Profile				
Which Boards would you	u like to apply for	?		
Adult Care Home Communi	ty Advisory Committ	ee: Submitted		
Please select your first E	Board preference:	*		
✓ Adult Care Home Comm	nunity Advisory Com	mittee		
Please select your secon	nd Board preferen	ce: *		
▼ Council on Fitness and I	Health			
Please select your third	Board preference	:*		
✓ Nursing Home Commun	ity Advisory Commit	tee		
Please select your fourtl	n Board preferenc	e: *		
✓ Alliance Behavioral Hea	Ithcare			
Please select your fifth E	Board preference:	*		
✓ Commission for Women				
Please select your sixth	Board preference	. *		
Population Health Task	Force			
Ellen	М	Beidler		
First Name	Middle Initial	Last Name		
1835 Bellwood Drive				
Street Address			Suite or Apt	
Raleigh			NC	27605
City			State	Postal Code
What district do you live	in?			
✓ District 5				

Submit Date: Apr 26, 2018

Ellen M Beidler Page 1 of 4

1101110. (313) 100 1 303	1 100 10. (313) 373 1730	
Primary Phone	Alternate Phone	-
ebeidler@usa.net		
Email Address		
Waverly Hematology Oncology Employer	registered nurse Job Title	_
If you live in an Extraterritorial	Jurisdiction Area, select Yes:	
○ Yes ⊙ No		
In order to assure countywide	representation, please indicate	your place of residence:
▼ Raleigh		

Mobile: (919) 3/9-7/96

Interests & Experiences

Home: (010) 783-1080

Why are you interested in serving on a Board or Commission?

I sat in on an advisory committee meeting as a guest. The members impressed me with their enthusiasm for the mission of promoting the quality of life for Wake County residents of adult care homes. This is a vulnerable population for whom compassionate attention makes a big difference in their lives. I would feel privileged to be part of the effort to serve them.

Work Experience

I have been a registered nurse for 19 years, with experience working in the NC Women's Hospital, Dorothea Dix Hospital, and community oncology. Before going to nursing school, I worked with the Assistant Secretary for Aging and Special Needs in the NC Department of Health and Human Services. I also worked for Medical Review of North Carolina, an agency that monitored the quality of Medicarefunded services in the state.

Volunteer Experience

I served on the NC Adult Care Home Penalty Review Committee for several years. Before it was dissolved by the NC General Assembly, this group provided a public forum to consider state and county penalty proposals for assisted living facilities and adult care homes.

Ellen M Beidler Page 2 of 4

Education	
BSN, School of Nursing, UNC-Chap Political Science, University of Floric	el Hill, 1999 BA, Urban Studies, Jacksonville University, 1976 MA, la, 1981
Comments	
ResumeEllen_M_Beidler.docx Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
▼ Female	
Ethnicity *	
✓ Caucasian	
Other	
How did you become aware of V	Vake County volunteer opportunities?
✓ Current Wake County Volunteer	
If you selected "Other" above, how?	
Please unload a file	

Ellen M Beidler Page 3 of 4

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf

Ellen M Beidler Page 4 of 4

Ellen Massenburg Beidler, RN, BSN 1835 Bellwood Drive

Raleigh, North Carolina 27605

Education

1999 BSN, Nursing University of North Carolina at Chapel Hill

1981 MA, Political Science University of Florida, Gainesville

1976 BA, Urban Studies Jacksonville University, Jacksonville, Florida

Nursing Experience

2006-present Patient Educator RN, Waverly Hematology Oncology, Cary, North Carolina

2005 Staff RN, Dorothea Dix Hospital, Raleigh NC

2001-2003 Infusion RN, Raleigh Hematology Oncology (now Cancer Centers of North Carolina), Wake Forest Road Office, Raleigh NC

1999-2001 Clinical RN, UNC Healthcare, Gynecology Oncology inpatient unit and outpatient clinic

Other Recent Professional Experience

2003-2005 Clinical Trainer—Electronic Medical Records, A4 Health Systems (now Allscripts), Cary, North Carolina

1994-1997 Policy Analyst for the Assistant Secretary of Aging and Special Needs, Office of the Secretary, North Carolina Department of Health and Human Services, Raleigh, North Carolina

