



**North Carolina Department of Natural and Cultural Resources  
State Historic Preservation Office**

Ramona M. Bartos, Administrator

Governor Roy Cooper  
Secretary Susi H. Hamilton

Office of Archives and History  
Deputy Secretary Kevin Cherry

June 28, 2018

Gary Roth  
Wake County Historic Preservation Commission  
PO Box 28072  
Raleigh, NC 27611

Re: 2018 CLG Grant Project: Wake County Architectural Survey Update – Phase V

Dear Mr. Roth:

I am pleased to inform you that your application for a FY 2018 Historic Preservation Fund (HPF) grant to Certified Local Governments entitled *Wake County Architectural Survey Update – Phase V* has been selected for funding. Your grant award amount is \$11,500.

The HPF is a federal program administered by the National Park Service, United States Department of the Interior. HPF grants for local projects are made available to local governments, non-profit organizations, and educational institutions through the State Historic Preservation Office (HPO), Division of Historical Resources, Office of Archives and History, North Carolina Department of Cultural Resources.

HPF grant awards for local projects in FY 2018 total \$105,000. In addition to your project, funded projects include a design guidelines update, roof repair of a historic city museum, and an archaeological excavation at a historic home site.

You will soon be receiving via email a Grant Contract for your project. The grants coordinator will assist you with any questions you may have concerning the contract and the attachments. In the meantime, if there are questions, please contact Michele McCabe at 919-807-6582 or [michele.patterson.mccabe@ncdcr.gov](mailto:michele.patterson.mccabe@ncdcr.gov).

No grant activities may take place until the Grant Contract has been signed by our agency's authorized representative. The county must follow federal and state procurement procedures to select a project consultant in consultation with our office. No activities may be performed by a project consultant until the county and the consultant have signed a two-party Project Description and Contract. The HPO will prepare the Project Description and Contract, using an approved template, in consultation with the county and the consultant.

Due to federal deadlines for spending FY 2018 HPF funds, all project activities should be satisfactorily completed and approved final products should be submitted to the HPO by August 23, 2019. All requests for reimbursement of grant funds and the county's final accounting should be submitted to the HPO by September 6, 2019.

Thank you for participating in the North Carolina historic preservation program. My staff and I look forward to working with you through the successful completion of your project.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ramona Bartos", written in a cursive style.

Ramona Bartos

Deputy State Historic Preservation Officer

cc: Kevin Cherry, State Historic Preservation Officer  
Frank Cope, Wake County Community Services  
Jenny Coats, Wake County Community Services  
Michele McCabe, State Historic Preservation Office  
Elizabeth King, State Historic Preservation Office