

Item Title: Approval of Interlocal Agreement with City of Raleigh for review and processing of Environmental Health and Safety (EH&S) plan review for commercial building permit applications

Specific Action Requested:

That the Board of Commissioners authorizes the County Manager to sign an Interlocal Agreement (ILA) with City of Raleigh establishing a joint agency for the review and processing of commercial permit applications

Item Summary:

Purpose: The ILA defines the rights and obligations of the parties regarding the coordinated receipt, review, and processing of commercial permit applications for which EH&S plan review is mandated and related services.

Background: Construction projects for restaurants, day care centers, hotels, etc. are subject to review by Wake County EH&S. In the COR's jurisdiction, EH&S projects and associated fees are submitted at the COR Development Services Department. The COR currently collects fees on the County's behalf and the projects are tracked on COR's software system. When the County's new land development software, EnerGov, is implemented on July 9, 2018, citizens will make direct payment to the County via the new software system. The attached ILA, which was requested by COR, outlines responsibilities and procedures for processing commercial building permit applications and payments for both the COR Development Services staff and the EH&S staff. The ILA was approved at the COR's Council regular meeting on June 5, 2018.

Board Goal: This action complements Great Government, Objective GG2, improving effectiveness, efficiency, transparency, and responsiveness of government through innovation and technology.

Fiscal Impact: This action changes the manner in which some County fees are collected, but has no financial impact.

Attachments:

1. Draft Interlocal Agreement