HR Management System software. Managed staff, allotments and budgets by working directly with Finance Officer. Prepared reports utilizing Excel, Access, and HRMS reporting tools utilizing requests.
- Maintained, tracked, and managed HR Management System. Updated job postings and offered employment through employee processing. Attended job and career fairs; recruited candidates for employment and students.
- Monitored and tracked certified applicant data, including performing background checks and I-9 verifications.

### GRIFOLS INC. | CLAYTON, NC

#### Summer Intern - Project Engineering / Document Control (2011)

- Provided reports and related engineering documentation to engineers. Scanned and uploaded materials in the electronic library. Reviewed and edited controlling documents utilizing meridian database.
- Performed administrative duties according to corporate policies and procedures.

---

## PROFESSIONAL ORGANIZATIONS

*Kappa Alpha Psi Fraternity*  
*Rocky Mount Alumni Chapter Board*  
*National Society of Leadership and Success*  
*Student Government Association Undergraduate Senator*  
*Alpha Kappa Psi Inc. Professional Business Fraternity*  
*Business Emerging Leaders*

---

## VOLUNTEER EXPERIENCE

*Relay for Life, Volunteer*  
*Wilson County Schools, Volunteer*  
*Wake County Schools, Volunteer*  
*Boys & Girls Club, Volunteer*

---

## AWARDS / RECOGNITION

*Youth of Year Award*  
*Outstanding Citizen's Award, Mayor of Wilson*  
*iLead Student Leadership Development Award*  
*References and Further Project Information Available Upon Request*



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**Profile****Which Boards would you like to apply for?**

---

Adult Care Home Community Advisory Committee: Submitted  
Alliance Health : Submitted  
Council on Fitness and Health: Submitted  
United Arts Grants Panels: Submitted  
Wake County Water Partnership: Submitted  
Commission For Women: Submitted

**Please select your first Board preference: \***

---

☒ Commission for Women

**Please select your second Board preference: \***

---

☒ Council on Fitness and Health

**Please select your third Board preference: \***

---

☒ Wake County Water Partnership

**Please select your fourth Board preference: \***

---

☒ Adult Care Home Community Advisory Committee

**Please select your fifth Board preference: \***

---

☒ Alliance Behavioral Healthcare

**Please select your sixth Board preference: \***

---

☒ United Arts Grants Panels

Emily

First Name

Hughes

Last Name

6311 Terra Verde Drive

Street Address

Apt. 221

Suite or Apt

RALEIGH

City

NC

State

27609

Postal Code

**What district do you live in?**

---

☒ District 7

Mobile: (704) 906-6260

Primary Phone

Business: (919) 707-3007

Alternate Phone

emilyhughes1093@gmail.com

Email Address

---

**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

☐ Yes ☒ No

---

**In order to assure countywide representation, please indicate your place of residence:**

☒ Raleigh

---

## Interests & Experiences

**Why are you interested in serving on a Board or Commission?**

I am interested in giving back to the community and helping with something I am passionate about. The boards I've showed interest in are all things that I have some background or knowledge in. I would love to give my spare time to the county that I call home. I have extensive knowledge in government, especially local government, and a love for volunteering.

---

## Work Experience

I worked in local government in a small town near Charlotte as a Communications Specialist and Clerk while I worked on my Master of Public Administration. When I graduated, I knew I wanted to work for the state to learn more and serve my home state. I currently work as a Public Information Officer for the NC Department of Agriculture and Consumer Services. I write, edit and publish press releases and speeches for the department.

---

## Volunteer Experience

Parkway cleanups, coaching soccer, tutoring in Spanish, volunteering at local events.