1990-1994 Special Projects Coordinator and Manager of Analysis, Medical Review of North Carolina (now the Carolinas Center for Medical Excellence), Cary, North Carolina

Community Service

Volunteer member, Adult Care Home Penalty Review Committee, North Carolina Department of Health and Human Services, 2009 – 2017

Community Member Task Force, Advocates for Health in Action, 2018

Moderator-Elect, Community United Church of Christ, Raleigh, 2018

Nhiah Baards would you				
Willelf Boards would you	ı like to apply for	?		
Nursing Home Community Adult Care Home Communit	=			
Please select your first E	Board preference:	*		
✓ Nursing Home Communication	ity Advisory Commit	tee		
Please select your secor	nd Board preferen	ce: *		
Adult Care Home Comm	unity Advisory Com	mittee		
Please select your third	Board preference	:*		
∇ None Selected				
Please select your fourth	n Board preferenc	e: *		
✓ None Selected				
Please select your fifth E	Board preference:	*		
✓ None Selected				
Please select your sixth	Board preference	. *		
None Selected ■ None Selected ■ None Selected ■ None Selected Non				
Heather	W	Cooke		
First Name	Middle Initial	Last Name		
1425 Lily Creek Drive				
Street Address			Suite or Apt	
Cary			NC	27518
Dity			State	Postal Code
What district do you live	in?			

Submit Date: Apr 03, 2018

Heather W Cooke Page 1 of 4

Home: (919) 608-0743	Business: (919) 576-7684	
Primary Phone	Alternate Phone	
hwcooke@gmail.com		
Email Address		
Employer	Job Title	
If you live in an Extraterrito	orial Jurisdiction Area, select Yes:	
C Yes ⊙ No		
In order to assure countyw	ride representation, please indicate	e your place of residence:
⊘ Cary		
Interests & Experiences		
Why are you interested in s	serving on a Board or Commission	1?
	e. My heart is for the elderly and unwell ith the tights they had within the comm	
Work Experience		
Smithfield, Smithfield, NC, SW	naven of Snow Hill, Snow Hill, NC 1993 for SPARK (Alzheimer/dementia) unit, ent Center, Newport News, VA, 1998-2	1993-1997. Social Worker,
Volunteer Experience		
	t at Oak Grove Elementary School for 4 a Stroke and Turn Official for USA Swi ist with as needed.	

Heather W Cooke Page 2 of 4

Bachelors of Social Work with focus on geriatrics and aging ECU 1993.

Education

Comments

I have been away from long term care raising my three daughters. My girls are getting older and less dependent upon me. I would like to get re-involved in long term care. I have no grandparents and have always considered my nursing home residents as my adopted grandparents. When I read about this commission, I was very excited to possibly get myself involved again. I am currently serving my second term as Co-chair for this committee.

Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
▼ Female	
Ethnicity *	
Caucasian	
Other	
How did you become aware of \	Wake County volunteer opportunities?
✓ Newspaper	
If you selected "Other" above, how?	
Please upload a file	

Heather W Cooke Page 3 of 4

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Heather W Cooke Page 4 of 4

Profile Which Boards would you like to apply for? Nursing Home Community Advisory Committee: Appointed Adult Care Home Community Advisory Committee: Submitted Please select your first Board preference: * ✓ Nursing Home Community Advisory Committee Please select your second Board preference: * Adult Care Home Community Advisory Committee Please select your third Board preference: * None Selected Please select your fourth Board preference: * None Selected Please select your fifth Board preference: * ▼ None Selected Please select your sixth Board preference: * ✓ None Selected Carol Derrenbacher Last Name First Name Middle Initial 3201 Keighley Forest Drive Street Address Suite or Apt Wake Forest NC 27587 Postal Code State What district do you live in? District 6

Submit Date: Apr 03, 2018

Carol Derrenbacher Page 1 of 4

Home: (919) 554-2578 Primary Phone	Home: (919) 696-6096 Alternate Phone	_
cderren@nc.rr.com Email Address		_
Retired Wake County Schools Employer	Speech Language Pathologist Job Title	_
If you live in an Extraterritorial	Jurisdiction Area, select Yes:	
○ Yes ○ No		
In order to assure countywide	representation, please indicate	your place of residence:
✓ Unincorporated Wake County		
Interests & Experiences		
Why are you interested in serv	ing on a Board or Commission	?
-	ed with many seniors through the C	received very good care prior to his Center for Volunteer Caregiving and the best care possible.
Work Experience		
Poll worker early voting 2012 Spee Preschool director and Music teach		ounty Schools for 20 years.
Volunteer Experience		
GAL volunteer advocate- Franklin (Volunteer Caregiving	County 18years Volunteer 12 yrs; lo	cal coordinator 8 yrs.: for Center for
Education		

