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**Profile****Which Boards would you like to apply for?**

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Library Commission: Submitted**Please select your first Board preference: \***

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☒ Library Commission**Please select your second Board preference: \***

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☒ City of Raleigh Housing Appeals Board**Please select your third Board preference: \***

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☒ Commission for Women**Please select your fourth Board preference: \***

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☒ WakeMed Hospital Board of Directors**Please select your fifth Board preference: \***

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☒ Jury Commission**Please select your sixth Board preference: \***

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☒ Housing Authority

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Cassandra

First Name

---

Lee

Middle Initial

---

Sherry

Last Name

---

4312 Windstorm Way

Street Address

---

Suite or Apt

---

Raleigh

City

---

NC

State

---

27616

Postal Code

**What district do you live in?**

---

None Selected

---

Home: (724) 815-7965

Primary Phone

---

Mobile: (724) 815-7965

Alternate Phone

---

mortalcassie@gmail.com

Email Address

---

UNC

Employer

---

Medical Office Assistant

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

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## Interests & Experiences

Why are you interested in serving on a Board or Commission?

To give back to the community. To have a say in what happens in my neighborhood.

## Work Experience

I have worked in healthcare administration for the last 6 years.

## Volunteer Experience

I volunteer on an advisory board for a local non profit. I have volunteered for multiple federal and state campaigns in the past.

## Education

Lock Haven University - BA Political Science

## Comments

[Cassandra Sherry Resume\\_26-07-2022-17-27-32.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

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## Demographics

[REDACTED]

Date of Birth

Gender \*

☒ Female

**Ethnicity \***

☒ Caucasian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

☒ County Website

**If you selected "Other" above, how?**

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Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

# Cassandra Sherry

✉ mortalcassie@gmail.com ☎ 724-815-7965

## AREAS OF IMPACT, EXPERTISE AND EXECUTION

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Training Development | High Impact Client & Customer Service | Staff Development Planning  
Futuristic Thinking | Data Driven Decision Making | Expert in Strategic Partnerships  
Mission and Identity Driven Leader | Ethical and Justice Centered Decision Making

## PROFESSIONAL EXPERIENCE

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10/2021 – 06/2022  
Pittsburgh, PA

### **Scheduling Coordinator, (UPMC) In Home Urgent Care Plus**

- Founding administrator of In Home Urgent Care Plus, a mobile healthcare pilot program implemented to treat patients in their homes, designed to result in a reduction in ER visits, saving the HealthPlan money.
- Produce processes regarding incoming patient calls, develop registration paperwork, and collaborate to formalize workflows for clinical team, improving efficiency by maximizing the number of visits possible in a day from 3 to 10.
- Compose training and work flows for 10 medical and 2 administrative staff.
- Create a curriculum of administrative trainings including instructional materials, aids and manuals for two administrative professionals and future new hires.
- Design succession plans for key administrative and scheduling positions.
- Collaborate closely with clinical and administrative staff to correspond with patients within a 15 minute window, dispatch medics to the visit within three hours, coordinate same-day radiology imaging and communicated a follow up with patients' referring and primary care physicians, resulting in 90% of our patients feeling confident in remaining home after our visit.
- Assemble, examine data to prepare presentations for management and executives. This data resulted in exceeding the arrival goal of 90% of visits in less than 3 hours, an increase of 21% over the previous four months.

05/2021 – 09/2021  
Pittsburgh, PA

### **Administrative Assistant, Allegheny Ophthalmic and Orbital Associates**

- Maintained 6 Doctors' schedules, including office hours, resident supervision, and surgery calendar, reducing double booking and missed appointments.
- Tracked continuing medical education hours for three physicians, supporting the physicians to keep their licensing current.
- Conferred with patients to obtain and confirm billing and demographic information. Accurately enter patient and insurance information into system and complete the patient registration process in an accurate manner.
- Managed office and medical supply inventories; accepted deliveries and reorganized supplies in stockrooms and exam rooms.

09/2016 – 12/2020  
Pittsburgh, PA

### **Scheduling Assistant, (UPMC) Home Healthcare of Western PA**

- Revamped administrative procedures, implemented improvements, and assisted the supervisor with streamlining changes, reducing average new patient turnaround from 5 to 3 days.
- Operated telephone switchboard to answer, screen, or forward calls, educated patients, took messages and arranged future appointments.
- Kept an updated record of staff members' whereabouts and availability while addressing schedule changes quickly, getting 90% of call-in patients covered within 15 minutes.
- Facilitated 6 week new hire orientation for 5 coworkers; remote and in-person.

02/2019 – 01/2021  
Pittsburgh, PA

**Hostess, *Texas Roadhouse***

- Greeted guests and seated them at their assigned table.
- Dispatched patrons to tables suitable for their needs, including party size, location and handicap, and according to rotation, ensuring that servers receive an equitable number of tables each day.
- Screened an average of 20-30 telephone calls during dinner rush, and responded to inquiries, scheduling call ahead seating, large parties, and VIP guests.
- Facilitated the training of new hires at the hostess and to-go stands.
- Examined all to-go orders, utilizing attention to detail, ensuring correct orders and a positive customer experience.

11/2016 – 11/2018  
Pittsburgh, PA

**Crew Member, *Target***

- Received payments by cash, check, or credit cards.
- Issued receipts, refunds, and change due to customers.
- Catered to customers by providing information resolving their questions and complaints both in person and over the phone.
- Worked both independently and as part of a team, while providing excellent customer service.
- Attended all store-wide huddles to greet new team members and learn about all updates and changes occurring inside the store and company.
- Trained all new hires in the clothing department.

05/2015 – 09/2016  
Hermitage, PA

**Residential Program Worker, *ABDD***

- Accurately administered medications to each individual in the household (3-4 depending on the house) according to their medication list.
- Assessed individuals and provided assistance in addressing any health and safety concerns in the home or community.
- Arranged and attended medical and/or therapy appointments and followed through on professional recommendation.
- Completed documentation including goal data sheets, and behavioral charts.
- Utilized calendars for communication of concerns, comments, work schedules and upcoming doctors or dentist appointments.
- Coached clients in daily living tasks and personal care and support.

10/2013 – 05/2015  
New Castle, PA

**Customer Service Representative, *InfoCision***

- Communicated with customers by telephone to provide information about products or services, to move services, and to enter orders.
- Practiced active listening with callers to ensure understanding of their needs and a positive customer service experience.
- Compiled records of customer interactions or transactions, recording details of inquiries, complaints, or comments, as well as actions taken.
- Ensured that appropriate changes were made to resolve customers' problems.
- Assembled charges for services requested and collected deposits or payments.
- Responded to incoming requests for cancellation of services and attempted to persuade customers to remain with the company by suggesting modifications that could reduce risk of customer cancellation.
- Solicited sales of new or additional services or products.
- Coordinated installation and technical support appointments.
- Exceeded weekly, monthly and quarterly performance objectives. Maintained top sales status, as well as high marks in customer satisfaction, attendance, schedule adherence and average handle time according to company's standards.

