
Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee**Please select your second Board preference: ***

☒ Adult Care Home Community Advisory Committee**Please select your third Board preference: ***

☒ Adult Care Home Community Advisory Committee**Please select your fourth Board preference: ***

☒ Adult Care Home Community Advisory Committee**Please select your fifth Board preference: ***

☒ Adult Care Home Community Advisory Committee**Please select your sixth Board preference: ***

☒ Adult Care Home Community Advisory Committee

Amy

First Name

E

Middle Initial

Lo

Last Name

809 McGinn Manor

Street Address

Suite or Apt

Cary

City

NC

State

27519

Postal Code

What district do you live in?

None Selected

Home: (919) 985-6975

Primary Phone

Mobile: (919) 985-6975

Alternate Phone

amy5600@live.unc.edu

Email Address

UNC Health

Employer

Certified Nurse Aide

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I'm very interested in serving on the board because I believe protecting the rights of residents living in adult care homes is imperative to a just society. Many times residents are ignored by adult care home workers or possibly family members out of convenience, but they deserve to know their rights and to be advocated for just as any other citizen.

Work Experience

I have worked as certified nurse aide for almost three years now. I worked as private care nurse aide for one year at Right at Home LLC. where I went to patient's houses or memory care units to care for patients. I spent a lot of time with those living in adult care homes, and enjoyed my time there. I learned about the challenges residents face living in memory care facilities, including the decline in ability to care for themselves as well as possible neglect from workers. As a nurse aide in the hospital, I continue to advocate and care for my patients who are majority of the ages 50 and older. Patients undergoing a long term or short term stay at the hospital confront feelings of loneliness, helplessness, and fear. I make it my goal to combat those feelings and provide the necessary competency to care for their medical needs as well.

Volunteer Experience

I have prior experience volunteering and managing a nonprofit called the Food Ark, a student led and run organization that aims to empower youth in the Triangle area to change their local food systems. I've orchestrated various programs aimed at educating high school and elementary school aged youth on food insecurity, agriculture, and food science. I started my journey with the Food Ark in high school as a chapter founder and president and continued to become a board of director and finally executive director. I learned how to engage community partners, manage a team, and be a proactive part of the community.

Education

I completed my Bachelors of Science in Public Health at the University of North Carolina at Chapel Hill in May of 2022 and am pursuing my Masters in Science Nutrition now and expect to graduate in May of 2023. During my time as an undergrad one course in particular stands out as applicable to a position on the Adult Care Home Community Advisory Committee, which was titled Nutrition Across the Lifecycle. During this course our professor explored holistic nutrition across the lifespan, including those who may reside in an adult care home. I learned the fragility and importance of the bodily changes that occur as aging takes place as well as the mental impacts of such changes. This education helped develop my personal empathy toward those living in care homes as it was paired with my time as a nurse aide.

Comments

It would be a privilege to serve on this committee, learn more about the adult care environment, experience, and policy in Wake County, and advocate for residents.

Amy E Lo

[Amy_Lo_Resume_1_.pdf](#)

Upload a Resume

[LoAmy_CV_July2022.docx.pdf](#)

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Asian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Amy E Lo

MS Nutrition at UNC Chapel Hill '23

CERTIFICATIONS AND AWARDS

- MLK Jr. Scholarship Finalist 2021
- Summer Undergraduate Research Fellowship recipient 2021
- Nutrition & Obesity Policy & Research Evaluation Network Summer Research Stipend Recipient 2021
- Nurse Aide 1 North Carolina State Certified 2019-Present

CLUBS AND ACTIVITIES**Chinese Undergrad Student Association (CUSA)***Chapel Hill, NC | January 2019 - May 2021*

Culinary Chair

Organized and acted in Chinese cooking videos

Nutrition Coalition*Chapel Hill, NC | September 2019 - Present*
Co-President

- Establish a school wide pantry accessible to all public health students
- Conduct board meetings, general body meetings, facilitate speaker events

Global Brigade UNC*Chapel Hill, NC | March 2019*
Volunteer

Travel to Honduras for a week to set up temporary clinics in rural areas to refill prescriptions, provide consultations, and conduct medical procedures

EDUCATION**UNC Chapel Hill (2018-2022)**

Bachelors of Science in Public Health Nutrition with Chemistry and Food Studies Minor

Cumulative GPA: 3.58

PROFESSIONAL EXPERIENCE**UNC Medical Center - Certified Nurse Aide 1***Chapel Hill, NC | August 2020 - Present*

- Provide care to patients with varying conditions, illness, and age
- Monitor patients with suicide ideation and mental illness
- Prone and supine patients with COVID-19 and assist critical care nurses

The Food Ark Organization - Executive Director*Raleigh, NC | December 2016 - June 2022*

- Design, develop, and implement strategic plans, activities and oversight of funds with Board of Directors around the Food Ark's mission to fight food insecurity
- Coordinate teams to organize and execute fundraising events and educational opportunities

Shu Wen Ng, PhD Lab - Research Assistant*Chapel Hill, NC | October 2019 - Present*

Dr. Ng's lab uses an economic tools to inform on food and nutrition policies. The project I am working on assesses the SuperSNAP program, which adds a healthy fruit and vegetable incentive to SNAP benefits among low-income North Carolinians.

- Assist with data cleaning and management of store transaction data using Excel and STATA
- Conduct literature review and use STATA to analyze buying data
- Organize and analyze national survey data on the effects of COVID-19 on purchasing habits

UNC Physics Department - Learning Assistant*Chapel Hill, NC | August 2020 - May 2022*

Assist students during the lab portion of the course by teaching concepts learned in lecture, demonstrating experimental set up, and guiding thought processes through problem sets.

UNC Project China - Research Volunteer*Chapel Hill, NC | November, 2019 - December 2020*

Dr. Joseph Tucker MD, PhD, research lab facilitates the clinical and social research on HIV prevalence in the gay community in Guangzhou, China.

- Conduct revisions on surveys and study protocols
- Create graphics for promotional use during recruitment of participants

Right at Home LLC. - Certified Nurse Aide 1*Durham, NC | August 2019 - August 2020*

Perform Nurse Aide 1 duties such as assisting with activities of daily living, toileting, and light house cleaning

Heavenly Groceries at Marian Cheek Jackson Center - Volunteer*Chapel Hill, NC | August 2018- August 2019*

- Engage shoppers and other volunteers to learn about Northside Neighborhood needs and history
- Assist in clean up procedures and preparation

Curriculum Vitae

Amy Elizabeth Lo

Masters in Science Candidate, Nutrition
Gillings School of Global Public Health
University of North Carolina, Chapel Hill