Carol Derrenbacher Page 2 of 4

MEd Special Ed; Ga State . BA; College of New Rochelle

Comments	
I do not have a resume.	
Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
▼ Female	
Ethnicity *	
Caucasian	
Other	
How did you become aware of	Wake County volunteer opportunities?
✓ Newspaper	
If you selected "Other" above, how?	
Please upload a file	

Carol Derrenbacher Page 3 of 4

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Carol Derrenbacher Page 4 of 4

Profile				
Which Boards would y	you like to apply for	?		
Adult Care Home Comm	unity Advisory Commit	tee: Submitted		
Please select your firs	st Board preference:	*		
✓ Aircraft Noise Abatem	nent Committee			
Please select your sec	cond Board preferer	nce: *		
Alcoholic Beverage C	control Board			
Please select your thin	rd Board preference	* *		
	sory Commission			
Please select your fou	ırth Board preferenc	ce: *		
✓ Housing Authority				
Please select your fift	h Board preference:	*		
✓ Nursing Home Comm	nunity Advisory Commi	ttee		
Please select your six	th Board preference): *		
Raleigh-Durham Airpe	ort Authority			
David	G	Dicken		
First Name	Middle Initial	Last Name		
137 Clayfield Dr				
Street Address			Suite or Apt	
Garner			NC	27529
City			State	Postal Code
What district do you li	ve in?			
None Selected				

Submit Date: Jun 02, 2018

David G Dicken Page 1 of 4

Mobile: (919) 602-7382 Primary Phone	Home: (919) 662-0891 Alternate Phone	
dgdicken@yahoo.com		
State of North Carolina Employer	Information Technology Contractor	
If you live in an Extraterritori	al Jurisdiction Area, select Yes	:
○ Yes ⊙ No		
In order to assure countywid	le representation, please indicat	te your place of residence:
☑ Garner		
Interests & Experiences		
Why are you interested in se	rving on a Board or Commissio	n?
Give back to the community		
Work Experience		
Business Management, Compute	er Technician. Aviation Fuels Manaç	gement experience. Retired Air Force.
Volunteer Experience		
President Raleigh-Wake Commu	unity Emergency Response Teams 5	501c3
Education		
• •	Fuels Management USAF Bachelor Certificate in Executive Leadership	_

Retired Air Force Veteran and work part time as a state contractor with the Department of Information

Technology. I like to give back to my community in volunteer time.

Comments

David G Dicken Page 2 of 4

Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
✓ Male	
Ethnicity *	
Caucasian	
Other	
How did you become aware of \	Wake County volunteer opportunities?
County Website Coun	
If you selected "Other" above, how?	
Please upload a file	

Backup of David Glenn Dicken Resume.docx

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

David G Dicken Page 3 of 4

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David G Dicken Page 4 of 4

David Glenn Dicken

137 Clayfield Drive Garner, NC 27529 919-602-7382

Career Objective: Retired USAF veteran looking to provide administrative services in a part time capacity for up to 24 hours per week.

Education:

Liberty University - (8-88 to 9-92) Bachelor of Science in Business Management/Minor in Human Resource Management

Community College of Air Force - (3-83 to 4-92) Associate of Applied Sciences in Fuels Management

Certifications:

Networking Technologies – Wake Technical Community College Microsoft Excel 2000 Remedy Extension Course V. 4.5.2

Work Experience:

NC Temporary Solutions (8/17 – Present) Experienced providing technical support over the phone and recording details into an IT Service Management application on a Tier I level. Experienced with BMC Remedy 9.0. Proficient in typing, grammar, and spelling skills. I provided technical support via phone and email to state and local government and private business customers across North Carolina that utilizes DIT services. Promoted a positive customer relationship and a high customer service orientation with strong interpersonal skills. • Respond via phone and email to requests for assistance. • Identify problems, categorize issues, prioritize work, troubleshoot, and provide advice to end-users. • Record incident and service request tickets using the BMC Remedy DITM application. • Perform follow-up via phone and email on existing incident and service request tickets.

