
Profile**Which Boards would you like to apply for?**

City of Raleigh Board of Adjustment: Submitted**Please select your first Board preference: ***

☒ City of Raleigh Board of Adjustment**Please select your second Board preference: ***

☒ Centennial Authority**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Marvin

First Name

T

Middle Initial

Butler

Last Name

1317 Old Watkins Road

Street Address

Suite or Apt

Raleigh

City

NC

State

27616

Postal Code

What district do you live in?

☒ District 1

Mobile: (919) 271-1562

Primary Phone

Home: (919) 271-1562

Alternate Phone

mbutler31@gmail.com

Email Address

North Carolina Turnpike
Authority

Employer

Deputy Executive Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To serve and represent the best interest of all Wake County citizens seeking services and wanting to do business in a fair and impartial manner. As a public servant of the State of North Carolina for thirty plus years, it would be an honor to serve in a capacity to give back to the community if given the opportunity.

Work Experience

Deputy Executive Director, North Carolina Turnpike Authority. 2013-Present. Manager, On The Job Training Program, North Carolina Department of Transportation. 1996-2013

Volunteer Experience

State Employees Credit Union (Advisory Board), State Employees Combined Campaign (Advisory Board), City of Raleigh Planning Commission, Feed the Hunger, Adopt -A- Highway Program, Wake County Recreation Sports Program, Upward Basketball

Education

Duke University, Certificate Program Non-Profit Management 2004 Pembroke State University, BA Degree 1984

Comments

There is honor in being a public servant. It's a personal sacrifice in giving of your time and talent to help others succeed in their endeavors.

[MTB Resume 2019.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Native American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Marvin Thomas Butler
1317 Old Watkins Road
Raleigh, North Carolina 27616
(919) 271-1562 (c)
E-mail: mbutler31@gmail.com

EDUCATION:

2004 Duke University, Certificate Program, Non-Profit Management

1984 Pembroke State University, B. A. Degree

PROFESSIONAL WORK EXPERIENCE

2013-Present North Carolina Turnpike Authority

Deputy Executive Director

Perform executive work in assisting the Executive Director in accomplishing the Turnpike Authority's mission through policy setting, establishment of work processes and procedures, decision-making, and problem resolutions for the State's first Modern Toll road. Direct managerial staff, vendors, contractors, consultants in delivery of program services. Act with full delegated authority of the Executive Director. Provide guidance and responsibility for the Authority matters to ensure compliance with state and federal regulations and statutory requirements. Responsible for oversight of administrative support services including fiscal, personnel, various procurements and related activities impacting all programs and services within the Authority.

1996-2013 North Carolina Department of Transportation, Raleigh, North Carolina

Manager of On-The-Job Training Program

Managed the Federal Highway Administration's (FHWA) On-The-Job (OJT) Training Program. As the statewide OJT program administer, worked with and support the State's Highway Construction Industry in developing and hiring a skilled diverse workforce of equipment operators and craft workers. Program success and support built on developing working relationships with community colleges, high schools and various workforce agencies across the state.

2001-2013 ***State Director of Construction Career Days (developed with above job)***

Construction Career Days, an Outreach Program sponsored by the Federal Highway Administration (FHWA). Designed to engage and educate high-school students about rewarding careers in the highway and commercial construction industry. Students experience hands-on activities such as operating heavy equipment and performing various activities as masonry, welding, electrical and carpentry. Program success built on a collaboration of many strategic industry organizations and associations working together. Partnered and developed relationships with highway and commercial contractors, equipment dealers, suppliers, schools, universities and

community colleges, community-based organizations state, local and federal agencies, municipalities, chambers of commerce and professional firms.

1990-1996 North Carolina Department of Transportation, Raleigh, North Carolina

Personnel Recruiter

Recruitment of civil engineering students at various universities for NCDOT's Transportation Engineering Associate Program (TEA). Assisted and worked with division engineers and unit heads of the department in recruiting and selecting the best qualified candidates for the program. Administer and implement the Summer Engineering Assistants Program (SEAP) in recruiting and assigning college students to fill summer positions requested and needed by department heads statewide.

1988-1990 Department of Crime Control and Public Safety, Raleigh North Carolina

Coordinator of Governor's Athletes' Program

Administer the Governor's Athlete's Against Crime Program. Program was established and designed to utilize college athletes and coaches as role models in working with community leaders and schools throughout the state to educate youth about the dangers of drug and alcohol use. Worked with the Governor's Advisory Board on "Athletes against Crime" in planning youth presentations across the state. Planned and organized Governor Martin's "Walk against Crime".

1985-1988 Division of Motor Vehicles, Raleigh North Carolina

Staff Development Specialist

Assisted and worked with North Carolina Division of Motor Vehicles (NCDMV) Commissioner with special projects for driver's license offices, contract agents with and officer training and certification of weigh station enforcement personnel.

Profile**Which Boards would you like to apply for?**

Board of Adjustment: Submitted

City of Raleigh Board of Adjustment: Submitted

City of Raleigh Planning Commission: Submitted

Planning Board: Submitted

Please select your first Board preference: *

☒ City of Raleigh Board of Adjustment**Please select your second Board preference: ***

☒ Board of Adjustment**Please select your third Board preference: ***

☒ City of Raleigh Planning Commission**Please select your fourth Board preference: ***

☒ Economic Development Commission**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Stephen

First Name

Craig

Middle Initial

Cadwallader, Jr

Last Name

4852 Little Falls Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27609

Postal Code

What district do you live in?

☒ District 6

Home: (919) 255-8533

Primary Phone

Business: (919) 420-1556

Alternate Phone

ccadwallader@gmail.com

Email Address

Avison Young

Employer

Vice President, Capital Markets

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Originally from Raleigh, but also have over 15 years of experience running real estate throughout the southeast and now focused in the investment arena; I believe I have a good understanding of what can positively impact the city in which we live. I've seen both positive and negative development projects which have contributed in different ways. I believe we need to take a bigger picture view to highest and best land use when planning out our city. I'd welcome the opportunity to partner with many civic leaders who have the same view of bettering our city with a long term approach as opposed to a short sided view not in the public's best interest.

Work Experience

Investments, Financial Management, Operating Experience, Customer Service

Volunteer Experience

Current: Habitat for Humanity-Annual Fund Committee, Triangle Community Coalition Board Member
Previous: Young Associates Steering Committee for NC History Museum, Triangle Apartment Association (executive board) treasurer and secretary

Education

Bachelor's Degree- NC State University

Comments

Strong background in real estate operations~ energetic~ thoughtful~ as well as eager to learn and create a better place. Look forward to further discussing any opportunity.

[CC-Resume.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

STEPHEN “CRAIG” CADWALLADER, JR.