Address

135 Dauer Drive
Chapel Hill, NC 27516
Mobile: 919-985-6975 Email: amy5600@live.unc.edu

July 2022

EDUCATION

- | | |
|---------|---|
| Present | Master of Science, The University of North Carolina at Chapel Hill
Nutrition
Tentative Thesis title: Effects of a Fruit and Vegetable Subsidy Program on
Nutritional Outcomes in Food Purchases
Advisor: Shu Wen Ng |
| 2022 | Bachelor of Science in Public Health, with honors and distinction, The
University of North Carolina at Chapel Hill
Nutrition, pre-medical concentration
Honors thesis title: Urban-Rural Differences in a Chain Supermarket's
Sales to SNAP Shoppers before and since COVID-19
Advisor: Shu Wen Ng
Cumulative GPA: 3.58 |
| 2019 | Nurse Aide 1 Certification, Wake Technical Community College, North
Carolina |

PROFESSIONAL EXPERIENCE

- | | |
|--------------|--|
| 2022-present | Clinical Support Technician 1
Cardiothoracic Stepdown Unit, University of North Carolina Medical
Center, Chapel Hill |
| 2019-present | Research Assistant
Global Food Research Program, Carolina Population Center, University of |

North Carolina, Chapel Hill

2021-2022	Learning Assistant Department of Physics, University of North Carolina, Chapel Hill
2020-2022	Certified Nurse Aide 1 Float Pool, University of North Carolina Medical Center, Chapel Hill
2016-2022	Executive Director The Food Ark , previous High School Chapter President and Board of Directors Member
2019-2020	Certified Nurse Aide 1 Right at Home LLC., Durham, NC

HONORS, AWARDS, AND GRANTS

2022	Honors with Distinction, University of North Carolina at Chapel Hill
2021	MLK Jr. Scholarship Finalist, University of North Carolina at Chapel Hill Amount: \$1,500.00
2021	Summer Undergraduate Research Fellow, University of North Carolina at Chapel Hill Amount: \$3,000.00
2021	Nutrition & Obesity Policy & Research Evaluation Network (NOPREN) Summer Research Stipend Recipient, University of California San Francisco Amount: \$500.00
2021	COVID-19 Rural Response Grant, Carolina Center for Public Service Grant was used for a summer food distribution program for elementary school aged kids led by the Food Bank of Eastern and Central North Carolina. Amount: \$2,500.00

PEER-REVIEWED PUBLICATIONS

Manuscripts Published or in Press

1. Lo AE, Duffy EW, Ng SW. *Urban-Rural Differences in a Chain Supermarket's Sales to SNAP Shoppers before and since the COVID-19 Pandemic* [Manuscript submitted for publication]. Department of Nutrition, University of North Carolina at Chapel Hill.

2. Duffy EW, Lo AE, Hall MG, Taillie LS, Ng SW. (In Press). Prevalence and Demographic Correlates of Online Grocery Shopping: Results from a Nationally Representative Survey During the COVID-19 Pandemic. Public Health Nutr. 2022.

PRESENTATIONS

Academic

1. Lo A, Duffy EW, Ng SW. Urban-Rural Differences in a Chain Supermarket's Sales to SNAP Shoppers before and since the COVID-19 Pandemic. Paper presented at the 2022 American Society for Nutrition conference, virtual due to COVID-19.
2. Lo A, Duffy EW, Ng SW. Urban-Rural Differences in a Chain Supermarket's Sales to SNAP Shoppers before and since the COVID-19 Pandemic. Paper presented at the Celebration of Undergraduate Research
3. Lo A, Duffy EW, Ng SW. Urban-Rural Differences in a Chain Supermarket's Sales to SNAP Shoppers before and since the COVID-19 Pandemic. Paper presented at Department of Nutrition Senior Thesis Presentations
4. Lo A, Duffy EW, Hall MG, Taillie LS, Ng SW. Who's Grocery Shopping Online and Why: Cross-Sectional Analysis of a Nationally-Representative Sample Since the Pandemic. Paper presented at the 2021 American Society for Nutrition conference, virtual due to COVID-19.

Non-Academic

2022	Food Day Nutrition Coalition event to promote projects and club, University of North Carolina at Chapel Hill
2018-2022	Judge and Host, Innovation Challenge Annual grant competition for Food Ark Chapters Food Ark
2021	Fall/Spring Budget for Nutrition Coalition Undergraduate Senate, University of North Carolina at Chapel Hill
2021	"The Food Ark Workshop" COMM 625: Communication and Nonprofits, University of North Carolina at Chapel Hill
2019	Fall Fest Presenter, University of North Carolina at Chapel Hill Chinese Undergraduate Student Association
2016-2018	Panther Creek Chapter Presenter, Innovation Challenge Annual grant competition for Food Ark Chapters Food Ark

SERVICE

2019-present	Co-President, Nutrition Coalition, University of North Carolina at Chapel Hill
2019-2021	Culinary Chair, Chinese Undergraduate Student Association
2019-2020	Research Volunteer, University of North Carolina at Chapel Hill Project China Lead Principal Investigator: Joseph Tucker Project Title: Current Status of HIV partner notification to different types of sexual partners among MSM living with HIV in Guangdong, China: Findings from a cross-sectional study
2019-2020	Research Volunteer, Institute of Global Health and Infectious Diseases at the University of North Carolina at Chapel Hill
2019	Volunteer, Global Brigade University of North Carolina at Chapel Hill Honduras
2018-2019	Volunteer, Heavenly Groceries at the Marian Cheek Jackson Center, Chapel Hill, North Carolina
2015-2018	Volunteer, Recreational Therapy at Duke Medical Center, Durham, North Carolina
2014-2017	Member, Key Club at Panther Creek High School, Cary, North Carolina

SKILLS

Languages: English (Fluent, native), Mandarin Chinese (Limited working proficiency)

Statistical packages: Stata

Citation managers: SciWheel

Medical: Basic Life Support and CPR, Epic Software, REDCap, Crisis Prevention Institute Training

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Nursing Home Community Advisory Committee**Please select your second Board preference: ***

☒ Adult Care Home Community Advisory Committee**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Carol

First Name

Derrenbacher

Middle Initial

Last Name

3201 Keighley Forest Drive

Street Address

Suite or Apt

Wake Forest

City

NC

State

27587

Postal Code

What district do you live in?

☒ District 6

Home: (919) 554-2578

Primary Phone

Home: (919) 696-6096

Alternate Phone

cderren@nc.rr.com

Email Address

Retired Wake County Schools

Employer

Speech Language Pathologist

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Unincorporated Wake County

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I was the caregiver for my father who resided in a Nursing facility and received very good care prior to his death 18 years ago. I was involved for many years with seniors through the Center for Volunteer Caregiving and want to do all I can to assure that those who need nursing care receive the best care possible.

Work Experience

Poll worker early voting 2012 Speech Language Pathologist: Wake County Schools for 20 years.
Preschool director and Music teacher 4 years

Volunteer Experience

GAL volunteer advocate- Franklin County 20 years Volunteer 12 yrs; local coordinator 8 yrs.: for Center for Volunteer Caregiving

Education

MEd Special Ed; Ga State . BA; College of New Rochelle

Comments

I do not have a resume.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Newspaper

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee**Please select your second Board preference: ***

☒ Nursing Home Community Advisory Committee**Please select your third Board preference: ***

☒ Commission for Women**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Carmen

First Name

L

Middle Initial

Moody

Last Name

2629 Dwight Place

Street Address

Suite or Apt

Raleigh

City

NC

State

27610

Postal Code

What district do you live in?

