

Board Meeting Times



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Board Holds at least 45 Public Meetings each year

- Historically, the Board holds at least 21 regular meetings per year
 - Every regular meeting has a public comment period
 - Some meetings have 1 to 3 public hearings on specific issues
- 10 or more work sessions
- 12 or more committee meetings
- Retreats, joint meetings with Board of Education, special called meetings

Different Meetings Have Different Purposes

- Regular Meetings
 - Vote on policy changes and resource allocations
 - Public comment period
 - Public hearings on specific issues
- Work Session
 - Broader, deeper discussion of major topics
- Committees
 - Shape and refine fresh ideas, or provide initial feedback to staff
- Retreats
 - Goal setting, and long-term financial planning

Regular Meetings Live and Online

- Meetings are broadcast LIVE on RTN cable channel 11 and on [the County's website](#)
- Video recordings and minutes are available on [the County's website](#)
- Work sessions will be live-streamed starting this Summer



Board of Commissioners on 2018-12-03 5:00 PM



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1. Oath of Office for Wake County Commissioners

2. Oath of Office for the Wake Soil and Water Conservation District Board

Board Changed Meeting Time in 2016

- From 2000 through 2015, the Board held two regular meetings per month and started all meetings at 2:00
- Beginning in January 2016, Board approved...
 - First meeting of each month begins at 5:00
 - Second meeting of each month begins at 2:00

Stats on 2018 Meetings

2018 Regular Board Meetings

	All Meetings	2:00 Start	5:00 Start
Average Length of Meeting	2 hrs 5 min	2 hrs 14 min	1 hrs 56 min
Average Public Comment Speakers	3.4	3.8	3.0
Average Speakers per Public Hearing	0.9	0.8	1.0
Regular Meetings Held in 2018	21		
Shortest meeting	46 minutes		
Longest Meeting	3 hours 10 min		

2018 Notes

May 21 budget public hearing data is omitted, 32 speakers during day and 44 at night
Total of 68 speakers during public comment period, main issues were Crooked Creek, housing plan
Times do not include closed session; 14 of 21 meetings had a closed session









Specific Issues Drive Public Speakers

- During 2017 and 2018, 41% of public comment speakers addressed an item on that meeting agenda (64 of 157)
 - 59% of speakers addressed a topic not on agenda
- 2018 - 68 public comment speakers
 - Main issues were Crooked Creek, affordable housing, orphan roads, school funding
- 2017 - 89 public comment speakers
 - Main issues were Crooked Creek, Forest Hills

Impacts from Moving Meeting

- Major cost drivers
 - Overtime for security, audio/visual staffing, utilities
- Minor cost drivers—staff overtime, food
- Public impacts—How changes might affect attendance, media, other governments
- Internal impacts—How changes might affect employees and Commissioners

Annualized Financial Impact

Meeting Time Options	2:00 Start	5:00 Start	6:00 Start	7:00 Start
Only Move the 2 nd Meeting (currently 2:00) No change to 1 st Meeting	N/A	 \$16,000	 \$28,000	 \$38,000
Only Move the 1st Meeting (currently 5:00) No change to 2nd Meeting	N/A	N/A	 \$13,000	 \$22,000
Move Both Meetings to Same Time	N/A	 \$16,000	 \$41,000	 \$60,000

Public and Internal Impacts

Impact Area	2:00 Start	5:00 Start	6:00 Start	7:00 Start
Public Impacts				
Public Speakers	N/I	N/I	?	?
Proclamation Attendees	N/I	N/I	?	?
Overlap with Municipal Meetings	N/I	N/I	—	—
Media Coverage	+	—	—	—
RTN availability	+	?	?	?
Downtown Traffic	+	—	—	+
Internal Impacts				
Retirees and Awards	+	—	—	—
Family Impact	N/I	—	—	—
Commissioner Impact	?	?	?	?



Anticipated positive impact



Anticipated negative impact

N/I

Negligible impact

?

Uncertain impact

Notes on Impacts

- Overlap with Municipalities
 - Moving first Monday meetings to a later date would worsen overlap with Town Council meetings in Fuquay-Varina, Garner, Knightdale, and Zebulon
 - All other municipalities meet on Tuesday or Thursday
- Media Coverage
 - Later start times leave reporters with less time to meet their deadlines
 - Evening start times create fewer opportunities for coverage during evening TV news slots (5pm, 5:30pm, 6pm, etc.)
 - Particularly challenging for print reports

Wake County Municipalities

Town	Meeting	Date	Time
Apex	Council Meeting	1 st Tuesday 3 rd Tuesday	7:00 pm 7:00 pm
Cary	Council Meeting Work Session	2 nd Thursday 4 th Thursday Varies	6:30 pm 6:30 pm
Fuquay-Varina	Council Meeting	1 st Monday 3 rd Tuesday after 1 st Monday	7:00 pm 7:00 pm
Garner	Council Meeting Work Session	1 st Monday 3 rd Tuesday after 1 st Monday Last Tuesday	7:00 pm 7:00 pm 6:00 pm
Holly Springs	Council Meeting Work Session	1 st Tuesday 3 rd Tuesday Varies	7:00 pm 7:00 pm
Knightdale	Council Meeting Work Session	3 rd Wednesday 1 st Monday	7:00 pm 7:00 pm
Morrisville	Council Meeting	2 nd Tuesday 4 th Tuesday	6:00 pm 6:00 pm
Raleigh	Council Meeting Petitions Meeting Work Sessions	1 st Tuesday 3 rd Tuesday 1 st Tuesday 2 nd Tuesday 3 rd Tuesday	1:00 pm 1:00 pm 7:00 pm 4:00 pm 11:30 am
Rolesville	Council Meeting Informational Meeting	1 st Tuesday 3 rd Tuesday	7:00 pm 7:00 pm
Wake Forest	Council Meeting Work Session	3 rd Tuesday 1 st Tuesday	5:30 pm 5:30 pm
Wendell	Council Meeting Work Session	2 nd Monday 4 th Monday	7:00 pm 7:00 pm
Zebulon	Council Meeting Work Session	1 st Monday 3 rd Wednesday after 1 st Monday	7:00 pm 7:00 pm

Other Opportunities

- Advertise more widely the availability of parking vouchers
- Cost savings
 - Staff plans to only keep Nash Square entrance open after 5pm
 - Nearly all attendees enter at Nash Square
 - Closing Salisbury Street will reduce overtime costs

Framing Up Options

Two things Board can change (see handout)

1. Meeting Start Time

- 2:00, 5:00, 5:30, 7:00

2. Public Comment Approach

- Current practice is one period starting roughly 30 minutes into meeting
- Two periods: one before consent vote, another 1 hour into meeting
- Two periods: one before consent vote, another after regular agenda

Questions

- What does the Board wish to accomplish with a change of meeting time?
- Which combination of 1) meeting start time and 2) public comment approach lends itself to that goal?
- Is the committee ready to recommend a change to the full Board?
 - If not, what additional information would help Commissioners consider alternatives?