(919) 255-8533 [|ccadwallader@gmail.com](mailto:ccadwallader@gmail.com) | [Linkedin.com/in/CraigCadwallader](https://www.linkedin.com/in/CraigCadwallader)

High energy, business-savvy executive with 15 years of progressive operating experience across a vast range of multifamily asset types. Asset classes range from lease up / new construction, tax credit, student housing, market rate, to value add product types. Have demonstrated the ability to combine vision, experience, and expertise to project management with leadership to support client relations, financial analysis, strong intercommunication skills, as well as direct management of the sales process. **Areas of expertise include:**

- | | | |
|--------------------------------|------------------------|-----------------------------|
| • Relationship Building | • Project Management | • Financial / Data Analysis |
| • Direct Client Interactions | • Capital Improvements | • Communication Skills |
| • Staff Oversight / Management | • Renovations | • Team player |
| • Sales / Financially Driven | • Leadership | • Results Oriented |

PROFESSIONAL EXPERIENCE

AVISON YOUNG, Raleigh, NC
06/2017-Present

Vice President of Capital Markets | Multifamily Investment Sales

- Responsible for helping expand Avison Young's Multifamily Investment Sales practice in North Carolina.
- Specialize in the marketing, disposition, acquisition, and financing of multifamily assets throughout the southeast.
- Act as an advisor to buyer and seller clients as related to their commercial real estate needs.
- Provide superior levels of service through valuations, consultation, research, and brokerage activities.

TRIBRIDGE RESIDENTIAL, LLC., Raleigh, NC
03/2013-02/2017

Regional Portfolio Manager

- Senior associate in Triangle market.
- Responsible for management and preservation of NC multi-family portfolio (2,200+ units), comprised of student housing and market rate (conventional) assets. Prior work also includes tax credit.
- Properties located throughout the Raleigh, Cary, Charlotte, and Mooresville markets. Each asset in various stages of lease-up, renovation or development. Renovation projects target 20% + premiums.
- Previous markets include: Tampa, St. Petersburg, Orlando, Atlanta, Durham, and Austin markets.
- Primary focus to maximize NOI and COI while also contribute to capital assessments and formulation of new budgets. Act as direct relation to execute investor goals on each corresponding asset. Responsible for budgets in excess of \$23MM.
- Assist asset management in oversight of 6 commercial parcels located across 2 residential sites.
- Identify, build, and mentor on-site teams. Responsible for management of 40+ staff members with an average 6 direct reports.
- Direct client relations with Pritzker Realty, HIMCO, BayNorth Capital, HQ Capital, BlueRock, Summit Properties, Arbor Realty
- Assisted in transactional volume in excess of \$600MM through both acquisitions and dispositions of 20+ properties.

TRIBRIDGE RESIDENTIAL, LLC., Raleigh, NC

10/2012-02/2013

Area Manager

- Oversaw all student housing assets under management as well as consulted with 3rd party clients on outside student housing projects. (3 projects combined in excess of 3,000 rental units/beds)
- Developed, prepared, and managed operating budgets for all student housing assets. This included reforecasting of financial reports as necessary.
- Engaged in all HR related functions including recruiting, interviewing, hiring, training, and development of new employees.
- Administered multiple capital renovation projects totaling approximately \$6.1MM.
- Advised on development of training materials for student housing operations.
- Advised on 3rd party student housing assets outside of

TRIBRIDGE RESIDENTIAL, LLC., Raleigh, NC

6/2007-09/2012

(Formerly JLC Southeast & Julian LeCraw & Company, LLC)

Property Manager

- Managed, operated, and converted property operations from a "Class B" conventional community to a "Class A" student housing community (550+ rental units).
- Oversaw all property operations, managed property budgets (\$2.5+MM), capital expenditures (\$350K), and conducted market analysis. This included rebranding and repositioning of property.
- During re-development, leased property from 28% to 98% occupancy with a 20% premium added to existing rates.
- Awarded "Best Community" for 2008 within the company amongst a portfolio size of 30 properties, based on cash flow and NOI growth of 40%.
- Consistently, maintained occupancy in excess of 93%
- Responsible for oversight of staff of 13, plus additional temporary staff as needed.

JULIAN LECRAW & COMPANY, LLC., Raleigh, NC

06/2007-09/2008

THE MEDALLION DEVELOPMENT GROUP

Development Associate

- Lead overall on-site efforts of re-branding and repositioning the property in the marketplace.
- Contributed to re-development planning of the property, while acting as on-site supervisor of all redevelopment work (\$5.4MM).

UNIVERSITY PARTNERS, Raleigh, NC

- 5/2007

5/2005

FIRSTWORTHING RESIDENTIAL COMPANY, L.P.

Property Manager

- Managed and operated a \$36MM "Class A" student housing asset with 700+ rental units.
- Oversaw all property operations, managed property budgets, capital expenditures, and conducted market analysis.
- Implemented property budgets (\$3MM)
- Awarded Platinum 99%+ Occupancy Award; Best Marketing 2006-2007; Most Creative Marketing Award, and repeatedly ranked top 3 in the company amongst a portfolio size of 27 properties, based on occupancy percentage.
- Asset continuously maintained 18-23% NOI growth averaging \$350-\$400K.
- Consistently, maintained occupancy in excess of 93%
- Managed a staff of 16. Additionally, responsible for training 2 new managers within the region.

UNIVERSITY PARTNERS, Raleigh, NC

- 5/2005

6/2004

FIRSTWORTHING RESIDENTIAL COMPANY, L.P.

Assistant Property Manager

- Managed and collected income in excess of \$300K
- Assisted with overall property operations as required
- Teamed with Property Manager, Marketing Manager, and Corporate Marketing Director to ensure proper techniques were utilized.

UNIVERSITY PARTNERS, Raleigh, NC

4/2002 – 11/2003

FIRSTWORTHING RESIDENTIAL COMPANY, L.P.

Leasing & Marketing Associate - (Part-time while in school)

- Teamed with Marketing and Property Managers to provide marketing, leasing and property management support.
- Analyzed new markets and effective marketing strategies to keep property at full occupancy.
- Developed effective marketing strategies to compete against increased competition.
- Top Leasing Agent over six (6) month period

EDUCATION

Bachelor of Arts in Multidisciplinary Studies (2004)

Concentrations in Communications & Marketing

Minor Business Management

NORTH CAROLINA STATE UNIVERSITY

North Carolina Real Estate Broker

SUPERIOR REAL ESTATE SCHOOL

CERTIFICATIONS / AWARDS

CERTIFICATIONS:

- **CCIM Candidate** (in process, working toward)
- **NC Real Estate Brokers License**
- **CAPS** (Certified Apartment Portfolio Supervisor)

AWARDS: (Property Management)

- Best Community for 2008
- Platinum 99%+ Occupancy 2007
- Best Marketing 2006-2007
- Most Creative Marketing Event Award 2006

PROFESSIONAL ASSOCIATIONS/VOLUNTEER EXPERIENCE

TRIANGLE COMMUNITY COALITION (TCC)

- Board of Directors (2018-Current)

URBAN LAND INSTITUTE (ULI)

- Round Table Committee (2017-Current)

HABITAT FOR HUMANITY (Habitat-Wake)

- Fund Development Committee (2

MEMBERSHIP ASSOCIATIONS

- Urban Land Institute Member
- Ducks Unlimited Member
- NCSU Wolfpack Club & Alumni Club

Profile**Which Boards would you like to apply for?**

City of Raleigh Board of Adjustment: Submitted
City of Raleigh Planning Commission: Submitted
Open Space and Parks Advisory Committee: Submitted
United Arts Grants Panels: Submitted
GoTriangle Transit Citizen Advisory Committee: Submitted

Please select your first Board preference: *

☒ City of Raleigh Planning Commission

Please select your second Board preference: *

☒ Economic Development Commission

Please select your third Board preference: *

☒ GoTriangle Board of Trustees

Please select your fourth Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fifth Board preference: *

☒ City of Raleigh Board of Adjustment

Please select your sixth Board preference: *

☒ United Arts Grants Panels

Benjamin

First Name

L

Middle Initial

Delgado

Last Name

600 Saint Mary's Street

Street Address

Apt 102

Suite or Apt

Raleigh

City

NC

State

27605

Postal Code

What district do you live in?