## VOLUNTEER EXPERIENCE

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03/2022 – Present  
Raleigh, NC

**Marketing Director, *Beautiful Broken Vessels***

- Facilitate communication between staff, committee, and board
- Create content by photographing projects, special events, ceremonies, dedications, staff, registrants, and others on an on-going basis.

12/2021 – 06/2022  
Pittsburgh, PA

**Advisory Board Committee Member, *Foster Grandparents Program***

- Promote the work of the Foster Grandparent Program in Southwestern PA.
- Plan the annual luncheon, as well as holiday and other events.

12/2021 – 06/2022  
Pittsburgh, PA

**Social Media Committee Chair, *Pittsburgh Young Professionals***

- Create social media content for Facebook, Instagram, Twitter and LinkedIn, increasing engagement by 120% over the six months since I took over.
- Address membership inquiries within 24 hours and disseminate information regarding networking, professional development and community outreach events at least one week prior.

## EDUCATIONAL EXPERIENCE

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2012  
Lock Haven, PA

**B.A. Political Science, *Lock Haven University***

06/2010 – 08/2010  
Washington, D.C.

**Administrative Intern, *National Association of Hispanic Publications***

- Prepared memos, letters, and other documents using Microsoft Office Suite, including Word, Excel, or PowerPoint presentation software.
- Planned and sent out invitations for weekly meetings and annual conference. Oversaw travel arrangements including coordinating flight times, securing in town travel and booking hotel rooms for Executive Board.
- Maintained appointment schedules and calendars for Executive Director.
- Attended classes regarding social media at the National Press Club.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: \*

☒ None Selected

Please select your second Board preference: \*

☒ None Selected

Please select your third Board preference: \*

☒ None Selected

Please select your fourth Board preference: \*

☒ None Selected

Please select your fifth Board preference: \*

☒ None Selected

Please select your sixth Board preference: \*

☒ None Selected

Wanda

W

Denning

First Name

Middle Initial

Last Name

2635 Carlie Adams Rd

Suite or Apt

Street Address

Willow Spring

NC

27592

City

State

Postal Code

What district do you live in?

None Selected

Mobile: (919) 418-0893

Mobile: (919) 418-0893

Primary Phone

Alternate Phone

wwdenn@gmail.com

Email Address

n/a

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Unincorporated Wake County

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## Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am aware of the crucial role our libraries play as a welcoming public resource for our community. To some extent I represent residents who are passionate about addressing environmental, human rights, educational, income-inequality, and other social justice issues at every opportunity; appreciate creative long-range planning and practical problem-solving. I know we have a great library system that meets the needs of the present and has the flexibility to meet future needs. I believe my diverse community engagement would be an asset.

## Work Experience

## Volunteer Experience

see attached

## Education

Associate Degree - Merchandising & Marketing

## Comments

[WWD\\_resume.doc](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

---

## Demographics



Date of Birth



**Gender \***

☒ Female

**Ethnicity \***

☒ Caucasian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

☒ Current Wake County Volunteer

**If you selected "Other" above, how?**

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Please upload a file

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## **ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Wanda Denning**  
**2635 Carlie Adams Road**  
**Willow Springs, NC 27592**  
**919.418.0893                      wwdenn@gmail.com**

**Family Information:**

- Spouse – Mickey Denning
- Children – 2 daughters, 2 grandchildren

**Current community involvement:**

- North Carolina Cooperative Extension
  - o Wake County Advisory Council - Chair
  - o Southern Wake Food Security Coalition
- North Carolina Extension & Community Association
  - o State President-elect
  - o State Parliamentarian
  - o North Central District Secretary
  - o Wake County Past-president
- NCSU – FCS/ECA Foundation Co-chair
- First United Methodist Church – Chair, Administrative Council
- Wake Technical Community College - Board of Visitors
- Fuquay-Varina Chamber of Commerce - Education Committee Chair
- Wake County Public Schools
  - o School to Career Council Co-Chair
  - o Fuquay-Varina Business Alliance - Chair

**Previous involvement with the schools:**

- PTA – 15 years
  - o President at elementary, middle and high school levels
  - o President of Wake County PTA Council
  - o North Carolina PTA Board
- WCPSS
  - o School Board Advisory Council
  - o Healthy Schools Task Force
  - o Student Assignment Committee
  - o Calendar Committee
  - o Teacher of the Year Selection Committee
  - o Character Education Committee
  - o Voices & Choices Steering Committee
  - o School Improvement Team at three school levels
- Fuquay-Varina Area Education Partnership
- Kids Voting – Wake, Founding Board of Directors

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: \*

☒ Library Commission

Please select your second Board preference: \*

☒ Raleigh-Durham Airport Authority

Please select your third Board preference: \*

☒ Centennial Authority

Please select your fourth Board preference: \*

☒ Alcoholic Beverage Control Board

Please select your fifth Board preference: \*

☒ GoTriangle Board of Trustees

Please select your sixth Board preference: \*

☒ Triangle Transit Authority Board

Adam

D

Eggenberger

First Name

Middle Initial

Last Name

5216 North Hills Drive

Suite or Apt

Street Address

Raleigh

NC

27612

City

State

Postal Code

What district do you live in?

None Selected

Home: (704) 562-0608

Business: (919) 737-5489

Primary Phone

Alternate Phone

adeggenberger@gmail.com

Email Address

Yusen Logistics

Sr Manager - Leader Business Management

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

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## Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have been watching the world change drastically in last 2.5 years since the onset of the pandemic. There has been continued polarization of the political climate and distrust in our longstanding institutions. Rather than sit back and continue to observe, I have developed a desire to get more involved and participate in civic activities when opportunities are made available. While I have not had a history of engagement, I am looking to start with a board position in our local community. My goal is to offer my expertise, energy, perspective to the community to help make our growing county the best place to live now and into the future. Further, and as a byproduct of the volunteer work, I hope to demonstrate for my 2 young daughters the value of engagement and hard work.

## Work Experience

See attached resume

## Volunteer Experience

Variety of volunteer roles coaching team sports, supporting community events, volunteering at the food bank, and supporting local charitable organizations.

## Education

Bachelor of Arts, University of Tennessee at Knoxville - 2009

## Comments

I specifically am applying for the library commission as I, like many others grew up in libraries and they've been a large part of my life. I vividly remember the hours spent in story times as a young child, countless days studying and socializing with friends in HS, and the nights holed up in the stacks at the library at the University of Tennessee. My wife and I have tried to do the same for our daughters. Prior to the pandemic we took our oldest daughter to storytime at least twice a week for over 2.5 years. Since the pandemic we've engaged with online story time, book reservations, and as the mask mandates lifted special "trips" to book out story books with our 2 daughters. Although the way in which we engage with literature, technology and the library itself constantly evolves, I am confident our libraries can remain a core component of our community as our county has such continued growth. I hope to be a part of the board that secures the health of the library system into the future.