☒ District 2

Mobile: (919) 624-2048

Primary Phone

Mobile: (919) 624-2048

Alternate Phone

clmoody1972@gmail.com

Email Address

Wilson County DSS

Employer

Child Welfare Social Worker

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To provide citizen input in the decision making processes.

Work Experience

Will be provided upon request

Volunteer Experience

Center for Volunteer Caregiving and Wake County Adult Care Home Advisory Committee.

Education

B.A Sociology~ Shaw University Certificate in Gerontology, Wake Technical Community College M.A.
Mental Health Counseling~ Webster University

Comments

Licensed Clinical Addictions Specialist Associate.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Nursing Home Community Advisory Committee**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Sarah Lynne

First Name

Raha

Middle Initial

Last Name

4112 City of Oaks wynd

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

☒ District 7

Home: (919) 510-7899

Primary Phone

Mobile: (646) 327-4374

Alternate Phone

slraha@gmail.com

Email Address

none

Employer

none

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have served on the nursing home community advisory committee for several years, I feel I am making a positive difference in the lives of the residents.

Work Experience

High School Math teacher English as a second language teacher

Volunteer Experience

In classrooms in many capacities. Girl guide leader. Cubs leader. treasurer for different organizations. CAC member President of Neighbourhood Ladies Club.

Education

Math Teaching certificate from Manchester University England BA in Linguistics from Carleton University Canada

Comments

I wish to renew my term on the committee. I am eagerly awaiting the opportunity to continue the work when it is safe to do so.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics


Date of Birth

Gender *

☒ Female

Sarah Lynne Raha

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Newspaper

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Profile

Which Boards would you like to apply for?

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee

Please select your second Board preference: *

☒ Commission for Women

Please select your third Board preference: *

☒ Juvenile Crime Prevention Council

Please select your fourth Board preference: *

☒ Adult Care Home Community Advisory Committee

Please select your fifth Board preference: *

☒ Adult Care Home Community Advisory Committee

Please select your sixth Board preference: *

☒ Adult Care Home Community Advisory Committee

Eron
First Name

Middle Initial

Vizcaya
Last Name

4000 Westchase Boulevard
Street Address

Ste. 400
Suite or Apt

Raleigh
City

NC
State

27607
Postal Code

What district do you live in?

None Selected

Home: (919) 987-4631
Primary Phone

Business: (919) 755-3024
Alternate Phone

evizcaya@financialguide.com
Email Address

MassMutual NC
Employer

Director of Recruiting
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Would love to support and Serve my community

Work Experience

Volunteer Experience

Habitat for humanity 2017 - present Comfort Zone Camp 2020 - present Adopt - A - Highway 2021 - present

Education

MVHS Oregon state university

Comments

[Eron_Vizcaya_Resume.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Hispanic

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Eron Vizcaya

1718 Whirlaway ct. Cary NC 27519 | gep247@gmail.com | 919-987-4631

Senior Sales & Operations Leader

Versatile, results-driven sales leader with 16 years of progressive sales and operations experience in the highly competitive Consumer Packaged Goods (CPG), finance, and Commercial Fishing industries. Strategic visionary and tactical implementer with demonstrated achievements in gaining share under volatile market conditions. High level influencer who accelerates growth with a motivational coaching style and standard of exceptional customer service.

- Account Management
- Selling in a Difficult Environment
- Sales Forecasting & Upselling
- Time Management
- Leading Front-Line Teams
- Customer Relationship Management
- Digital Marketing
- Business Development
- Customer Relationship Management
- Relationship Building

PROFESSIONAL EXPERIENCE

MassMutual NC • Raleigh, NC

Director of Recruiting (February 2022 - Present)
Financial Services Professional (August 2021-February 2022)

New York Life Insurance Company • Raleigh, NC

Agent (July 2019 - August 2021)

Coca-Cola Bottling Co. Consolidated • Clayton, NC

Merchandising Supervisor (May 2018 - July 2019)
Account Developer (July 2016 - May 2018)
Account Developer/Merchandiser Hybrid (April 2016 - July 2016)
Merchandiser (February 2016 - April 2016)

During my time at Red Bull, I have outperformed territory sales volume expectation by 30+% through relationship management while juggling product shortages and unexpected difficulties due to Covid-19 Pandemic.

During my time at New York life, I obtained my CLTC designation and protected more than 75 individuals/families with the gift of life insurance.

Joined Coca Cola as a full-time merchandiser and advanced quickly to field account development ultimately managing a \$2.4MM payroll expense for the nation's largest Coca-Cola bottler.

Led a team of 74 full time and 36 part-time merchandisers, servicing over 250 accounts with a beverage portfolio of over 300 brands.

- While working as an account developer I grew overall sales volume on my route +9% the initial year and when I left, we were sitting at 22% over prior year.
- Won a sales contest and was 1 of 5 account developers within the entire company (14 states & D.C) invited to attend the company sales rally for a chance to win a F-150 based on performance for the year.
- I was assigned the task of training all new employees joining the sales team.

Glacier Fish Company, LLC • Seattle, WA

Head Surimi Tech/Foreman (2009-2016)
Freezer Foreman (2008-2009)
Fish Meal Operator (2006-2008)
Processor (2005-2006)

Joined as a processor and advanced quickly to supervisory positions for an international leading commercial fishing company

- In 2015, while foreman onboard the Alaska Ocean we broke production records in the bearing sea for processing 282 tons of finished product in one day which continued, saving the company millions in fuel and payroll dollars in the process.
- Devised a cargo hold and offload strategy to speed up the time we sat idle in Dutch Harbor and was able to cut dock time from sometimes 110 hours down to 42.
- In 2006, we Increased fish meal production to a record high at the time while maintaining the quality standard we held our selves to during my stint as fish meal operator.

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee**Please select your second Board preference: ***

☒ Nursing Home Community Advisory Committee**Please select your third Board preference: ***

☒ Commission for Women**Please select your fourth Board preference: ***

☒ Alliance Behavioral Healthcare**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Krystal

First Name

R

Middle Initial

Wolfe

Last Name

4001 Sorrell Brothers Ct

Street Address

Suite 200

Suite or Apt

Raleigh

City

NC

State

27603

Postal Code

What district do you live in?

None Selected

Mobile: (510) 529-9906

Primary Phone

Business: (919) 999-8561

Alternate Phone

krystal.wolfe@oneyoulovehomecare.com

Email Address

One You Love Homecare

Employer

Owner

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in providing a service to my community and be actively involved in making it a better place to live for my family. I also want to help organizations improve and support businesses in achieving their goals.

Work Experience

I have spent the past 12 years working in the behavioral health field with non profit organizations. The past 5 of those years I have been acting as a consultant to residential placement programs. My primary focus has been on regulation oversight, policy/procedure writing and adherence, and administrative workflows. Most recently, I opened my own business providing in-home care to seniors.

