

Resolution Designating Positions as Deputy Finance Officers

WHEREAS, the Local Government Finance Act, North Carolina General Statutes Chapter 159 requires the Budget Officer and Finance Officer to perform specific duties related to the obligation and disbursement of public funds; and

WHEREAS, pursuant to North Carolina General Statute 159-24, the duties of the finance officer may be imposed on the budget officer or any other officer or employee on who the duties of the budget officer may be imposed; and

WHEREAS, for redundancy and efficiency purposes, the County has identified certain County positions that may act on the behalf of the finance officer to perform pre-audit, check writing and limited surplus designation functions.

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby designates the following positions as deputy finance officers for the functions specified below:

Position Name	Authority Delegated
Controller	Sign Contracts (all types) and Purchase Orders, for pre-audit purposes only
	Check Signer for County Depository Accounts (excluding WCSO accounts)
	Approve Formal Bid Awards
	Authorize Disposal of Surplus Property, with value less than \$5,000
Budget & Management Services Director	Sign Contracts (all types), for pre-audit purposes only
Budget & Management Services Deputy Director	Sign Contracts (all types), for pre-audit purposes only
Senior Budget & Management Analyst (BMS)	Sign Contracts (all types), for pre-audit purposes only
Budget & Management Analyst (BMS)	Sign Contracts (all types), for pre-audit purposes only
Executive Aide to the Sheriff (Wake County Sheriff's Office)	Check Signer for WCSO (1) Informant, (2) Resident, and (3) Fee Depository bank accounts
	Encumbrance and disbursement authority for Informant, Resident, and Fee Depository bank accounts
Business Officer (Wake County Sheriff's Office)	Check Signer for WCSO (1) Informant, (2) Resident, and (3) Fee Depository bank accounts
	Encumbrance and disbursement authority for Informant, Resident, and Fee Depository bank accounts

The designations listed above shall not change organizational classifications created by the County Manager or Human Resources classifications of the positions.

The designations listed above supersede all previously authorized designations and delegations. Any previous actions taken by a County employee in the named position within the scope of authority delegated shall be ratified.

This resolution shall take effect upon its passage and remain in effect until amended by the Wake County Board of Commissioners.

ADOPTED this 6th day of January 2020.

Gregory D. Ford, Chairman
Wake County Board of Commissioners