[Adam\\_Eggenberger\\_July\\_2022.docx](#)

Upload a Resume

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If you have another document you would like to attach to your application, you may upload it below:

Adam D Eggenberger

Please upload a file

---

## Demographics



Date of Birth

### Gender \*

☒ Male

### Ethnicity \*

☒ Caucasian

---

## Other

### How did you become aware of Wake County volunteer opportunities?

☒ County Website

### If you selected "Other" above, how?

Please upload a file

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## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Adam D Eggenberger

# Adam Eggenberger

5216 North Hills Drive, Raleigh, NC 27612 • 704-562-0608 • adeggenberger@gmail.com

**Overview** Driven leader in logistics and transportation with more than a decade of experience in account management, project management, operations and continuous improvement. Experience includes improving and streamlining processes for more than ten global clients.

## **Experience Yusen Logistics Americas**

Raleigh, NC

*Leader Business Management, January 2022 – Present*

- Lead and Deploy Business Management function within Yusen Supply Chain Solutions
- Develop best practices for Business Management Standards and offerings including P&L Management, Account Governance, and Commercial Documentation, and Operational Standards
- Facilitate the hiring and training of 4 manager level positions to support the new Business Management Function
- Leadership Business Management team with P&L responsibility for 7 key clients contributing over \$25M in annual revenue

## **Kuehne + Nagel Integrated Logistics**

Raleigh, NC

*Global Business Manager, May 2018 – December 2021*

- Act as global account leader with P&L responsibility for an industry leading account that exceeds \$3M in annual revenue
- Direct Management of 4 Mid-Level resources providing performance evaluations and creating development plans
- Oversee 30 cross-functional, global resources across six countries
- Prioritize efforts supporting control tower services, continuous improvement and logistics procurement for more than \$125M in annual freight spend
- Advance account services driving 10% annual revenue within key account
- Develop and implement strategies to improve operational and value-add services across the globe
- Lead monthly and quarterly business reviews with client's senior leadership to review performance metrics, industry updates and account priorities
- Serve as a single resource for high level escalations, collaborative logistics strategy development and account relationship concerns
- Update and maintain financial forecasts for senior leadership on a monthly basis
- Promote the voice of the client within the Kuehne + Nagel organization as its lead advocate

*Continuous Improvement Manager, May 2015 – May 2018*

- Served as global account lead for a multi-national technology firm and facilitated improvement activities at client's eight manufacturing facilities
- Acted as a project manager to drive the implementation of more than 25 projects, resulting in \$15M in transportation and logistics savings
- Identified areas of improvement for clients through data analysis, process review, site visits and in-depth client engagement
- Developed and presented business cases and potential risks to clients for approval and implementation

- Oversaw workflow and cost savings programs for colleagues assisting global Fortune 500 clients
- Led monthly and quarterly business reviews reporting on all projects and savings targets
- Developed relationships with procurement and logistics operations teams to drive open communication and ensure ongoing client satisfaction

**Geodis Supply Chain Optimisation**  
and Raleigh, NC

Poughkeepsie, NY

*Operations Manager, January 2014 – April 2015*

- Supported key accounts through a 4<sup>th</sup> party logistics operation with over 20 different suppliers, including several of the world's largest 3<sup>rd</sup> party logistics organizations
- Executed large-scale logistics projects and programs, including onboarding new clients into 4pl offering, carrier implementations and unique client requests
- Interfaced with executive teams and reported monthly key performance indicators
- Managed 15 employees in multiple locations throughout the United States

*Carrier Operations Relationship Leader, November 2010 – April 2015*

- Drove communications between global logistics procurement, service providers and core operations team to ensure carriers met required targets and objectives
- Led monthly carrier scorecard meetings to review activities, including: invoicing, loss and damage claims ratios, on time delivery percentages, EDI performance and environmental and safety initiatives
- Organized quarterly business reviews to discuss forecasting, business opportunities and customer comments and evaluations

*Cross-Brand Logistics Lead, January 2012 – January 2014*

- Oversaw team of six supporting transportation logistics processes for three clients' major business lines; managed over \$20 million in annual transportation spend
- Launched and supervised a warehousing and pick-and-pack facility in Memphis, TN accounting for over 350k in annual revenue
- Supported clients through a 4<sup>th</sup> party logistics operation with over 20 unique suppliers

*Brand Logistics Lead, June 2009 – January 2012*

- Implemented day-to-day transportation and logistics operations for key businesses
- Executed carrier deliveries to end customer locations, as well as parts shipments between vendors and manufacturing locations
- Advised client's new product development team on packaging and shipments
- Provided key performance indicators showing on time delivery, EDI performance, loss and damage claims and record retention

**Harris Teeter**

Charlotte, NC

*Warehousing Intern, Summer 2008*

- Slotted a new 50,000 sq. ft. warehouse dedicated to low-velocity inventory

# Adam Eggenberger

5216 North Hills Drive, Raleigh, NC 27612 • 704-562-0608 • adeggenberger@gmail.com

- Trained staff on new warehouse management system in both Spanish and English
- Drove bi-weekly physical inventory audits

## **Education The University of Tennessee at Knoxville**

B.A. in Spanish Language and World Business, Summa Cum Laude, May 2009

## **Community University of Tennessee Alumni Club**

Raleigh, NC

*Volunteer Board Member, August 2012 - June 2015*

## **South Durham and City of Raleigh Little Leagues**

Durham and Raleigh, NC

*Volunteer Coach, February 2011 - December 2014*

## **Skills**

Proficient in Spanish; Microsoft Office Suite



Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: \*

☒ Library Commission

Please select your second Board preference: \*

☒ Council on Fitness and Health

Please select your third Board preference: \*

☒ Population Health Task Force

Please select your fourth Board preference: \*

☒ Board of Adjustment

Please select your fifth Board preference: \*

☒ United Arts Grants Panels

Please select your sixth Board preference: \*

☒ Cary Zoning Board of Adjustment

Bahram

Olfati

First Name

Middle Initial

Last Name

908 Uprock Drive

Suite or Apt

Street Address

Cary

NC

27519

City

State

Postal Code

What district do you live in?

None Selected

Mobile: (919) 880-9722

Mobile: (919) 880-9722

Primary Phone

Alternate Phone

bahramolfati@gmail.com

Email Address

Job Title

Employer

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

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## Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am particularly interested in the Library Commission as I have worked in publishing for close to 30 years, and has worked with schools and communities to develop literacy programs as well as funding for school libraries.

## Work Experience

I have worked in publishing for close to 30 years. I have developed strong connections with all major publishers, and currently working as Head of Books for Toys R Us.