Lowes Foods Inc. (8/09 – 8/17) Part-time Lead Cashier. Fuel Center Responsible for training all new fuel center employees in cashier duties, Reconcile previous day receipts, fuel system maintenance and trouble-shooting. Direct customer contact, build customer service and satisfaction levels to meet or exceed company expectations.

Wake County Sheriff's Office – (9/03 – 7/09) Permanent Part- time administrative assistant II. Worked 18 hours per week as floater. Provided Data entry in Judicial Services, Criminal Investigations Division, and Records. Provided assistance in Finance Department for one year in maintaining general ledger for jail receipts, concealed weapon permits and pistol permits.

IMServ North America - (10/00 to 8/02) Customer Care/Support Administrator * Performs account management for current clients for Automated Meter Reading Services. Set up of price matrix and merging of monthly work performed provides data for monthly invoicing of various services provided. * Completed Remedy version 4.X course. Have had extensive experience in version 3.2. Helped to design current version of Remedy 4.5.2 for NA Operations on a very large account. * Designing specifications for Customer Service Helpdesk to include, BCP, DR Plan, Reporting procedures, Daily SOP's for CS Rep., Establishment of training guide for Remedy 4.5.2 and EDV+. * Perform daily reporting to network manager for open tickets regarding computer technical problems in the work environment. * Provide monthly revenue reports to include gross revenue, net gain to last reporting period. Provide financial analysis of net growth of meters gained, also provide breakdown of growth based on services using pie graphs.

EDS Inc. - (6/98 to 9/00) Business Analyst * Provided Customer Service in Help Desk environment relating to the USPS Contract. Provided technical assistance in 8 different operating systems to migrate to One central operating system. Rolled out NCR POS ONE system to 66,000 post offices nation wide.* Reset passwords for customers remotely through the established Intranet. Assisted the postal clerks in troubleshooting the USPS application called POS ONE. * Performed Windows NT troubleshooting, escalated as necessary.* Software used to document trouble tickets was Remedy Version 3.2. Utilized Rita 1 testing program for pinging workstations and servers while performing installation procedures on sites. * Tested connectivity to the server at the site to be installed. Assisted server support personnel with regards to the Cisco hubs 1502 and 1503 model numbers on site. Non-Commissioned Officer in Charge-Fuels Management USAF Reserves (4-87 to 3-00) * Supervise 9 personnel in the Fuels Management Flight section for the 916th Air Refueling Wing. * Coordinate the training, inspection and quality control programs to ensure compliance with AF Technical Orders. * Generate monthly training plans. Created performance appraisals for subordinates on semi-annual basis.

References available upon request

Profile				
Which Boards would you	like to apply for	?		
Adult Care Home Communit	y Advisory Committ	ee: Submitted		
Please select your first B	oard preference:	*		
Adult Care Home Comm	unity Advisory Com	mittee		
Please select your secon	d Board preferen	ce: *		
✓ None Selected				
Please select your third B	Board preference	:*		
✓ None Selected				
Please select your fourth	Board preference	e: *		
✓ None Selected				
Please select your fifth B	oard preference:	*		
✓ None Selected				
Please select your sixth	Board preference	. *		
✓ None Selected				
Michee	L	Olson		
First Name	Middle Initial	Last Name		
9910-101 Pineville Rd				
Street Address			Suite or Apt	
Raleigh			NC	27617
City			State	Postal Code
What district do you live	in?			
✓ District 7				

Submit Date: Apr 04, 2018

Michee L Olson Page 1 of 4

Widelie: (010) 001 2007	Middlid: (010) 001 2007	
Primary Phone	Alternate Phone	-
michee.olson@yahoo.com		
Email Address		
Wake County Human Services Employer	Program Specialist Job Title	-
If you live in an Extraterritorial	Jurisdiction Area, select Yes:	
○ Yes ⊙ No		
In order to assure countywide	representation, please indicate	your place of residence:
Raleigh Raleigh		

Mobile: (010) 631-2387

Interests & Experiences

Mobile: (919) 631-2387

Why are you interested in serving on a Board or Commission?

