

Item Title: Approval of an Interlocal Agreement (ILA) between Wake County and the City of Raleigh Governing the Shared Use of the Master Address Repository (MAR)

Specific Action Requested:

That the Board of Commissioners authorizes the County Manager to execute an ILA between Wake County and the City of Raleigh governing the shared use of the Master Address Repository (MAR).

Item Summary:

Purpose: The Board of Commissioners must approve all interlocal agreements.

Background: The Master Address Repository (MAR) is the authoritative source of all known addresses and their geographic coordinates, hosted in a centralized location, that adheres to federal data standards for storing addresses. Addresses in the MAR are further designated by status (planned, existing, retired) and type (residential, non-residential, education, recreation, utility, etc.).

Wake County and the City of Raleigh have independently contracted for and developed separate MAR databases. The Raleigh MAR was merged with Wake County's MAR in July 2018, creating a county-wide database that is hosted at Wake County. Business systems and public safety applications that span multiple jurisdictions are more efficiently integrated with and served by a centralized, authoritative database. Moreover, a single database eliminates redundancies and reduces costs. Wake County and the City of Raleigh have been jointly operating the enterprise MAR under a non-binding Letter of Intent (attachments 1 & 2). This Interlocal Agreement (attachment 3) defines our partnership going forward.

Board Goal: This action complements Great Government, Objective GG2, improving effectiveness, efficiency, transparency, and responsiveness of government through innovation and technology.

Fiscal Impact: \$5,400 for annual software maintenance is appropriated in the FY 2020 budget for the project costs. No additional appropriation is required. Ongoing expenditures will be included as part of the annual budget process.

Additional Information:

The geographic extent of Raleigh's MAR consisted of the municipalities and planning jurisdictions of Raleigh, Knightdale, Garner, Rolesville, Wake Forest, Wendell, and Zebulon, towns for which Raleigh provides water utilities. The geographic extent of Wake

County's MAR (in the final stages of development) consists of the remaining unincorporated areas, plus the municipalities of Apex, Cary, Fuquay-Varina, Holly Springs, and Morrisville.

Maintenance software developed specifically for the MAR allows for multi-user editing across different jurisdictions. Other Wake County municipalities will have the option to partner in the MAR's ongoing development as the technology is employed.

County and City staff members have been working with their information technology and legal departments to develop the Interlocal Agreement governing the use, support, funding and ownership of the MAR. Both parties agreed Wake County will serve as the lead procurement and contracting agency, with Wake County responsible for the annual software maintenance.

Starting in the first fiscal year after the execution of the Agreement forward, all costs associated with the MAR system, including infrastructure purchase and replacement, any needed software license renewals (currently included in maintenance), procurement, installation, maintenance and professional services required to maintain the MAR shall be reviewed annually in a timeframe that allows for fiscal year budget inclusion by the County and City to determine the appropriate cost sharing (if any) for the following fiscal year.

This agreement shall be effective upon the properly authorized execution of the Agreement by both parties and shall remain in effect until June 30, 2024. The Agreement shall automatically be renewed for additional successive one (1) year terms running concurrent with the fiscal year.

A final version of the MAR ILA has been reviewed by attorneys for Wake County and City of Raleigh. The MAR ILA will be submitted to the Raleigh City Council for their approval on September 17, 2019.

Attachments:

1. MAR Letter of Intent
2. MAR Letter of Intent Amendment
3. MAR Interlocal Agreement