

**Item Title:** Accept and Appropriate \$3,000 of Grant Funds from the Association of Food and Drug Officials

**Specific Action Requested:**

**That the Board of Commissioners accepts grant funds from the Association of Food and Drug Officials and appropriates \$3,000 to the Grants and Donations Fund.**

**Item Summary:**

The Environmental Health and Safety Division (EH&S) of the Environmental Services Department enrolled in the FDA Voluntary National Retail Food Regulatory Program Standards (Program Standards) in 2008. The Program Standards provides a national benchmark of quality improvement for local jurisdictions to evaluate and improve food safety programs. The goal of the Program Standards is to reduce risk factors in restaurants that contribute to foodborne illness.

To incentivize participation in the Program Standards, the Association of Food and Drug Officials (AFDO) awards grants for training and small projects that support quality assurance and uniformity of inspections in jurisdictions. In December 2017, AFDO awarded Wake County a training grant of \$3,000 which will fund four staff members to attend the FDA Regional Seminar in October 2018.

Wake County Environmental Services will manage the grant activities, including budget and procurement, and will manage program and general administrative requirements. There are no matching funds required for these grants.

**Attachments:**

1. AFDO Cat 3 Letter of Award
2. Budget Memo