Volunteer Experience

Raleigh food bank

Education

Bachelor or Arts in Psychology Master's of Science in Organizational Leadership

Comments

I am excited to meet others that are eager to make a difference in the community!

[Krystal Wolfe Resume .pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Google

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Krystal R. Wolfe

510-529-9906 ■ KrystalRWolfe@gmail.com ■ LinkedIn: [krystalwolfe](https://www.linkedin.com/in/krystalwolfe)

Elder Care Professional | Private In-Home Care Services

Experienced leadership professional with a demonstrated history building behavioral health programs and establishing quality processes and procedures that support organizational missions

CORE SKILLS

- Training
- Change Management
- Program Implementation
- Process Development
- Policy Writing
- HIPAA Compliance Reviews
- Research & Data Analysis
- Regulation Oversight

PROFESSIONAL EXPERIENCE

ONE YOU LOVE HOMECARE

RALEIGH, NC

Owner | Agency Director

October 2021 – Current

Providing agency oversight on the implementation of high-quality in-home care services to senior loved ones in the community.

- Implement and abide by all state and local regulations for an in-home care agency
- Conduct in-home visits to ensure compliance with care plans and licensing requirements
- Supervise the Registered Nurse, Office Manager, and in-home care aides, ensuring timely and accurate service delivery
- Provide sales, marketing and community outreach

CARDENAS CONSULTING GROUP

STATEWIDE - CA

Behavioral Health Consultant

April 2017 – Current

Provide programmatic and technical guidance to Non-Profit Mental Health Agencies throughout California.

- Create and deliver custom-tailored trainings for administrative staff based on regulatory statutes, best practices standards and agency workflow.
- Develop, revise and maintain policies and procedures based on individual agency programs.
- Technical guidance for Electronic Health Record implementation.
- Guide agencies in successfully obtaining EPSDT Medi-Cal certifications for Specialty Mental Health Services and Short-Term Residential Therapeutic Program licensure.

SENECA FAMILY OF AGENCIES

OAKLAND, CA

Assistant Director of Quality Assurance

Feb. 2016 – March 2019

Provided supervision and oversight for Northern California regional Quality Assurance Managers at mental health nonprofit focused on providing treatment services for children and families who have experienced high levels of trauma and are at risk for family disruption or institutional placement.

- Provided change management oversight to the Quality Assurance Department's workflow, employee hiring and retention, and overall process improvement as the agency's service territory grew from three to 16 counties across California and Washington throughout tenure with the organization.
- Conducted agency-wide HIPAA Compliance Reviews for programs, per Federal requirements.
- Liaised with county personnel to ensure ongoing collaboration, field concerns, and rectify any issues.
- Developed policies and procedures as appropriate for the Department, ensuring alignment with state, county and federal regulations on an ongoing basis.
- Collaborated with Quality Assurance Director regarding participation in external audits and reviews, as well as internal audits of assigned programs for Medicaid, contractual, and agency compliance.
- Developed trainings focused on educating teams regarding Federal HIPAA regulation compliance, as well as adherence to county contracts and EPSDT.
- Partnered with accounting department leads to create effective billing systems and solve billing inaccuracies, which streamlined communication procedures with the Quality Assurance team. Provided technical guidance on how to rectify the programming rules to resolve the issue.

Senior Quality Assurance Manager

Oct. 2013 – Feb. 2016

Supervised and mentored Quality Assurance team of Health Information Specialists and Quality Assurance Managers throughout Bay Area region.

- Interviewed and hired Health Information Specialists and Managers for the Quality Assurance team.
- Developed and implemented training plans for new employees specific to their assigned program and county within the agency.
- Ideated and implemented a Growth Action Plan tool for Managers to track Health Information Specialists' department and individual professional goals. Plan is now used as the standard tool across the agency to support employee development.
- Acted as a liaison for the agency with multiple counties, school districts and outside vendors.
- Oversaw of client files, documentation, authorizations billing and audits for the agency, ensuring Joint Commission, county and state EPSDT regulations were enforced and followed.

Quality Assurance Manager

August 2011 – October 2013

Oversaw Billing Information System entries and Medicaid Documentation monitoring for assigned for Alameda, Santa Clara and Marin counties. Supervised and mentored a team of up to 16 Health Information Specialists and managed out of county / SB785 authorizations.

- Provided training to new Health Information Specialists and managed onboarding process.
- Liaised between the Health Information Specialist and program staff to ensure that both the needs of the program and Central Quality Assurance were met in a timely manner.
- Prepared for State EPSDT audits

Health Information Specialist/ Program Assistant

July 2010 – August 2011

Maintained clinical charts and monitor Medicaid documentation for assigned client caseload

- Billed the county for services provided to the clients from the agency
- Tracked required documents for each client according to internal and county enforced timelines, including sending out weekly Excel spreadsheets to monitor deadlines
- Prepared client charts to County, State and Joint Commission standards for documentation audits.

ESSEX PROPERTY TRUST

FREMONT, CA

Assistant Manager

July 2009 – July 2010

Managed leasing and operations for high occupancy of 200-unit rental property. Ensured property met and exceeded guidelines set by Essex and California Fair Housing Laws.

- Exceeded weekly leasing goals and standard closing ratios on a consistent basis.
- Increased resident retention program by developing deep relations and consistent follow-up procedures with individual tenants.
- Consistently achieved zero monthly delinquency across property.

ENTERPRISE RENT-A-CAR

BAY AREA, CA

Management Trainee

Sep. 2008 – July 2009

Provided a high level of customer service to all customers and received extensive training in all facets of branch management including fleet maintenance, employee development and profitability.

- Promoted to the "Best of the Best" program at the Oakland Airport within first three months.
- Consistently sold above branch average for protection package sales.
- Ranked first in regional sales matrix, generating the highest number of corporate account and car sales leads in a single month.

EDUCATION

Master of Science, Organizational Leadership | National University

2016

Bachelor of Arts, Psychology | California State University, Chico

2008

CERTIFICATES

Six Sigma Lean Black Belt Professional | Management and Strategy Institute

2021

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee**Please select your second Board preference: ***

☒ Nursing Home Community Advisory Committee**Please select your third Board preference: ***

☒ Alliance Behavioral Healthcare**Please select your fourth Board preference: ***

☒ Human Services Board**Please select your fifth Board preference: ***

☒ WakeMed Hospital Board of Directors**Please select your sixth Board preference: ***

☒ Durham and Wake Counties Research and Production Service District Advisory Committee

Robin

First Name

L

Middle Initial

Gilliam

Last Name

216 Snow Camp Drive

Street Address

Suite or Apt

Cary

City

NC

State

27519

Postal Code

What district do you live in?