## Volunteer Experience

I have worked with Score locally, and volunteered in multiple literacy programs across Canada.

## Education

BSc in Math and Computer Science, minors in Physics and political science from Winthrop University (South Carolina)

## Comments

[Olfati\\_Bahram\\_-\\_Resume\\_02-22.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

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## Demographics

  
Date of Birth

Gender \*

☒ Male

Bahram Olfati

Ethnicity \*

☒ Other

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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# BAHRAM OLFATI

908 Uprock Drive, Cary, NC 27519

[bahramolfati@gmail.com](mailto:bahramolfati@gmail.com) • <http://www.linkedin.com/in/olfati> • 919-880-9722

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## EXECUTIVE PROFILE

*Executive Leadership ~ Business Strategy Development/Execution ~ Marketing ~ Strategic Partnerships*

As an executive charged with revenue growth, have delivered on average 11.2% CAGR over each tenure.

Executive with vision conception and operational execution skills for publishing strategies designed to successfully counter declining industry trends and deliver on brand enhancement for enterprise and line of business profitability.

As corporate executive delivered 130% of forecast, with EBITDA exceeding targets and budget allocation. Highly effective negotiator and partnership builder to bring win-win solutions across complex supply chain and pricing structures.

Unafraid to take on challenges that are assumed to be beyond resolution such as unfavorable industry dynamics, new entrants or start-up challenges against entrenched and mature incumbents.

## CORE COMPETENCIES

From-the-front leadership | Strategy formulation based on forensic approach to understanding process, pricing and operations to identify opportunities for growth, waste cutting and competitive advantage | Execution orientated to ensure full translation of vision and strategy into effective solutions and improved processes | Full spectrum knowledge of Sales, Marketing and Operations to drive brand, value and profitability across regions, products and business units.

## SELECTED ACCOMPLISHMENTS

- Recruited by CEOs as interim negotiations leader, Interim department lead, Interim Strategy Development Lead,
- Personally led all supplier and partner negotiations for pricing and logistic changes needed in face of Financial Crisis. My enterprise was unique in its industry by coming out of the Crisis with no loss of business or market share to online competitors.
- Generated industry-leading sales growth in both volume and frequency and surpassed corporate revenue goals year-over-year by instilling a highly performant ‘view of the customer’ culture with quantitative processes for forecasting customer behavior and developing cost-effective strategies across sales and marketing.
- Defined the need and strategy for new customer acquisition resulting in successful entrance into new markets and integration of product lines into existing operations and retail spaces. Exceeded initial forecasts and profitability projections.

## **PROFESSIONAL EXPERIENCE**

**TOYS R US CANADA**, Toronto, Ontario  
*Interim Head of Books*

**2021– Present**

Recruited by CEO to develop merchandising operations of a new division within established toy store. Rapidly acquired comprehensive knowledge of marketplace and developed business plans to accomplish goals while increasing overall business. Functional Areas of responsibilities involved direct contract negotiations, procurement, sales forecasting, P&L, information services, merchandising, advertising, and research. Assisted with private label brands development. Reported to the CEO

**CANNERY ROW LITERARY AGENCY**, Raleigh, North Carolina  
*Principle*

**2017– Present**

- Acquired and edited Memoirs and general fiction titles.
- Managed publishing Processes including P&Ls, production estimates, schedules, cover design and copy. Hiring of freelance editors.

**D & D CORPORATION**, Raleigh, North Carolina  
*Consultant*

**2016 - 2021**

- Partnered with Product Development and Integrated Marketing teams in development and execution of data-driven marketing programs and campaigns
- Create and communicate clear objectives, accountabilities and priorities.
- Support and/or oversee selection and maintenance of marketing analytics tools and marketing technology solutions (DMP, Attribution Platform, Analytics Tools) in partnership with Procurement, IT, Operations, and Functional Marketing teams
- Direct communication with vendor partners, data providers and outside consultants to ensure maximizing the use of our existing marketing technology solutions and identifying promising new solutions
- Lead marketing/Procurement ‘Test and Learn’ monthly meetings, in which both strategic and tactical sales & marketing tests are reviewed, previewed, and recommendations are made

**INDIGO BOOKS & MUSIC**, Toronto, Ontario  
*Senior Vice President*

**2005 – 2016**

- Exceeded financial growth and cost control targets, reducing markdown costs by 50% and increasing contribution margin by 20%, for \$70 MM incentive program by understanding customer behavior, financial opportunities and adjusting strategies.
- Leadership of inter-departmental team, ensuring effective integration of cross-functional business strategies, leading to record growth in top-line sales and profitability with full P&L and EBITA accountability.
- Lowered cost - per transaction by 6%, and increased repeat business by 12% through Creation of Customer-Centric strategy and implementation methodology.

**PROFESSIONAL EXPERIENCE***(Continued)*

- Successively promoted and recognized for excellence in roles.
- Created and delivered strategy to deliver increased revenue by 12%, increased Market Share by 12%, and Margins by over 10% despite a mature market with systemic industry pressures resulting from disintermediation, lower-priced alternatives and lower-cost channels. Elevated operational and financial performance by overseeing action planning and leading category and marketing managers in attainment of sales projections, margins, turns and GMROII targets.
- Consistently increased sales and boosted profitability every year by skillfully directing 60-member specialized team with an operating budget of more than half a billion dollars in areas of sales, gross/net margins, inventory and open-to-buy.
- Added value and improved sales using excellent planning and quantitative skills to lead planogram and promotional planning processes based on margin contributions and trends analysis to optimize sales potential.
- Developed and managed overall cost center, open-to-buy plans and budgets in partnership with planning & finance team to improve inventory performance and ensure that all projects were completed on schedule and within budget projections.
- Achieved positive press coverage and significant sales growth by introducing customer-driven promotions across 300K SKUs and 250 stores, as well as adjusting operational and marketing strategies to implement \$25 MM of vendor incentives.
- Drove increased digital sales by improving customer relationship management practices and leading team charged with integrating online strategy resulting in greater customer loyalty and online traffic.
- Valued as trusted leader and advisor, cultivated Fortune 500 vendor relationships to develop campaigns to drive record sales. Hired/coached high-performing teams using best-in-class category management to maximize engagement/reduce turnover.
- Demonstrated exceptional team building and leading-by-example utilizing comprehensive analysis and understanding of business dynamics/impacts and executive-level relationships internally and externally across partner/supplier landscapes.