☒ District 5

Mobile: (757) 694-1129

Primary Phone

Home: (757) 694-1129

Alternate Phone

ben.lan.del@gmail.com

Email Address

Cutty International, Inc
Employer

Executive Vice President
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I want to see Wake County grow to be its best. As a younger resident in Raleigh I have an incredible amount of time ahead in the City and County. This long future can either be ruined with bad policy or leveraged into greater successes through proactive and forward thinking measures. It is imperative to me that citizen involvement shape the path forward. While I do not seek large political aspirations, I do believe that involving myself on a board or commission will allow me to play my part in the future of Wake County.

Work Experience

Currently I am working for an entrepreneurial intellectual property firm. My work includes industries such as: renewable energy, clean water, advanced materials, augmented reality, and healthcare. Prior to this I was a project manager in the sports and television industry. I worked on mergers and acquisitions for clinical research centers during my college internship. I worked through high school and college at restaurants from fine dining to fast casual.

Volunteer Experience

Habitat for humanity, some hospital work.

Education

Grassfield High School Chesapeake, VA Graduated 2011 University of South Carolina Columbia, SC Graduated 2015 with B.S.B.A. in Management and Entrepreneurship

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

☒ Hispanic

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Profile**Which Boards would you like to apply for?**

Board of Adjustment: Submitted
City of Raleigh Board of Adjustment: Submitted
City of Raleigh Planning Commission: Submitted
Housing Authority: Submitted
Planning Board: Submitted
Raleigh-Durham Airport Authority: Submitted
GoTriangle Board of Trustees: Submitted
Wake County Steering Committee on Affordable Housing: Submitted

Please select your first Board preference: *

☒ City of Raleigh Planning Commission

Please select your second Board preference: *

☒ Housing Authority

Please select your third Board preference: *

☒ Planning Board

Please select your fourth Board preference: *

☒ Board of Adjustment

Please select your fifth Board preference: *

☒ City of Raleigh Board of Adjustment

Please select your sixth Board preference: *

☒ Triangle Transit Authority Board

Dustin

First Name

S

Middle Initial

Engelken

Last Name

5901 Hourglass Ct

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

☒ District 7

Mobile: (703) 475-8504

Primary Phone

Business: (919) 782-1165

Alternate Phone

dengelken1@gmail.com

Email Address

Triangle Apartment Association

Employer

Government Affairs Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have a great deal of experience in local government and a strong desire to serve my community.

Work Experience

As a former City Council aide and District Manager in New York, I have worked on issues related to city planning, community development, housing and transit, among many others. In my current role as Government Affairs Director at the Triangle Apartment Association, I work every day on these issues in concert with community leaders and elected officials. I have a particularly strong background in housing and community development which I believe would be of great benefits to the volunteer boards to which I have applied.

Volunteer Experience

In the past, I was a volunteer member of Community Board 7 in the Bronx, a community board which is roughly analogous to our CACs. I also have volunteered on numerous political campaigns serving in a variety of roles on each campaign. Locally, I am actively involved in my daughter's preschool and I am excited about the opportunity in engaging in additional service opportunities.

Education

I hold a BA in Religious Studies and a BA in International Studies, both of which were obtained at Manhattan College in New York City. I also recently completed a Certificate program in Professional Fundraising from Boston University.

Comments

[Dustin Resume January 2019.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Dustin Engelken

5901 Hourglass Court, Raleigh, NC 27612 * dengelken1@gmail.com * (703) 475-8504

Executive Summary

- Veteran government affairs professional with experience leading advocacy campaigns at the state and local level in New York and North Carolina
- Proven track record of advancing policy agendas through direct lobbying efforts, engagement and education of key stakeholders, and community organizing

Education

- Manhattan College, B.A. Global Studies, B.A. Religious Studies, Graduated May 2010
- Boston University, Certificate in Professional Fundraising, Graduated December 2018

Work Experience

Triangle Apartment Association

Government Affairs Director

Raleigh, NC

March 2018 – Present

- Responsible for creating and executing strategic programs of work for public policy initiatives and for the organization's Political Action Committee and Government Affairs Committee
- Serve as a primary contact among legislators and candidates for legislative and outreach purposes, cultivating relationships with federal, state and local elected officials across the Triangle
- Research and analyze state and local legislative and regulatory actions which may affect the multifamily housing industry in addition to developing a proactive policy agenda
- Design and deliver public policy and legislative affairs presentations to internal stakeholders and external groups including chambers of commerce, business associations and civic organizations
- Manage internal and external communications to ensure message continuity and influence public policy making including serving as an industry spokesperson in the media

Bronx Community Board 7

District Manager
2015

Bronx, NY

April 2014 – October

- Managed the operations of the Community Board with direct supervision of two employees, an office budget of approximately \$300,000 and a volunteer Board with fifty members and ten committees
- Monitored and evaluated the delivery of municipal services in a community district with approximately 150,000 residents and actively participated in coordinating the delivery of services with relevant city agencies
- Made policy and strategy recommendations related to local zoning and land use decisions, negotiated directly with developers and city agencies on development projects and managed the Uniform Land Use Review Process
- Facilitated the development of budget priorities and participation in the formulation of the City budget through District and Borough Budget Consultations

Mercury Public Affairs

Director of Government Affairs
April 2014

New York, NY

August 2012 –

- Cultivated and maintained strong relationships with state and local elected officials, agency staff, non-profit organizations, business leaders and others
- Developed, managed and executed legislative and policy agendas on behalf of a variety of clients at both the state and local level across New York on issues ranging from local land use to municipal waste management

- Provided research and policy analysis on a variety of issues in support of both the government relations and public relations teams
- Managed state and local lobbying compliance for a staff of twelve lobbyists by developing new internal reporting requirements to better monitor and report on contracts and lobbying activity

New York City Council Member Annabel Palma

Bronx, NY

Legislative and Communications Director
2012

October 2011 – August

- Managed the Council Member's legislative operation, including drafting policy proposals, developing legislative language and working with committee staff and representatives of the City Council Speaker's Office to advance legislation
- Researched federal, state and municipal legislation and administrative actions and made recommendations for votes, sponsorship and other actions
- Developed the capital and expense budget allocations for individual member items as well as leading the Bronx Delegation's separate expense and capital budget allocation process
- Executed the Council Member's communications strategy including serving as chief spokesperson and drafting all media materials such as press advisories and releases, public statements and speeches

New York City Council Member Annabel Palma

Bronx, NY

Communications Manager
2011

February 2011 – October

- Managed the Council Member's internal and external communications strategy including drafting speeches, talking points and other public statements
- Prepared press advisories, releases, statements and Op-Eds on diverse topics related to the Council Member's work in the Bronx and as Chair of the Council's Committee on General Welfare
- Acted as a personal aide to the Council Member, traveling and attending meetings, events, and briefings with her both in the district and at City Hall
- Provided continued support to the constituent services division, helping to manage cases with numerous city agencies on issues including social services, housing and employment