---

## Education

Appalachian State University -Bachelor of Science in Communication, Journalism Appalachian State University -Bachelor of Arts in Spanish Arkansas State University -Master of Public Administration

---

## Comments

---

[RESUME.docx](#)

Upload a Resume

---

If you have another document you would like to attach to your application, you may upload it below:

---

Please upload a file

---

## Demographics



Date of Birth

### Gender \*

☒ Female

### Ethnicity \*

☒ Caucasian

---

## Other

### How did you become aware of Wake County volunteer opportunities?

☒ County Website

### If you selected "Other" above, how?

Please upload a file

---

## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

### ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

# Emily Hughes

6311 Terra Verde Dr. Apt. 221 ☐ Raleigh, NC 27609  
Phone: 704.906.6260 ☐ E-mail: emilyhughes1093@gmail.com

[EH  
]

## Objective

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### **Public Relations | Bilingual (English & Spanish) | Creative Content Development Government | Communications**

A government professional in the public relations and journalism field seeks to apply current educational credentials and job experiences to a professional role. Adept research skills contribute to the ability to remain cognizant of current trends within selected markets. Demonstrates positive and professional interpersonal skills when liaising with peers and clients. Capable of prioritizing workload to continuously meet all set deadlines. Continuously strives to create captivating, informative content for employers.

## Experience

---

**NC Department of Agriculture & Consumer Services, Raleigh, North Carolina**  
**2018 - Present**

**August**

### **Public Information Officer II**

- Author and edit press releases on behalf of the department for the media and public.
- Create content and maintain the blog for the department to provide updates, links, ideas and sources for the public.
- Prepare and edit speeches for the NC Agriculture Commissioner for events.
- Serve as a public information officer for various divisions within the department such as Emergency Programs, Research Stations, NC State Fair, Soil and Water Conservation and Special Projects.
- Assist the Commissioner's office in preparing any content to come from the NC Agriculture Commissioner.
- Work with the local media to distribute information from the department.
- Coordinate releases, blogs, and social media surrounding major events within the department such as the NC State Fair and NC Agriculture Day.

**TOWN OF STALLINGS, Stallings, North Carolina**  
**August 2018**

**May 2016 -**

### **Communications Specialist/Deputy Town Clerk**

- Author all press releases for the Town of Stallings for distribution to local media.
- Develop original marketing and advertising material for the Town.
- Create content and maintain the website for the Town of Stallings to provide concise and updated information for the public.
- Assist in organizing and advertising public events for the Town of Stallings.
- Maintain Town Council minutes and attend Town Council meetings as the Deputy Town Clerk.
- Generate social media posts and media content in an attractive manner on behalf of the Town.
- Serve as a staff liaison to all media relations for the Town of Stallings.
- Assist the Historical Committee of the Town as a staff liaison to preserve and feature the history of Stallings.
- Work with the Technology Committee of the Town as a representative to amend and modernize the website for the Town.



- Prepare and plan the Town's internal events and communications to promote staff involvement.

**PEACH ROOTS, Chicago, Illinois**  
**2015**

**September - December**

**Public Relations Intern**

- Authored various press releases and emailed copies to different restaurants and hotels.
- Conducted research for clients to aid with individualized marketing needs.
- Created engaging social media posts and organized media content for each client.

**NATASHA MORGAN, New York, New York**  
**March 2015**

**September 2014 -**

**Public Relations Intern**

- Identified current music events, museums, and venues in Los Angeles, New York, and Europe for client sponsorship.
- Procured contact information for the press, agencies, and agents in Los Angeles, New York, and Europe.
- Scheduled and developed monthly event calendar for client.

## Education

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**ARKANSAS STATE UNIVERSITY**

**August 2016 - May 2018**

Master of Public Administration  
Laude

Cum

**APPALACHIAN STATE UNIVERSITY**

**August 2012 - May 2016**

Bachelor of Science in Communication, Journalism  
Bachelor of Arts in Spanish

## Professional Licenses

---

**NORTH CAROLINA NOTARY PUBLIC**

Commission expires May 31, 2023

**FEMA Certification**

Completed on Nov. 15, 2018



## Interests and Community Involvement

---

### **UNION COUNTY CHAMBER OF COMMERCE**

Women in Business

### **NORTH CAROLINA LEAGUE OF MUNICIPALITIES**

### **PI ALPHA ALPHA**

International honors society for public affairs and  
administration

### **ALPHA PHI SORORITY**

Director of Continuous Open Bidding

Director of Social Events



---

**Profile****Which Boards would you like to apply for?**

---

Open Space and Parks Advisory Committee: Appointed  
Wake County Water Partnership: Submitted