None Selected

Mobile: (919) 624-8334

Primary Phone

Mobile: (919) 604-5170

Alternate Phone

drlgilliam@gmail.com

Email Address

Rho, Inc

Employer

Project Manager li

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Give back to the community, make a positive difference

Work Experience

Geriatric Social Worker for 11 years then Clinical Research Professional for 17 years

Volunteer Experience

Past experience on Orange County Adult Care home Advisory board, volunteer with church on Healthcare Advisory board and Human Services board

Education

Masters in Social Work Masters in Management of Clinical Informatics

Comments

Work full time so need a board that meets at night or at most once a month

[Gilliam_Robin_.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

ROBIN GILLIAM, MSW, MMCI, CCRP

EDUCATION

DUKE UNIVERSITY, School of Medicine, Durham, NC

Master of Management in Clinical Informatics, August 2020

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL, Chapel Hill, NC

Master of Social Work

Bachelor of Arts, Psychology

UNIVERSITY OF NORTH CAROLINA AT GREENSBORO, Greensboro, NC

Bachelor of Social Work

EXPERIENCE

Rho, Durham, NC

Nov.

2020-Present

Project Manager II

This position is part of a multi-disciplinary team that provides scientific and operational support for a large portfolio of NIH-sponsored clinical trials and observational studies, primarily in the area of dental and craniofacial disorders. The Project Manager leads multiple clinical studies, acts as the liaison to all parties involved in the conduct of the research, and provides guidance and direction to other members of the project team.

- Provide scientific and operational support for a large portfolio of NIH-sponsored clinic trials and observational studies, primarily in the area of dental and craniofacial disorders
- Create and monitor study timelines and project plans
- Assist in the review and development of protocols, consent forms, manuals of procedures, and other study documents
- Provide training for internal staff, clinical site personnel, and clinical monitors
- Coordinate and review deliverables of internal team members
- Communicate with clinical site personnel about issues related to study implementation
- Support and monitor site reporting to the sponsor
- Liaise with internal monitoring teams to collaboratively oversee clinical monitoring activities
- Assist with the development of quality management and progress reports
- Ensure that study websites and tracking systems contain current and accurate information
- Ensure that studies adhere to federal regulations

DUKE UNIVERSITY MEDICAL CENTER, Durham, NC

2015-2020

Clinical Research Coordinator

Nephrology (2018- 2020)

- Coordinate multiple clinical trials with industry and NIH funding ensuring that protocol and regulations are followed
- Complete IRB new study applications, study amendments, and continuing reviews
- Build REDCap databases for research studies including randomization plans and advanced data entry screens
- Create study mapping, brochures, and study training materials
- Develop Manual of Operations, Case Report Forms (CRF's) and study tracking systems for study start-up
- Create regulatory binders and maintain Delegation of Authority Logs
- Prepare for specimen collection for drug study, creating drug accountability logs and drug inventory tracking
- Complete Clinical Trials.gov new study applications
- Screen, recruit, consent, and complete follow-up visits for studies at outpatient dialysis clinics
- Assist with NIH grant applications

Urogynecology (2015-2018)

- Led and coordinated a NIH, NIDDK Lower Urinary Dysfunction Network study including a Biospecimen protocol, a Neuroimaging protocol, and a Urodynamics pilot protocol
- Consented patients to the network studies and completed Research visits at three different clinics
- Documented contacts with patients in Epic, Network databases, and on paper CRF's
- Obtained, tracked and shipped biospecimens and trained others in this task
- Attended coordinator calls and Network conferences where all network sites were in attendance
- Finalized IRB submissions, bill review, budget development, planning for new protocol implementation, and adverse event reporting
- Completed enrollment reports, age matching reports, monitored budgets, and assisted with new grant applications
- Built REDCap databases for department specimen tracking and for pilot study
- Received a deficiency free monitoring audit from the network CRO

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL, Chapel Hill, NC

2007-2015

Project Manager/Research Associate (2011-2015)

- Acted as Project Manager for a NIH RCT testing an audio-visual decision aid about Goals of Care for family decision makers of residents with dementia in 22 nursing home sites
- Supervised and trained study staff on interviewing, chart abstractions and site operation
- Developed study protocol, obtained IRB approvals/modifications and coordinated start-up of multi-site study
- Prepared weekly enrollment reports, NIH progress reports, monitored budget expenditures, and assisted with manuscript development
- Completed chart abstractions for patient eligibility and trained study staff in chart abstraction techniques
- Coordinated a Quality improvement project aimed at increasing palliative care interventions in the in-patient setting

Social/Clinical Research Specialist (2007-2010)

- Acted as a Project Coordinator for NIH randomized controlled multi-site nursing home trial testing a decision aid focusing on feeding options for decision makers of residents with dementia
- Supervised and trained interviewers for structured interviews
- Interpreted quantitative and qualitative data for reports and publications
- Completed chart abstractions for patient eligibility and trained RA's in chart abstraction techniques

DUKE UNIVERSITY MEDICAL CENTER, Durham, NC

2004-2007

Data Technician Senior

- Recruited and interviewed patients and their caregivers in their homes and over the phone for a NIH palliative care longitudinal study examining chronic illness for end stage COPD, CHF, and Cancer patients
- Led computerized medical record review searching for patients who met the inclusion criteria
- Entered data into Access database

REX HEALTHCARE, Raleigh, NC

2003-

2004

Medical Social Worker

- Provided case management, discharge planning, and psychosocial interventions for in-patients
- Floated to all specialty units in the hospital

ORANGE COUNTY DEPARTMENT ON AGING, Chapel Hill, NC***Case Manager, Social Worker***

998-2003

- Provided case management to older and disabled adults and their caregivers
- Co-facilitated an Alzheimer's support group
- Provided case assistance and community referrals and education to older adults living in a senior adult apartment community

PUBLICATIONS

Lai, HH, Naliboff, B, Liu AB, Amundsen CL, Shimony JS, Magnotta VA, Shaffer JJ, **Gilliam RL**, Wiseman JB, Helmuth ME, Andreev VP, Kirkali Z, Harte SE; LURN Study Group (2018). "The LURN Research Network Neuroimaging and Sensory Testing (NIST) Study: Design, Protocols, and Operations". *Contemp ClinTrials*, Nov; 74; 76-87

Hanson LC, Song MK, Zimmerman S, **Gilliam R**, Rosemond C, Chisholm L, Lin FC. "Fidelity to a Behavioral Intervention to Improve Goals of Care Decisions for Nursing Home Residents with Advanced Dementia". *Clin Trials*, 2016 Dec;13(6):599-604. Epub 2016 Jun 7

Einterz, SF, **Gilliam, R**, Lin FC, McBride, JM, Hanson, LC. (2014). "Development and Testing of a Decision Aid on Goals of Care for Advanced Dementia". *J Am Med Dir Assoc*, April 15(4), 251-5

Ersek, M, Sefcik, JS, Lin, FC, Lee, TJ, **Gilliam, R**, Hanson, LC. (2014). "Provider Staffing Effect on a Decision Aid Intervention". *Clin Nurs Res*, Feb 23 (1), 36-53

Hanson, LC, Carey, TS, Caprio, AJ, Lee, TJ, Ersek, M, Garrett, J, Jackman, A, **Gilliam, R**, Wessell, K, Mitchell, SL. (2011). "Improving Decision-Making for Feeding Options in Advanced Dementia: A Randomized, Controlled Trial". *J Am Geriatr Soci*, Nov, 59(11), 2009-16