New York City Council Member Annabel Palma

Bronx, NY

Constituent Liaison

April 2010 – January 2011

- Served as staff for the Council Member at public meetings across the district, acting as a spokesperson and working with community leaders to express her policy positions
- Fielded questions and concerns from the community and managed interactions between constituents and City agencies and aided in developing policy and messaging based on feedback from constituents
- Drafted correspondence, memos and public statements on community issues
- Assisted the Council Member with appointments to local boards and community organizations and served as liaison between the office and these organizations

Campaign Experience

- Campaign Volunteer for Quinn for New York (2013-Mayor)
- Campaign Volunteer for David Weprin for NY-9 (2011-Congress)
- Field Organizer for Greenfield 2010 (2010-City Council)
- Campaign Volunteer for Quinn 2009 (2009-City Council)

Skills

- | | |
|------------------------|------------------------|
| • Government Relations | • Public Policy |
| • Public Relations | • Fundraising |
| • Media Relations | • Volunteer Management |
| • Political Campaigns | • Public Speaking |
| • Community Organizing | • Coalition Building |

Languages

- German: Proficient
- French: Beginner

Profile**Which Boards would you like to apply for?**

City of Raleigh Board of Adjustment: Submitted

Please select your first Board preference: *

☒ Board of Adjustment**Please select your second Board preference: ***

☒ City of Raleigh Planning Commission**Please select your third Board preference: ***

☒ City of Raleigh Housing Appeals Board**Please select your fourth Board preference: ***

☒ WakeMed Hospital Board of Directors**Please select your fifth Board preference: ***

☒ Fire Commission**Please select your sixth Board preference: ***

☒ United Arts Grants Panels

James

First Name

H

Middle Initial

Ferguson

Last Name

7613 Longstreet Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

☒ District 7

Mobile: (919) 995-2946

Primary Phone

Mobile: (919) 995-3230

Alternate Phone

jhferguson.trey@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I love living in Wake County. As a former Wake County Public School Teacher, I value this community and want to continue serving it.

Work Experience

Administrative Assistant for Durham Highway Fire Department (2019-Current); Teen X-Treme Camp Director at Abbotts Creek Community Center (Summer 2018); Math Teacher at Leesville Road High School (2014-18); WCPSS Substitute Teacher (2012-14).

Volunteer Experience

Member of SECU's Stonehenge's Advisory Board & Member Loan Review Committee (2015-Current); Board Member & Conference Committee Chairman of Professional Educators of NC (2016-18); Teacher Fellow with the Hope Street Group Teacher Voice Network (2015-17); Founder and Leadership Member of the Wake County Beginning Teacher Network (2014-16).

Education

J.D. Candidate at Campbell School of Law (2021); B.S. in Mathematics Education with a Minor in History from N.C. State University (2014).

Comments

[Resume - Updated 5-22-19.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

James “Trey” Ferguson

7613 Longstreet Drive | Raleigh, NC 27615 | 919.995.2946 | jhferguson0613@email.campbell.edu

EDUCATION

CAMPBELL UNIVERSITY SCHOOL OF LAW

Raleigh, N.C.

Juris Doctor Candidate, GPA: 92.4, Class Rank: 8/176 (Top 5%)

May 2021

Honors: Public Service Scholar (Merit Scholarship), Book Award: Legal Research & Writing I

Activities: Ex Officio Member of the Board of Visitors, Child Advocate Pro-Bono Project, Campbell Law Innocence Project, and Vice-President of Education Law & Policy Org.

NORTH CAROLINA STATE UNIVERSITY

Raleigh, N.C.

Post-Baccalaureate studies grant program in Math Education & Mathematics, GPA: 4.0

2016-17

NORTH CAROLINA STATE UNIVERSITY

Raleigh, N.C.

B.S. in Secondary Mathematics Education, Minor in History, GPA: 3.1

May 2014

Licensure Areas: Middle Grades Math, High School Math, High School Social Studies

Honors: N.C. Teaching Fellow, College of Education Spirit Award, Visionary Leadership Certificate

Activities: Managing Editor for *Technician* Student Newspaper, Leadership in Action Service Program

EMPLOYMENT EXPERIENCE

N.C. GENERAL ASSEMBLY’S BILL DRAFTING DIVISION

Raleigh, N.C.

Summer Clerk

May 2019 – Current

- Aid Staff Attorneys in the research and drafting of legislation.
- Track, record, and report changes to the special provisions of the state budget.
- Attend sessions and committee meetings to represent the division.

DURHAM HIGHWAY FIRE DEPARTMENT

Raleigh, N.C.

Administrative Assistant

May 2019 – Current

- Complete biweekly payroll, pay monthly bills and taxes, create and communicate annual operating budget.

WAKE COUNTY PUBLIC SCHOOLS SYSTEM, Leesville Road High School

Raleigh, N.C.

Math Teacher

August 2014 – June 2018

HOPE STREET GROUP’S N.C. TEACHER VOICE NETWORK

Raleigh, N.C.

Teacher Fellow

August 2015 – June 2017

- Conducted and presented research of N.C. teacher working conditions for the N.C. State Board of Education.
- Led the ECET2 Carolinas Conference planning team and a Multi-State Professional learning team.

OTHER LEADERSHIP AND VOLUNTEER ACTIVITIES

State Employee’s Credit Union

2017 - Current

Branch Advisory Board Member, District Loan Review Committee Member

Professional Educators of N.C.

2013-17

Executive Board Member, Annual Conference Committee Chairman

The Beginning Teacher Network of Wake County, the Public School Forum of N.C.

2015-16

Founder, Leadership Council Member

AWARDS & RECOGNITIONS

Wake County Bar Association Scholarship Recipient
Learning Forward Agents of Learning Competition Finalist
Kent-Parker First Year Teacher of the Year semi-finalist
ECET2 Carolinas Grant Recipient & Planning Member

Leesville Rd. HS First Year Teacher of the Year
[EdNC.org Online Contributor](https://www.ednc.org/)
WakeEd Partnership Teacher Innovation Recipient

Profile**Which Boards would you like to apply for?**

Board of Adjustment: Submitted
Centennial Authority: Submitted
City of Raleigh Board of Adjustment: Submitted
City of Raleigh Planning Commission: Submitted
Durham and Wake Counties Research and Production Service District Advisory Committee: Submitted
Greater Raleigh Convention and Visitors Bureau: Submitted
Historic Preservation Commission: Submitted
Housing Authority: Submitted
Open Space and Parks Advisory Committee: Submitted
Wake County Steering Committee on Affordable Housing: Submitted
Wake County Water Partnership: Submitted
GoTriangle Transit Citizen Advisory Committee: Submitted

Please select your first Board preference: *

☒ None Selected**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Jeffrey

First Name

Goebel

Middle Initial

Last Name

2613 Bembridge Dr.

Street Address

Suite or Apt

Raleigh

City

NC

State

27613

Postal Code

What district do you live in?