My grandmother was a resident of an assisted living facility in Carthage prior to her death. This same facility was recently in the news for negligence. By being actively involved on this board, I believe I could be an advocate for someone like my grandmother. I would like to be able to be their voice so that they are all treated with respect and dignity in their final years.

Work Experience

I have worked in the public sector for many years. Recently, I have worked with the elderly and disabled population and am knowledgeable of the many challenges they face as they grow older. I have helped determine eligibility for them to receive medicaid while a resident of various adult care and nursing homes across Wake County.

Volunteer Experience

Throughout my daughter's school years, I volunteered and served on many pta/pto boards. I have served in the capacity of Vice president, secretary, volunteer coordinator, and room mom. I volunteered to serve as the president of my high school 20 and 30 year class reunions. I have volunteered to serve on a local nonprofit 5K race and have volunteered countless hours in various capacities at church.

Michee L Olson Page 2 of 4

Education
I graduated in May 1991 with a bachelor of science degree majoring in Psychology from Methodist University in Fayetteville NC.
Comments
I have signed a lease and will be moving to the above named address on 4/28/18.
Updated Resume April 2018.docx Upload a Resume
If you have another document you would like to attach to your application, you may upload it below:
Please upload a file
Demographics
Date of Birth
Gender *
Ethnicity *
✓ Caucasian
Other
How did you become aware of Wake County volunteer opportunities?
Other
grandmother faced during her time in an assisted living facility. If you selected "Other" above, how?

Michee L Olson Page 3 of 4

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Michee L Olson Page 4 of 4

Michee Lucas Olson

Objective

Detail-oriented team player with 12 years experience with Wake County Human Services in the Public Assistance programs. Highly organized, self-directed, motivated and driven professional skilled in building strong working relationships with fellow staff, supervisors, consumers, and the community. Passionate about helping others and providing excellent customer service.

Experience

July 2015 to present

Wake County Human Services

Raleigh NC

Human Services Program Specialist

- Audit Adult Medicaid cases for accuracy
- Excellent communication and interaction with consumers and peers
- Knowledge of NCFast system, OnBase, and Microsoft Office Products
- Ability to read, interpret, and correctly apply federal and state policy
- Adhere to set deadlines
- Analyze data from audits to determine training needs

Aug 2011 to July 2015

City of Dunn

Dunn NC

Administrative Assistant

- Managed Recreation office, secretary to the director, responsible for all general office duties
 - Managed registration for all sports programs as well as set up teams, coaches, and sponsors
 - Managed multiple pledges for 1.5 million park renovation project
 - Provided excellent customer service to community and parents

Nov 2008 to June 2011

Sampson County Schools

Clinton NC

Substitute Teacher

Managed classroom in absence of teacher

July 2004 to May 2007

Johnston County Schools

Smithfield NC

Receptionist

- Greeted visitors, answered and routed phone calls accordingly
- Composed and created documents and reports for the principal
- Responsible for general office duties and maintenance of student information

Jan 1994 to June 2004

Wake County Human Services

Raleigh NC

Case Manager / Trainer

- Managed Work First caseload
- Took and processed applications for Adult Medicaid programs
- Trained new and seasoned employees in all Adult Medicaid programs
- Audited Adult Medicaid case records for Quality Assurance

Education

Aug 1987 to May 1991

Methodist University

Fayetteville NC

Bachelor of Science

Psychology

References

References are available upon request

Profile			
Which Boards would you like to apply for	?		
Adult Care Home Community Advisory Committ	tee: Submitted		
Please select your first Board preference:	*		
Please select your second Board preferen	nce: *		
✓ Alliance Behavioral Healthcare			
Please select your third Board preference	* *		
Adult Care Home Community Advisory Com	ımittee		
Please select your fourth Board preference	e: *		
▼ Capital Area Workforce Development Board			
Please select your fifth Board preference:	*		
Please select your sixth Board preference	*		
▼ Domestic Violence Fatality Review Team			
Kwesiwa	Quaison-Sackey		
First Name Middle Initial	Last Name		
8240 Mcguire Drive			
Street Address		Suite or Apt	
Raleigh		NC	27616
City		State	Postal Code
What district do you live in?			
☑ District 1			

