



**NC Department of Public Safety**  
**Juvenile Crime Prevention Council Certification**

Fiscal Year: 2016 -2017

County: <b>Wake</b>	Date: <b>May 20, 2016</b>
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**CERTIFICATION STANDARDS**

**STANDARD #1 - Membership**

- |   |     |
|---|-----|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners?                              | yes |
| B. Is the membership list attached?   | yes |
| C. Are members appointed for two year terms and are those terms staggered?  | yes |
| D. Is membership reflective of social-economic and racial diversity of the community?   | yes |
| E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | yes |

If not, which positions are vacant and why?

The business position and the youth positions are open. Recruitment is ongoing.

**STANDARD #2 - Organization**

- |  |     |
|--|-----|
| A. Does the JCPC have written Bylaws?  | yes |
| B. Bylaws are <input type="checkbox"/> attached or <input checked="" type="checkbox"/> on file (Select one.)                     |     |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure.  | yes |
| D. Does the JCPC have written policies and procedures for funding and review?  | yes |
| E. These policies and procedures <input type="checkbox"/> attached or <input checked="" type="checkbox"/> on file. (Select one.) |     |
| F. Does the JCPC have officers and are they elected annually?  | yes |
- JCPC has: ☒ Chair; ☒ Vice-Chair; ☐ Secretary; ☐ Treasurer.

**STANDARD #3 - Meetings**

- |  |     |
|--|-----|
| A. JCPC meetings are considered open and public notice of meetings is provided.  | yes |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | yes |
| C. Does the JCPC meet bi-monthly at a minimum?   | yes |
| D. Are minutes taken at all official meetings?   | yes |
| E. Are minutes distributed prior to or during subsequent meetings?   | yes |

**STANDARD #4 - Planning**

- |   |     |
|---|-----|
| A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? | yes |
| B. Is this Annual Plan presented to the Board of County Commissioners and to DPS?   | yes |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval?  | yes |

## Juvenile Crime Prevention Council Certification (cont'd)

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### STANDARD #5 - Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? (☒ RFP, distribution list, and article attached) yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? yes

### STANDARD #6 – No Overdue Tax Debt

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? yes

Briefly outline the plan for correcting any areas of standards non-compliance.

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Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. *Form JCPC/ OP 002 (b) JCPC Certification Budget Pages* detailing the expenditure budget must be attached to this certification.

The JCPC Certification **must be received by June 30, 2016.**

### JCPC Administrative Funds SOURCES OF REVENUE

#### DPS JCPC

Only list requested funds for  
JCPC Administrative Budget.

**Local**

15,500

6,033

**Other**

0

**Total**

21,033

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JCPC Chairperson

Date

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Chairman, Board of County Commissioners

Date

---

DPS Designated Official

Date

# Juvenile Crime Prevention Council Certification (cont'd)

Wake

County

FY 2016-2017

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Paul Walker	Director, Student Due Process	<input checked="" type="checkbox"/>	B	M
2) Chief of Police	Kenneth Huff	Lieutenant	<input checked="" type="checkbox"/>	W	M
3) Local Sheriff or designee	Phillip Sutton	Deputy Sherriff	<input checked="" type="checkbox"/>	W	M
4) District Attorney or designee	Katherine Edmiston	Assistant DA	<input checked="" type="checkbox"/>	W	F
5) Chief Court Counselor or designee	Donald Pinchback	Chief Court Counselor	<input type="checkbox"/>	B	M
6) Director, AMH/DD/SA, or designee	Eric Johnson	Community Relations Supervisor	<input checked="" type="checkbox"/>	W	M
7) Director DSS or designee	Kim Herrington	Supervisor, Child Welfare	<input checked="" type="checkbox"/>	B	F
8) County Manager or designee	Ginny Satterfield	Program Consultant	<input checked="" type="checkbox"/>	W	F
9) Substance Abuse Professional	Beth Nelson	Consultant	<input type="checkbox"/>	W	F
10) Member of Faith Community	Chrystal	Carmichael	<input type="checkbox"/>	B	F
11) County Commissioner	Jessica Holmes	Attorney	<input type="checkbox"/>	B	F
12) Two Persons under age 18 (State Youth Council Representative, if available)	vacant		<input type="checkbox"/>		
	vacant		<input type="checkbox"/>		
13) Juvenile Defense Attorney	Sarrif Deveaux	Juvenile Defense Attorney	<input type="checkbox"/>	B	M
14) Chief District Judge or designee	Judge Vinston Rozier	Judge	<input checked="" type="checkbox"/>	B	M
15) Member of Business Community	vacant		<input type="checkbox"/>		
16) Local Health Director or designee	Ann Godwin	Program Manager	<input checked="" type="checkbox"/>	W	F
17) Rep. United Way/other non-profit	Nick Allen	Community Impact Director	<input type="checkbox"/>	B	M
18) Representative/Parks and Rec.	Christy Famolare	Facility Director	<input type="checkbox"/>	W	F
19) County Commissioner appointee	Meredith Weinstein	Associate Project Coordinator	<input type="checkbox"/>	W	F
20) County Commissioner appointee	Tony Cancel	retired	<input type="checkbox"/>	H	M

### Juvenile Crime Prevention Council Certification (cont'd)

<del>21) County Commissioner appointee</del>	<del>Carla Huff</del>	<del>Family Specialist</del>	<del><input type="checkbox"/></del>	<del>W</del>	<del>F</del>
22) County Commissioner appointee	Linda Cutler	Social Worker	<input type="checkbox"/>	B	F
23) County Commissioner appointee	George Currie	retired	<input type="checkbox"/>	B	M
24) County Commissioner appointee	Jess Mekeel	Assistant Attorney General	<input type="checkbox"/>	H	M
25) County Commissioner appointee	Sarah Schmidt		<input type="checkbox"/>	W	F