☒ District 7

Mobile: (919) 931-0767
Primary Phone

Business: (919) 828-2501
Alternate Phone

samhall9900@gmail.com
Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

Volunteer Experience

Education

Comments

[Goebel_resume.pdf](#)
Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Jeffrey Goebel

2613 Bembridge Dr.
Raleigh, North Carolina, 27613
919 931-0767
samhall9900@gmail.com

WORK EXPERIENCE

JORDAN PRICE WALL GRAY JONES & CARLTON, Raleigh, NC **Attorney/Partner, Sep 2002 – Present**

- 18+ years' experience with all aspects of real estate transactions and management, representing buyers and sellers in matters ranging from vacant rural lots to state forests to \$600,000,000.00 multi-state industrial facilities, including:
 - contract negotiations
 - title research and curative matters
 - land acquisition, use and development pursuant to governing UDO
 - private and public financing/SBA loans
 - IRS 1031 exchanges
 - historic preservation
 - environmental regulations and remediation
 - landlord/tenant relations and commercial lease negotiations

BROCK & SCOTT, PLLC, Greenville, NC **Associate attorney, Dec 2000 – Jul 2002**

- Managed Greenville law office, including staff of five.
- Responsible for firm's real estate transactions throughout eastern North Carolina.

AVERITT EXPRESS, Charlotte, NC **Logistics Specialist, Aug 1994 – Aug 1998**

SERVICE MERCHANDISE, Charlotte, NC **Warehouse Manager, Mar 1993 – Jul 1994**

OFFICEMAX, Charlotte, NC **Shipping and Receiving Manager, Jan 1991-Mar 1993**

EDUCATION

Marquette University, Milwaukee, WI *B.A., International Affairs, 1991*

University of Arkansas School of Law, Fayetteville, AR *J.D., 2000*

ADDITIONAL SKILLS

- Licensed in State of North Carolina and Western District of North Carolina.
- Veteran attorney with experience gained from over 18 years of practice, including ability to navigate both the court system and the private financial industry.
- Effective communicator, skilled at interpreting law for both professionals and laypeople, including as instructor in various CLE presentations.
- Active in local bar association, including prior service in 11th District Bar Professional Responsibility and Lawyer Support Committees.

Profile**Which Boards would you like to apply for?**

Alcoholic Beverage Control Board: Submitted
Board of Adjustment: Submitted
Capital Area Workforce Development Board: Submitted
City of Raleigh Board of Adjustment: Submitted
City of Raleigh Housing Appeals Board: Submitted
City of Raleigh Planning Commission: Submitted
Council on Fitness and Health: Submitted
Greater Raleigh Convention and Visitors Bureau: Submitted
Jury Commission: Submitted
Juvenile Crime Prevention Council: Submitted
Library Commission: Submitted
Open Space and Parks Advisory Committee: Submitted
Raleigh-Durham Airport Authority: Submitted
Wake Technical Community College Board of Trustees: Submitted
Yates Mill Park Advisory Board: Submitted

Please select your first Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your second Board preference: *

☒ Alcoholic Beverage Control Board

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Capital Area Workforce Development Board

Please select your fifth Board preference: *

☒ Jury Commission

Please select your sixth Board preference: *

☒ Juvenile Crime Prevention Council

Chad

First Name

M

Middle Initial

Hunter

Last Name

1210 Westview Lane

Street Address

Apt. 205

Suite or Apt

Raleigh

City

NC

State

27605

Postal Code

What district do you live in?

☒ District 5

Home: (704) 564-2648

Primary Phone

Business: (919) 745-2920

Alternate Phone

chadmhunter@gmail.com

Email Address

Syneos Health

Employer

Project Manager I

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I would like to give back to my community.

Work Experience

Project Manager I, Syneos Health - 11/18-Current Project Specialist II, Syneos Health - 04/17-11/18
Project Specialist, Premier Research - 05/16-04/17 Postdoctoral Research Associate, North Carolina
State University - 01/16-05/16 Graduate Research and Teaching Assistant, North Carolina State
University - 08/11-12/15 Graduate Research and Teaching Assistant, East Carolina University - 08/09-
07/11

Volunteer Experience

Theta Chi Alumni Corporation Treasurer, Delta Rho Chapter - 4/11-Current

Education

Ph.D., Genetics - North Carolina State University - 08/11-12/15 M.S., Cell Biology - East Carolina
University - 08/09-05/11 B.S., Biological Sciences - North Carolina State University - 08/05-05/09

Comments

I am very eager to make a positive impact in my community and would love the opportunity to do this by
serving on a committee.

[Hunter_Chad_CV.pdf](#)

Upload a Resume

If you have another document you would like to attach
to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Chad Hunter

USA-NC-Morrisville-1030-SyncSt Project Manager I

Biography

Chad M. Hunter has over 2.5 years experience in Project Management, phases I-IV, in a clinical research organization (CRO). Chad M. Hunter also has over 8 years experience in biological research focusing broadly in biological sciences with a detailed focus on genome stability.

Chad. M Hunter has experience in all phases of clinical research from start-up to close-out. He has successfully aided in the startup, maintenance, and close out of numerous studies.

His therapeutic area experiences include:

- Analgesia: transdermal patch (Phase III)
- Dermatology: wrinkle correction (Phase IV)
- Hepatology: liver disease (Phase I & III)
- Neuroscience: schizophrenia and bipolar disorder (Phase III)
- Rare Disease: immunodeficiency disorder (Phases II & III)

Professional Experience

Nov 2018 - Present Syneos Health

Project Manager I

Project Administration

- Creates and maintains the Trial Master File Management (TMF) Plan. Routinely reviews the TMF to ensure quality, completeness and inspection readiness.
- Coordinates and monitors the activities associated with study deliverables across all applicable internal functional departments and vendors.
- Assists with activities associated with interim analyses, database snapshots and locks, final CSR and study closure.
- Assists with identification of and contracting with approved vendors, as necessary.
- Provides vendor management, inclusive of ensuring key deliverables are met, potential scope creep is identified and change orders are developed, as necessary.
- Assists with development and implementation of change orders.
- Assists with resource management and team member transition by collaborating with appropriate Resource Managers and ensuring detailed Transition Plans are developed and implemented efficiently.

Financials/Reporting

- Develops contingency planning and risk mitigation strategies to ensure meeting or exceeding

study milestones.

- Creation and maintenance of metric reports, inclusive of data collection from multiple sources, for delivery to client or senior management.
- Assists with overall financial performance of the study by interacting with internal functional departments or vendors to obtain required metrics for financial reporting.
- Attends financial review meetings to assist with reconciliation and identification of budget overrun.
- Reviews and approves invoices from sites or vendors and to the client.

Business Development

- Participates in representing the company to the client, ensuring satisfaction levels are met and statuses of deliverables are communicated effectively.
- May participate in Customer proposal development.
- In collaboration with the Project Team, will plan, coordinate and present at internal and external meetings.

Knowledge/Training

- Facilitates team training in accordance with protocol and/or project requirements, including therapeutic, protocol specific, and process training.
- Develops knowledge of current therapeutic environment.