Submit Date: Mar 26, 2018

Mobile: (984) 888-3748 Primary Phone	Mobile: (984) 888-3748 Alternate Phone	
kwesiwaqsackey@gmail.com Email Address		
Employer	Job Title	
If you live in an Extraterritorial	Jurisdiction Area, select Yes:	
○ Yes ⊙ No		
In order to assure countywide re	epresentation, please indicate	your place of residence:
Raleigh Raleigh		
Interests & Experiences		
Why are you interested in serving	ng on a Board or Commission?	
I want my views and those who shar I can not only affect change for myse	G	epresented. I believe that is where
Work Experience		
I currently work as a correctional Off working at Assisted Living facilities, General/Operations Manager: Prove maintaining clients relationships and	hiring and training staff for a health en success in leading cross function	care agency. An accomplished
Volunteer Experience		
Heartland Home Care and Hospices Wheels Acting as classroom assista Wake Interfaith Hospitality Network	nt, including chaperoning elementa	ry school students on fieldtrips
Education		

B.A. Public Relations, Mount Saint Mary College, Newburgh, NY

Comments	
I am happy to pull up my sleeves to	get the work done!
Public_Relations.docx	
Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
Ethnicity *	
✓ African American	
Other	
How did you become aware of	Wake County volunteer opportunities?
County Website	
If you selected "Other" above, how?	
Please upload a file	

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Kwesiwa Quaison-Sackey

8240 Mcguire Drive Raleigh, NC 27616 kwesiwa@hotmail.com 984-888-3748

An accomplished General/Operations Manager: roven success in leading cross functional teams to deliver, building and maintaining clients relationships and staff development.

Core professional competencies include:

Fund Raising	Marketing	Problem solving and investigations
Spiritual Care	Customer care	Writer
Public Relations	Public Speaking	Compliance and Risk management

Professional Experience &

Accomplishments

Wake Med Hospital, Raleigh, NC

August -2016- December 2016

Clinical Pastoral Education

- Performs daily visitations and sacremental services to patient and their families
- Maintained the spiritual care needs of the hospital staff and patients
- Participated in clinical focus and end of life care

Dept. Of Public Safety, Raleigh, NC

Correctional Officer

Sep 2015 - Present

Maintained security and control of the institution, performed inspection of inmates living quarters with random searches, staff development, administration of correctional programs and prison intelligence

- Ensured security of the public and inmates
- Enforced and ensured compliance of standard operating procedures
- Supervise Inmates on all activities during incarceration period
- Firearms Certified
- Facilitated group activities

The Robert Treat Hotel, Newark, NJ

Banquet and Marketing Supervisor 2015

Nov 2014 - Jan

- Developed sales pitch and solicited business to increase revenue by 30 % within a quarter
- Maintained the knowledge of market trends
- Trained and motivated staff to achieve and maintain highest level of work performance
- Solicited business by way of content marketing, social media, and by direct mailing systems

Carillon Assisted Living, Fuguay-Varina, NC

Dementia Care and Program Manager

Oct 2012 - May 2014

- Designed and implemented cognitive and therapeutic programs for residents; no programs were in place previously
- Established individualized care plans for residents
- Advised and counseled residents' families on care and dementia programs
- Supervised and mentored personal care staff on job functions and increased employee morale
- Maintained and updated medical administration records and personal care records
- Corresponded and maintained professional relationship with vendors

Coastal Medical Supply (Carolina Home & Health Staffing Agency) Raleigh, NC

Manager, Medical Billing

Jun 2007- Jun 2008

- Submitted billing on durable medical equipment and increased return on investment by 60% in one year
- Submitted payroll to accounts payable department for processing
- Conducted audits of patients' charts to meet federal and state regulations
- Resolved grievances among clients and aides through counseling and conflict resolution

Anderson Center for Autism, Hyde Park, NY

Paraprofessional

Jan. 2006-Apr. 2006

- Assisted in the implementation of individual education plans for the students and monitored progress.
- Directed and supervised the activities of students with disabilities both on campus and in the community
- Facilitated weekly meetings to address care plan changes for students
- Planned and executed functions in compliance with federal and state guidelines