**Please select your first Board preference: \***

---

☒ Open Space and Parks Advisory Committee

**Please select your second Board preference: \***

---

☒ Planning Board

**Please select your third Board preference: \***

---

☒ Wake Technical Community College Board of Trustees

**Please select your fourth Board preference: \***

---

☒ Keep America Beautiful Advisory Board

**Please select your fifth Board preference: \***

---

☒ None Selected

**Please select your sixth Board preference: \***

---

☒ None Selected

George

First Name

Matthis

Last Name

12716 Victoria Woods Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27613

Postal Code

**What district do you live in?**

---

☒ District 6

Home: (919) 602-8682

Primary Phone

Mobile: (919) 602-8682

Alternate Phone

gmatthis@bellsouth.net

Email Address

retired

Employer

retired

Job Title



**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

☐ Yes ☒ No

**In order to assure countywide representation, please indicate your place of residence:**

☒ Unincorporated Wake County

---

## Interests & Experiences

**Why are you interested in serving on a Board or Commission?**

I have lived in Wake County for over 30 years and have always had a strong interest in participating in a citizen advisory capacity to benefit Wake County Government and its citizens. I believe I bring a balanced and educated perspective to the various Wake government citizen participation committees, partnerships, boards and commissions.

## Work Experience

Vance-Granville Community College January 2011 – May 2011, April 2013 – current Adjunct Biology Instructor River Guardian Foundation June 2013 – present President Neuse Riverkeeper Foundation January 2012 – April 2013 Executive Director North Carolina Department of Environment and Natural Resources Division of Waste Management/Underground Storage Tank Section - July 1991 – December 2011 Supervisor of State Trust Fund Group/Head of Trust Fund Branch North Carolina Department of Environment, Health and Natural Resources Division of Coastal Management – March 1984 – July 1991 Assistant Major Permits Manager North Carolina Department of Natural Resources and Community Development Division of Environmental Management – February 1982 – March 1984 Environmental Research Specialist North Carolina Department of Natural Resources and Community Development Division of Water Resources – July 1980 – February 1982 Environmental Engineering Technician III North Carolina Department of Natural Resources and Community Development Division of Environmental Management – May 1979 – July 1980 Hydrology Technician

## Volunteer Experience

Area IV Envirothon Judge 2014-2015 Wake County Soil and Water Conservation District Poster Contest Judge 2015 Combs Elementary School Science Fair Judge 2015-2018 Wake County Open Space and Parks Advisory Committee Member 2013 - present

## Education

BS Marine Biology UNC-Wilmington 1976 27 hours credit towards MS Ecology NCSU 1976-1978 MS Administration Central Michigan University 1992 Certified Environmental Educator Certified Public Manager

## Comments

I have been a Wake County resident for over 30 years. Now being retired and between teaching part-time at the community college level and working with several non-profits I have time that I would like to commit to helping make Wake County a great place to live, work and play!

[Resume\\_GCM\\_Updated\\_September\\_2018.doc](#)

Upload a Resume

\_\_\_\_\_  
If you have another document you would like to attach  
to your application, you may upload it below:

\_\_\_\_\_  
Please upload a file

---

## Demographics



Date of Birth

### Gender \*

☒ Male

### Ethnicity \*

☒ Caucasian

---

## Other

### How did you become aware of Wake County volunteer opportunities?

☒ County Website

### If you selected "Other" above, how?

\_\_\_\_\_  
Please upload a file

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## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

### ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

**GEORGE C. MATTHIS, JR.**  
12716 Victoria Woods Drive  
Raleigh, N.C. 27613

Cell Phone: 919-602-8682  
E-Mail: gmatthis@bellsouth.net

---

## **PROFESSIONAL PROFILE**

Over 36 years of public and non-profit regulatory, managerial and educational instruction experience. Excellent organizational, interpersonal and leadership skills. Strong record of building and maintaining relationships with stakeholders, co-workers and students. Solid scientific, managerial and administrative background. Maintain highest reputation for quality service and professionalism.

