

Item Title: FY 2020 Capital Project Budget Appropriations

Specific Action Requested:
That the Board of Commissioners:

- 1. Decreases the appropriation of Enterprise Wide Document Management within the Capital Improvement Plan by \$12,000 to balance actual revenues with budgeted revenues; and**
- 2. Decreases the appropriation of Human Services Automation Projects within the Capital Improvement Plan by \$110,000 to balance actual revenues with budgeted revenues.**

Item Summary:

Purpose: The Board of Commissioners must approve changes in appropriation for active projects budgeted in the County Capital Improvement Plan funds.

Background: The Board of Commissioners adopts a seven-year Capital Improvement Plan within the fiscal year budget. As needs arise, staff bring requests for revisions to appropriations to “clean up” project accounts. This agenda item includes two actions to decrease the appropriation of Human Services related Automation projects. These are budgeted revenues that will not be received. The decrease in appropriation will not impact the scope of these projects.

Board Goal: This action supports routine County operations.

Fiscal Impact: Decrease the appropriation of the Automation element of the County Capital CIP by \$122,000 to balance budgeted revenues and expenditures with actual revenues.

Additional Information:

Enterprise Wide Document Management: The Enterprise Wide Document Management project funds the ongoing support of Human Services document management. The FY 2018 and FY 2019 adopted budgets each included \$6,000 of budgeted Human Services revenues to offset the project costs. In the FY 2019 budget wrap-up item approved by the Board of Commissioners on June 17, 2019, \$12,000 of Human Services revenues were transferred from the General Fund. This action increased the project budget by \$12,000. Board action is now needed to decrease the project budget by \$12,000 to balance the budgeted revenues with the actual revenues. This decrease will not impact the project scope. An additional \$542,000 is planned in years FY 2021-2026 of the CIP for this project.

| CIP Appropriation - Decrease Appropriation of 344A | | | | | |
|--|-------------------------------------|------|-----------------------|-------------------------|----------------|
| Element | Project Name | Unit | Current Appropriation | Decreased Appropriation | Revised Budget |
| Automation | Enterprise Wide Document Management | 344A | \$431,000 | (\$12,000) | \$419,000 |

Human Services Automation Projects: Human Services Automation Projects funds technical initiatives for public health system improvements, Medicaid Transformation, and NC FAST. The FY 2019 adopted budget included \$110,000 of budgeted Human Services revenues to fund these projects. Staff identified an alternate funding strategy to transfer Medicaid Cost Settlement and Meaningful Use Attestation revenues from the General Fund to the CIP. The actual revenues were transferred from the General Fund to the CIP in the FY 2019 budget wrap up item and approved by the Board of Commissioners on June 17, 2019. Transferring these revenues required that the budget of the project increase by \$110,000. Board action is needed to balance the budgeted revenues with the actual revenues. This decrease does not impact the project scope.

| CIP Appropriation - Decrease Appropriation of 363A | | | | | |
|--|------------------------------------|------|-----------------------|-------------------------|----------------|
| Element | Project Name | Unit | Current Appropriation | Decreased Appropriation | Revised Budget |
| Automation | Human Services Automation Projects | 363A | \$1,738,000 | (\$110,000) | \$1,628,000 |

Attachments:

1. Automation CIP Budget Memo