Jan 2018 - Nov 2018 Syneos Health

Project Specialist II

- Supports Project Manager (PM) to ensure the contracted services and expectations of a clinical study are carried out by the assigned project team in accordance with the executed contract and the Customer's expectations.
- Tracks and analyzes project details and maintains internal systems for assigned projects within a therapeutic area.
- Assures compliance with local regulations, Code of Federal Regulations/International Conference of Harmonization (ICH), Good Clinical Practices (GCP) guidelines, and Company and Sponsor Standard Operating Procedures (SOPs).
- Mentors and coaches site activation staff in specialized areas of expertise (e.g., ICF/IB/IRB/Advertising review teams).

Apr 2017 - Jan 2018 INC Research

Project Specialist II

- Supports Project Manager (PM) to ensure the contracted services and expectations of a clinical study are carried out by the assigned project team in accordance with the executed contract and the Customer's expectations.
- Tracks and analyzes project details and maintains internal systems for assigned projects within

a therapeutic area.

- Assures compliance with local regulations, Code of Federal Regulations/International Conference of Harmonization (ICH), Good Clinical Practices (GCP) guidelines, and Company and Sponsor Standard Operating Procedures (SOPs).
- Mentors and coaches site activation staff in specialized areas of expertise (e.g., ICF/IB/IRB/Advertising review teams).

May 2016 - Apr 2017 Premier Research

Project Specialist

- Assisted in overall Project Delivery of clinical trials, coordinating efforts of multiple departments.
- Identified risks to milestones and deliverables to ensure project delivery within all contracted timelines.
- Initiated communication and documentation internally and externally.
- Ensured adherence of project to budget and scope of work in order to maximize project profitability.
- Ensured project tasks are completed in accordance with project plans and standard operating procedures and projects are audit ready.

Dec 2015 - May 2016 North Carolina State University

Postdoctoral Research Associate

- Investigated the link between hybrid sterility and recombination in the model organism, *Drosophila melanogaster*.
- Performed experiments to examine correlated gene expression in response to parasitism.

Jul 2011 - Dec 2015 North Carolina State University

Graduate Research and Teaching Assistant

- Developed several independent projects to address the environmental and genetic determinants of recombination rate variation in *D. melanogaster*, leading to three high quality publications.
- Supervised the training of nine undergraduates in the scientific process and assisted them in executing independent projects resulting in publications.
- Taught multiple sections of Introduction to Genetics recitation sessions.

Aug 2009 - Jun 2011 East Carolina University

Graduate Research and Teaching Assistant

- Investigated genome integrity of multiple DNA replication proteins in *D. melanogaster* using both in vitro and in vivo approaches.
- Taught multiple sections of Introduction to Biology laboratory sessions.

Therapeutic Experience

- | | |
|----------------------------------|--|
| CNS Psychiatry | - Schizophrenia |
| Dermatology | - Dermatology - Hyperfunctional Facial Lines |
| Hepatology | - Cirrhosis, Hepatic |
| Immunology / Inflammatory | - Immune Deficiency |

Languages

- English - Speaking, Reading, Writing**
 - Native

Additional Experience

- Pain, Bunionectomy
- Pain, Knee Replace

Education

- | | |
|-------------|---|
| 2015 | North Carolina State University - United States
Doctor of Philosophy PhD - Genetics |
| 2011 | East Carolina University - United States
Masters - Cell Biology |
| 2009 | North Carolina State University - United States
Bachelor - Biological Sciences |

Publications & Presentations

- Hunter, C. M., M. C. Robinson, D. L. Aylor, and N. D. Singh. Genetic background, maternal age and interaction effects mediate rates of crossing over in *Drosophila melanogaster* females. *G3: Genes | Genomes | Genetics* 6 (2016):1409-1416. doi: 10.1534/g3.116.027631
- Hunter, C.M., W. Huang, T. F. C. Mackay, and N. D. Singh. The genetic architecture of natural variation in recombination rate in *Drosophila melanogaster*. *PLOS Genetics* (2016). doi: 10.1371/journal.pgen.1005951
- Hunter, C. M. and N. D. Singh. Do males matter? Testing the effects of male genetic background on female meiotic crossover rates in *Drosophila melanogaster*. *Evolution* 68

(2014):2718-2726. doi: 10.1111/evo.12455

Profile**Which Boards would you like to apply for?**

Alcoholic Beverage Control Board: Submitted
Board of Adjustment: Submitted
City of Raleigh Board of Adjustment: Submitted
City of Raleigh Planning Commission: Submitted
Planning Board: Submitted
Northern Wake Board of Trustees Firemen's Relief Fund: Submitted

Please select your first Board preference: *

☒ City of Raleigh Planning Commission

Please select your second Board preference: *

☒ City of Raleigh Board of Adjustment

Please select your third Board preference: *

☒ Planning Board

Please select your fourth Board preference: *

☒ Board of Adjustment

Please select your fifth Board preference: *

☒ Alcoholic Beverage Control Board

Please select your sixth Board preference: *

☒ Raleigh-Durham Airport Authority

Philip

First Name

Law

Middle Initial

Last Name

2824 Peachleaf Street

Street Address

Suite or Apt

Raleigh

City

NC

State

27614

Postal Code

What district do you live in?

☒ District 6

Mobile: (910) 554-1525

Primary Phone

Mobile: (910) 554-1525

Alternate Phone

pjlaw1@gmail.com

Email Address

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To continue to serve my country and community so that it is a better place for my children.

Work Experience

IT Business Analyst Manager—Genworth Financial— Sep 16 – Current • Core Team project support and experience with MISITE rollout • Project Manager for 100+ Small-Medium projects • Gather and development of Business Requirements & Functional Requirements • Facilitate and support QA and UAT testing • Primary contact for integrations to Genworth for Loan Servicing • Experience with 3rd Party development & testing. Encompass, Mortgagebot, Mortgage Builder, LendingQB, Empower, Calyx, Byte, FICS, Fiserv, Black Knight, D&H, Roostify, • Working relationships with multiple departments at Genworth. Lender Servicing, Sales, Marketing, Commercial, IT, Delinquencies, Reporting, Rates, Compliance, Claims, Training, etc. • Experience with industry standards MISMO, XML, many different billing formats, MILAR • Extensive experience interacting with customers to promote and support the product. Which in turn increases New Insurance Written. Project Site Supervisor—Hewlett Packard— FEB 04 – APR 2015 NMCI/COSC/NGEN Contract ISO 9001 TOP Secret Clearance Project Site Supervisor (May 08 – Apr 15) • Manage cross-functional project teams and team leaders over different geo areas • Supervise projects from scope to completion • Gather, maintain and report metrics/milestones on projects • Instruct knowledge transfer to customers as part of project handover • Tier 3 Active Directory administrator. Unclassified and Classified. Creation, modification and deletion of objects, users, groups, permissions • Recruit, train supervisors and technicians on policies and procedures, performance reviews, action plans • Led implementation of all of Japan projects for 15 months on schedule, under budget and with superior customer satisfaction. Received commendations from SVP and customers. Recommended for advancement based on consistent outstanding results. Business Analyst Advanced (July 06 – May 08) • Administrator of central logistics database • Held daily round table meetings with customers and support personnel, Final project meeting with Executive leadership • Full support of tens of thousands of devices during break in period according to SLAs and KPIs • Interacting with customers to provide deliverables and customer service • Create, maintain and report records for unclassified and classified hardware • Worked with application developers to troubleshoot, log and test applications • Installed customer specified images from network or mobile resources both on and off site Computer Technician (Feb 04 – July 06) • Data and profile migration using CA Desktop Migration Manager, Windows USMT & Easy Transfer • Troubleshoot software/hardware and network issues • Installed, maintained and troubleshoot thousands of applications mostly in the .gov realm Team Leader Sgt/E5 – U.S. Marines – DEC 99 – FEB 04 • Supervise personnel to complete missions in hostile environments • Develop operational plans • Manage training and development of Marines • Maintained and troubleshoot both hardware and software for the unit • Maintained inventory of equipment and parts as well ordering replacement parts • Combat Iraq, Peace Keeping in Kosovo, Humanitarian in Liberia • While on deployment aboard the USS Iwo Jima my unit participated in the invasion of Iraq where we were inserted to Mosul and captured the airport. During hostile conditions I maintained order, overcame obstacles and completed the mission.