I-MEX Copy Center, LLC, Poughkeepsie, NY

Owner/CEO

Mar. 2002-Dec. 2005

- Solicited and secured new accounts from area businesses, providing 15% increase in revenue every month.
- Effectively managed and grew the company from one employee to five in one year
- Performed all managerial functions including budget/finance, human resources, inventory planning, customer and public relations, equipment, product design and research

Harlem Valley Maximum Security Center, Wingdale, NC

Executive Assistant

Jan. 2000-Feb. 2002

- Managed the day-to-day operations of the office of executive director
- Managed schedule, meetings and travel
- Organized and maintained files and records

Village Nursing Home, New York, NY

Admissions Coordinator

Apr. 1997-Dec. 1999

- Marketed facility to clients and their families for higher census, maintaining facility profitability
- Maintained facility census of 97% or better at all times
- Worked with medical director and staff to gain accreditation by Joint Commission on the Accreditation of Healthcare Organizations (JCAHO).
- Performed administrative functions associated with admitting new patients to the facility
- Established relationships with area hospitals to maintain advantage (for referrals) over competitors
- Performed third party insurance verification and enforced guidelines established for Medicare and Medicaid

Volunteer Experiences:

2007-present

- Heartland Home Care and Hospices to offer companionate care to patients and participants
- Meals-on-Wheels

- Acting as classroom assistant, including chaperoning elementary school students on fieldtrips
- Wake Interfaith Hospitality Network hosting overnight programs for displaced families

Fundraising

Education:

B.A. Public Relations, Mount Saint Mary College, Newburgh, NY

June, 1996

Certifications: Medication Administration Certificate, NC

Firearms Certified

Computer Skills: Excel, Word, Power Point and Page Maker

Wake County, North Carolina Boards & Commissions Submit Date: Feb 24, 2018 **Profile** Which Boards would you like to apply for? Commission For Women: Submitted Nursing Home Community Advisory Committee: Submitted Domestic Violence Fatality Review Team: Submitted City of Raleigh Housing Appeals Board: Submitted Alliance Behavioral Healthcare: Submitted Adult Care Home Community Advisory Committee: Submitted Please select your first Board preference: * Adult Care Home Community Advisory Committee Please select your second Board preference: * ✓ Nursing Home Community Advisory Committee Please select your third Board preference: * Commission for Women Please select your fourth Board preference: * Alliance Behavioral Healthcare Please select your fifth Board preference: * City of Raleigh Housing Appeals Board Please select your sixth Board preference: * Domestic Violence Fatality Review Team **Emma** Sheedy First Name Middle Initial Last Name

3231 Walnut Creek Pkwy Apt G Street Address Suite or Apt NC 27606 Raleigh State Postal Code

Emma K Sheedy Page 1 of 4

✓ District 4		
Mobile: (919) 259-6944 Primary Phone	Business: (919) 545-7356 Alternate Phone	
eksheedy@gmail.com		
Email Address		
Piedmont Health SeniorCare Employer	Social Work Care Manager Job Title	
If you live in an Extraterritoria	Il Jurisdiction Area, select Yes:	
○ Yes ○ No		
In order to assure countywide	e representation, please indicate your place of residence:	
✓ Raleigh		

Interests & Experiences

What district do you live in?

Why are you interested in serving on a Board or Commission?

I plan to devote my career as a Licensed Clinical Social Worker to serving elders and their families through both direct care and advocacy. I view advisory boards as an ideal way to impact my local community through county government and build perspective and experience on eldercare. In particular, residential care facilities for aging adults are an essential part of longterm care in our communities. As our population ages, it is important to make sure that these institutions are meeting the needs of their consumers and expanding to reflect advances in research and changes in public policy. I want to do my part to contribute to quality of care in these settings. I am also interested in enhancing human services in general and advancing the rights of any disadvantaged groups in Wake County.

Emma K Sheedy Page 2 of 4

Work Experience

PIEDMONT HEALTH SENIORCARE— Pittsboro, NC 10/16-present Social Work Care Manager • Provide intensive case management for seniors at this Program of All-Inclusive Care for the Elderly (PACE) site. • Complete initial comprehensive assessments in participant homes and follow up assessments to evaluate plans of care. • Work as member of an interdisciplinary team in this primary care/adult day health setting. CHARLES HOUSE ASSOCIATION— Chapel Hill, NC 06/16-10/16 Program Facilitator • Assisted with daily program implementation of group activities for older adults with disabilities, including dementia and other frailties. • Facilitated individual participants' inclusion in the group activities.