**FORMCO USA, Atlanta, GA****2003 – 2005*****General Manager***

- Served key leadership role charged with developing and executing an effective startup strategy encompassing organizational/team structure and sales & marketing, along with market-specific campaigns and strategies for diverse client base.
- Successfully grew a startup company, achieving sales revenue of \$2+MM in only 3 years, by building a cross-functional operations team, comprised of product development/improvement, sales & marketing, inventory management and training.
- Executed favorable contracts by leveraging excellent negotiation and presentation skills to form critical strategic alliances with major distributors, including Wal-Mart, Office Depot, Albertsons, Sav-On, Staples, Dollars and A&P.
- Expanded product development operations and improved product quality by liaising with manufacturers and negotiating legal forms/contracts to successfully establish outsourcing of production. Directed development of 24 reference products.
- Controlled costs by implementing improved forecasting processes and inventory management best practices at the onset to tighten operations and minimize markdown/scraping costs. Managed service delivery, wrote manuals, trained staff.

**EDUCATION****WINTHROP UNIVERSITY*****Bachelor of Science in Computer Science & Mathematics with minors in Physics & Political Science*****Volunteering*****SCORE Mentoring & business development Program.******Board Member for neighborhood TSA swim team.*****PROFESSIONAL DEVELOPMENT*****Representative Training:*** Leadership Development Program and Leading through Strategy Development, Center for Creative Leadership • Management Courses, Rotman School of Business, University of Toronto • Negotiations

---

**Profile****Which Boards would you like to apply for?**

---

Library Commission: Submitted**Please select your first Board preference: \***

---

☒ Library Commission**Please select your second Board preference: \***

---

☒ Juvenile Crime Prevention Council**Please select your third Board preference: \***

---

☒ Domestic Violence Fatality Review Team**Please select your fourth Board preference: \***

---

☒ Commission for Women**Please select your fifth Board preference: \***

---

☒ Alliance Behavioral Healthcare**Please select your sixth Board preference: \***

---

☒ Adult Care Home Community Advisory Committee

---

Brittany

First Name

---

PreslarMiddle Initial  
Last Name

---

600 Charleston rd

Street Address

---

N

Suite or Apt

---

Raleigh

City

---

NC

State

---

27606

Postal Code

**What district do you live in?**

---

None Selected

---

Home: (919) 593-3879

Primary Phone

---

Home: (919) 593-3879

Alternate Phone

---

bkbrown216@yahoo.com

Email Address

---

Employer

---

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in being part of solutions in the community and helping others. I want to feel like I am contributing to assisting local families.

Work Experience

I ran the catering program at Panera bread until 2020. I also ran a summer camp for 5 year.

Volunteer Experience

Education

I received my high school diploma from fuquay high in 2005. I have some college credits from UNC chapel hill as well

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender \*

☒ Female



**Ethnicity \***

☒ Hispanic

**Other**

**How did you become aware of Wake County volunteer opportunities?**

None Selected

**If you selected "Other" above, how?**

Please upload a file

**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: \*

☒ Library Commission

Please select your second Board preference: \*

☒ Housing Authority

Please select your third Board preference: \*

☒ City of Raleigh Planning Commission

Please select your fourth Board preference: \*

☒ Raleigh-Durham Airport Authority

Please select your fifth Board preference: \*

☒ Planning Board

Please select your sixth Board preference: \*

☒ City of Raleigh Housing Appeals Board

Jake  
First Name

Middle Initial

Caccavaro  
Last Name

2681 Noblewood Circle  
Street Address

Apt. 2322  
Suite or Apt

Raleigh  
City

NC  
State

27604  
Postal Code

What district do you live in?

None Selected

Mobile: (252) 571-0400  
Primary Phone

Mobile: (252) 571-0400  
Alternate Phone

jake.caccavaro@gmail.com  
Email Address

NC Nurses Association  
Employer

Manager of Political Engagement  
Job Title

**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

☐ Yes ☒ No

**In order to assure countywide representation, please indicate your place of residence:**

☒ Raleigh

---

## Interests & Experiences

**Why are you interested in serving on a Board or Commission?**

I've lived in Wake County (Raleigh, specifically) for nearly six years and I see it as my long-term home. I want to be a part of making the city and the surrounding county as great as I know it has the potential to be. As a young professional who has lived here as both a college student relatively recently and a fully-employed professional, I can offer a perspective that might be under-represented.

## Work Experience

Manager of Political Engagement, NC Nurses Association - Manage NC Nurses PAC, serving as chief fundraiser through organized fundraising campaigns, small-donor outreach and securing recurring donors — set NC Nurses PAC yearly fundraising record by 20% in 2021. - Utilize Phone2Action software to develop and implement grassroots advocacy campaigns by connecting NC nurses with their state legislators to send emails and texts and make phone calls. - Coordinate activities in cooperation with lobbyists to direct and train association members in effective advocacy techniques for addressing elected policymakers in North Carolina. - Educate NCNA membership about the importance of PAC participation and political involvement. Reporter, Bonners Ferry Herald - Worked with editorial team to develop daily stories in a 24/7 news environment - Pitched budgeted story ideas for trending issues, new developments and scheduled events - Maintained quality, up-to-date digital presence in addition to once-per-week print edition - Managed social media accounts (Twitter, Facebook) and newspaper website - Organized and compiled statewide press releases and news blasts Legislative Assistant, NC General Assembly - Fielded constituent concerns, phone calls, and emails - Presented/distributed bill and issue memos on current legislation - Attended, recorded, and relayed pertinent information from various briefings and committee hearings - Organized and maintained the Senator's personal and work schedule and calendar

## Volunteer Experience

Craven County Public Library

## Education

B.S. from North Carolina State University (2016-20)

## Comments

---

Upload a Resume

---

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

---

## Demographics



Date of Birth

### Gender \*

☒ Male

### Ethnicity \*

☒ Caucasian

---

## Other

### How did you become aware of Wake County volunteer opportunities?

☒ County Website

### If you selected "Other" above, how?

Please upload a file

---

## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: \*

☒ Library Commission

Please select your second Board preference: \*

☒ None Selected

Please select your third Board preference: \*

☒ None Selected

Please select your fourth Board preference: \*

☒ None Selected

Please select your fifth Board preference: \*

☒ None Selected

Please select your sixth Board preference: \*

☒ None Selected

Lynn  
First Name

Middle Initial

Edmonds  
Last Name

5700 Bashford Crest Lane  
Street Address

Suite or Apt

Raleigh  
City

NC  
State

27606  
Postal Code

What district do you live in?

☒ District 4

Mobile: (919) 559-9070  
Primary Phone

Home: (919) 559-9070  
Alternate Phone

lynn.psfnc@gmail.com  
Email Address

Public Schools First NC  
Employer

Outreach Director  
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

---

## Interests & Experiences

Why are you interested in serving on a Board or Commission?

---

## Work Experience

Public school PTA volunteer 2002-2012; Administration & Outreach 2013-present

---

## Volunteer Experience

PTA leadership 2002-2012; public education advocacy including public speaking 2010-present

---

## Education

Associates Degree from Peace College 1991

---

## Comments

welcome the opportunity to serve my community through civic engagement. I have a specific interest in libraries as they are so closely connected to the work of our public school system and students. As a public school advocate, having robust and accessible libraries in Wake County is important to me. I continue to learn more about our library system and serving on this commission has been rewarding.