## **EXPERIENCE**

### **Vance-Granville Community College** **January 2011 – May 2011, April 2013 – December 2016** **Adjunct Biology Instructor**

Responsible for development of syllabus/lesson plan for Environmental Biology and General Biology courses using approved text books and resource materials as well as locating additional course enhancement materials in audio/visual formats and traditional text material. Presented material to students through interactive format within classroom and promoted extra credit, critical thinking opportunities outside of classroom. Provided additional learning assistance to students who exhibited difficulty in comprehending course material. Wrote and administered tests and exams, evaluated and submitted results to students and college administration.

### **River Guardian Foundation** **June 2013 – present** **President**

Advocate for environmental, conservation and wildlife issues statewide through constructive and positive discussions with stakeholders and affected parties. Build collaborative relationships and forge partnerships with other organizations, the business community and governmental bodies. Empower communities and citizen's groups to become more vocal in regulatory activities and local planning that affect their well-being. Provide experiential educational opportunities with children and adults in a wide variety of settings and socio-economic backgrounds. Promote outdoor awareness opportunities that encourage all people to learn more about and protect their natural resources.

### **Neuse Riverkeeper Foundation** **January 2012 – April 2013** **Executive Director**

Responsible for leadership/management of non-profit environmental organization. Managed financial, personnel, and deliverable performance, established/implemented overall organization strategy, set annual goals/assured they were achieved, raised money to support the organization through development activities, and provided principal interface between the board of directors and staff. Required ability to be highly successful in managing budgets, be passionate but pragmatic about environmental issues, be able to form and lead a high-performing staff, and be able to work and communicate effectively with a wide constituency -- professional staff, board members, legislators, state and federal enforcement organizations, funders, media representatives, educators, the public, and the broader riverkeeper community.

**North Carolina Department of Environment and Natural Resources**  
**Division of Waste Management/Underground Storage Tank Section - July 1991 – December 2011**  
**Supervisor of State Trust Fund Group/Head of Trust Fund Branch**

Supervise staff of 16 technical/administrative personnel, oversee management of more than 1,000 petroleum UST cleanup operations and distribution of alternative water supplies; coordinate eligibility determinations/manage reimbursement of over \$440 million dollars of UST Cleanup Trust Fund money to tank owners/operators/landowners; grant writer for \$2.1 million US EPA grant; develop/manage State cleanup funds annual budget; research/develop proposed statutes and regulations; work with US EPA, NC Petroleum Funds Council, Environmental Management Commission and other stakeholder organizations to improve effectiveness of program; assist public, industry representatives, other DENR environmental agencies (air and water quality, inactive hazardous waste, public water supply), university and local government officials with multi agency UST issues. Retired in December 2011.

**North Carolina Department of Environment, Health and Natural Resources**  
**Division of Coastal Management – March 1984 – July 1991**  
**Assistant Major Permits Manager**

Coordinated multi-agency review of Coastal Area Management Act development permit applications; conducted site investigations and on-site meetings with developers, including wetland delineations and NPDES and non-discharge permit reviews, and storm water runoff issues; prepared major development permits using chemical, biological and physical findings and incorporated findings into the final document as permit conditions where applicable; reviewed and commented on county and local government Land Use Plans.

**North Carolina Department of Natural Resources and Community Development**  
**Division of Environmental Management – February 1982 – March 1984**  
**Environmental Research Specialist**

Designed, coordinated and conducted research for various water quality projects and environmental impact statements.

**North Carolina Department of Natural Resources and Community Development**  
**Division of Water Resources – July 1980 – February 1982**  
**Environmental Engineering Technician III**

Provided technical assistance to communities with water supply problems; collected and analyzed water consumption data for various research projects.

**North Carolina Department of Natural Resources and Community Development**  
**Division of Environmental Management – May 1979 – July 1980**  
**Hydrology Technician**

Collected data for groundwater study in the central coastal plain region of North Carolina; prepared hydrographs from data collected from monitor well network in seven coastal counties; installed water table wells and assisted with deep well construction.