Volunteer Experience

American Legion – Service Officer – Jan 2015 – JUN 2017 • Oversee delivery of American Legion program benefits. Provide evaluation and recommendations • Act as case manager preparing documents for submittal for financial assistance • Coordinate with Veterans groups and attend Community events

Education

Strayer University Degree: Bachelor of Science Major: Information Systems Leadership Institute: International Leadership and Negotiation

Comments

[Philip_Law_Resume_V4.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Asian

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Philip J. Law

2824 Peachleaf St Raleigh, NC 27614
(910)554-1525 - Cell
Pjlaw1@gmail.com

OBJECTIVE

- Seeking an opportunity where I can be an asset to my employer by applying my experience leading cross-functional teams to successfully complete projects and achieve goals that include wide ranging challenges and multiple interactions with customers.
- I am capable and successful at jumping into new and difficult situations. I drive for and get results.

SUMMARY OF QUALIFICATIONS

- IT Project manager with 14 years of experience in cross-functional leadership as a site manager on DOD/Private projects, 1000+ projects completed
- Operated, supervised and assists with policy and standing operating procedure creation
- Manage implementation projects of COTS computers for DOD exceeding 2000 devices per month ITIL
- IT Business Analyst experience with JIRA, Service Now, Daptiv, Sharepoint, Salesforce, Tea Leaf, Secure FX, Active Batch 10

EDUCATION

Strayer University Degree: *Bachelor of Science* Major: *Information Systems*
Leadership Institute: International Leadership and Negotiation

PROFESSIONAL EXPERIENCE

IT Business Analyst Manager-Genworth Financial- Sep 16 - Current

- Core Team project support and experience with MISITE rollout
- Project Manager for 100+ Small-Medium projects
- Gather and development of Business Requirements & Functional Requirements
- Facilitate and support QA and UAT testing
- Primary contact for integrations to Genworth for Loan Servicing
- Experience with 3rd Party development & testing. Encompass, Mortgagebot, Mortgage Builder, LendingQB, Empower, Calyx, Byte, FICS, Fiserv, Black Knight, D&H, Roostify,
- Working relationships with multiple departments at Genworth. Lender Servicing, Sales, Marketing, Commercial, IT, Delinquencies, Reporting, Rates, Compliance, Claims, Training, etc.
- Experience with industry standards MISMO, XML, many different billing formats, MILAR
- Extensive experience interacting with customers to promote and support the product. Which in turn increases New Insurance Written.

Project Site Supervisor-Hewlett Packard- FEB 04 - APR 2015 ***NMCI/COSC/NGEN Contract ISO 9001*** ***TOP Secret Clearance***

Project Site Supervisor (May 08 – Apr 15)

- Manage cross-functional project teams and team leaders over different geo areas
- Supervise projects from scope to completion
- Gather, maintain and report metrics/milestones on projects
- Instruct knowledge transfer to customers as part of project handover
- Tier 3 Active Directory administrator. Unclassified and Classified. Creation, modification and deletion of objects, users, groups, permissions
- Recruit, train supervisors and technicians on policies and procedures, performance reviews, action plans
- Led implementation of all of Japan projects for 15 months on schedule, under budget and with superior customer satisfaction. Received commendations from SVP and customers. Recommended for advancement based on consistent outstanding results.

Business Analyst Advanced (July 06 – May 08)

- Administrator of central logistics database
- Held daily round table meetings with customers and support personnel, Final project meeting with Executive leadership
- Full support of tens of thousands of devices during break in period according to SLAs and KPIs
- Interacting with customers to provide deliverables and customer service
- Create, maintain and report records for unclassified and classified hardware
- Worked with application developers to troubleshoot, log and test applications
- Installed customer specified images from network or mobile resources both on and off site

Computer Technician (Feb 04 – July 06)

- Data and profile migration using CA Desktop Migration Manager, Windows USMT & Easy Transfer
- Troubleshoot software/hardware and network issues
- Installed, maintained and troubleshot thousands of applications mostly in the .gov realm

Team Leader Sgt/E5 – U.S. Marines – DEC 99 – FEB 04

- Supervise personnel to complete missions in hostile environments
- Develop operational plans
- Manage training and development of Marines
- Maintained and troubleshot both hardware and software for the unit
- Maintained inventory of equipment and parts as well ordering replacement parts
- Combat Iraq, Peace Keeping in Kosovo, Humanitarian in Liberia
- While on deployment aboard the USS Iwo Jima my unit participated in the invasion of Iraq where we were inserted to Mosul and captured the airport. During hostile conditions I maintained order, overcame obstacles and completed the mission.

Community Service

American Legion – Service Officer – Jan 2015 – JUN 2017

- Oversee delivery of American Legion program benefits. Provide evaluation and recommendations
- Act as case manager preparing documents for submittal for financial assistance
- Coordinate with Veterans groups and attend Community events

Profile**Which Boards would you like to apply for?**

Capital Area Workforce Development Board: Submitted

City of Raleigh Board of Adjustment: Submitted

City of Raleigh Planning Commission: Submitted

Planning Board: Submitted

Please select your first Board preference: *

☒ City of Raleigh Planning Commission**Please select your second Board preference: ***

☒ Capital Area Workforce Development Board**Please select your third Board preference: ***

☒ City of Raleigh Board of Adjustment**Please select your fourth Board preference: ***

☒ Planning Board**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Marcus

First Name

Tuttle

Last Name

Middle Initial

1201 Gunnison Place

Street Address

Suite or Apt

Raleigh

City

NC

State

27609

Postal Code

What district do you live in?

☒ District 7

Home: (919) 413-1781

Primary Phone

Business: (919) 688-5300

Alternate Phone

marcus.tuttle@leCHASE.com

Email Address

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board or Commission because I believe it is important to give back to our community. At numerous points in my life I have volunteered and given of my time and talents. This began in high school with mission trips to help build houses in Mexico, continued in early adulthood with Habitat for Humanity, and continues at my church and son's school today. To have the opportunity to utilize my experience in construction and commercial real estate to help shape and contribute to the future of Wake County would be a tremendous honor, one that I would embrace whole-heartedly.

Work Experience

During the summer following my sophomore year of college at NC State I received an internship with a large construction management firm in Raleigh, Bovis Lend Lease. That summer, and continuing through to graduation, I worked nearly full-time for that same firm on a variety of projects. Following graduation I came on full time and worked in project management, overseeing large commercial projects in the Triangle. I am currently a Project Executive with LeChase Construction where I manage our commercial market sector portfolio.

