



Lease Requests

1. Landlord removes vinyl lettering and cork strips from the walls, patch and paint walls.
 2. Landlord allows tenant to reconfigure existing shelving, computer workstations, and furniture (a detailed drawing showing the new space plan will be provided after the 4.27.17 internal meeting). Landlord will patch and paint walls where the shelving relocates from perimeter walls.
 3. Landlord will deep clean the carpet, assesses the carpet where the shelving moves, replace squares if needed.
 4. * Remove the power poles and add electrical outlets and data on several walls (exact locations will be identified after the 4.27.17 internal meeting).
 5. Landlord installs a baby changing table(s) in the public restroom.
 6. Landlord replace all toilets with commercial grade fixtures.
 7. Landlord replace the vinyl flooring in the restrooms.
 8. Landlord removes the half wall in the youth services' department and repairs carpet as needed.
 9. Landlord allows tenant to install card access for staff on the back door located between Room 102 & 103.
 10. Landlord completes an air quality test and addresses the ventilation between the library and the adjacent tenants as needed.
 11. * Reconfigure office 106 for two workspaces while keeping the breakroom function.
- * Need to discuss this in more detail to define the scope of work.

REVISIONS:

SOUTHGATE COMMUNITY LIBRARY
FIRST FLOOR PLAN
1601 CROSS LINK ROAD

DATE: 2/11/05
DRAWING: 051SRL01
SCALE: NTS
PRINTED:

BUILDING 051
SOUTHGATE BRANCH LIBRARY
For Official Wake County Use Only