## **EDUCATION AND PROFESSIONAL DEVELOPMENT**

Bachelor of Science - Marine Biology, University of North Carolina at Wilmington - 1976  
Master of Science - Administration, Central Michigan University -1992  
Certified Public Manager - North Carolina Office of State Personnel – 2004  
Certified Environmental Educator – North Carolina Office of Environmental Education and Public Affairs - 2016

Course work (27 hrs) for Master of Science in Ecology - North Carolina State University -1976-78  
Cleanup Technologies for Petroleum Contaminated Soil and Groundwater -1997  
Wetland Delineation and Identification -1997  
Communicating with Stakeholders -1998  
Quality Management -1999

## **PROFESSIONAL ORGANIZATIONS AND AFFILIATIONS**

Association of State and Territorial Solid Waste Management Officials  
Tanks Subcommittee State Funds Task Force - Co-Chairman 1994-1998  
Tanks Subcommittee State Funds Task Force - 1998-2009  
Training and Information Exchange Subcommittee - Tanks Representative 1995-2005  
National Leaking Underground Storage Tank State Cleanup Funds Association - Co-Chairman 1994-1998  
North Carolina Association of Environmental Professionals member - 2013 to present  
Wake County Open Space and Parks Advisory Committee - 2013 to present  
Neuse Basin Oversight Committee - 2013 to present  
Falls Lake Oversight Committee - 2013 to present  
North Carolina Watershed Stewardship Network – 2013 to present  
Wake County Water Partnership – 2017 to present  
Triangle Greenways Council Board of Directors – 2018 to present  
Carolina Wetlands Association Board of Directors – 2017 to present

## **PUBLICATIONS**

“Ethical Perspectives for Reduction of Nutrient Loads in the Neuse River Basin and Pamlico Sound Ecosystems.”  
Proceedings from the Southeast Lakes Management Conference, Asheville, NC - March 28, 2014.

## **OTHER**

Boy Scouts of America - Eagle Scout, God and Country Award Recipient and Order of the Arrow Inductee  
National Eagle Scout Association member  
Recipient of the Old North State Award - December 2011. For Dedication and Service Beyond Expectation and Excellence to the State of North Carolina  
Member of Soapstone United Methodist Church, Raleigh, NC  
Founder and President of Three 501(c) Nonprofit Organizations  
Past Board of Directors Member – Ferry Plantation House – Historic Property in Virginia Beach, VA

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**Profile****Which Boards would you like to apply for?**

---

Wake County Water Partnership: Submitted**Please select your first Board preference: \***

---

☒ None Selected**Please select your second Board preference: \***

---

☒ None Selected**Please select your third Board preference: \***

---

☒ None Selected**Please select your fourth Board preference: \***

---

☒ None Selected**Please select your fifth Board preference: \***

---

☒ None Selected**Please select your sixth Board preference: \***

---

☒ None Selected

---

Benjamin

First Name

---

Mills

Middle Initial

Last Name

---

1005 South Knoll Court

Street Address

---

Suite or Apt

---

Raleigh

City

---

NC

State

---

27603

Postal Code

**What district do you live in?**

---

☒ District 2

---

Mobile: (336) 432-9131

Primary Phone

---

Business: (919) 463-6191

Alternate Phone

---

benmills@townofmorrisville.org

Email Address

---

Town of Morrisville

Employer

---

Stormwater Engineering  
Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Garner

---

## Interests & Experiences

Why are you interested in serving on a Board or Commission?

I would like to have an input on water-related issues in Wake County since I currently oversee the stormwater division in the Town of Morrisville. In general I like to be outdoors around water and want to protect water quality where I work and live.

## Work Experience

Stormwater Engineering, Manufacturing, Research (see resume for full experience)

## Volunteer Experience

I have participated in stream cleans.

## Education

BS in Biological Engineering from NC State

## Comments

[Resume\\_Mills2019.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

---

## Demographics

  
Date of Birth

Gender \*

☒ Male

**Ethnicity \***

---

☒ Caucasian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

---

☒ Other

**If you selected "Other" above, how?**

---

Work

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Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>



---

**Education:** NC State University, Raleigh, NC

BS in Biological & Agricultural Engineering  
Environmental Concentration

Major GPA 3.31  
May 2013

**Experience:****Stormwater Engineer**, Town of Morrisville - Morrisville, NC

8/2017 – Current

- Reviews construction drawings and calculations for compliance with Town stormwater standards and NPDES Phase II permit
- Develops and maintains the Stormwater Program's GIS databases and ArcGIS online account
- Performs design calculations, analysis and formulate ideas for addressing civil engineering problems
- Coordinates compliance with flood damage prevention regulations
- Assists in preparation of bid documents and manages the bid process for rehabilitation and capital projects as assigned

