

Board Meeting Times



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Board Holds at least 45 Public Meetings each year

- Historically, the Board holds at least 21 regular meetings per year
 - Every regular meeting has a public comment period
 - Some meetings have 1 to 3 public hearings on specific issues
- 10 or more work sessions,
- 12 or more committee meetings
- Retreats, joint meetings with Board of Education, special called meetings

Different Meetings Have Different Purposes

- Regular Meetings
 - Vote on policy changes and resource allocations
 - Public comment period
 - Public hearings on specific issues
- Work Session
 - Broader, deeper discussion of major topics
- Committees
 - Shape and refine fresh ideas, or provide initial feedback to staff
- Retreats
 - Goal setting, and long-term financial planning

Regular Meetings Live and Online

- Meetings are broadcast LIVE on RTN cable channel 11 and on [the County's website](#).
- Video recordings and minutes are available on [the County's website](#).
- Work sessions will be live-streamed starting this Summer



Board of Commissioners on 2018-12-03 5:00 PM



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Embed

1. Oath of Office for Wake County Commissioners

2. Oath of Office for the Wake Soil and Water Conservation District Board

Board Changed Meeting Time in 2016

- From 2000 through 2015, the Board held two regular meetings per month and started all meetings at 2:00
- Beginning in January 2016, Board approved...
 - First meeting of each month begins at 5:00
 - Second meeting of each month begins at 2:00

Stats on 2018 Meetings

	All Meetings	2:00 Start	5:00 Start
Average Length of Meeting	2 hrs 5 min	2 hrs 14 min	1 hrs 56 min
Average Public Comment Speakers	3.4	3.8	3.0
Average Speakers per Public Hearing	0.9	0.8	1.0
Regular Meetings Held in 2018	21		
Shortest meeting	46 minutes		
Longest Meeting	3 hours 10 min		

- Meeting length does not include closed session time
 - 14 out of 21 meetings had a closed session
- Speaker count omits May 21st budget public hearing
 - 32 speakers at 2:00, 44 speakers at 7:00









Options Framework

- Second Regular Monthly Meeting
 - Continue 2:00 start
 - Change start-time to 5:00 or 6:00 or 7:00
- First Regular Monthly Meeting
 - Continue 5:00 start
 - Move to 6:00 or 7:00
- Change both regular meeting times to same time,
 - 5:00 or 6:00 or 7:00
- Assume work sessions continue to start at 2:00

Impacts from Moving Meeting

- Major cost drivers
 - Overtime for security, audio/visual staffing, utilities
- Minor cost drivers—staff overtime, food
- Public impacts—How changes might affect attendance, media, other governments
- Internal impacts—How changes might affect employees and Commissioners

Annualized Financial Impact

Meeting Time Options	2:00 Start	5:00 Start	6:00 Start	7:00 Start
Only Move the 2 nd Meeting (currently 2:00) No change to 1 st Meeting	N/A	 \$16,000	 \$28,000	 \$38,000
Only Move the 1 st Meeting (currently 5:00) No change to 2 nd Meeting	N/A	N/A	 \$13,000	 \$22,000
Move Both Meetings to Same Time	N/A	 \$16,000	 \$41,000	 \$60,000

Public and Internal Impacts

Impact Area	2:00 Start	5:00 Start	6:00 Start	7:00 Start
Public Impacts				
Public Speakers	N/I	N/I	?	?
Proclamation Attendees	N/I	N/I	?	?
Overlap with Municipal Meetings	N/I	N/I	—	—
Media Coverage	+	—	—	—
RTN availability	+	?	?	?
Downtown Traffic	+	—	—	+
Internal Impacts				
Retirees and Awards	+	—	—	—
Family Impact	N/I	—	—	—
Commissioner Impact	?	?	?	?



Anticipated positive impact



Anticipated negative impact

N/I

Negligible impact

?

Uncertain impact

Notes on Impacts

- Overlap with Municipalities
 - Moving first Monday meetings to a later date would worsen overlap with Town Council meetings in Fuquay-Varina, Garner, Knightdale, and Zebulon
 - All other municipalities meet on Tuesday or Thursday
- Media Coverage
 - Later start times leave reporters with less time to meet their deadlines
 - Evening start times create fewer opportunities for coverage during evening TV news slots (5pm, 5:30pm, 6pm, etc.)
 - Particularly challenging for print reports

Wake County Municipalities

Town	Meeting	Date	Time
Apex	Council Meeting	1 st Tuesday 3 rd Tuesday	7:00 pm 7:00 pm
Cary	Council Meeting Work Session	2 nd Thursday 4 th Thursday Varies	6:30 pm 6:30 pm
Fuquay-Varina	Council Meeting	1 st Monday 3 rd Tuesday after 1 st Monday	7:00 pm 7:00 pm
Garner	Council Meeting Work Session	1 st Monday 3 rd Tuesday after 1 st Monday Last Tuesday	7:00 pm 7:00 pm 6:00 pm
Holly Springs	Council Meeting Work Session	1 st Tuesday 3 rd Tuesday Varies	7:00 pm 7:00 pm
Knightdale	Council Meeting Work Session	3 rd Wednesday 1 st Monday	7:00 pm 7:00 pm
Morrisville	Council Meeting	2 nd Tuesday 4 th Tuesday	6:00 pm 6:00 pm
Raleigh	Council Meeting Petitions Meeting Work Sessions	1 st Tuesday 3 rd Tuesday 1 st Tuesday 2 nd Tuesday 3 rd Tuesday	1:00 pm 1:00 pm 7:00 pm 4:00 pm 11:30 am
Rolesville	Council Meeting Informational Meeting	1 st Tuesday 3 rd Tuesday	7:00 pm 7:00 pm
Wake Forest	Council Meeting Work Session	3 rd Tuesday 1 st Tuesday	5:30 pm 5:30 pm
Wendell	Council Meeting Work Session	2 nd Monday 4 th Monday	7:00 pm 7:00 pm
Zebulon	Council Meeting Work Session	1 st Monday 3 rd Wednesday after 1 st Monday	7:00 pm 7:00 pm

Other Opportunities

- Advertise more widely the availability of parking vouchers
- Cost savings
 - Staff plans to only keep Nash Square entrance open after 5pm
 - Nearly all attendees enter at Nash Square
 - Closing Salisbury Street will reduce overtime costs

Discussion and Guidance

- Questions from the Board
- Is there a Board Consensus?