---

Upload a Resume

---

If you have another document you would like to attach to your application, you may upload it below:

---

Please upload a file

---

## Demographics



Date of Birth

Gender \*

☒ Female

Lynn Edmonds

**Ethnicity \***

☒ Caucasian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

None Selected

**If you selected "Other" above, how?**

---

Please upload a file

---

**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: \*

☒ GoTriangle Board of Trustees

Please select your second Board preference: \*

☒ Triangle Transit Authority Board

Please select your third Board preference: \*

☒ Open Space and Parks Advisory Committee

Please select your fourth Board preference: \*

☒ Library Commission

Please select your fifth Board preference: \*

☒ Historic Preservation Commission

Please select your sixth Board preference: \*

☒ United Arts Grants Panels

Christopher

First Name

Pereira

Last Name

2509 laurelcherry street

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

None Selected

Mobile: (704) 564-4339

Primary Phone

Home: (704) 564-4339

Alternate Phone

crjpereira85@gmail.com

Email Address

Smarsh Inc.

Employer

Senior Corporate Counsel

Job Title



If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

---

## Interests & Experiences

Why are you interested in serving on a Board or Commission?

I believe in citizen empowerment and involvement, and in giving back. I have a wide array of experiences that I believe will help me to contribute to any number of boards.

## Work Experience

I'm an attorney and college professor and former banker.

## Volunteer Experience

Legal Aid of North Carolina (current), Leukemia and Lymphoma Society (former), Habitat for Humanity (former)

## Education

BA Political Science, Appalachian State University BSBA Marketing, Appalachian State University JD, Wake Forest University School of Law

## Comments

[resume\\_2021.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

---

## Demographics

  
Date of Birth

Gender \*

☒ Male

Christopher Pereira

**Ethnicity \***

☒ Asian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

☒ County Website

**If you selected "Other" above, how?**

---

Please upload a file

---

## **ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Christopher Pereira

# CHRISTOPHER R. PEREIRA

2509 Laurelcherry Street • Raleigh, NC 27612 • 704.564.4339 • crjpereira85@gmail.com

## EXPERIENCE

### Strategic Sourcing Consultant, WELLS FARGO BANK, N.A., Charlotte, NC

May 2015 – present

#### Strategic Sourcing Consultant II

November 2016 - present

- Serves as primary contract negotiator for all Wells Fargo Digital Platform commercial transactions, and in that role specializes in drafting, reviewing and negotiating all types of technology contracts, including licensing agreements (software, hardware, appliance (software preloaded on hardware)), transaction documents (software/hosted technology schedules, maintenance services agreements, implementation services statements of work), software as a service (SaaS), platform as a service (PaaS) (public, private and hybrid), infrastructure as a service (IaaS), hosted technology deals (including cloud computing, application services and application programming interfaces (APIs)), subscription agreements, software development kits (SDKs), evaluations, proofs of concept (POCs), statements of work (for consulting and general professional services), data protection agreements, end user licensing agreements (EULAs) and end user software agreements (EUSAs)
- Supports the Consumer Small Business Banking (CSBB, formerly Community Bank), Strategy, Digital & Innovation (SDI, formerly Payments, Virtual Solutions & Innovation (PVSI)) and Wells Fargo Technology (WFT) lines of business (LOBs), as well as various other enterprise-wide groups that need to engage in digital channels
- Frequently negotiates complex legal matters, including terms and concepts around licensing, payments (PCI DSS), e-commerce (eSign, eVerify), artificial intelligence (AI), bots and machine learning, privacy and data protection (GDPR, CCPA, personally identifiable information (PII)), APIs, cloud services, social media, information security, code reviews, source code escrow, license metrics, license swaps, confidentiality (including confidential supervisory information (CSI)), warranties, limitation of liability, indemnification, intellectual property and work product ownership, free and open source software (FOSS) and service level agreements (SLAs)
- Extensive experience leading negotiations around customer experience (CX), digital marketing (including serving as enterprise sourcing subject matter expert (SME) for social media management vendors/platforms), fraud prevention and protection (including experience with general and country code top level domain monitoring, phishing and vishing, and serving as enterprise sourcing SME for enterprise anti-fraud suite of products), and electronic signatures and verifications (including serving as enterprise sourcing SME for e-signature, a role that included running the request for proposal (RFP) for an enterprise wide e-signature solution that delivered over \$15MM in cost avoidance for Wells Fargo, serving as lead contract negotiator with the industry leader in e-signature, and currently managing the contract relationship with the enterprise's e-signature vendor, a role that has become particularly critical during the COVID pandemic as multiple LOBs have come to rely on e-verification products such as remote online notarization and mobile identity verification)
- Serves as the project manager for dozens of simultaneous sourcing efforts, collaborating with multiple LOBs in order to negotiate with vendors for both pricing and terms, obtain approval from various internal regulatory stakeholders within the enterprise (including operational risk, Supplier Management, Third Party Organization, the professional services clearinghouse, Third Party Hosted Services, Technology Standards Center, Technology Assets Operations, WFT, Information Security, Enterprise Architecture and the Software License Compliance Team), and present to executive leadership across various LOBs to obtain approval and achieve full execution of finished deals
- Serves as the enterprise sourcing SME on several large (over \$5MM annual spend) strategic vendor relationships, and as such has provided executive level briefings and white papers to WF's CEO and SEVP over WFT
- Frequently negotiates multimillion dollar deals with leading national and international technology and software vendors
- Responsible for over \$35MM in savings and cost avoidance for the enterprise since late 2016
- Conducts reviews of strategic vendor relationships and collaborates with LOBs to recognize and identify future savings and cost avoidance opportunities
- Frequently conducts sourcing events to seek further enterprise savings, both by leveraging the enterprise's relationship and position with vendors and by consolidating needs from multiple LOBs to realize volume discounts when possible
- Possesses a high level of experience and comfort conducting RFPs, Requests for Information (RFIs), Requests for Quotation (RFQs) and Reverse Auctions
- Possesses and exhibits a high level of familiarity with fintech companies, concepts, products and trends
- Reviews existing contracts with an eye towards reducing risk, process improvement, template improvement, facilitating decision making between multiple stakeholders, and ensuring compliance with contract terms, Wells Fargo aims and initiatives and governmental regulation
- Frequently works with Wells Fargo Accelerator program (Wells Fargo's startup incubator), including contracting with startups that have participated in the program, and have built familiarity with venture capital with respect to technology startups generally and with the technology startup accelerator/incubator model and process specifically

- Led Wells Fargo Strategic Sourcing in received Shared Success awards in 2020 (WF's peer recognition program)