**Process Manufacturing Engineer**, Dixon Valve - Dallas, NC

1/2017 – 8/2017

- Provide engineering and quality support for high volume CNC machine division
- Data analytics for part family machining
- Lead lean manufacturing and kaizen events
- Process and quality improvement
- Problem solving and out of the box thinking

**Sales Engineer/Test Lab Manager**, Spiroflow Systems - Monroe, NC

5/2014 – 11/2016

- Provided a more scientific way for conducting tests and improved efficiency/organization of test lab operations
- Managed lab technician and oversaw all operations of test lab
- Built and maintained equipment to conduct tests
- Hosted customers for site visits and material testing
- Head of Export and Inside Sales team
- Experience with multiple million dollar territories
- Designed a clean in place system for an existing conveying equipment
- Trained sales representatives and new sales managers on product line
- Project management and AutoCAD sales drawings

**Process Manufacturing Lead**, Chemol Company Inc. - Greensboro, NC

5/2013 – 10/2013

- Oversaw plant operations and managed personnel to enhance production
- Performed laboratory analysis and documentation on all manufactured products
- Executed prompt problem solving skills to any unforeseen events that happened during production
- Provided engineering skills to advise/implement various engineering projects
- Adhered to all ISO 9001 manufacturing standards and regulatory safety requirements

**Engineer Technician**, Custom Controls Unlimited Inc. - Raleigh, NC

1/2013 – 5/2013

- Layout and Fabricate PLC panels
- Wire PLC panels from AutoCAD drawings
- Basic design/programming of PLCs

**Research Technician**, N.C. State - Raleigh, NC

6/2012 – 9/2012

- Replicated a physical model of a continuous fed Bio-gasifier in Creo Parametric
- Modeled thermal transfer and fluid trajectory of Bio-gasifier with FloEFD
- Analyzed the design of the Bio-gasifier to make it more efficient
- Assisted in laboratory experiments for reproducing a unique method for ammonia testing

**Research Technician**, N.C. State - Raleigh, NC

5/2011 – 8/2011

- Built statistical model to predict sweet potato breed using SAS software
- Developed methods to estimate sweet potato metrics (surface area, volume, curvature and taper) to optimize yield for manufacturing
- Created new mathematical standards to rank sweet potatoes
- Kept organized records for data and methods while writing formal reports

**Skills:**

AutoCAD  
SAS JMP

Basic Geomatic Skills  
Creo Parametric

ArcMap  
Kaizen Events

Six Sigma/Lean Manufacturing  
Solid Works

---

**Profile****Which Boards would you like to apply for?**

---

Wake County Water Partnership: Submitted

**Please select your first Board preference: \***

---

☒ Wake County Water Partnership**Please select your second Board preference: \***

---

☒ Information Technology Advisory Committee**Please select your third Board preference: \***

---

☒ Raleigh-Durham Airport Authority**Please select your fourth Board preference: \***

---

☒ Holly Springs Planning Board**Please select your fifth Board preference: \***

---

☒ Holly Springs Board of Adjustment**Please select your sixth Board preference: \***

---

☒ Holly Springs Municipal Fire Department Board of Trustees Firemen's Relief Fund

shawn

First Name

uyemura

Middle Initial

Last Name

100 UTLEY BLUFFS DRIVE

Street Address

Suite or Apt

HOLLY SPRINGS

City

NC

State

27540

Postal Code

**What district do you live in?**

---

☒ District 2

Mobile: (732) 853-2462

Primary Phone

Mobile: (732) 853-2462

Alternate Phone

shawnu\_28@yahoo.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

None Selected

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## Interests & Experiences

Why are you interested in serving on a Board or Commission?

To serve my community and use my experience to help Wake County be more secure, grow, and prosper.

## Work Experience

Director of IT for a non profit for 3 years. Own an IT business Senior Software Engineer

## Volunteer Experience

Director of IT for a non profit for 3 years.