Hanson, LC, Ersek, M, **Gilliam, R**, Carey, TS. (2011). "Oral Feeding Options for People with Dementia: A Systematic Review". *Clinical Trials*, 7(6), 735-43

Hanson, LC, **Gilliam, R**, Lee, TJ. (2010). "Successful Clinical Trial Research in Nursing Homes: The Improving Decision-Making Study". *J Am Geriatric Society*, 59(3), 463-72

CERTIFICATES AND CERTIFICATIONS

Certified Clinical Research Professional, CCRP, April 2018

Core Concepts in Public Health, University of North Carolina at Chapel Hill, December 2011

Leadership certificate, UNC-CH, Fall 2010

Lean Six Sigma Green Belt training, Spring 2015

PROFESSIONAL DEVELOPMENT

Society of Clinical Research Associates (SOCRA), April 2018

Academy of Clinical Research Professionals (ACRP), April 2019

Research Professionals Network (Duke University), August 2018

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee**Please select your second Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your third Board preference: ***

☒ United Arts Grants Panels**Please select your fourth Board preference: ***

☒ Human Services Board**Please select your fifth Board preference: ***

☒ Jury Commission**Please select your sixth Board preference: ***

☒ None Selected

Aji

First Name

F

Middle Initial

Njie

Last Name

11100 Farmville Road

Street Address

Suite or Apt

Raleigh

City

NC

State

27614

Postal Code

What district do you live in?

None Selected

Home: (919) 632-5447

Primary Phone

Home: (919) 964-0630

Alternate Phone

ajinjie33@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

They say it takes a village and in my case I would not be here without the people all around me. I have always had the passion of serving and come from a family and friends that are essential workers. As I grew older my time has been occupied by Netflix more and brunch events but I feel as I am not doing as much to help others or make any difference. I am 24 years old and as I find myself in this committee I would like to hope to help bring a diverse perspective and also get the opportunity to meet people from different backgrounds. I hope to be a voice for the elderly and ensure their needs are met. As Hannah Arendt's stated we have the rights to have rights and no matter how young or old we must respect and protect those rights. I admire that this committee does in person visitations that allows first hand experience in understanding what changes are needed to ensure these facilities and employees are in compliant with Laws.

Work Experience

HR Generalist and Compliance Lead, InnovaRx Global Health, Charlotte,NC, September 2020 – present
Provide support in developing and overseeing standards to effectively identify, assess and manage compliance risk. Assist with contract management, including reviewing, revising and ensuring agreements are executed and properly stored. Conducted full lifecycle recruiting, led the talent committee from postings online, reviewing resumes and completed initial phone screenings. Execution of new hire orientation and onboarding Audited salaries, loans, and benefits on a monthly basis Monitoring expiration of license and working with each department to facilitate renewals and obtaining new licenses. Assist in developing testing strategies and methodologies, evaluating the adequacy and effectiveness of policies, procedures, processes, initiatives, products and internal controls and identifying issues resulting from internal and/or external compliance examinations Project Assistant (contract), Relias, Morrisville, NC , July 2019 – September 2019 Conducted reports for our Legal and Finance team. Entered over 200+ vendor contracts that we are working and had worked with over the years in SharePoint, Excel, and other Microsoft Office programs Spoke directly to various legal teams via emails and calls. Worked closely with our Office Operations team to better assist our HR team with interviews and assisting employees with any building related questions Various experiences in ordering materials, and handled the shipping logistions (cost, pickups and customs) for the expo events we hosted all over the world. Student Intern, Ida D. Drameh and Associates, Banjul, The Gambia, December 2018- May 2019 Assisted the firm with various research in international laws (Immigration, Corporate and Maritime Laws), helped search finding and follow-ups for various cases. Handled disputes and created solutions for the clients. Executed contracts on behalf of our clients, wrote 4 briefs, and over 10 letters Maintained the integrity and confidentiality of all our clients. .

Volunteer Experience

I have some volunteer experience with the Greenville Food Bank and Habitat for humanity. I currently volunteer with the Gambian NC Community by offering mentorship to the youths transitioning to college.

Education

Middlesex University, London, UK School of Law Master of Human Rights Law Graduation: December 2021
East Carolina University, Greenville, NC Bachelor of Science Major: Political Science & Criminal Justice Graduated: May 2019

Comments

[Ajifatou_Njie_CV.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

☒ Other

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Aji F Njie

Ajifatou Njie

Raleigh, NC, United States, 9196325447, ajinjie33@gmail.com

PROFILE

Ms. Njie has experience in working in the legal departments in a Law firm, Healthcare and IT companies to ensure departments are compliant, and making sure client needs are met. She also has research experience in the fields of international human rights, truth reconciliation commission, statelessness, American national government, international relations and development. She has demonstrated to be adaptable in any city or country she finds herself, great analytical skills, reliability in meeting deadlines and able to convey messages properly.

EDUCATION

Middlesex University, London, UK

School of Law

Master of Human Rights Law

Graduation: December 2021

East Carolina University, Greenville, NC

Bachelor of Science

Major: Political Science & Criminal Justice

Graduated: May 2019

PROFESSIONAL WORK EXPERIENCE

HR Generalist and Compliance Lead, InnovaRx Global Health, Charlotte, NC, September 2020 – present

- Provide support in developing and overseeing standards to effectively identify, assess and manage compliance risk.
- Assist with contract management, including reviewing, revising and ensuring agreements are executed and properly stored.
- Conducted full lifecycle recruiting, led the talent committee from postings online, reviewing resumes and completed initial phone screenings.
- Execution of new hire orientation and onboarding
- Audited salaries, loans, and benefits on a monthly basis
- Monitoring expiration of license and working with each department to facilitate renewals and obtaining new licenses.
- Assist in developing testing strategies and methodologies, evaluating the adequacy and effectiveness of policies, procedures, processes, initiatives, products and internal controls and identifying issues resulting from internal and/or external compliance examinations

Project Assistant (contract), Relias, Morrisville, NC, July 2019 – September 2019

- Conducted reports for our Legal and Finance team.
- Entered over 200+ vendor contracts that we are working and had worked with over the years in SharePoint, Excel, and other Microsoft Office programs

- Spoke directly to various legal teams via emails and calls.
- Worked closely with our Office Operations team to better assist our HR team with interviews and assisting employees with any building related questions
- Various experiences in ordering materials, and handled the shipping logistics (cost, pickups and customs) for the expo events we hosted all over the world.

*Student Intern, **Ida D. Drameh and Associates**, Banjul, The Gambia, December 2018- May 2019*

- Assisted the firm with various research in international laws (Immigration, Corporate and Maritime Laws), helped search finding and follow-ups for various cases.
- Handled disputes and created solutions for the clients.
- Executed contracts on behalf of our clients, wrote 4 briefs, and over 10 letters
- Maintained the integrity and confidentiality of all our clients.