Volunteer Experience

UNC HEALTH CARE-- Chapel Hill, NC Volunteer Tour Guide and Health Educator 08/16-present • Lead info sessions and tours for expecting mothers through Women's Health Information Center • Educate on breastfeeding and other infant health topics using Ready, Set, Baby curriculum Volunteer 08/16-01/17 • Visited with patients in Geriatric Psychiatric inpatient unit in the Neurosciences Hospital. AMERICAN RED CROSS— Durham, NC 06/16-06/17 Volunteer Disaster Responder • Provided emergency case management on an on-call basis following house fires occurring in the Central North Carolina Chapter area.

Education

UNIV. OF NORTH CAROLINA AT CHARLOTTE— Charlotte, NC May 2016 Master of Social Work (MSW); GPA: 3.9 • President, UNCC Graduate Social Work Association • Graduate Assistant UNIV. OF NORTH CAROLINA AT CHAPEL HILL— Chapel Hill, NC May 2013 Bachelor of Arts (BA) in Romance Languages; GPA: 3.9 • Secretary, Tau Sigma Transfer Honor Society • APPLES Service Learning Project

Comments

Comments				
Additional experience and references available upon request.				
Upload a Resume	-			
If you have another document you would like to attach to your application, you may upload it below:	-			
Please upload a file	-			

Demographics

Emma K Sheedy Page 3 of 4

Date of Birth			
Gender *			
▼ Female			
Ethnicity *			
Caucasian			
Other			
How did you become aware of	Wake County volunteer	opportunities?	
If you selected "Other" above, how?	-		
Please unload a file	-		

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf

Emma K Sheedy Page 4 of 4

Profile				
Which Boards would yo	u like to apply for	?		
Adult Care Home Commun	ity Advisory Commit	tee: Submitted		
Please select your first	Board preference:	*		
✓ Adult Care Home Comm	nunity Advisory Com	nmittee		
Please select your seco	nd Board preferer	nce: *		
✓ None Selected				
Please select your third	Board preference	: *		
✓ None Selected				
Please select your fourt	h Board preferenc	ce: *		
✓ None Selected				
Please select your fifth	Board preference:	*		
✓ None Selected				
Please select your sixth	Board preference	: *		
✓ None Selected				
Michael	Р	Shugrue		
First Name	Middle Initial	Last Name		
2651 Mellow Field Drive, U	nit 203			
Street Address	1111 200		Suite or Apt	
Raleigh			NC	27604
City			State	Postal Code
What district do you live	e in?			
None Selected				

Submit Date: Jun 06, 2018

Michael P Shugrue Page 1 of 4

Mobile: (919) 649-8435	Home: (919) 649-8435
Primary Phone	Alternate Phone
michael.shugrue435@gmail.co	m
Email Address	
Retired	Catholic Priests
Employer	Job Title
If you live in an Extraterrito	rial Jurisdiction Area, select Yes:
○ Yes ⊙ No	
In order to assure countyw	ide representation, please indicate your place of residence:
☑ Raleigh	
Interests & Experiences	
Why are you interested in s	erving on a Board or Commission?
I would like to hep improve the	quality of life of residents of Wake County in long-term care facilities.
Work Experience	
Catholic Priest (pastor) for 52 y	ears
Volunteer Experience	
YMCA - last two years in the af	ter-school Mentoring/Teaching Program for children.
Education	
M.A. from Fordham U. in Religi	ous Education
Comments	

Michael P Shugrue Page 2 of 4

I do not have a resume. If you need background information on me, you may contact my Bishop Luis

Rafael Zarama at 919-821-9700 (switchboard).

Upload a Resume	
If you have another document you would like to attach to your application, you may upload it below:	
Please upload a file	
Demographics	
Date of Birth	
Gender *	
✓ Male	
Ethnicity *	
Caucasian	
Other	
How did you become aware of V	Vake County volunteer opportunities?
▼ Other	
Mr. Bill Lamb	
If you selected "Other" above, how?	
Please upload a file	

Michael P Shugrue Page 3 of 4

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