## Education

Bachelor of Science in Computer Science and various post University courses.

## Comments

[ShawnUyemuraProfile.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

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## Demographics



Date of Birth

Gender \*

☒ Male

**Ethnicity \***

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☒ Other

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**Other**

**How did you become aware of Wake County volunteer opportunities?**

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None Selected

**If you selected "Other" above, how?**

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Please upload a file

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## **ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

### ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

# Shawn Uyemura

Software Engineer II at Melife Insurance

shawnu\_28@yahoo.com

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## Summary

N/A

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## Experience

### **Sr Software Develop Engineer at MetLife**

March 2015 - Present

Team Lead

Team Player

Responsible for overseeing junior developers on multiple high-visibility projects

Ability to manage multiple projects simultaneously

Business knowledge in many insurance categories such as Universal Life, Deferred Annuities, Individual Business, Solvency II, Embedded Value, and SIFI.

Develop distributed application processes on company developed grids, as well as Cloud Servers

Excited to learn new procedures and technologies

ASP.NET - User interfaces, validation, controls, AJAX (javascripting), Silverlight, and .NET Remoting

C# - business logic, data processing, validation, console programming, services, and HPC integration

VB.NET - 2nd and 3rd tier processing, platform integration assemblies, and user communication

Sharepoint Services - Sharepoint 2013/2010 integration and development, including API development

High Performance Computing - Microsoft Compute Cluster - sophisticated model processing

Hadoop - Setup Hortonworks Hadoop cluster on multinode platform

Pig - Developed Pig scripts for transactional processing

Qlikview - Designed functional reports allowing business users the ability to view large amounts of data from the Hadoop Hive, PDW, Oracle, DB2, and external flat files

Oracle - data access layer routines, procedures, functions, and maintenance

MS SQL- data access layer routines, procedures, functions, and maintenance

IBM DB2 - data access layer routines, procedures, functions, and performance enhancements

Excel Services - console program integration and report generation

SSIS - Backend data processing

SRS and process flow documentation

MS Access and Office Applications

### **Software Development Engineer II at MetLife**

July 2011 - March 2015 (3 years 9 months)

## Team Player

Ability to manage multiple projects simultaneously

Develop distributed application processes

Excited to learn new procedures and technologies

ASP.NET - User interfaces, validation, controls, AJAX (javascripting), Silverlight, and .NET Remoting

C# - business logic, data processing, validation, console programming, and HPC integration

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Excel Services - console program integration and report generation

SSIS - Backend data processing

SRS and process flow documentation

MS Access and Office Applications

## **Software Development Engineer II-Assignment Metlife at TEKsystems**

July 2007 - July 2011 (4 years 1 month)

Develop distributed application processes.

ASP.NET

C#

VB.NET

Sharepoint Services

High Performance Computing

Microsoft Compute Cluster

IBM DB2

Oracle

Excel Services

## **Computer Operator**

January 2008 - December 2009 (2 years)

Managed and troubleshoot network related issues.

Enhanced user desktop hardware and software.

Managed Window and Oracle servers.

**Windows Active Directory / TRUE64 Unix / Oracle and SQL Database / VAX/VMS / Exchange Administrator at Pinnacle Solutions Incorporated, New Jersey**

January 1999 - July 2007 (8 years 7 months)

**Application Programmer / Systems Administrator / Database Administrator / VAX/VMS Administrator at Pinnacle Solutions Incorporated, New Jersey**

January 1999 - July 2007 (8 years 7 months)

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## Education

### **Learning Tree**

Certificate, Big Data, 2014 - 2014

### **Harvard University**

Master's Degree, Data Science, 2016 - 2018

### **Learning Tree International**

Certificate, Sharepoint Development, 2014

### **Learning Tree International**

Certificate, SharePoint 2010 Business Intelligence, 2013 - 2013

### **New Jersey City University**

Bachelor of Science (BS), Computer Science, 1999 - 2003

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# Shawn Uyemura

Software Engineer II at Melife Insurance

shawnu\_28@yahoo.com

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[Contact Shawn on LinkedIn](#)