*Housing Consultant, **33 East Apartments**, Greenville, NC, June 2017- July 2018*

- Assisted residents with concerns about lease agreements, apartment amenities, cost and moving dates while complying with the Fair Housing Act.
- Engaged in many social media tactics to engage and attract prospects to our property, through open house, social media tactics and going door to door canvassing.
- Executed over 100 lease agreements for prospects or residents.
- Worked with our Finance Manager to remind residents about their upcoming rent and worked closely on collecting debt from past residents.

PROFESSIONAL AFFILIATIONS

Alpha Phi Sigma (APS)

LEADERSHIP AND VOLUNTARY ACTIVITIES

Note Taker for the TRRC, Gambia Centre for Victims of Human Rights Violations, June 2019 - August 2019

Gambian Diaspora Experts Initiative, Member, February 2021-Present

Gambian Organization of North Carolina, Consultant & Youth Mentor, August 2021- Present

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Submitted**Please select your first Board preference: ***

☒ Adult Care Home Community Advisory Committee**Please select your second Board preference: ***

☒ United Arts Grants Panels**Please select your third Board preference: ***

☒ Planning Board**Please select your fourth Board preference: ***

☒ City of Raleigh Planning Commission**Please select your fifth Board preference: ***

☒ Commission for Women**Please select your sixth Board preference: ***

☒ Raleigh-Durham Airport Authority

Adrienne

First Name

Kennedy

Last Name

3104 Merrill court

Street Address

Suite or Apt

Raleigh

City

NC

State

27604

Postal Code

What district do you live in?

None Selected

Home: (919) 791-5165

Primary Phone

Mobile: (919) 791-5165

Alternate Phone

kadrienne412@gmail.com

Email Address

Duke University & Health
System (Active Employees &
Faculty)

Employer

Nurse

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have in years past served on the Nursing home board and enjoyed the meetings. I especailly enjoyed being a part of the community informational source for nursing homes in the area.

Work Experience

Nurse with over 30 yearsof varied areas of nursing experience including nursing homes. I am also a Nurse with a business degree and hold NC state licenses as an insurance agent.

Volunteer Experience

I enjoy volunteering at NCMA on blueridge road since 2010. Past years on the ALliance business board with local high school- MEPHS.

Education

Nursing degree, and two business degrees along with 3 state licenses as an agent producer.

Comments

I miss volunteering and now able to commit more time to do so now that my children are now adults.

[Adrienne_Kennedy_2020.doc](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Adrienne Kennedy

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Adrienne Kennedy RN,MSM

Raleigh, North Carolina, 27604

919-791-5165

kadrienne412@gmail.com

Nurse Reviewer, analyst, Data extraction-HEIDIS for Major Insurance company, Nurse Auditor-Clinical data Medical Chart Reviewer, Nurse consultant in Home Care knowledgeable in Policies under Dept. of Health & Human Services -Medicaid North Carolina Medicare specialist, Licensed Agent in Life & Health, data gathering through observation, interviewing, analyzing records, documentation, policy writing revisions.

Skills: Organized, Detailed & quick thinker, Provides accuracy in records, HIPPA compliance in Home Care, Prior Approval-LTC and DME. Workforce training, staff supervision, development, Customer Service, Proficient in Microsoft Office products Word, Excel, PowerPoint, Outlook and Prezi Presentations.

WORK EXPERIENCE

Duke Primary Care – Durham,NC Pandemic staff October 2020-Present
Registered Nurse- Covid-19 Clinic

- Nurse collector for Covid Nasal samples to be tested ensure HIPPA
- Community resource for persons being tested for Covid

Quality Staffing , Cary, NC

Clinic Nurse/ **Nurse Analyst** -Duke Clinics September 2018- October 2020

- Clinical nurse duties per various clinics, Peds, Respiratory and Dermatology
- Rooming patients, Clinic procedures, charting & input orders into EPIC software
- Nurse Analyst role for State Medicaid PASAAR with Dept. of Health and Human services. Collection of data for appropriate services for Long Term Care
- Supervised and support of nursing staff implement data to be captured

Maxim Health Care, Raleigh, NC

Occupational & Clinic Nurse February 2018 - September 2018

Direct care of employees' injuries, emergencies.

- Assisted provider with Pre-hire & yearly physical exams
- Processed paperwork on employees returning to work and other work-related duties.
- Enter data on employee injuries new and reoccurring

MINDLANCE Staffing, Raleigh, NC

HEDIS Review Nurse - Jan.2017,2018 Annual & Seasonal position

Provided customer service and effective capture from Medical records for HEDIS review with abstraction of clinical data.

- Provided quality assessment process for HEIDIS including documentation of criteria with a 98% inter rater goal.

- Conducted HEDIS data for clinical research use of auditing tools, assays for hybrid data collecting those with Medicare insurance.
- Documented member participation in accordance with abstraction and audit measurements

Cell-Staff Staffing Agency- Raleigh, NC

Correctional RN July 2017-October 2017 travel position

- Medication administration, various areas on campus.
- Processed inmates including lab work, H&P, Vitals, Eye chart, EKG's. Responded to all Clinic emergencies, standard procedures. Provide care per Standard Nursing protocol; coordinate care of inmates with proper documentation in HERO software.

GRACE HEALTH CARE SERVICES , Raleigh, NC

Registered Nurse (RN), January 2017 - June 2017

- Consulted and coordinated weekly with several clients, their family, and their doctor to assess, plan, implement, or evaluate patient care plans.
- Performed weekly the needs of individuals including assessment of individuals' homes to identify potential health or safety problems.
- Maintain accurate, detailed reports and records.
- Modify patient treatment plans as indicated by patients' responses and conditions.
- Observed nurse aides and visit patients to ensure proper nursing care.
- Record of patients' medical information and vital signs.
- Engaged in research activities related to nursing.

MINDLANCE, Hoboken, NJ

Nurse reviewer-seasonal, January 2016,2017 - March 2016,2017

HEIDIS- Healthcare Effectiveness & Data Information

- Prepared data for processing by organizing information, checking for inaccuracies, and adjusting and weighting the raw data.
- Analyzed clinical data using appropriate statistical tools.

Spectra force International, Durham, NC

- **Episodic case Nurse** 10/2016-12/2016
- Nurse contract position provided approval for Health Insurance members, medications via Health providers office /out- patient hospital facilities via use of Millimen criteria.

COMPUTER SCIENCE CORPORATION, Raleigh, NC

Nurse Analyst, August 2013 – September 2015

- Developed and maintained cooperative working relationships with agencies and organizations interested in prior approval services under state Medicaid.
- Provided guidance to the community on the Prior approval process along with education to provide desired service for their Consumers.
- Developed operational process necessary to achieve health education objectives and services.

NURSE CONSULTANT, Raleigh, NC

Home Care Nurse, January 2007 – August 2013

- Developed and maintained cooperative working relationships with agencies and organizations interested in Home Care.
- Assisted agency administrators in business operations for home care services, as well as helping to obtain state licenses for companies to operate as home care agencies.
- Performed scheduled training on boarding of the new hires.
- Liaison to Home Care Administrators on the new State policies in Home Care, documentation in charts and supervised visits.
Assisted administration with policies, audit of records, charts with NC state criteria tools.