Volunteer Experience

Numerous church, school, and Habitat for Humanity volunteer days. Greater Raleigh Chamber Young Professionals Network community service chair for three years. Durham Rescue Mission Raleigh Boys & Girls Club - Appetite 4 Art fundraising committee for two years.

Education

I received a BS in Construction Engineering & Management from NC State University in 2005.

Comments

I am an active member of NAIOP, ULI, and the Greater Raleigh Chamber of Commerce. I have served for the past two years on NAIOP's government affairs committee.

[Marcus Tuttle Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

MARCUS S. TUTTLE

1201 Gunnison Place • Raleigh, NC 27609 • 919.413.1781 | marcus.s.tuttle@gmail.com • [LinkedIn](#)

15+ years of diverse experience within the construction industry including multi-phase projects in and around occupied areas. Skilled communicator adept at quickly building quality relationships with internal and external stakeholders across all levels of an organization. Known for maintaining a strong focus on quality and for keeping the end user in mind, building spaces that meet their needs and expectations. Proven ability to thrive in dynamic and fast-paced environments, effectively manage change, and adapt to modifications in scope. Knowledgeable of various contracting methods for public and private projects including cost-plus, construction management (CM) at risk, CM agency, and lump sum.

PROFESSIONAL EXPERIENCE

LeChase Construction Services (Acquired local Lend Lease Operations), Durham, NC 2016 - Present

Project Executive (January 2018 – Present)

- Leading business development, marketing, and construction efforts in the commercial market sector; developing short and long term business plans and pursuit strategies for key clients.
- Responsible for client relationships, implementation of company policies and procedures, professional development of project teams, and successful project delivery.

Senior Project Manager, Durham Police Headquarters Complex, Durham, NC (June 2016 – January 2018)

- Managed construction of a new 125,000sf police headquarters and 911 building and 433-car parking deck under a \$50M public construction manager at risk delivery.
- Managed relationship with client through the transition of the project team from Lend Lease to LeChase and the introduction of new team members to instill confidence in the new organization and the same ability to deliver successfully.
- Worked closely with the design team through the design development and construction document phase to ensure the project remained on schedule and budget, ultimately phasing the design completion to maintain the overall construction schedule and delivering a GMP with \$2M of savings from the project budget.

Lend Lease (US) Construction, Durham, NC 2003 – June 2016

Senior Project Manager, Syngenta Biotechnology, RTP, NC (January 2014 – Present)

- Managed construction of a 210,000sf laboratory and office facility under a \$65M lump sum contract; project consisted of upgrades to the existing central energy plant, crop chambers, and open-concept Class A office space.
- Worked closely with owner and owner's representative to understand, implement, and accomplish project goals related to safety, quality, schedule, and cost.
- Led a team of 19 project managers, superintendents, quality control managers, safety managers, schedulers, and commissioning agents ensuring they had the proper resources to maintain a positive safety culture, construct the highest quality facility, understand and work to the project schedule, and be stewards of the project budget.

Project Manager II, Bayer CropScience, RTP, NC (January 2011 – January 2014)

- Managed multiple projects on the campus of Bayer CropScience's North American Headquarters including construction of an 86,000sf greenhouse and research facility totaling \$15.5M; a 30,000sf shipping/receiving, laboratory, cold storage, and office space facility totaling \$9M; expansion of a central utility plant and site infrastructure upgrades totaling \$6.5M; and renovation of existing headhouse and laboratory spaces totaling \$3M.
- Successfully executed the initial greenhouse project and built relationships with Bayer procurement and construction leaders which lead to repeat work on the campus.
- Worked closely with end users to determine fit for purpose design and materials including greenhouse glass, air flow design, lighting types and layout, and growth chamber and freezer specifications.
- Diligently worked to identify and implement value engineering which reduced the initial construction cost by over 10% on the Greenhouse # 5 project.

Project Manager I and II, UNC Bell Tower Development, Chapel Hill, NC (May 2007 – January 2011)

- Managed a multi-phase CM at Risk delivery with joint venture partners Clancy & Theys Construction Company and HJ Russell & Company.
- Charged with \$21M of site utility relocations, a \$21M chiller plant renovation, and a \$17M parking deck located in the heart of UNC's campus.

- Site utility relocations included chilled water mains, steam piping and tunnels, electrical ductbanks, domestic and reclaimed water, storm water, and sanitary sewer. Also included was an underground 360,000 gallon storm water detention facility and a 350,000 gallon stone-filled cistern.
- Chiller plant renovation included demolition, a temporary chiller setup, façade replacement, seismic upgrades, installation of two new 2,500 ton chillers, and new piping and electrical services inside the building and outside on a structural rack.
- Additional responsibilities included subcontract buyout, change order management, client billings, overall project financial management, and bi-monthly reporting to senior management.
- The new eight story, 750 car, cast-in-place, post-tensioned parking deck includes a pedestrian walkway to the UNC Hospital section of campus.

Assistant Project Manager, Duke University's Fuqua School of Business, Durham, NC (December 2006 – May 2007)

- Supported \$30M of classroom and library expansion.
- Developed and managed procurement schedule for over 20 subcontractors to ensure timely material deliveries which supported the construction schedule.
- Responsibilities included submittal review, change order management, and document control.

Project Engineer, Gold Kist Tray Pack Expansion, Live Oak, FL (November 2005 – December 2006)

- Managed \$32M cost-plus delivery of 180,000 square feet expansion of sub-freezing cooler storage, processing plant, and office space for a repeat client.
- Executed responsibilities beyond the entry-level position, including subcontract buyout, change order management, monthly financial reporting, subcontractor and owner pay applications, project closeout, and quarterly senior management reporting.

Intern, North Hills Mall Redevelopment, Raleigh, NC (May 2003 – November 2005)

- Assisted with \$53M shell construction of 965,000 square feet of office, retail, and parking structures.
- Responsibilities included reviewing submittals, developing and processing RFIs, document control, and project closeout.

COMMUNITY INVOLVEMENT

Chamber of Commerce, Raleigh, NC

2007 - 2015

Young Professionals Network (2007 – Present)

- Member of the Community Involvement task force charged with identifying and enhancing YPN involvement with non-profit and volunteer opportunities in 2008 and 2009. Co-chair of the Community Involvement task force in 2009 and 2012. Chair of Member Engagement task force, responsible for enhancing the membership experience and retaining involvement in 2010 and 2011. Currently the chair of Community Involvement.

Leadership Raleigh (2010 – 2011)

- Participated in a nine month program focused on providing unique and in-depth views of community issues, developing leadership skills, and providing introductions to local non-profits encouraging future community involvement.

ADDITIONAL INFORMATION

- Participant in Lend Lease Future Leaders program. A mentoring program in which members are nominated by senior management to enhance leadership skills and take an active involvement in business operations.
- Lend Lease Training Lead Team, responsible for organizing training opportunities for Raleigh office employees.

EDUCATION

North Carolina State University, Raleigh, NC

B.S., Construction Engineering and Management

COMPUTER SKILLS

Microsoft Office programs, Primavera Systems, Timberline, Prolog Manager, and Prolog Website.