#### **Strategic Sourcing Consultant I**

May 2015 – November 2016

- Worked within Supply Chain Management group of the Finance organization of Wells Fargo, supporting enterprise-wide sourcing efforts
- Managed sourcing relationships by drafting and negotiating contracts between bank LOBs and vendors
- Guided various agreements from inception to execution, including master service agreements, category attachments, country attachments, schedules, statements of work, amendments, change orders, escrow agreements, partnership deals, marketing agreements, non-disclosure agreements, software licensing agreements and terminations
- Extensive experience negotiating professional services engagements, particularly with large consulting firms, developing expertise in setting and developing rate cards, resource levels, SLAs, project plans and implementation timelines
- Developed strong familiarity with mergers, acquisitions and divestitures, and supported both integration and separation of large and small business units
- Extensive project management and process improvement experience from helping to develop pilot program for revamping the enterprise customer complaint system, which included designing and implementing best practices for managing outward facing vendors to ensure compliance with federal regulations
- Worked frequently with Credit Card, Virtual Channels, Technology, Consumer Lending, Community Bank, Market Data, Marketing, Wholesale, Wealth and Investment Management and Event/Sponsorship lines of business

#### **Attorney & Principal, LAW OFFICE OF CHRISTOPHER R. PEREIRA, Charlotte, NC**

April 2012 - Present  
(pro bono May 2015 - Present)

- Practice focused on contract law, small business startup and incorporation, copyright and trademarks, regulatory compliance, media law, privacy law, data protection, e-commerce, nonprofit startup and incorporation
- Provided consulting for litigation matters
- Advised clients in numerous niche spaces, including payments, fintech, venture capital funding, breweries, neighborhood development corporations, and 501c3 organization

#### **Adjunct Professor, QUEENS UNIVERSITY, Charlotte, NC**

Fall 2013 – Fall 2017

- Instructor of *Media Law and Ethics* and *Mass Communication Theory* courses to upper-level undergraduates
- Research interests include internet privacy, the evolution of first amendment rights in the digital age, copyrights and the free use of IP, and the general effect of the proliferation of digital literacy on society

#### **Litigation Attorney, TOWER LEGAL SOLUTIONS, Charlotte, NC**

May 2013 – May 2015

- Senior review attorney and frequent team lead, provided guidance, instruction and reviewed the work of other attorneys
- Supervisory role
- SME for litigation regarding collateralized debt obligations (CDOs) for major financial institution clients and sourcing patterns in anti-trust litigation
- Lead Spanish language review, interpreting Spanish language documents and Portuguese language documents, including master services agreements, transaction documents and licensing agreements
- Audited bank files to examine compliance with federal regulatory statutes including the Bank Secrecy Act, Dodd-Frank, the Exchange Act, and Sarbanes-Oxley, as well as with various regulations from the Office of the Comptroller of the Currency (OCC), Committee on Foreign Investment in the United States (CFIUS), Federal Reserve Board, Federal Deposit Insurance Corporation (FDIC), Financial Industry Regulatory Authority (FINRA), the Securities and Exchange Commission (SEC) and various state banking regulators
- Reviewed and advised on bank compliance with federal regulations in the financial services industry, including suspicious activity reports (SARs), matters requiring attention (MRAs), matters requiring immediate attention (MIRAs) and matters requiring board attention (MRBAs)
- Audited pharmaceutical and medical device company files to examine compliance with state and federal regulatory statutes surrounding consumer protection, fraud and antitrust matters

#### **Contract Review Attorney, CAROLINA LEGAL STAFFING, Charlotte, NC**

July 2012 – May 2013

- Frequently lead teams of reviewers as part of larger reviews, and in that role gave instruction and guidance to team members, reviewed work output and made sure team production goals and deadlines were met
- Supervisory role
- SME regarding compliance with state utility regulations and applicable law for litigation over merger that created the largest electric-power holding company in the country
- Assisted in defense in patent infringement case between two of the world's leading tablet manufacturers
- Reviewed and advised on bank compliance with state and federal regulations in the financial services industry, including SARs, MRAs, MIRAs, and MRBAs
- Reviewed and advised on utilities' compliance with multiple state utility regulations, including reviewing site plans, maintenance records and high-level correspondence with respect to several aspects of the energy

industry, including physical generator plant construction and maintenance and consumption and contracting for renewable energy

- Contract Counsel, CARDINAL INNOVATIONS HEALTHCARE SOLUTIONS, Kannapolis, NC** May 2012 – July 2012
- Advised on suitability and qualification of medical providers in newly opening catchment areas
  - Audited medical professionals to verify certifications and background checks met state standards for Medicaid contracts
  - Guided contracts from drafting to execution, tracking certification steps and collaborating with the finance department through the use of Sharepoint and Excel
  - Performed under pressure to meet deadlines set by the state government for providing behavioral health Medicaid coverage
  - Ensured compliance with state regulatory guidelines in regards to sourcing practices and Medicaid funding for Cardinal as well as for medical professional partners

- Contract Counsel, DISCOVERY READY, Charlotte, NC** August 2011 – May 2012
- Audited and analyzed risk from collected records of client financial institutions
  - Examined and advised on the compliance of clients with federal and state regulatory requirements
  - Performed electronic discovery work on a number of leading software platforms, including extensive metadata analysis
  - For client's large antitrust cases, critically evaluated contracts and records to look for patterns in sourcing strategy and evidence of horizontal conspiracy in numerous fields, including medical device supply, energy consumption/grid supply and consumer electronics
  - SME on confidentiality, privilege and data protection

- Contract Counsel, MCGUIREWOODS LLP, Charlotte, NC** February 2011 – August 2011
- Prepared defensive litigation strategy for client financial institutions in the areas of consumer lending, CDO liability and employment discrimination
  - Analyzed risk exposures for a major financial institution by reviewing contracts for their Supply Chain division, including master service agreements and statements of work for software support, various integrated logistics contracts and office supply contracts, including a number of contracts with software and management consulting firms concerning services and products used by the institution
  - Investigated and examined several major financial institutions' practices concerning residential mortgage backed securities and other CDOs and analyzed risk exposure and liability
  - Determined legal responsiveness through attention to detail and conducted first-pass review, second-pass review and quality control review
  - SME on confidentiality, privilege and data protection

- Associate, JAMES B. WILSON, JR. AND ASSOCIATES, Winston-Salem, NC** September 2009 – April 2010
- Screened, deposed, advised and interacted with clients in a bilingual general practice law office
  - Mediated and negotiated with adverse parties
  - Drafted various contracts, motions and pleadings and prepared cases for litigation
  - Analyzed and coordinated cases on criminal defense, civil asset forfeiture, residential and commercial real estate, small business incorporation and landlord-tenant issues