Education:

Graduate degree -Project Management, 2009 Colorado Tech University, Colorado, CO

BSBA-Business Administration ,2007 Colorado Tech University,

AAS- Science degree in Nursing, 1988 Buffalo, NY

Extra activities:

- *Member of Business Alliance Group at local Raleigh City High school 2012 -present*
- *Governor appointee on local committee for Minority Health Affairs-2015*
- *NCMA Museum of Arts Volunteer 2010-present*

Profile

Which Boards would you like to apply for?

Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Mitzi
First Name

Middle Initial

Brantley
Last Name

8644 Valley Brook Dr
Street Address

Suite or Apt

Raleigh
City

NC
State

27613
Postal Code

What district do you live in?

None Selected

Mobile: (919) 943-2420
Primary Phone

Mobile: (919) 943-2420
Alternate Phone

beachcomber@twc.com
Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

It's time to do something that matters.

Work Experience

Clinical laboratory - NC Memorial Hospital. Pharmaceutical industry

Volunteer Experience

APS of Durham

Education

BSMT (Medical Technology), MLS (Masters degree Microbiology)

Comments

I'd very much like to make a difference in a vulnerable population.

[Mitzi_Brantley_Resume_21Apr2021.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Mitzi Brantley

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Friend

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Mitzi C. Brantley
Raleigh, NC
beachcomber@twc.com
919-943-2420

QUALIFICATION SUMMARY:

Pharmaceutical professional with over 20 years' experience in clinical research and development. Skilled at working within large multinational teams with multiple roles and interfacing with clinical data management, pharmacovigilance, clinical operations, IVRS personnel, preclinical scientists, statistics, site management and investigators. Have worked on and managed studies across all phases including management of pre clinical teams. Experienced in GCP compliance and ICH Guidelines. Writing experience includes protocols, SOPs, IBs, study manuals, lab manuals, informed consents, annual reports, NDA summaries, clintrial.gov summaries, and CSRs. Planned and participated in investigator meetings. Reviewed and summarized study and laboratory data in order to chair safety meetings and medical monitoring meetings. Primary therapeutic areas include oncology (glioblastoma, solid tumors), infectious diseases (HIV, Hepatitis, Herpes), and nephrology (membranous glomerulonephritis).

EMPLOYMENT:

Aug 2018 – May 2019 **Execupharm** on assignment to Merck Early Oncology Development,

Senior Clinical Scientist

- Managed 400 subject Ph I international oncology study
- Clinical point of contact for sites
- Monitored eCRF and laboratory data for safety signals
- Led safety and medical monitoring meetings with both sites and internal cross functional teams
- Worked with vendors – imaging, clinical laboratory:
 - o Reconciled sample management and reconciliation issues
 - o Reviewed contracts
 - o Negotiated timelines and budgets
- Monitored data issues requiring clinical input
- Provides scientific slides for internal training
- Authored and managed IB and protocol development and review
- Authored annual reports for regulatory agencies
- Authored and maintained medical monitoring plan
- Authored and maintained protocol deviation plan
- Primary contact for data management and provided scientific input to data management
- Supported study management and medical writing as needed to achieve CTT deliverables

Mar 2017 – Aug 2018 **DNAtrix**; Houston, TX, Associate Director of Clinical Research

- Worked simultaneously on two PhIIb oncology studies for glioblastoma (one recruiting, one closing) and one investigator led study for glioblastoma

- Managed vendor relations including budget and invoicing for laboratory, specimen storage, data management, statistics, medical writing for PhIIb oncology study
- Reviewed and reconciled clinical monitoring reports for closing PhIIb trial
- Responsible for final clinical study report for PhIIb oncology study – included authoring and managing medical writer vendor
- Managed development of clinical study report for PhII investigator sponsored oncology study conducted at one site in Spain working primarily with the Investigator
- Authored/updated Investigator's Brochure for ongoing PhII study
- Managed data manager and programmer

Mar 2015 – Mar 2016 **PAREXEL**; Durham, NC Senior Data Operations Lead

- Provided data management support for HIV studies

Apr 2008 – Mar 2015 **GlaxoSmithKline**; RTP, NC Operations Study Lead (clinical study manager)

- Was primary member of initiative to cross train team members across line functions – worked as both US study manager and US data manager on Respiratory / Immunology trials
- Managed US sites for PhII international clinical trial – 350 patient respiratory trial
- Wrote and approved informed consent forms
- Was primary contact for US sites
- Planned content and presented at Investigator Meeting
- Worked with data management on eCRF design, edit checks, and UAT
- Partnered closely with UK study manager to ensure synchronization of the country specific requirements
- Worked as the sole US team member (data manager) on international PhI idiopathic glomerulonephritis study.

2007 – 2008 **Chimerix, Inc**; Durham NC (Contractor) Study Manager Phase I

- Provided study management support for a PhI study including vendor management
- Interacted with the PhI unit including monitoring the PhI unit during dosing
- Organized interim safety meetings and assembled notebooks for the DSMB

2001 – 2006 **GlaxoSmithKline**; Research Triangle Park, NC Project Manager

- Provided project management for multiple international pharmaceutical development projects (pre Candidate Selection through Life Cycle Management) involving fully matrixed organization interactions.
- Participated in the development of integrated project plans encompassing both core and project support activities.
- Provided project management for both IND and NDA filings
- Provided in-depth tracking and monitoring of the project plans in order to identify and diagnose the source of any deviations from agreed timings/budget, and scope; and prepare possible solutions and options.
- Provided leadership for cross-functional sub-groups as required for addressing specific project team issues and options.

1997 – 2001 **GlaxoWellcome**; Research Triangle Park, NC Clinical Research Scientist (1997 - 2001)

- Worked as Clinical Scientist / Study Manager on Hepatitis B studies including:

- o Responsibility for content of one section of sNDA
 - o Start up and maintenance of one international PhIII, 350 subject 52wk study
 - o Start up of one PhII combination study
 - o Monitoring 2 sites of one pediatric trial
- Managed and monitored Phase II, and Phase III international clinical trials in conjunction with UK study manager and international local operating companies
- Performed US site initiation visits for combination trial
- Managed pharmaceutical partnership study
- Involved in all aspects of clinical trial conduct including trial design, authoring protocol and investigator brochures, study initiation, study materials creation, and management of contract groups.
- Point of contact for internal monitoring group including reviewing clinical monitoring reports for Ph III study.
- Across studies: monitored sites, tracked study budgets, contracts, and clinical data, updated regulatory documentation including annual report.
- Reviewed clinical results and provided input to and reviewed presentations and manuscripts.
- Participated in sNDA preparation and submission.
- Coordinated Data Safety Management Board activities
- Provided clinical trial/study drug information at professional meeting scientific booths
- Assumed responsibility as clinical trial point of contact for Key Opinion Leaders, Primary Investigators, and Regional Medical Monitors

EDUCATION: Masters of Life Science, Microbiology
North Carolina State University; Raleigh, NC

Bachelor of Science in Medical Technology, Medical Technology
East Carolina University; Greenville, NC