

Item Title: Approves Rules of Procedure and Areas of Representation, as well as Appoint Members to the Wake County Affordable Housing Steering Committee

Specific Action Requested:
That the Board of Commissioners:

- 1. Approves the Rules of Procedure for the Wake County Affordable Housing Steering Committee;**
- 2. Approves updates made to the Areas of Representation; and**
- 3. Appoints members to the Wake County Affordable Housing Steering Committee such that the areas of representation indicated by the Rules of Procedure are each represented.**

Item Summary:

Purpose

Following recommendations presented at the September 12, 2016 Board of Commissioner's Worksession, the Wake County Affordable Housing Steering Committee was established by the Board of Commissioners on September 19, 2016. The mission of the Steering Committee is to provide guidance, contribute input and engage the public during the completion of a 20-year, comprehensive Affordable Housing planning effort.

Rules of Procedure

The Rules of Procedure provide the mission, membership and composition for the Steering Committee, as well as governing instructions concerning meetings, sub-committees and amendment of rules. The 32 member Steering Committee will serve a term of one year, meeting at least once monthly with additional sub-committees and sub-committee meetings to be determined.

Membership and Composition

The structure of the Affordable Housing Steering Committee will include the following areas of representation:

- A. Subject Matter Expert members (x 20)
- B. Stakeholder members (x 4)
- C. Resident members (x 7)
- D. Board of Commissioner member – Committee Chair

This will ensure diverse participation for completion of the Affordable Housing Study. Facilitation and administration will be provided by designated County staff, as well as a contracted entity.

Special Qualifications:

Affordable Housing and Community Revitalization staff has worked with the County Manager's Office, community partners, and the Board of Commissioners to invite a diverse group of individuals with broad geographic representation to participate on the committee as many stakeholders are affected by affordable housing policy. Recommended members represent areas of specific knowledge and experience deemed pertinent to the success of the 20 year, comprehensive affordable housing plan. The final appointment of committee membership is to be approved by the Wake County Board of Commissioners.

Attachments:

1. Affordable Housing Steering Committee Rules of Procedure
2. List of Recommendations
3. Applications Received for Appointment