

## Department of Housing Affordability and Community Revitalization

Wake County Office Bldg., 336 Fayetteville St, Suite 448 P.O. Box 550 • Raleigh, NC 27602

# Department of Housing Affordability & Community Revitalization Executive Leadership Roles & Responsibilities

## <u>Lorena McDowell, Department Director</u> Responsibilities:

- Sets Department Strategic Vision, in collaboration with the Leadership Team
- Liaison to Board of Commissioners
  - Responsible for Department leadership in:
    - Social & Economic Vitality
      Committee
    - Community Health
      Committee
    - Growth & Sustainability
      Committee
    - Affordable Housing Advisory Committee
- Liaison to County Manger's Office
  - Current Committees/Initiatives
    - Medicaid Transformation
    - Healthy Opportunities Pilot
- Liaison to Wake County Department Leadership
- Liaison to Municipal Leaders
- Stakeholder engagement & expansion of County-wide Affordable Housing Resources (w/Division Directors)
  - Philanthropy
  - o Business
  - o Faith-based
  - Banking
  - Education
  - Transportation
  - Workforce Development
  - Public Safety
  - o Behavioral Health
  - o Emergency Medical Services

### Additional Areas of Focus:

- Wake Directors
- Senior Leadership Team (SLT)
- Live Well Wake
- Raleigh/Wake Partnership to End & prevent Homelessness Board
- Trauma Informed Care initiatives
- Family Justice Center Initiative

### Ed Barberio, Deputy Department Director Responsibilities:

- Development and management of Department Policies & Procedures
- Support & supervision for Division Directors and Contracts Manager
- Integration & coordination of Divisions
- Program evaluation & outcome monitoring (w/Strategic Advisor for data)
- Monitoring Division budgets/spending patterns (w/Business Officer)
- Grievance appeals, escalated beyond Division Directors (w/Human Resource Specialist)
- Coordination of Department-wide reporting requirements (w/Division Directors and appropriate staff)
  - o CAPER
  - o Consolidated Plan
  - Analysis of Impediments
  - o Action Plan