- Law Clerk, COOK COUNTY STATE'S ATTORNEY'S OFFICE, Chicago, IL** May 2009 – January 2010
- Investigated, evaluated and advised on compliance with federal and state regulatory guidelines on campaign finance, fraud and anti-money laundering statutes for prosecution through the Special Prosecutions Bureau, Government and Financial Crimes Division
  - Participated in long-term criminal prosecution of organized auto theft ring operating under the cover of a towing and salvage company and in bait car sting operations in conjunction with the Chicago Police Department through the Special Prosecutions Bureau, Auto Theft Division
  - Represented the county during witness preparation, pleas, motions, bench trials and sentencing hearings under Section 711 license in the Criminal Prosecutions Bureau, Felony Trials Division
  - Conducted extensive legal research on federal circuit court precedent regarding entrapment, illegal search and seizures and the components of lawful police stops
  - Participated in the prosecution of defendants accused of violent felony offenses

#### EDUCATION

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##### **WAKE FOREST UNIVERSITY SCHOOL OF LAW, Winston-Salem, NC**

###### Juris Doctor

- **Honors: Wake Forest Law Faculty Scholar**
- **1L & 2L Representative**, Wake Forest Student Bar Association
- Studied Comparative Constitutional and Family Law under Supreme Court Justice Ruth Bader Ginsburg during Wake Forest study abroad at Ca' Foscari University, Venice, Italy

##### **APPALACHIAN STATE UNIVERSITY, Boone, NC**

Bachelor of Science Business Administration in Marketing

Bachelor of Arts in Political Science

- **Honors: Holland Fellowship, Dean's List, Borrelli Family Leadership Award with Distinction**
- **Student Body Vice President**
- **President**, Student Senate
- **President**, Delta Chi social fraternity, Appalachian State Chapter

FUDAN UNIVERSITY, Shanghai, China

International Business

- Participated in accelerated business and industrial immersion program in Beijing, Shanghai, Chengdu and Hong Kong
- Worked in a collaborative setting with Chinese students to research and prepare a detailed study on the Chinese automobile industry
- Took instructions in Mandarin Chinese, traditional Chinese etiquette and Chinese business etiquette

#### SKILLS, CERTIFICATIONS, DISTINCTIONS AND INTERESTS

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**Member**, North Carolina Bar (**Active**; Bar #: 43988), Wake County Bar, American Bar Association

Proficient in Spanish (written and oral)

Proficient with Microsoft Office suite (Word, Excel, Outlook, Powerpoint), SAP Ariba, IBM Emptoris, Beeline, Oracle Business Intelligence, Tableau, Sharepoint, Relativity, Concordance, Catalyst, Cricket, Kroll

**Volunteer**, North Carolina Legal Aid

Familiar with HTML and SQL

2+ years of management experience in previous jobs (supervisory roles w/ hiring/firing capacity and budget responsibility), can provide upon request

**Eagle Scout**, Boy Scouts of America

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**Profile****Which Boards would you like to apply for?**

---

Library Commission: Submitted

**Please select your first Board preference: \***

---

☒ Fire Commission**Please select your second Board preference: \***

---

☒ GoTriangle Board of Trustees**Please select your third Board preference: \***

---

☒ Triangle Transit Authority Board**Please select your fourth Board preference: \***

---

☒ Juvenile Crime Prevention Council**Please select your fifth Board preference: \***

---

☒ Aircraft Noise Abatement Committee**Please select your sixth Board preference: \***

---

☒ Citizen's Energy Advisory Commission

Satish

First Name

S

Middle Initial

Garimella

Last Name

207 Spencor Mill Rd

Street Address

Suite or Apt

Morrisville

City

NC

State

27560

Postal Code

**What district do you live in?**

---

☒ District 7

Mobile: (919) 699-1043

Primary Phone

Home: (919) 468-8220

Alternate Phone

garimella@gmail.com

Email Address

GSK

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Morrisville

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To understand and server the community better .

Work Experience

o 18 + years of experience of IT industry with proven track record of success that requires a wide range of skill set, roles and industry verticals experience. o 17 + Years of experience in Telecom sector and expertise in Trouble Ticketing and Trouble Management systems. o Experienced in a broad spectrum of IT support including trouble resolution, administration and monitoring IT platforms, analysis, design, troubleshooting, customizations and implementation of software applications including systems/networks/databases and Remedy applications.

Volunteer Experience

Town Council , Morrisville HOA President of Breckenridge , 1140 homes from last 5 years Board of Directors at The Friends of the North Carolina Museum of Natural Sciences

Education

BS in Electronics MS in Computer Science

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth



**Gender \***

☒ Male

**Ethnicity \***

☒ Asian

---

**Other**

**How did you become aware of Wake County volunteer opportunities?**

☒ County Website

**If you selected "Other" above, how?**

Please upload a file

---

## **ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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---

**Profile****Which Boards would you like to apply for?**

---

Library Commission: Submitted**Please select your first Board preference: \***

---

☒ Library Commission**Please select your second Board preference: \***

---

☒ None Selected**Please select your third Board preference: \***

---

☒ None Selected**Please select your fourth Board preference: \***

---

☒ None Selected**Please select your fifth Board preference: \***

---

☒ None Selected**Please select your sixth Board preference: \***

---

☒ None Selected

---

Thomas

First Name

---

B

Middle Initial

---

McBrayer

Last Name

---

408 E Hargett Street, #131

Street Address

---

PO Box 2688

Suite or Apt

---

Chapel Hill

City

---

NC

State

---

27601

Postal Code

**What district do you live in?**

---

None Selected

---

Mobile: (828) 850-9163

Primary Phone

---

Business: (919) 962-6082

Alternate Phone

---

tbmcbrayer@northcarolina.edu

Email Address

---

The University of North Carolina  
System

Employer

---

Assistant to the SVP of Strategy  
& Policy

Job Title

**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

☐ Yes ☒ No

**In order to assure countywide representation, please indicate your place of residence:**

☒ Raleigh

---

## Interests & Experiences

**Why are you interested in serving on a Board or Commission?**

I want to give back to my community and make a positive impact.

## Work Experience

Executive Assistant - The University of North Carolina System - June 2021-Present Staff Assistant/Field Director - US House of Representatives - May 2017-May 2021 Management Intern - City of Hickory City Manager's Office - May 2020-August 2020 Management Intern - City of Conover City Manager's Office - May 2018-August 2018

## Volunteer Experience

City of Hickory Public Art Commission - January 2013-June 2015

## Education

Master of Public Administration - Appalachian State University - 2020 Bachelor of Science, Political Science - Appalachian State University - 2019

## Comments

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Upload a Resume

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If you have another document you would like to attach to your application, you may upload it below:

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Please upload a file

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## Demographics

  
Date of Birth

**Gender \***

☒ Male

Thomas B McBrayer

**Ethnicity \***

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☒ Caucasian

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**Other**

**How did you become aware of Wake County volunteer opportunities?**

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☒ County Website

**If you selected "Other" above, how?**

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Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).